



**CITY OF MERRILL
BOARD OF PUBLIC WORKS**

AGENDA • WEDNESDAY, SEPTEMBER 24, 2025

Regular Meeting

City Hall Council Chambers

5:15 PM

To attend remotely call 385-352-0876 PIN 964 252 625 #

I. Call to Order

II. Consider approving minutes from the previous meeting

1. Minutes from the August 27th meeting

III. Water and Sewer Agenda Items

1. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel

IV. Street Department Agenda Items

1. Discuss and approve the Street Department Vouchers

V. General Agenda Items for Consideration

1. Consider the sale of public property:
903 Grand Avenue
1905 Jackson Street
2200 Sturdevant Street

VI. Monthly Reports

1. Monthly Report - Building Inspector/Zoning Administrator Pagel
2. Monthly Report - City Administrator/Public Works Director/City Engineer Akey
3. Monthly Report - Street Superintendent Bonack
4. Monthly Report - Street & Weed Commissioner Liberty
5. Consider placing monthly reports on file

VII. Date and Time of Next Meeting - Wednesday, October 29th at 5:15 pm

VIII. Public Comment

IX. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, AUGUST 27, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm.
Present: Mayor Hass, D6 Alderperson Rick, D1 Alderperson A. Caylor (5:22 pm),
D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod
Akey, Ron Liberty, Street Superintendent Dustin Bonack, Utility Superintendent
Gabe Steinagel, Building/Zoning Administrator Darin Pagel, City Clerk Anderson-
Malm (remote)
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the July 23rd meeting.** - (D6 Alderperson Rick/D8
Alderperson Rutkowski) motion/second place minutes on file. The motion
passed.
- III. **Water and Sewer Agenda Items**
 1. **Discuss and approve the Water & Sewer Vouchers** - (D8 Alderperson
Rutkowski/D6 Alderperson Rick) motion/second approve. The motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent
Steinagel** - US Steinagel highlighted items from his report.
 3. **Discuss and consider the Heinen Septic's application to discharge
septate at the Wastewater Treatment Plant.** - (D6 Alderperson Rick/D8
Alderperson Rutkowski) motion/second approve. The motion passed.
 4. **Approve the 2026 Capital Improvement Plan** - Utility Superintendent
Steinagel went over the 2026 Capital Improvement Plan and answered
questions. Following discussion (Mayor Hass/D6 Alderperson Rick)
motion/second to approve and forward to the Committee of the Whole Budget
meeting. The motion passed.
- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D6 Alderperson
Rick/D8 Alderperson Rutkowski) motion/second approve. The motion passed.
- V. **General Agenda Items for Consideration**
 1. **Discuss and consider a street use permit for the Merry Merrill Market on
December 13, 2025, from 5:00 pm - 10:00 pm from Main Street, Courtside
Furniture to the Cosmo Theater in conjunction with the Merry Merrill
Market Downtown Christmas Event.** - (D6 Alderperson Rick/D8 Alderperson
Rutkowski) motion/second approve. The motion passed.
 2. **Approve 2026 Capital Improvement Plan** - Street Superintendent Bonack
discussed the items from the 2026 Capital Improvement Plan and answered

questions. Following discussion, (Mayor Hass/D8 Alderperson Rutkowski) motion/second to approve and forward to the Committee of the Whole budget meeting.

VI. Monthly Reports

- 1. Monthly Report - Building Inspector/Zoning Administrator Pagel - BI/ZA**
Pagel gave a verbal report and answered questions.
- 2. Monthly Report - City Administrator/Public Works Director/City Engineer Akey - CA/PWD/CE**
Akey highlighted items from his report and answered questions.
- 3. Monthly Report - Street Superintendent Bonack** - There were no questions.
- 4. Monthly Report - Street & Weed Commissioner Liberty** - There were no questions.
- 5. Consider placing monthly reports on file** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second place monthly reports on file. The motion passed.

VII. Date and Time of Next Meeting - Wednesday, September 24th at 5:15 pm

VIII. Public Comment There was no public comment.

IX. Adjournment (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second adjourn. The motion passed. The meeting was adjourned at 5:40 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting

September 24, 2025

TO: Water & Sewage Committee

FROM: Gabe Steinagel, Utility Manager

RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- Continued televising and cleaning of sewer mains.
- Working on Mercury Reports and Cross Connection Inspections
- Operating and inspecting gate valves is ongoing.
- Working on completing required meter changes.
- Flushing and maintaining hydrants this week through the City.

Respectfully submitted,

Gabe Steinagel
KD

Gabe Steinagel
Utility Manager

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-000115		COUNTY MATERIALS CORP ✓					
I-4204503-00		COUNTY MATERIALS CORP	1,329.60 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		STORM SEWER SUPPLIES ✓		10 53314-03-40000	Operating Supplies		1,329.60
		=== VENDOR TOTALS ===	1,329.60				
=====							
01-004919		DTN, LLC ✓					
I-210-00211476		DTN, LLC	2,282.17 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: Y			
		WEATHER APP FOR SNOW PLOWING ✓		10 53312-03-40000	Operating Supplies		2,282.17
		==== VENDOR TOTALS ===	2,282.17				
=====							
01-000212		FASTENAL COMPANY ✓					
I-WIWAWU234279		FASTENAL COMPANY	103.14 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SAFETY CLOTHING SHEATSHIRTS ✓		10 53300-03-32000	Safety Educ/Materials		103.14
I-WIWAWU235240		FASTENAL COMPANY	185.27 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SAFETY CLOTHING & RUBBER GLOVE ✓		10 53300-03-32000	Safety Educ/Materials		185.27
I-WIWAWU235337		FASTENAL COMPANY	39.68 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SAFETY CLOTHING T-SHIRTS ✓		10 53300-03-32000	Safety Educ/Materials		39.68
I-WIWAWU235366		FASTENAL COMPANY	17.30 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SAFETY CLOTHING T-SHIRT ✓		10 53300-03-32000	Safety Educ/Materials		17.30
I-WIWAWU235455		FASTENAL COMPANY	472.08 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SHOP SUPPLIES X6 ✓		10 53240-03-40000	Operating Supplies		472.08
I-WIWAWU235466		FASTENAL COMPANY	69.23 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SHOP TOOL SPRING/PULLEY ASSY ✓		10 53240-03-40000	Operating Supplies		69.23
I-WIWAWU235468		FASTENAL COMPANY	62.88 ✓				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SHOP KLEENEX ✓		10 53240-03-40000	Operating Supplies		62.88
		=== VENDOR TOTALS ===	949.58				

