

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, SEPTEMBER 9, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:30 pm
Present: D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D6 Alderperson Rick, D7 Alderperson Weix Jr., D8 Alderperson Rutkowski
Present Not Voting: Building Inspector/Zoning Administrator Pagel, City Administrator Akey, Enrichment Center Director Mrachek, Facilities Maintenance Manager Brunett, Finance Director Ley, Information Technology Manager Brown, Library Director Ollhoff, Park & Recreation Director Wendorf, Police Chief Bennett, Street Superintendent Bonack, Utility Operations Manager Steinagel, City Clerk Anderson-Malm, Pastor William Hohman, Clyde Nelson, Mike Van der Geest
Excused: Fire Chief Klug, Transit Director Brummond
- II. **Invocation - Pastor William Hohman - New Testament Church**
- III. **Pledge of Allegiance**
- IV. **Roll Call** Roll call was taken with 7 in person and 1 remote
- V. **Common Council Meeting Expectations**
- VI. **Proclamation**
 1. **Chamber of Commerce Month** - City Clerk Anderson-Malm read the Proclamation and Mayor Hass acknowledged the Chamber of Commerce.
- VII. **Public Comment** No public comment.
- VIII. **Minutes from Previous Meeting**
 1. **Consider placing the minutes from the August 12th meeting on file** - (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second place minutes on file. The motion passed.
- IX. **Revenue and Expense Reports**
 1. **August 2025 Revenue and Expense Report** - (D7 Alderperson Weix Jr./D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
- X. **General Agenda Items for Consideration**
 1. **Employee Recognition:**
Charles Haenel - 10 years - Maintenance - Mayor Hass recognized Chuck's years of service.
- XI. **Board of Public Works**
 1. **Consider a street use permit for the Merry Merrill Market on December 13, 2025, from 5:00 pm - 10:00 pm from Main Street, Courtside Furniture to the Cosmo Theater in conjunction with the Merry Merrill Market**

Downtown Christmas event. The Board of Public Works recommends approval. - (D1 Alderperson A. Caylor/D5 Alderperson Holdorf) motion/second to approve. The motion passed.

XII. City Plan

- 1. Consider VanHoffKo - The River, LLC., requesting a Planned Unit Development under M.M.C. Sec 113-66 to 69 for a Multifamily Residential Development at 401 S Kyes Street, City of Merrill, Lincoln County, Wisconsin. Legally described in PIN# 251-3106-182-0222. The City Plan Commission recommends approval.** - (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to approve. The motion passed.

XIII. Committee of the Whole

- 1. Consider the Tax Increment District Financing - Technical College Extension in Tax Increment District #3. The Committee of the Whole recommends approval.** - (D3 Alderperson Meyer/D5 Alderperson Holdorf) motion/second to approve. The motion passed.

XIV. Health & Safety

- 1. Consider a change of agent for Kwik Trip Store #386 to Matthew Kedrowicz. The Health & Safety Committee recommends approval.** - (D2 Alderperson M. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
- 2. Consider a change of agent for Kwik Trip Store #241 to Holli Harteau. The Health & Safety Committee recommends approval.** - (D8 Alderperson Rutkowski/D3 Alderperson Meyer) motion/second to approve. The motion passed.
- 3. Consider a temporary Class "B" beer license for VFW Post 1638 for September 26th from 5:00 pm to 11:00 pm in a tent at the east end of the grandstand at the Merrill Fairgrounds in conjunction with an Ultimate Racing event. The Health & Safety Committee recommends approval.** - (D7 Alderperson Weix Jr./D2 Alderperson M. Caylor) motion/second to approve. The motion passed.

XV. Acknowledge Committee Reports

- 1. Acknowledge the following committee reports: Library Board, Tourism Commission, Park & Recreation, Marketing & Communications, Enrichment Center, Health & Safety, Transit, Committee of the Whole, Personnel & Finance, Board of Public Works, City Plan and Redevelopment Authority.** - The reports were acknowledged.

XVI. Mayor's Communications Mayor Hass read the following communications:

T.B. Scott Library is closed from September 8th through September 12th
The Fall Gun Show is at the Expo Center on September 13th & 14th
September is Chamber of Commerce Month. I want to thank our Merrill Chamber

for the great job they do promoting Merrill.

Merrill Homecoming is October 4th

Pine River Fire Department Open House is October 4th

Stop in at the Enrichment Center for gift ideas and sign up for classes that are offered.

The Fall Craft and Vendor show is at the Expo Center on September 27th from 9am until 2pm

XVII. Adjournment (D3 Alderperson Meyer/D7 Alderperson Weix Jr.) motion/second to adjourn. The motion passed. The meeting adjourned at 6:41 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>