



**CITY OF MERRILL  
COMMON COUNCIL**

**AGENDA • TUESDAY, MARCH 10, 2026**

**Regular Meeting**

**City Hall Council Chambers**

**6:30 PM**

To attend remotely call 678-324-9504 PIN 200 265 875 #

**I. Call to Order**

**II. Invocation - Pastor Jon Chapa - Trinity Lutheran Church**

**III. Pledge of Allegiance**

**IV. Roll Call**

**V. Common Council Meeting Expectations**

The City of Merrill respects the role of our elected officials. Alderpersons and Department Heads are committed to working in collaboration to provide our citizens with the best decision-making for our city's future. This meeting is a formal event and professional conduct is the expectation of all in attendance.

**VI. Public Comment**

**VII. Minutes from Previous Meeting**

1. Consider placing the minutes from the February 10th meeting on file

**VIII. Revenue and Expense Reports**

1. Discuss and consider the February Revenue and Expense Summary Report

**IX. General Agenda Items for Consideration**

1. Employee Recognition:  
Janalynn Johnson - 10 years - Fire Department
2. Presentation by Ehlers Public Finance Advisors and consideration of the 2026 Borrowing.

**X. Board of Public Works**

1. Consider terminating the existing Sewer Easement for N Pine Ridge Ave with Zastrow property (aka Doug and Cindy, LLC). The Board of Public Works recommends approval.
2. Consider a Cell Tower Lease extension with T-Mobile Central, LLC. The Board of Public Works recommends approval.
3. Consider an update to the 2026 Street Opening permit fees. The Board of Public Works recommends approval.

**XI. City Plan Commission**

1. Consider an amendment to M.M.C. Section 113-317(n) for the removal of Conditional Use language. The City Plan Commission recommends approval.

## **XII. Personnel & Finance**

1. Consider a reclassification of the Payroll/Benefits/HR Specialist position. The Personnel & Finance Committee recommends approval.
  - a. Revisions to the Payroll/Benefits/HR Specialist job description.

## **XIII. Acknowledge Committee Reports**

1. Acknowledge the following monthly reports: Transit Commission, Merrill Housing Authority, Airport Commission, Marketing & Communications, Board of Public Works, Personnel & Finance, City Plan Commission

## **XIV. Resolutions**

1. A Preliminary Resolution of intent to exercise special assessment powers by police power. The Board of Public Works recommends approval.

## **XV. Mayor's Appointments**

1. Gary Hartwig - reappoint to Redevelopment Authority - term to expire April 2028

## **XVI. Mayor's Communications**

## **XVII. Adjournment**

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL  
COMMON COUNCIL  
TUESDAY, FEBRUARY 10, 2026 MINUTES  
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:30 pm.  
Present: D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D3 Alderperson Meyer, D4 Alderperson Fermanich, D5 Alderperson Holdorf, D6 Alderperson Rick, D7 Alderperson Weix Jr., D8 Alderperson Rutkowski  
Present Not Voting: City Administrator Akey, City Clerk Anderson-Malm, Finance Director Ley, Building Inspector/Zoning Administrator Pagel, Fire Chief Klug, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond (remote), Pastor Paul Hohman, Anthony Baumann, Mark Raymr, Tim Mieschke, Matt Leder, Tim Mieske, Kenny McVey, Erin Smith (ODC), various citizens in person and remote  
Excused: Library Director Ollhoff, Park & Recreation Director Wendorf
- II. **Invocation - Pastor Paul Hohman - New Testament Church**
- III. **Pledge of Allegiance** The pledge was recited.
- IV. **Roll Call** Roll call was taken with all 8 Alderpersons in attendance.
- V. **Common Council Meeting Expectations** The expectations were read.
- VI. **Public Comment** Kenny McVay - Jenny Towers - asked about the courthouse clock. Mayor Hass said he would call him.
- VII. **Minutes from Previous Meeting**
  1. **Consider placing the minutes from the January 13th meeting on file.**  
- (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to place minutes on file. The motion passed.
- VIII. **Revenue and Expense Reports**
  1. **Discuss and consider the December and January Revenue and Expense Summary Report** - (D1 Alderperson A. Caylor/D7 Alderperson Weix Jr.) motion/second to approve. D4 Alderperson Fermanich asked whether the January number reflected the budget. Finance Director Ley answered the question. The motion passed.
- IX. **General Agenda Items for Consideration**
  1. **Employee Recognition:**  
**Rod Akey - City Administrator/Engineer/Public Works Director - 10 years**  
**Jason Raasch - Street Department - 10 years**  
**Donna Plautz - T. B. Scott Library - 10 years** - The employees were acknowledged. Mayor Hass presented City Administrator Akey with a certificate.

2. **HAVEN Inc client statistics for 2025** - This was included in the packet for information only. No action was taken.
3. **City of Merrill Sewer Service Area Plan - discussion** - Anthony Baumann, the Chair of the Town of Merrill was given floor privileges. He spoke with the council regarding the sewer service area plan. He requested there be a joint committee with the City of Merrill, Town of Merrill, Town of Pine River and Town of Scott represented to discuss the plan. City Administrator Akey indicated there would be a City Planning meeting on March 3rd. All townships can speak at that meeting. No action was taken.

