Transit Commission Meeting
November 16, 2020
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of September 2020 minutes

A motion to approve minutes of the September 2020 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report;

A) Covid-19 update
   a. 1 part and 1 full time operator in quarantine
   b. Running 2 buses – ok as long as school not in person

B) School Year Bussing Plan
   a. No changes at this time. School not in person for public schools. Private schools still in person
   b. Able to accommodate with only 2 buses

C) Third Quarter report
   a. All number down due to pandemic.

D) Food pantry delivery
   a. Discussion based on idea to help those who cannot get into food pantry due to their doors locked.
   b. Offer a special curbside delivery for a fee.

E) Tour of lights
   a. Discussion to have or cancel – Cancel for 2020 due to pandemic.

6) Next meeting date will be December 14, 2020. Meeting to be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Mr. Rick Blake. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator