

**CITY OF MERRILL  
CITY PLAN COMMISSION  
TUESDAY, SEPTEMBER 2, 2025 MINUTES  
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm.  
Present: Mayor Hass, Melissa Schroeder, Alli Henkelman, Krueger, D8  
Aldersperson Rutkowski, Jim Finucan  
Present Not Voting: Building/Zoning Administrator Darin Pagel, City  
Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Anderson-  
Malm, Mike VanderGeest, D4 Aldersperson Fermanich, other guests.  
Absent: Ralph Sturm
- II. **Minutes from Previous Meeting**
  1. **Consider placing the minutes from the July 1st meeting on file**  
- (Schroeder/Henkelman) motion/second place minutes on file. The motion  
passed.
- III. **Public Hearing**
  1. **Public Hearing** - Mayor Hass read the public hearing notice.  
Building Inspector/Zoning Administrator Pagel gave an overview of the  
project.  
(D8 Aldersperson Rutkowski/Schroeder) motion/second to open the public  
hearing. The motion passed.  
No one spoke for or against the request.  
(Schroeder/Henkelman) motion/second to close the public hearing. The  
motion passed.
  2. **VanHoffKo – The River, LLC., requesting a Planned Unit Development  
under M.M.C. Sec 113-66 to 69 for a Multifamily Residential Development  
at 401 S Kyes Street, City of Merrill, Lincoln County, Wisconsin. Legally  
described in PIN# 251-3106-182-0222.** - The commission discussed the  
proposal. Following the discussion, (Mayor Hass/Schroeder) motion/second to  
approve the request and send it to the Common Council. The motion passed.
- IV. **Public Comment** There was no public comment.
- V. **Adjournment** (Krueger/D8 Aldersperson Rutkowski) motion/second adjourn. The  
motion passed. The meeting adjourned at 6:07 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting.*