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-005327	GWORKS						
I-2019-29495		GWORKS	2,770.00				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		PUBWORKS SOFTWARE RENEWAL	✓	62 53716-00-85010	Computer & Software		692.50
		PUBWORKS PROGRAM		63 56156-00-85010	Computer & Software		692.50
		PUBWORKS PROGRAM	✓	10 53240-15-45000	PubWorks Software Suppor		1,385.00
		=== VENDOR TOTALS ===	2,770.00				
=====							
01-002189	MORGAN SAND & GRAVEL INC.						
I-151007		MORGAN SAND & GRAVEL INC.	598.50				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		FAIRGROUNDS FENCE CONCRETE	✓	24 55225-08-75792	Fencing		598.50
I-151046		MORGAN SAND & GRAVEL INC.	1,795.50				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		FAIRGROUNDS FENCE	✓	24 55225-08-75792	Fencing		513.00
		SIDEWALK REPLACEMENTS	✓	52 53337-03-40000	Operating Supplies		1,282.50
I-151075		MORGAN SAND & GRAVEL INC.	1,453.50				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		FAIRGROUNDS FENCE CONCRETE	✓	24 55225-08-75792	Fencing		171.00
		SIDEWALK REPLACEMENTS	✓	52 53337-03-40000	Operating Supplies		1,282.50
I-151168		MORGAN SAND & GRAVEL INC.	769.50				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SIDEWALK REPLACEMENTS	✓	52 53337-03-40000	Operating Supplies		769.50
I-151307		MORGAN SAND & GRAVEL INC.	1,539.00				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		SIDEWALK REPLACEMENTS	✓	52 53337-03-40000	Operating Supplies		1,539.00
I-151376		MORGAN SAND & GRAVEL INC.	1,026.00				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		FAIRGROUNDS BATHROOM	✓	24 55237-08-50024	Camping Improvements		1,026.00
I-151391		MORGAN SAND & GRAVEL INC.	769.50				
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N			
		FAIRGROUNDS BATHROOM	✓	24 55237-08-50024	Camping Improvements		769.50
		==== VENDOR TOTALS ====	7,951.50				

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003164	RIVER COUNTRY	CO-OP ✓				
I-296613		RIVER COUNTRY CO-OP	113.83			
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N		
	✓	STRAW BALES FOR SIDEWALKS ✓		10 53300-03-40000	Operating Supplies	113.83
		==== VENDOR TOTALS ====	113.83			
=====						
01-000546	SCHAEFFER MFG	CO ✓				
I-MN15902-INV1		SCHAEFFER MFG CO	1,813.81			
8/20/2025	1	DUE: 8/20/2025 DISC: 8/20/2025		1099: N		
	✓	OIL FOR MACHINES ✓		10 53240-03-40000	Operating Supplies	1,813.81
		=== VENDOR TOTALS ===	1,813.81			
		=== PACKET TOTALS ===	17,210.49			

** T O T A L S **

INVOICE TOTALS 17,210.49
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 0.00

BATCH TOTALS 17,210.49

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2025	10	-21-0000	Accounts Payable Control	7,873.99-*					
	10	-53240-03-40000	Operating Supplies	2,418.00	200,000	36,868.95		647,765	264,551.88
	10	-53240-15-45000	PubWorks Software Suppor	1,385.00	1,320	65.00- Y		647,765	265,584.88
	10	-53300-03-32000	Safety Educ/Materials	345.39	6,500	1,814.82- Y		367,008	147,230.62
	10	-53300-03-40000	Operating Supplies	113.83	15,000	7,268.80		367,008	147,462.18
	10	-53312-03-40000	Operating Supplies	2,282.17	70,000	25,417.47		226,402	109,090.47
	10	-53314-03-40000	Operating Supplies	1,329.60	35,000	7,804.05		78,834	24,872.10
	24	-21-0000	Accounts Payable Control	3,078.00-*					
	24	-55225-08-75792	Fencing	1,282.50	40,000	28,285.78		164,767	117,627.44
	24	-55237-08-50024	Camping Improvements	1,795.50	69,900	36,006.78		69,900	36,006.78
	52	-21-0000	Accounts Payable Control	4,873.50-*					
	52	-53337-03-40000	Operating Supplies	4,873.50	0	21,011.09- Y		133,795	94,572.66
	62	-21-0000	Accounts Payable Control	692.50-*					
	62	-53716-00-85010	Computer & Software	692.50	47,500	9,568.75		952,370	699,701.21
	63	-21-0000	Accounts Payable Control	692.50-*					
	63	-56156-00-85010	Computer & Software	692.50	50,500	12,568.74		548,243	283,680.20
	99	-14-0010	Due from General Fund	7,873.99 *					
	99	-14-0024	Due From Festival Fund	3,078.00 *					
	99	-14-0052	Due From Capital Project	4,873.50 *					
	99	-14-0062	Due From Water Fund	692.50 *					
	99	-14-0063	Due From Sewer Fund	692.50 *					
			** 2025 YEAR TOTALS	17,210.49					