#### **X. Health & Safety**

1. **Consider a temporary Class "B" beer license for St. Francis Xavier Catholic Church for February 13, 20, 27, March 6, 13, 20, and 27th, 2026 from 4:30 pm - 7:00 pm, in conjunction with the St. Francis Xavier Fish Fries. The Health & Safety Committee recommends approval.** - (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
2. **Consider a temporary Class "B" beer license for the Lincoln County Rodeo Association at the Merrill Fairgrounds on June 19, 20, and 21st, 2026, in conjunction with the Wisconsin River Pro Rodeo. The Health & Safety Committee recommends approval.** - (D5 Alderperson Holdorf/D7 Alderperson Weix Jr.) motion/second to approve. The motion passed.
3. **Consider a change of agent for Express Lane, 702 N Center Ave., to Kimberly Krawczyk. The Health & Safety Committee recommends approval.** - (D2 Alderperson M. Caylor/D6 Alderperson Rick) motion/second to approve. The motion passed.
4. **Consider a change of agent for WI CStore, 702 N Center Ave, to Kimberly Krawczyk, upon the pending sale. The Health & Safety Committee recommends approval.** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.

#### **XI. City Plan Commission**

1. **Consider JAS Enterprises, LLC., requesting a Planned Unit Development for a multifamily residential development at 703 S Center Avenue. The City Plan Commission recommends approval.** - (D6 Alderperson Rick/D7 Alderperson Weix Jr.) motion/second to approve. The motion passed.
2. **Consider Opportunity Development Center Inc., requesting rezoning from Public to Business at 508 Eugene Street (formerly Highland Community Church). The City Plan Commission recommends approval.** - (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.

3. **Consider Jon Malm, Woodsconsin, LLC, requesting a Conditional Use for placement of a shipping container at 705 S. Center Avenue. The City Plan Commission does not recommend approval.** - (D3 Alderperson Meyer/D5 Alderperson Holdorf) motion/second to deny the conditional use as recommended by the City Plan Commission. The motion passed.

## **XII. Acknowledge Committee Reports**

1. **Acknowledge the following monthly reports: Housing Authority, Fairgrounds, Marketing & Communications, Transit Commission, Airport Commission, Health & Safety, Personnel & Finance, Board of Public Works, City Plan Commission and Park and Rec Commission.** - The monthly reports were acknowledged. No action was taken.

## **XIII. Ordinances**

1. **A Charter Ordinance eliminating the Street Commissioner as an elected officer - third reading.** - City Clerk Anderson-Malm read the third and final reading of the Charter Ordinance eliminating the Street Commissioner as an elected officer. (D3 Alderperson Meyer/D1 Alderperson A. Caylor) motion/second to approve the ordinance for discussion. D6 Alderperson Rick spoke about the ordinance and does not agree with the ordinance. There was discussion between the council members. D4 Alderperson Fermanich and D3 Alderperson Meyer both stated none of their constituents or any citizens have contacted them regarding this ordinance. D6 Alderperson Rick asked why this shouldn't be put out for a referendum for the voters to decide. D2 Alderperson M. Caylor explained the history of the position as an elected officer. This was discussed at the budget meetings last fall and no citizen objection was heard at that time. The position was stripped of most of the duties by the previous city administration. City Administrator Akey explained the current position. The Street & Weed Commissioner position checks on lawns and sidewalks and reports to the Street Department Superintendent. The Street Commissioner position can be absorbed into the Street Department. Following discussion, the motion to accept the ordinance passed on a 7/1 roll call vote. D6 Alderperson Rick voted no.

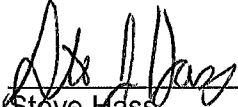
## **XIV. Mayor's Communications** Mayor Hass read the following communications:

Merrill Ice Drags are Saturday's at the Council Grounds Bay.  
Snow Bound in the Underdown is Saturday, February 21st.  
Rotary Uncorked is at Les and Jim's on Saturday, February 28th.  
A gun show will be at the Bierman Expo Building on March 6th.  
T.B. Scott Library will be closed on Monday, February 16th for staff development.  
Stop by the Merrill Enrichment Center to see all the great programs and classes being offered.

- ## **XV. Adjournment** (D3 Alderperson Meyer/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 6:57 pm.

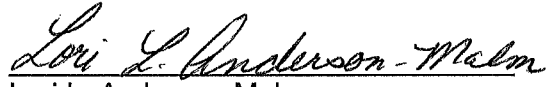
Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

*The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>*

  
\_\_\_\_\_  
Steve Hass  
Mayor

  
\_\_\_\_\_  
Lori L. Anderson-Malm  
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on February 11<sup>th</sup>, 2026.

  
\_\_\_\_\_  
Lori L. Anderson-Malm  
City Clerk



Date: March 2, 2026  
To: Mayor Hass, City Alders  
From: Emily Ley, Finance Director

## February 2026 Revenue and Expense Summary Report

The February 2026 summary revenue and expense report is attached. Month-end entries are still in progress and figures will change as the entries are recorded.

