

**CITY OF MERRILL
AIRPORT COMMISSION
WEDNESDAY, SEPTEMBER 17, 2025 MINUTES
REGULAR MEETING MERRILL AIRPORT TERMINAL 6:00 PM**

- I. **Call to Order** Gary Schwartz called the meeting to order at 6:00 pm.
Present: Lyle Banser, Joe Malsack, Gary Schulz, Gary Schwartz
Present Not Voting: Rich McCullough - Airport Manager, Larry Wenning
Excused: D7 Alderperson Mark Weix Jr.
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the August 20th meeting** - (Malsack/Banser) motion/second to approve. The motion passed.
- III. **Approval of Vouchers - Budget Discussion**
 1. **August report** - (Malsack/Banser) motion/second to approve the vouchers. The motion passed. There were no financial reports to review.
- IV. **General Agenda Items for Consideration**
 1. **Discussion Runway 16/34 Project** - We started the 16/34 project in 2010. ALP is the only thing left and will be approved within 45 days. Master plan is getting close to being finished also. NEPA will need to be done for environmental study. Working on getting to 3400 feet and taxiway. No roads will be affected. Currently, at 2997 feet.
 2. **Maintenance Hangar Status - discussion** - The contractor has 275 days to build the project. Their bid was made without an approved design. Now the building is on hold due to no approved plans and waiting for the manufacturer/state to approve.
 3. **Follow-up on T Hangar Damage** - Rich is still working on quotes. Still trying to figure out caps for vents. Herbies Hangar Doors are coming to work on.
 4. **Current FBO Hangar - update** - No report. Waiting on appraisal.
 5. **Vehicle Needs - Trucks, Utility type vehicle - follow-up** - A small snow plow truck will have to be replaced next year. Need Utility tractor.
 6. **F-84 Monument update** - There has been turnover in the positions and Rich is trying to get in contact with the Air Guard to keep the process moving.
 7. **Discussion/Decision Airport General Maintenance** -
 - a. **Lightning damages - update** - Waiting on gate replacement.
 - b. **Status of Deer Ramps** - City did not put a backing on the pile. We need to get in and correct. Waiting on them for when they have time.
 - c. **Trees growing through security fence - update** - Rich will work when the weather gets cooler. More towards fall.

d. **Status of Flag Pole** - Waiting on one part before installation can begin.

V. Chairman's Report

1. **BOA** - A lot of changes are happening down in Madison. All the changes should help our cause for expansion.

VI. Aviation Happenings VNE on some of the new aircraft coming out are pushing 160 mph. Impressive for these light aircraft.

VII. Public Comment No public comment.

VIII. Agenda Items for Next Meeting None

IX. Date and Time of Next Meeting - Wednesday, October 15th at 6:00 pm

X. Adjournment (Banser/Malsack) motion/second to adjourn. The motion passed. Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm

Minutes are in draft form until approved at the next scheduled meeting.