8/19/2025 7:36 AM
PACKET: 12029 BPW 8.20.2025
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	8/2025	7,873.99
24	8/2025	3,078.00
52	8/2025	4,873.50
62	8/2025	692.50
63	8/2025	692.50

NO ERRORS NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-001867		ENVIROTECH EQUIPMENT CO. ✓				
I-25-0025300		ENVIROTECH EQUIPMENT CO.	3,219.44 ✓			
8/27/2025	1	DUE: 8/27/2025 DISC: 8/27/2025		1099: N		
		GARBAGE TRUCK CYLINDERS ✓		10 53240-03-40000	Operating Supplies	3,219.44
		=== VENDOR TOTALS ===	3,219.44			
01-004187		EZ-LINER				
I-077422		EZ-LINER	63.14 ✓			
8/27/2025	1	DUE: 8/27/2025 DISC: 8/27/2025		1099: N		
		PARTS FOR PAINT MACHINE ✓		10 53315-03-54000	Street Painting Supplies	63.14
I-077614		EZ-LINER	965.23 ✓			
8/27/2025	1	DUE: 8/27/2025 DISC: 8/27/2025		1099: N		
		PAINT MACHINE PARTS ✓		10 53315-03-54000	Street Painting Supplies	965.23
I-077639		EZ-LINER	190.49 ✓			
8/27/2025	1	DUE: 8/27/2025 DISC: 8/27/2025		1099: N		
		PAINT MACHINE PARTS ✓		10 53315-03-54000	Street Painting Supplies	190.49
I-077656		EZ-LINER	204.95 ✓			
8/27/2025	1	DUE: 8/27/2025 DISC: 8/27/2025		1099: N		
		PAINT MACHINE PARTS ✓		10 53315-03-54000	Street Painting Supplies	204.95
		=== VENDOR TOTALS ===	1,423.81 ✓			
01-000157		LONDERVILLE STEEL ✓				
I-7061150		LONDERVILLE STEEL	330.06 ✓			
8/27/2025	1	DUE: 8/27/2025 DISC: 8/27/2025		1099: N		
		STEEL/IRON ✓		10 53240-03-40000	Operating Supplies	330.06
		=== VENDOR TOTALS ===	330.06			
		=== PACKET TOTALS ===	4,973.31			

CP
 8/25/25 of 32

8/25/2025 11:11 AM
PACKET: ,12041 BPW 8.27.2025
VENDOR SET: 01 City of Merrill
SEQUENCE : ALPHABETIC
DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

PAGE: 3

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	8/2025	4,973.31

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

✓

✓

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====						
01-000059 AMERICAN ASPHALT OF WI						
I-5300071374	1	AMERICAN ASPHALT OF WI	1,488.92	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53300-03-75000	Patching Materials	1,488.92
		24.21 TON ASPHALT ROADS PATCH				
I-5300071571	1	AMERICAN ASPHALT OF WI	1,603.92	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53300-03-75000	Patching Materials	1,357.92
		22.08 TON ROAD PATCH		62 53713-00-65100	Maint - Water Mains	246.00
		4.0 TON EUGENE STREET MWU				
I-5300071676	1	AMERICAN ASPHALT OF WI	762.39	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53300-03-75000	Patching Materials	762.39
		13.01 TONS ASPHALT				
I-5300071838	1	AMERICAN ASPHALT OF WI	1,621.14	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53300-03-75000	Patching Materials	1,621.14
		KATE GOODRICH AND PATCH ROADS				
=== VENDOR TOTALS ===			5,476.37			

=====						
01-002222 ARROW TERMINAL, LLC						
I-0173511-IN	1	ARROW TERMINAL, LLC	15.78	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53240-03-40000	Operating Supplies	15.78
		ARROW TERMINAL, LLC				
I-0173703-IN	1	ARROW TERMINAL, LLC	181.60	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53240-03-40000	Operating Supplies	181.60
		ARROW TERMINAL, LLC				
I-0173709-IN	1	ARROW TERMINAL, LLC	93.74	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53240-03-40000	Operating Supplies	93.74
		ARROW TERMINAL, LLC				
I-0174084-IN	1	ARROW TERMINAL, LLC	372.12	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53240-03-40000	Operating Supplies	372.12
		ARROW TERMINAL, LLC				
=== VENDOR TOTALS ===			663.24			

=====						
01-001521 BAY TOWEL, INC						
I-4869160	1	BAY TOWEL, INC	157.24	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53240-03-46000	Uniform Services	18.22
		MECHANICS		10 53620-03-46000	Uniform Services	5.32
		GARBAGE		10 53635-03-46000	Uniform Services	9.50
		RECYCLING		10 53300-03-46000	Uniform Services	90.07
		ROADS		10 53230-03-40000	Operating Supplies	34.13
		TOWELS				

