

**CITY OF MERRILL
FAIRGROUNDS COMMITTEE
THURSDAY, JANUARY 8, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm
Present: Mayor Hass, D2 Alderperson M. Caylor, Fair rep Brad Becker, D5 Alderperson Holdorf (remote), Rodeo rep George Henrichs
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, City Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Anderson-Malm
Excused: D1 Alderperson Andrew Caylor, Permanent Vendor Rep Becky Meyer
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the July 3, 2025 meeting** - (Mayor Hass/D2 Alderperson M. Caylor) motion/second to place minutes on file. The motion passed.
- III. **General Agenda Items for Consideration**
 1. **Fair Update** - Fair Rep Becker gave an update on the 2025 fair. He discussed changes for the 2026 Lincoln County Fair. The dates will be August 5th through August 9th, 2026. Sue Kunkel retired from the Fair Board and the board voted in 2 new members.
 2. **Rodeo Update** - Rodeo Rep Henrichs updated the committee. The dates for the rodeo will be June 19 through June 21, 2026.
 3. **Permanent Vendor Update** - Permanent Vendor Rep Meyer is stepping down from the committee. Mayor Hass will appoint a new member.
 4. **Calendar of Events** - The event calendar was included in the packet.
 5. **Review Fairgrounds Rental Policy - discussion and possible action regarding what is included in rental** - The rental policy was discussed. It was agreed the buildings are to be used but not abused and any renters need to understand what is being rented. After rental, City staff will go through the buildings and make sure all is cleaned and appliances are shut down, if needed.
- IV. **Monthly Reports**
 1. **Monthly Report - Fairgrounds Coordinator Savall** - FGC Savall's report was included in the packet. She stated the oven in the kitchen at the Expo Center will be replaced. The sound system in the Expo Center will be updated. The flea market requested more garbage receptacles; this is being looked into. The Food Truck-a-palooza planning is going well and sponsorships are coming in.
 2. **Consider placing monthly reports on file** - (D2 Alderperson M. Caylor/Mayor Hass) motion/second to place the report on file. The motion passed.

- V. Public Comment** There was no public comment.
- VI. Date and Time of Next Meeting - Thursday, February 5th at 6:00 pm** The February meeting will be Call of the Chair.
- VII. Adjournment** (D2 Alderperson M. Caylor/Rodeo Rep Henrichs) motion/second to adjourn. The motion passed. The meeting adjourned at 6:12 pm.

Minutes submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.