

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, SEPTEMBER 24, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm
Present: Mayor Hass, D6 Alderperson Rick, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm
Excused: D1 Alderperson Andrew Caylor, Ron Liberty, Building/Zoning Administrator Darin Pagel
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the August 27th meeting** - (D8 Alderperson Rutkowski/D6 Alderperson Rick) motion/second to place minutes on file. The motion passed.
- III. **Water and Sewer Agenda Items**
 1. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel highlighted some items from his report.
- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
- V. **General Agenda Items for Consideration**
 1. **Consider the sale of public property:**
903 Grand Avenue
1905 Jackson Street
2200 Sturdevant Street - City Administrator Akey updated the committee with the bids for the properties. 903 Grand Avenue received a bid of \$500. 1905 Jackson Street received a bid of \$2,501. 2200 Sturdevant St received a bid of \$20,000. Following discussion, (Mayor Hass/D8 Alderperson Rutkowski) motion/second to approve the sale of public property and forward to the Council. The motion passed.
- VI. **Monthly Reports**
 1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** -
 2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** -
 3. **Monthly Report - Street Superintendent Bonack** -
 4. **Monthly Report - Street & Weed Commissioner Liberty** -

5. **Consider placing monthly reports on file** - All reports were included in the packet. (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to place on file. The motion passed.

VII. Date and Time of Next Meeting - Wednesday, October 29th at 5:15 pm

VIII. Public Comment There was no public comment.

IX. Adjournment (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting was adjourned at 5:22 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting