

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, DECEMBER 2, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Michael Caylor called the meeting to order at 6:00 pm
Present: D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm, Fire Chief Klug
- II. **Approval of Vouchers**
 1. **Discuss and consider approving the vouchers** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve. The motion passed.
- III. **Consider approving minutes from the previous meeting**
 1. **Minutes from the October 28th meeting** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve. The motion passed.
- IV. **Monthly Reports**
 1. **Monthly Report - Mayor Hass** - no questions
 2. **Monthly Report - City Administrator Akey** - answered questions from the committee
 3. **Monthly Report - Finance Director Ley** - D4 Alderperson Fermanich thanked FD Ley for the easy-to-read and understand budget report.
 4. **Monthly Report - City Clerk Anderson-Malm** - no questions
 5. **Monthly Report - City Attorney** - the report was included in the packet
 6. **Monthly Report - Municipal Court** - the report was included in the packet
 7. **Consider placing monthly reports on file** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place monthly reports on file. The motion passed.
- V. **Public Comment** none
- VI. **Date and Time of Next Meeting** - Tuesday, January 27th at 6:00 pm
- VII. **Closed Session**
 1. **The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) and (e) for considering employment promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other**

specified public business, whenever competitive or bargaining reasons require a closed session for the purposes to; discuss and approve the Fire Union contract. - The closed session language was read by D2 Alderperson M. Caylor. (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to enter into a closed session. The motion passed on a 3/0 roll call vote. The committee entered into closed session at 6:10 pm with City Clerk Anderson-Malm recording minutes without objection. The closed session included the committee members and Mayor Hass, City Administrator Akey, Finance Director Ley, Fire Chief Klug and City Clerk Anderson-Malm.

The committee discussed the Fire Union contract.

2. **Consider approving the previous closed session minutes.** - The committee reviewed the previous closed session minutes.

VIII. Reconvene in Open Session (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to reconvene in open session. The motion passed. The committee reconvened in open session at 6:40 pm with the following motion from the closed session. (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the Fire Union Contract and forward it to the Common Council. The motion passed.

IX. Adjournment (D4 Alderperson Fermanich/None) motion/second to adjourn. The motion passed. The meeting adjourned at 6:41 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.