-----ID-----				GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====								
01-001521	BAY TOWEL, INC	(** CONTINUED **)						
I-4872298	1	BAY TOWEL, INC		✓ 158.44				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			1099: N			
		MECHANICS			✓ 10 53240-03-46000	Uniform Services		18.22
		GARBAGE			✓ 10 53620-03-46000	Uniform Services		5.32
		RECYCLING			✓ 10 53635-03-46000	Uniform Services		9.50
		ROADS			✓ 10 53300-03-46000	Uniform Services		91.27
		TOWELS			✓ 10 53230-03-40000	Operating Supplies		34.13
=====								
I-4875455	1	BAY TOWEL, INC		✓ 157.24				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			1099: N			
		MECHANICS			✓ 10 53240-03-46000	Uniform Services		18.22
		GARBAGE			✓ 10 53620-03-46000	Uniform Services		5.32
		RECYCLING			✓ 10 53635-03-46000	Uniform Services		9.50
		ROADS			✓ 10 53300-03-46000	Uniform Services		90.07
		TOWELS			✓ 10 53230-03-40000	Operating Supplies		34.13
=====								
I-4878604	1	BAY TOWEL, INC		✓ 259.78				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			1099: N			
		MECHANICS			✓ 10 53240-03-46000	Uniform Services		18.22
		GARBAGE			✓ 10 53620-03-46000	Uniform Services		5.32
		RECYCLING			✓ 10 53635-03-46000	Uniform Services		9.50
		ROADS			✓ 10 53300-03-46000	Uniform Services		92.47
		TOWELS			✓ 10 53230-03-40000	Operating Supplies		134.27
		=== VENDOR TOTALS ===		✓ 732.70				
=====								
01-000212	FASTENAL COMPANY							
=====								
I-WIWAWU235698	1	FASTENAL COMPANY		✓ 69.92				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			1099: N			
		SAFETY- EAR PLUGS			✓ 10 53300-03-32000	Safety Educ/Materials		69.92
=====								
I-WIWAWU235844	1	FASTENAL COMPANY		✓ 58.04				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			1099: N			
		FASTENAL COMPANY			✓ 10 53240-03-40000	Operating Supplies		58.04
=====								
I-WIWAWU236059	1	FASTENAL COMPANY		✓ 19.37				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			1099: N			
		EYEWASH BOTTLE			✓ 10 53300-03-32000	Safety Educ/Materials		19.37
		=== VENDOR TOTALS ===		✓ 147.33				

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-002193	GREBE'S						
I-1U6914	✓	GREBE'S	✓154.99				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		CONCRETE OPERATING SUPPLIES		✓52 53337-03-40000	Operating Supplies		154.99
=== VENDOR TOTALS ===			154.99				
=====							
01-003786	JOHN FABICK TRACTOR CO						
I-PIWA0213681	✓	JOHN FABICK TRACTOR CO	✓170.71				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		2-8 TRACTOR PARTS		✓10 53240-03-40000	Operating Supplies		170.71
I-PIWA0213682	✓	JOHN FABICK TRACTOR CO	✓927.23				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		2-8 TRACTOR PARTS		✓10 53240-03-40000	Operating Supplies		927.23
I-RIWR00018227	✓	JOHN FABICK TRACTOR CO	✓1,006.50				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		RENTAL FOR CAT FOR AUGER		✓24 55225-08-75792	Fencing		1,006.50
I-RIWR00018303	✓	JOHN FABICK TRACTOR CO	✓331.50				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		JOHN FABICK TRACTOR CO		✓24 55225-08-75792	Fencing		331.50
=== VENDOR TOTALS ===			✓2,435.94				
=====							
01-002248	JX ENTERPRISES, INC.						
I-17254872P	✓	JX ENTERPRISES, INC.	✓283.96				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		G-1 GARBAGE TRUCK REPAIR		✓10 53240-03-40000	Operating Supplies		283.96
I-17255429P	✓	JX ENTERPRISES, INC.	✓67.98				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		GARBAGE TRUCK G-1 REPAIR		✓10 53240-03-40000	Operating Supplies		67.98
I-17255460P	✓	JX ENTERPRISES, INC.	✓106.51				
9/10/2025	1	DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		G-1 GARBAGE TRUCK REPAIR		✓10 53240-03-40000	Operating Supplies		106.51
=== VENDOR TOTALS ===			✓458.45				

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====							
01-000078	MAC	QUEEN EQUIPMENT					
I-P39383 ✓	1	MAC QUEEN EQUIPMENT	✓	810.24	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53310-03-40000	Operating Supplies	810.24
		SWEEPER HOSE					
I-W08590 ✓	1	MAC QUEEN EQUIPMENT	✓	409.05	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	409.05
		SWEEPER MAINTANENCE					
		=== VENDOR TOTALS ===	✓	1,219.29			
=====							
01-000516	MONROE	TRUCK EQUIPMENT					
I-441072 ✓	1	MONROE TRUCK EQUIPMENT	✓	337.02	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	337.02
		NEW CAMERAR 1-19					
I-441075 ✓	1	MONROE TRUCK EQUIPMENT	✓	3,811.00	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	3,811.00
		NEW PARTS FOR 1-23 DUMP TRUCK					
I-441115 ✓	1	MONROE TRUCK EQUIPMENT	✓	243.27	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	243.27
		BACK UP CAMERA 1-19					
I-441195 ✓	1	MONROE TRUCK EQUIPMENT	✓	75.15	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	75.15
		NEW CAMERA 1-19					
		=== VENDOR TOTALS ===		4,466.44			
=====							
01-000540	NAPA	AUTO PARTS					
I-149619 ✓	1	NAPA AUTO PARTS	✓	27.47	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	27.47
		GARGE TOOLS					
I-150576 ✓	1	NAPA AUTO PARTS	✓	37.01	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	37.01
		FILTERS					
I-150578 ✓	1	NAPA AUTO PARTS	✓	53.19	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	53.19
		HYDRAULIC FILTER					
I-150757 ✓	1	NAPA AUTO PARTS	✓	49.29	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025			✓10 53240-03-40000	Operating Supplies	49.29
		LIGHTS					

