

**CITY OF MERRILL
AIRPORT COMMISSION
WEDNESDAY, AUGUST 20, 2025 MINUTES
REGULAR MEETING MERRILL AIRPORT TERMINAL 7:00 PM**

- I. **Call to Order** Gary Schwartz called the meeting to order at 7:00 pm
Present: Lyle Banser, Joe Malsack, Gary Schulz, Gary Schwartz, D7 Alderperson Weix Jr.
Present Not Voting: Rich McCullough (Airport Manager), Larry Wenning
- II. **Consider approving minutes from the previous meeting**
 1. **July 16th meeting minutes** - (Malsack/Banser) motion/second place minutes on file. The motion passed.
- III. **Approval of Vouchers** (Malsack/Schulz) motion/second to approve. The motion passed. There were no financial reports to review.
- IV. **General Agenda Items for Consideration**
 1. **Discussion Runway 16/34 Project** - No new reports. Still waiting on the FAA to approve.
 2. **Maintenance Hangar Status - discussion** - Construction started. Trying to spend the money the BOA is giving us by the deadline in September.
 3. **Follow-up on T-Hangar damage** - Rich is still working on quotes. Still trying to figure out caps for vents. Herbies Hangar Doors are coming to work on.
 4. **Airport Development: Where are we Going?** - Discussion about where we need expansion, consensus showed more T-Hangars due to the long waiting list, maintenance on the field, land availability at other airports to expand.
 5. **Discussion/Decision on the future sale of the current Maintenance Hangar** - Money from the sale will go to help pay for the new hangar construction. Joe Malsack made a motion to get the building appraised for potential sale after the new maintenance hangar is finished. Seconded by Mark Weix. Motion passed.
 6. **Update F-84 Monument** - There has been turnover in the positions in the Air Force National Guard. Rich is trying to get in contact to keep the process moving.
 7. **Discussion/Decision - Airport General Maintenance -**
 - a. **Lightning damages - update** - Waiting for gate repair. AWOS still waiting on parts, but not being paid by our insurance. BOA is covering the cost. Most of the lighting systems have been repaired.
 - b. **Status - Deer Ramps** - City did not put a backing on the pile. We need to get in and correct. Waiting on them for when they have time.

- c. **Trees growing through security fence - update** - Rich will work when the weather gets cooler. More towards fall.
- d. **Maintenance hangar pass through door - update** - No report.
- e. **Flag Pole - status** - Gary presented the information on 2 different poles and discussion followed. A discussion on the 20 ft. pole seemed to be the best fit. Gary Schulz made a motion to purchase and install a 20 ft. flag pole. The pole would be supplied by Gary and Bev Schulz. Joe Malsack seconded. Motion passed.

V. Chairman's Report

- 1. **BOA** - A lot of changes are happening down in Madison. Management change should help our cause for economic expansion.

VI. Aviation Happenings Fuel for aviation aircraft is the hot topic. Switching from 100LL to whatever substitute that wins FAA approval seems to be in the headlines.

VII. Public Comment None.

VIII. Agenda Items for Next Meeting possible utility tractor.

IX. Date and Time of Next Meeting - September 17th at 6:00 pm

X. Adjournment (D7 Alderperson Weix Jr./ Banser) motion/second adjourn. The motion passed.

Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting.