

**CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, DECEMBER 3, 2025 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM**

I. Call to Order Roll Call:

Present: Krueger, Malm, Gulke, D8 Alderperson Rutkowski
Present Not Voting: Parks Director Dan Wendorf
Excused: Steve Osness, Trisha Kubichek, Kyle Hahn
Absent: Chairperson Krueger called the meeting to order at 4:15 p.m.

II. Consider approving minutes from the previous meeting

1. **November 2025 Minutes** - (D8 Alderperson Rutkowski/ Gulke) motion/second to place minutes on file. The motion Passed.

III. Approval of Claims

1. **November 2025 Claims** - (D8 Alderperson Rutkowski/ Malm) motion/second to approve. The motion Passed.

IV. General Agenda Items for Consideration

V. Monthly Reports

1. **December 2025 Director's Report** - After asking if there were any questions on his report, Wendorf summarized his report pointing out that 2025 was another tremendous year for the Department. Wendorf went on to say thank all of the sponsors, volunteers, staff members, Parks & Recreation Commission, participants, parents, user groups and organizations, and everyone who visited our parks and participated in our programs to help make it another successful year. Wendorf also informed the Commission that the 2026 Budget was adopted at the November City Council Meeting and there were no late/last minute adjustments, which is a good thing. Wendorf said he is finishing up the 2025 Tree City USA Application and will have that done in plenty of time before the December 31st deadline.

VI. Date and Time of Next Meeting

1. **The next regularly scheduled meeting will be Wednesday, February 4th, 2026, at 4:15 p.m. at the Merrill City Hall. -**

VII. Public Comment There was no public comment.

VIII. Adjournment (D8 Alderperson Rutkowski/ Malm) motion/second to adjourn. The motion Passed.