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/I ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----JD-----						
01-000540	NAPA AUTO PARTS	(** CONTINUED **)				
I-150981 ✓	1	NAPA AUTO PARTS	✓5.96	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		✓10 53240-03-40000	Operating Supplies	5.96
		FUSE				
I-151612 ✓	1	NAPA AUTO PARTS	✓312.99	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		✓10 53240-03-40000	Operating Supplies	312.99
		SEAT COVERS				
I-152016 ✓	1	NAPA AUTO PARTS	✓149.49	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		✓10 53240-03-40000	Operating Supplies	149.49
		NAPA AUTO PARTS				
=== VENDOR TOTALS ===			✓635.40			
=====						
01-003735	RIESTERER & SCHNELL, INC ✓					
I-9154350 ✓	1	RIESTERER & SCHNELL, INC	✓109.60	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		✓10 53240-03-40000	Operating Supplies	109.60
		IGNITOR				
=== VENDOR TOTALS ===			109.60			
=====						
01-000533	ROCK OIL REFINING, INC ✓					
I-347202 ✓	1	ROCK OIL REFINING, INC	✓90.00	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		✓10 53240-03-40000	Operating Supplies	90.00
		DISPOSAL OF USED OIL FILTERS				
==== VENDOR TOTALS =====			90.00			
=====						
01-002488	SUNRISE BROADCASTING LLC ✓					
I-20049-8 ✓	1	SUNRISE BROADCASTING LLC	✓189.00	1099: Y		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		10 53635-03-20000	Publish Legal Notices	189.00
		AUGUST COMMUNITY SCAN				
==== VENDOR TOTALS =====			189.00			
=====						
01-005382	TRACTOR SUPPLY CREDIT PLAN ✓					
I-200184335 ✓	1	TRACTOR SUPPLY CREDIT PLAN	✓128.97	1099: N		
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		✓10 53315-03-54000	Street Painting Supplies	128.97
		TIRES FOR PAINT TRUCK 4-7				
==== VENDOR TOTALS =====			128.97			

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-003715		TRUCK COUNTRY OF WISC ✓					
C-X205381573:01 ✓	1	TRUCK COUNTRY OF WISC	✓306.33CR				
9/10/2025		DUE: 9/02/2025 DISC: 9/02/2025		1099: N			
		RETURNS FOR 1-23 TRUCK		10 53240-03-40000	Operating Supplies		306.33CR
C-X205381933:01 ✓	1	TRUCK COUNTRY OF WISC	✓412.75CR				
9/10/2025		DUE: 9/08/2025 DISC: 9/08/2025		1099: N			
		RETURNS FOR 1-23 TRUCK		✓10 53240-03-40000	Operating Supplies		412.75CR
I-X205379913:01 ✓	1	TRUCK COUNTRY OF WISC	✓192.75				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		PARTS FOR 1-24 TRUCK		✓10 53240-03-40000	Operating Supplies		192.75
I-X205379913:02 ✓	1	TRUCK COUNTRY OF WISC	✓71.18				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		PARTS FOR 1-24 TRUCK		✓10 53240-03-40000	Operating Supplies		71.18
I-X205380949:01 ✓	1	TRUCK COUNTRY OF WISC	✓357.40				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		PARTS FOR DUMP TRUCK 1-23		✓10 53240-03-40000	Operating Supplies		357.40
I-X205380949:02 ✓	1	TRUCK COUNTRY OF WISC	✓482.64				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		PARTS FOR 1-23 TRUCK		✓10 53240-03-40000	Operating Supplies		482.64
I-X205381102:01 ✓	1	TRUCK COUNTRY OF WISC	✓114.40				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		1-23 PARTS FOR TRUCK		✓10 53240-03-40000	Operating Supplies		114.40
		==== VENDOR TOTALS ===	✓499.29				
=====							
01-000650		VICTORY JANITORIAL, INC. ✓					
I-137694 ✓	1	VICTORY JANITORIAL, INC.	✓65.42				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		SHOP TOWELS		✓10 53240-03-40000	Operating Supplies		65.42
		=== VENDOR TOTALS ===	65.42				
=====							
01-004983		WHITE CAP, L.P.					
I-50032810622 ✓	1	WHITE CAP, L.P.	✓219.99				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		SAFETY BOOTS- NEW HIRE		✓10 53300-03-32000	Safety Educ/Materials		219.99
I-50033002151 ✓	1	WHITE CAP, L.P.	✓102.96				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		ZIP TIES FOR X-MAS GARLAND		✓10 55302-08-91000	Decorations-Holiday		102.96

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-004983 WHITE CAP, L.P. (** CONTINUED **)							
I-50033014392 ✓	1	WHITE CAP, L.P.	✓667.62				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		CONCRETE SEALER		✓52 53337-03-40000	Operating Supplies		628.74 ✓
		FAIRGROUNDS FENCE		✓24 55225-08-75792	Fencing		38.88 ✓
I-50033094909 ✓	1	WHITE CAP, L.P.	✓349.92				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		FAIRGROUNDS FENCE		✓24 55225-08-75792	Fencing		349.92
I-50033096432 ✓	1	WHITE CAP, L.P.	✓896.04				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		PATCHING MATERIALS		✓10 53300-03-75000	Patching Materials		896.04
I-50033129546 ✓	1	WHITE CAP, L.P.	✓47.69				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		CAUTION TAPE		✓10 53300-03-32000	Safety Educ/Materials		47.69
=== VENDOR TOTALS ===			✓2,284.22				
01-000855 ZIENTARA FLEET EQUIPMENT INC.							
C-01217979P ✓	1	ZIENTARA FLEET EQUIPMENT INC.	✓88.10CR				
9/10/2025		DUE: 8/15/2025 DISC: 8/15/2025		1099: N			
		RETURN FILTER		✓10 53240-03-40000	Operating Supplies		88.10CR
I-01217168P ✓	1	ZIENTARA FLEET EQUIPMENT INC.	✓96.94				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		FILTERS		✓10 53240-03-40000	Operating Supplies		96.94
I-01217515P ✓	1	ZIENTARA FLEET EQUIPMENT INC.	✓96.71				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		FILTERS		✓10 53240-03-40000	Operating Supplies		96.71
I-01217917P ✓	1	ZIENTARA FLEET EQUIPMENT INC.	✓39.45				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		FILTERS		✓10 53240-03-40000	Operating Supplies		39.45
I-01218143P ✓	1	ZIENTARA FLEET EQUIPMENT INC.	✓111.10				
9/10/2025		DUE: 9/10/2025 DISC: 9/10/2025		1099: N			
		ZIENTARA FLEET EQUIPMENT INC.		✓10 53240-03-40000	Operating Supplies		111.10
=== VENDOR TOTALS ===			✓256.10				
=== PACKET TOTALS ===			20,012.75				

