

**CITY OF MERRILL  
BOARD OF PUBLIC WORKS  
WEDNESDAY, JANUARY 28, 2026 MINUTES  
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Roll Call: Mayor Hass called the meeting to order at 5:15 pm  
Present: Mayor Hass, D6 Alderperson Rick, D8 Alderperson Rutkowski  
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, Building/Zoning Administrator Darin Pagel, City Clerk Anderson-Malm  
Excused: D1 Alderperson Andrew Caylor, Ron Liberty
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the October 29th meeting** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to place minutes on file. The motion passed.
- III. **Water and Sewer Agenda Items**
  1. **Discuss and approve the Water & Sewer Vouchers** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
  2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - The report was included in the packet. Utility Superintendent Steinagel updated the committee and highlighted some items from his report.
- IV. **Street Department Agenda Items**
  1. **Discuss and approve the Street Department Vouchers** - (D8 Alderperson Rutkowski/D6 Alderperson Rick) motion/second to approve. The motion passed.
- V. **General Agenda Items for Consideration**
  1. **Discuss and consider the Resolution for Exercising Police Power for Special Assessments.** - City Administrator Akey explained the resolution to the committee. This is standard procedure for the sidewalk program. A public hearing will be held on February 25th following the Board of Public Works meeting at 6:00 pm.
- VI. **Monthly Reports**
  1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** - There were no questions.
  2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - Questions were asked and answered.
  3. **Monthly Report - Street Superintendent Bonack** - Some items were highlighted from the report. The Street and Weed report will be combined with

this report. Street Superintendent Bonack updated the committee on snow removal items.

**4. Monthly Report - Street & Weed Commissioner Liberty -**

- 5. Consider placing monthly reports on file -** (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to place monthly reports on file. The motion passed.

**VII. Date and Time of Next Meeting - Wednesday, February 25th at 5:15 pm** The February 25th meeting will possibly start at 5:45 pm due to the public hearing at 6:00 pm. This will be determined in February considering agenda items.

**VIII. Public Comment** There was no public comment.

**IX. Adjournment** (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 5:26 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting*