

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, OCTOBER 28, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Chair M. Caylor called the meeting to order at 6:00 pm.
Present: D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, City Clerk Anderson-Malm, Finance Director Ley, Police Chief Bennett, IT Manager Brown, D7 Alderperson Weix, D6 Alderperson Rick, Allen Wix.
- II. **Approval of Vouchers**
 1. **Discuss and consider approving the vouchers** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve. The motion passed.
- III. **Consider approving minutes from the previous meeting**
 1. **Minutes from the September 23rd meeting** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place minutes on file. The motion passed.
- IV. **Monthly Reports**
 1. **Monthly Report - Mayor Hass** - The report was in the packet.
 2. **Monthly Report - City Administrator Akey** - The report was in the packet.
 3. **Monthly Report - Finance Director Ley** - The report was in the packet. Questions were asked and answered.
 4. **Monthly Report - City Attorney** - The report was in the packet.
 5. **Monthly Report - City Clerk Anderson-Malm** - The report was in the packet.
 6. **Monthly Report - Municipal Court** - The report was in the packet.
 7. **Consider placing monthly reports on file** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place monthly reports on file. The motion passed.
- V. **Public Comment** There was no public comment.
- VI. **Date and Time of Next Meeting - Tuesday, November 25th at 6:00 pm** The next meeting will be Call of the Chair.
- VII. **Closed Session** Chair M. Caylor read the language for both closed sessions. (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to enter into closed session. The motion passed on a 3/0 roll call vote. The committee entered into closed session at 6:05 pm for item #1 with the following present in addition to the committee members: Mayor Hass, City Administrator Akey, Finance Director Ley,

City Clerk Anderson-Malm (who recorded minutes without objection), Police Chief Bennett, Fire Chief Klug, D6 Alderperson Rick, D7 Alderperson Weix.

1. **The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) and (e) for considering employment promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purposes of: update on union contract negotiations.** - The committee received an update regarding union negotiations from City Administrator Akey.
2. **The Committee may enter into closed session pursuant to Wisconsin Stats. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. The topic discussed shall be unpaid leave for an employee following exhaustion of paid leave options.** - The committee started closed session item #2 at 6:13 pm. The committee discussed unpaid leave for an employee following exhaustion of paid leave options.

VIII. Reconvene in Open Session

1. **The Committee may reconvene in open session regarding the closed session item.** - The committee did not reconvene in open session.

IX. Adjournment (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:19 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.