** T O T A L S **

INVOICE TOTALS 20,819.93
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 807.18CR

BATCH TOTALS 20,012.75

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2025	10	-21-0000	Accounts Payable Control	17,256.22-*				
	10	-53230-03-40000	Operating Supplies	236.66	16,500	4,296.01	65,024	31,800.39
	10	-53240-03-40000	Operating Supplies	8,808.97	200,000	24,510.48	647,765	244,451.02
	10	-53240-03-46000	Uniform Services	72.88	850	214.12	647,765	253,187.11
	10	-53300-03-32000	Safety Educ/Materials	356.97	6,500	2,171.79- Y	367,008	135,773.43
	10	-53300-03-46000	Uniform Services	363.88	3,250	525.73- Y	367,008	135,766.52
	10	-53300-03-75000	Patching Materials	6,126.41	40,000	13,332.41	367,008	130,003.99
	10	-53310-03-40000	Operating Supplies	810.24	3,500	787.86- Y	81,230	36,502.43
	10	-53315-03-54000	Street Painting Supplies	128.97	20,000	10,073.86	37,868	19,103.88
	10	-53620-03-46000	Uniform Services	21.28	650	467.40	252,844	85,747.81
	10	-53635-03-20000	Publish Legal Notices	189.00	3,500	2,209.00	242,214	113,654.55
	10	-53635-03-46000	Uniform Services	38.00	500	172.98	242,214	113,805.55
	10	-55302-08-91000	Decorations-Holiday	102.96	1,500	202.34	7,341	3,353.82
	24	-21-0000	Accounts Payable Control	1,726.80-*				
	24	-55225-08-75792	Fencing	1,726.80	40,000	26,558.98	164,767	106,864.33
	52	-21-0000	Accounts Payable Control	783.73-*				
	52	-53337-03-40000	Operating Supplies	783.73	0	21,794.82- Y	133,795	92,722.32
	62	-21-0000	Accounts Payable Control	246.00-*				
	62	-53713-00-65100	Maint - Water Mains	246.00	50,000	1,620.40	300,500	107,663.99
	99	-14-0010	Due from General Fund	17,256.22 *				
	99	-14-0024	Due From Festival Fund	1,726.80 *				
	99	-14-0052	Due From Capital Project	783.73 *				
	99	-14-0062	Due From Water Fund	246.00 *				
			** 2025 YEAR TOTALS	20,012.75				

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	9/2025	17,256.22
24	9/2025	1,726.80
52	9/2025	783.73
62	9/2025	246.00

NO ERRORS

NO WARNINGS

** END OF REPORT **

TOTAL ERRORS: 0 TOTAL WARNINGS: 0





CITY OF MERRILL- PROPERTY BID PROPOSAL

Date: 8-27-25

Person Bidding Information:

Name: Norbert Conrad

Address: 913 Grand Ave

City/State: Merrill, WI 54452

Phone Number: 715-612-2740 Email Address: Norb.conrad.construction@yahoo.com

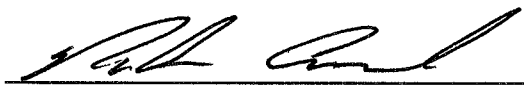
Property Proposal Bid Information:

Bid Amount: \$ 500.00

Address: 903 Grand Ave Merrill, WI 54452

Purpose of the Property: (Please include project plan along with time frames for completion, use of property, etc.)

Would like to build a home & garage for a rental property, would start in the spring of 2026 and hopefully have completed summer of 2026


Signature of Bidder

8-27-25
Date

4:05


b9



CITY OF MERRILL- PROPERTY BID PROPOSAL

Date: 9-4-25

Person Bidding Information:

Name: Cary Kerins

Address: 600 South Oregon St

City/State: Merrill WI

Phone Number: 715 491-6476 Email Address: Carykerins5@gmail.com

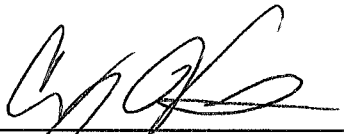
Property Proposal Bid Information:

Bid Amount: \$ 2501.00


Address: 1905 Jackson St

Purpose of the Property: (Please include project plan along with time frames for completion, use of property, etc.)

add Backyard & Shed area


Signature of Bidder

9-4-25
Date

4:05 
by

City of Merrill
Attn: Rod Akey, City Administrator 715-536-5594
Subject: Proposal for land purchase of 2200 Sturdevant Street

8-27-2025

Hello Rod

This letter is to inform you that Merrill Equipment Company is interested in purchasing parcel #25131061820014 from the City of Merrill.

The bulk of this property is located adjacent to the west end of our facility located at 2209 Sturdevant Street. My understanding is that this is property the city now has unencumbered title to. As business has grown, we have been using and maintaining pieces of this parcel for a number of years. I appreciate the City of Merrill allowing this to occur.


