

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, OCTOBER 14, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:35 pm.
Present: D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D6 Alderperson Rick (remote), D7 Alderperson Weix Jr., D8 Alderperson Rutkowski
Present Not Voting: City Administrator Akey, City Clerk Anderson-Malm, Finance Director Ley, Enrichment Center Director Mrachek, Facilities Maintenance Manager Brunett, Fire Chief Klug, Information Technology Manager Brown, Library Director Ollhoff, Park & Recreation Director Wendorf, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond, Utility Operations Manager Steinagel, Deacon Jim Arndt, Al Wix, Cindi Christensen, Sue Kunkel, various other citizens.
Excused: Building Inspector/Zoning Administrator Pagel
- II. **Invocation - Deacon Jim Arndt - St. Francis Xavier Church**
- III. **Pledge of Allegiance**
- IV. **Roll Call** Roll Call was taken. 7 in person and 1 remote.
- V. **Common Council Meeting Expectations**
- VI. **Public Comment** Tom Hayden - 806 Johnson St - Thanked all the people in City hall and the City of Merrill for his time as City Attorney. He publicly thanked Diane Weis, Krista Mitchell and Wanda Belsky for their help.

Cindi Christensen - 100 W. St Paul St - Thanked Tom for his service, the Fire Department, Police Department and City employees for the great help received with the fair. She stated the Wisconsin Association of Fairs - District 1 meeting was held in Merrill at the Agra Pavilion and wonderful comments were received regarding the pavilion and the trail. She also gave information from the economic impact report regarding fairs from 2024.
- VII. **Minutes from Previous Meeting**
 1. **Consider placing the minutes from the September 9th meeting on file** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to place minutes on file. The motion passed.
- VIII. **Revenue and Expense Reports**
 1. **Consider the September Revenue and Expense report** - (D3 Alderperson Meyer/D7 Alderperson Weix Jr.) motion/second to approve. The motion passed.
- IX. **General Agenda Items for Consideration**

- 1. Employee Recognition:**
Bradley Brummond - 10 years - Transit - Brad was given his certificate of recognition and thanked for his service.
- 2. State Municipal Financial Agreements - Glen Drive to State Highway 107 N and State Highway 107 N to Memorial Drive** - City Administrator/City Engineer Akey explained the two agreements and the ask of 25% or \$40,000 in 2026 and \$40,000 in 2027 for the planning portion of the agreements. Following discussion, (D8 Alderperson Rutkowski/D4 Alderperson Fermanich) motion/second to approve the two agreements. The motion passed.

X. Board of Public Works

- 1. Consider the bids for the sale of public property. The Board of Public Works recommends approval:**
903 Grand Avenue - \$500
1905 Jackson Street - \$2,501
2200 Sturdevant Street - \$20,000 - (D6 Alderperson Rick/D1 Alderperson A. Caylor) motion/second to approve. The motion passed.

XI. Acknowledge Committee Reports

- 1. Acknowledge the following reports: Airport Commission, Library, Park & Recreation, Committee of the Whole, Transit Commission, Marketing & Communications, Health & Safety, Personnel & Finance and Board of Public Works. -**

XII. Resolutions

- 1. A Resolution honoring Thomas N. Hayden for his long-time service to the City of Merrill - A RESOLUTION HONORING THOMAS N. HAYDEN FOR HIS LONG-TIME SERVICE TO THE CITY OF MERRILL**

WHEREAS, Tom Hayden has served the City of Merrill as the City Attorney for over 22 years, from August 19, 2002 to July 4, 2025; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Tom Hayden has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and

WHEREAS, Tom Hayden's experience, goodwill and wisdom will be missed at the City of Merrill;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of October, 2025, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Tom Hayden has given the City of Merrill as the City Attorney and commends him for nearly 23 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Tom Hayden, congratulate him upon the occasion of his retirement from the City of Merrill, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

(D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to approve the Resolution. The motion passed.

XIII. Mayor's Appointments

- 1. Consider the following appointment:
Tom Hayden to the Housing Authority. The term to expire 11-1-2030
replacing Jeremy Cordova - (D3 Alderperson Meyer/D2 Alderperson Caylor)**
motion/second to approve. The motion passed.

XIV. Mayor's Communications Mayor Hass read the following communications:

October 25th is Trunk to Trunk or Treating at Trinity

October 25th is Make a Difference Day

October 31st is Trick or Treating in Merrill from 4pm until 7pm

Mondays through October 27th from 10:30 - 11:30 is Toddler Story Time at the Library

November 1st is the Adult puzzle competition at the Library from 10:30 - 1:30

November 8th are the Craft shows in Merrill

I encourage everyone to stop by the Enrichment Center. They have a lot to see and do.

A reminder to please do not rake leaves or yard debris into the roadway; it plugs up the drains and causes a lot of problems.

I would like to thank Clyde Nelson from the Chamber for the hard work he has done for the Chamber and the City and wish him well in his retirement.

XV. Adjournment (D3 Alderperson Meyer/D7 Alderperson Weix Jr.) motion/second to adjourn. The motion passed. The meeting adjourned at 6:55 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>