

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, SEPTEMBER 23, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Chair Michael Caylor called the meeting to order at 6:00 pm
Present: D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm, Dan Wendorf, Police Chief Bennett, Laurie Ollhoff, Dustin Brown, Dave Graveen
- II. **Approval of Vouchers**
 1. **Discuss and consider approving the vouchers** - (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to approve. The motion passed.
- III. **Consider approving minutes from the previous meeting**
 1. **Minutes from the August 26th meeting** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place minutes on file. The motion passed.
- IV. **General Agenda Items for Consideration**
 1. **Discuss and consider potential shelter building at Lion's Park (donated by Merrill Baseball Association and Pinno Buildings)** - Parks & Rec Director Wendorf updated the committee on the reason for the request of the shelter. Following discussion, (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to accept the donation. The motion passed.
 2. **Discuss and consider potentially paving a trail through the MARC (potential donation from River District Development Foundation) (ARPA funding)** - Parks & Rec Director Wendorf explained the funding and donation request. Following discussion (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to accept the donation. The motion passed.
 3. **Discuss and consider acceptance of funds from the Bierman Family Foundation Trust for Flock Safety** - Police Chief Bennett explained the request. Following discussion, (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to accept the funds from the Bierman Foundation for the Flock Safety Cameras. The motion passed.
 4. **Discuss and consider 2026 Health Insurance coverage** - Finance Director Ley provided information to the committee regarding the 2026 Health Insurance Coverage. Following discussion, (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to accept the recommendation to move to the Wisconsin County Association health insurance coverage for 2026. The motion passed.

V. Monthly Reports

- 1. Monthly Report - Mayor Hass -**
- 2. Monthly Report - City Administrator Akey -**
- 3. Monthly Report - Finance Director Ley -**
- 4. Monthly Report - City Attorney -**
- 5. Monthly Report - City Clerk Anderson-Malm -**
- 6. Monthly Report - Municipal Court -**
- 7. Consider placing monthly reports on file -** All reports were included in the packet. There were no additional questions. (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place the monthly reports on file. The motion passed.

VI. Public Comment No public comment.

VII. Date and Time of Next Meeting - Tuesday, October 28th at 6:00 pm

VIII. Closed Session

- 1. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to discuss the Police Administrative Assistant/Property and Evidence Manager position.** - Chair Michael Caylor read the closed session language. (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to enter into a closed session. Roll call was taken. The committee entered into a closed session with the following present in addition to the committee: Finance Director Ley, City Administrator Akey, Mayor Hass, Police Chief Bennett, D6 Alderperson Rick, City Clerk Anderson-Malm.

The committee discussed the Police Administrative Assistant/Property and Evidence Manager position.

IX. Reconvene in Open Session

- 1. The Committee may reconvene in an open session for potential action on the closed session item.** - The committee did not reconvene in open session.

X. Adjournment (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 6:38 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.