It is my intention to continue to grow the business. To accomplish this an expansion of our facilities will have to occur and the best avenue for expansion would be to the west onto the above mentioned parcel. See attached exhibit labeled S1B for proposed layout. I am looking at building a 15,000 square foot building used primarily for assembly and warehousing of finished products. I estimate the budget for construction of this facility to be 1.5 to 2 million dollars. This would allow us to continue to grow our workforce, likely adding four or five full time positions.

Regarding access to the current railroad crossing south of this parcel I propose the following. Merrill Equipment will build and maintain a gravel access road on the southern edge of the parcel parallel to the railroad tracks. If agreed to by the property owner Merrill will build west through the current parcel labeled "GAP" connecting the access road at the intersection of Logan Avenue and Cooper Street.

I am offering \$20,000 for the purchase of parcel #25131061820014.

I am not sure how to handle the parcel labeled "GAP" southwest of parcel #25131061820014. I am willing to purchase this as well. Preliminary offer \$5,000.

See attached appendix A for details on the proposed project and details of its development.

 9/3/25

Joe Rudolph
President
Merrill Equipment Company
2209 Sturdevant st
Merrill WI 54452
P 715-536-2471

Appendix A
 Subject: Proposal for land purchase of 2200 Sturdevant Street

8-27-2025

Details on the proposed project and its development

Project Summary Outline and Tentative Schedule

1. Purchase of property and establishment of clear title	\$20-25K	Fall 2025
2. Build the proposed access road along the south edge of the property to Logan Ave/Copper St (If winter arrives early will construct in the spring)	\$15-20K	Fall 2025
3. Select primary engineer (Likely 4 th dimension design Milwaukee WI) and begin preliminary engineering. (site, electrical, building, plumbing, & HVAC)	\$18-22K	Winter 2025
4. Based on preliminary engineering secure estimates from excavator, building contractor, plumbing, electrical, overhead cranes, sprinkler system and assembly equipment vendors.	\$10-15K	Spring 2026
5. Confirm estimates conform with initial budget estimate Make necessary adjustments and proceed to secure funds required beyond Merrill Equipments internal financing, bank financing will be secured (likely Abby Bank Wausau branch, Adam Rakeu).	\$15-20K	Summer 2026
6. Proceed with final engineering and submit for state approved plans	\$10-15K	Summer 2026
7. Do primary excavation and bring in primary utilities	\$30-35K	Fall 2026
8. Pour foundations and flatwork timing dependent on permit approval process	\$170K	Fall 2026 or Spring 2027
9. Construct building and move in equipment	\$975K	Summer 2027
10. Move in and begin use.	15-20K	Summer 2027
Proposed budget	\$1,500,000	

Development Organization

Merrill Equipment Company
 2209 Sturdevant St
 Merrill WI 54452
 P 715-536-2471

Organized in Merrill Wisconsin 1937

1.

GR 9/3/25

Merrill Equipment's current management team has been in the building construction business since our last expansion in 1991. Primarily focused on the development and construction of small and large dairy facilities. However, over the last 34 years Merrill has supplied plans and materials for the construction of a number of commercial facilities.

A letter of intent to finance and other confidential financial information will be supplied upon request if Merrill Equipment is the successful bidder.

Merrill Equipment has no defaults or bankruptcies. Merrill Equipment currently has no long term debt.

Project Team and Management Qualifications

Primary design, financing and overall project management

Joe Rudolph

President Merrill Equipment Company

40 years in the Construction industry

Of which 30 years specialized in project design and development.

Engineering & Architectural

Joel Nelson P.E.

4th Dimension Design

25 years in structural engineering

General Contracting, excavating, concrete and building erecting

Thiex Construction (Antigo WI)

Shannon Thiex

25 years in the Construction business

Electrical to be determined

Plumbing to be determined

Overhead cranes

Custom Steel

Wausau WI

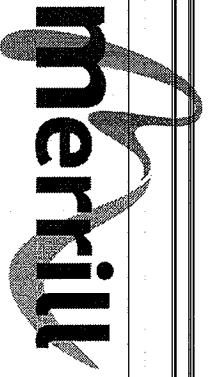
Sprinkler/ fire suppression to be determined

Financial viability

Merrill Equipment intends to self finance up to the actual building construction time frame. At this point bank financing will be used to pay for approximately half of the building cost.

2.

GR 9/3/25



City of Merrill

Inspection Department

Darin Pagel, Building/Zoning Administrator

1004 E 1st Street | Merrill, WI | 54452

Phone: (715) 536-4880 | Fax: (715) 539-2668

Darin.Pagel@ci.merrill.wi.us

TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, I have been dealing with typical issues around the City. The following are some highlights.

Daily building and zoning questions, issuance of permits, and inspections.

Nuisance Complaint investigations and follow-ups.

Have been working on multiple exterior maintenance and garbage files.

Working on garbage follow-ups.

New Home Permits and Inspections.

Follow-up Exterior Maintenance Inspections for 2025

Dealing with illegal signs in the ROW and on residential properties.

I have included permit, outstanding orders list.

I plan to be at the meeting for any questions.

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
DJ Management	402	Himes	06-24-25	5-Day Garbage - Complaint	
Treasure Chest Storage		Jackson	10-09-23	Parking lot paving, permit expires 8-22-25	08-22-2026
Chad & Jennifer Schmidt	2106	Sturdevant	09-02-25	5-Day Garbage, Complaint from Mayor	09-16-25
Keith Korhisch	207	5th E.	09-03-25	5-Day Garbage, junk and furniture	09-18-25
Jacob Bogdonovich	204	4th E.	09-11-25	5-Day Garbage, yard and porch	09-18-25
Kowalski Trust	1904	Water	09-15-25	5-Day Garbage- entire yard	09-22-25
Treasure Chest Storage	2404	Jackson	07-29-24	Screening on east side	09-30-25
Tyler Butler	803	Johnson	05-30-25	New/home lawn not installed	10-01-25
Lloyd Schneider (purchased 12-22)	500	Cleveland	11-02-21	Paint entire garage. Decided to reside	10-01-25
William Heideman	1006	7th E.	04-25-25	house and garage roof painting	10-01-25
Ashley Connor	305	Logan	05-14-25	Painting-Complaint	10-03-25
Carl Westberg Jr	1101	6th E.	08-05-25	painting of non-brick areas	10-05-25
Ryan Rosserbach	1100	5th E.	08-05-25	painting and garage roof repair	10-05-25

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
David Kamke	2201	Main E.	07-10-25	Yard clean-up	10-10-25
Sandra Samuelson	1908	Water	03-07-25	Paint House and Garage-working with CDBG	10-15-25
Equity Trust Co.	200	3rd E.	09-13-23	Paint all non-maint. Areas on house/garage (including soffit, Fascia and doors) 12-08-25 Trial	
Dan Hagen	214	Park S.	11-15-22	Complaint: Tarp on garage roof	12-31-25
Donald Kautz	1506	Mathews	09-20-24	5-Day Garbage-Complaint	Attorney
Jimbo's Bar	1007	Main E.	03-01-23	Finish siding the exterior of commercial building(front & back)OUT OF BUSINESS 03-02-23 (PER FACEBOOK)	Attorney
Equity Trust Co.	200	3rd E.	04-02-25	Complaint-See report	Attorney
Caleb Ballard	110	Ohio N.	06-06-25	5-Day Garbage-Complaint	Close
Allan Shidell	608	2nd E.	12-12-24	Remove D's Dogs Business Sign	Close
Triune Properties	1601	10th E.	04-11-25	Furniture and mattress piled by dumpster-Cleanup S.D. 4-30-25	Close
Logan Muenchew	503	Wisconsin	10-26-23	Exterior Restrictions per Contract (purchased from the City)	Close
Raymond Hanson	505	Wisconsin	01-29-25	5-Day Garbage	Close
Kowalski Trust	1904	Water	03-07-25	Paint House	Close

2025 BUILDING/ZONING PERMITS

PERMIT TYPE	FEES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	GRAND TOTAL
New Residence	\$685.00	1		3	1	1		1	1					8
Mobile Homes	\$75.00													0
Re. Remodel<500	\$375.00			2	1									3
Re. Remodel>500	\$475.00			1			3							4
Re. Remodel Small	\$65.00		1											1
Mechanical	\$65.00	4	9	3	12	5		15	9					57
Garages	\$175.00					1		1						2
Storage Bldg w/o Elec	\$125.00			1		3	2	4	2					12
Wrecking	\$125.00				1									1
Decks/Porches	\$175.00			1	1	1	1	1						5
Signs	\$70.00	2	1	2	1	1	1	2	4					14
Fence	\$65.00	1		3	5	9	5	5	3					31
Commercial New/Add.	\$200.00	1	1			1								3
Comm. No S.F. Rem.I	\$200.00	1						1	1					3
Moving	\$100.00													0
Swimming pools	\$75.00								1					1
Tel. Comm	\$50.00													0
Chicken Coop	\$25.00			1					1					1
Number of Permits:		10	12	17	22	22	12	30	22					
Total Permit Amount		\$ 2,547.80	\$ 9,137.70	\$ 4,610.00	\$ 2,535.00	\$ 2,885.00	\$ 2,570.00	\$ 4,015.00	\$ 3,205.00					\$ 31,505.50



CITY OF MERRILL

PUBLIC WORKS DIRECTOR/CITY ENGINEER

REPORT TO THE BOARD OF PUBLIC WORKS

September 24th, 2025

Engineering

- State Street project behind schedule, completion end of September
- Development and infrastructure planning for 2026 and beyond
- Working on easement issues
- City owned lots for sale

Respectfully Submitted,

Roderick J. Akey, PE
Public Works Director/ City Engineer



**City of Merrill Street Department
Street Superintendent
Report to the Board of Public Works
September 24, 2025**

- Construction – We are taking care of some asphalt patching around town as the weather cools down. We will get the street signs up on the State St project as soon as the boulevards are landscaped. We will also be repairing bridges this fall.
- Fairgrounds – The fence was completed during the week of 9/8 and the crew worked on grading the area west of the track for drainage. We plan to do some more grading of the gravel parking lot this fall.
- Storm sewer – Work continued on repairing and replacing storm sewer structures. After the leaves fall we will begin work on clearing outfalls.
- Concrete program – Work continued on sidewalk replacements in District 2 as well and catching up on street openings. This program will continue into the fall as weather allows.
- Street painting – Our paint truck got repaired so we are back out painting crosswalks and parking stalls. We will continue painting this fall until the weather doesn't allow us to any more.
- Garbage & recycle – Normal pickup as usual. This crew will be starting leaf collection soon as fall sets in. We will also start using both street sweepers soon.
- City garage – We will be calibrating the new plow truck in early October to dial in exactly how much material we are using. This new system will be very helpful in tracking our material usage and being more efficient.

Sincerely,

Dustin Bonack

Street Superintendent

From: [Liberty, Ron](#)
To: [Anderson-Malm, Lori](#)
Subject: Report to Board of Public Works
Date: Friday, September 19, 2025 9:11:43 AM

Growing season is mostly over for this year. We ended with 190 letters being sent out.
Ron

Sent from my iPad