### 2026 General Fund

General Fund revenues collected this month were \$296,063. The City received the first half of County Library Aid, roughly \$241,160. February General Fund expenses were \$1,046,839. Regular payroll was the largest general fund expense followed by the first installment of our 2026 property insurance renewal of \$142,271. There are no major deviations from budget and no department is over budget.

There are two known 2026 budget issues:

- Fire Station hot water heater replacement: \$12,000. This was an unplanned issue. We were hoping to repair the existing unit, but parts are obsolete and it needs to be replaced.
- Sewer lining: \$17,200. The 2026 budget included \$50,000 for sewer lining but the utility is looking to spend approximately \$67,200 in lining expenses in 2026. There was a balance of \$17,000 from 2025 that could be carried over to cover the additional 2026 expenses.

### Upcoming Items:

- The second tax installment due date was February 28, 2026. We are finishing up the grace period collections and will settle with the other taxing jurisdictions next week.
- Audit preparations. Our CLA auditors will return the first week of April for the final site work.
- 2025+2026 Borrowing. The City is working with Ehlers Financial Advisors on a proposed borrowing plan to be presented this month.
- Debt service payments:
  - March 15: 2022STF combined principal and interest payment of \$79,382.
  - April 1: interest payments due on 2016A, 2016B, 2017C, 2017D, 2018A, 2018B, 2019A, 2020D, 2021A, 2021B. Total of \$134,624.40.
  - April 1: interest payment on 2021C \$7,880.

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,703,639.00	5,505.63	4,267,689.81	90.73	435,949.19
Intergovernmental	5,377,067.00	2,930.69	258,909.22	4.82	5,118,157.78
Licenses and Permits	33,470.00	375.00	1,025.00	3.06	32,445.00
Fines, Forfeits, & Pen.	101,000.00	( 2,169.62)	9,502.36	9.41	91,497.64
Public Charges-Services	7,650.00	1,083.90	1,827.57	23.89	5,822.43
Miscellaneous Revenues	278,310.00	29,276.99	82,089.86	29.50	196,220.14
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	10,501,136.00	37,002.59	4,621,043.82	44.01	5,880,092.18
<u>Municipal Court</u>					
Intergov Charges (Misc.)	6,845.00	900.00	1,830.50	26.74	5,014.50
TOTAL Municipal Court	6,845.00	900.00	1,830.50	26.74	5,014.50
<u>City Attorney</u>					
Intergov Charges (Misc.)	6,000.00	0.00	0.00	0.00	6,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	6,000.00	0.00	0.00	0.00	6,000.00
<u>Mayor</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	0.00	0.00	0.00	0.00	0.00
<u>City Admin./PW Director</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Admin./PW Director	0.00	0.00	0.00	0.00	0.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	1,000.00	1,903.59	4,429.74	442.97	( 3,429.74)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	1,000.00	1,903.59	4,429.74	442.97	( 3,429.74)
<u>City Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	500.00	0.00	0.00	0.00	500.00
TOTAL Over-Collected Taxes	500.00	0.00	0.00	0.00	500.00
<u>Police</u>					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
Intergovernmental	8,450.00	0.00	0.00	0.00	8,450.00
Public Charges-Services	2,100.00	403.69	806.60	38.41	1,293.40
Intergov Charges (Misc.)	8,000.00	0.00	9,021.68	112.77	( 1,021.68)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Police	78,550.00	403.69	9,828.28	12.51	68,721.72
<u>Traffic Control</u>					
Miscellaneous Revenues	9,000.00	0.00	0.00	0.00	9,000.00
TOTAL Traffic Control	9,000.00	0.00	0.00	0.00	9,000.00
<u>Fire Protection</u>					
Public Charges-Services	7,550.00	410.00	650.00	8.61	6,900.00
Intergov Charges (Misc.)	221,900.00	0.00	110,949.30	50.00	110,950.70
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	229,450.00	410.00	111,599.30	48.64	117,850.70
<u>Ambulance/EMS</u>					
Intergovernmental	1,304,866.00	0.00	0.00	0.00	1,304,866.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,304,866.00	0.00	0.00	0.00	1,304,866.00
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	35,000.00	685.00	2,225.00	6.36	32,775.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	35,000.00	685.00	2,225.00	6.36	32,775.00
<u>City Engineering</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Engineering	0.00	0.00	0.00	0.00	0.00
<u>Street Superintendent</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	0.00	0.00	0.00	0.00	0.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Operations Support (M&amp;E)</u>					
Intergovernmental	310,200.00	309.08	26,383.26	8.51	283,816.74
Miscellaneous Revenues	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL Operations Support (M&E)	312,200.00	309.08	26,383.26	8.45	285,816.74
<u>Roads</u>					
Intergovernmental	25,200.00	0.00	0.00	0.00	25,200.00
Licenses and Permits	1,600.00	0.00	0.00	0.00	1,600.00
Public Charges-Services	0.00	0.00	2,625.00	0.00	( 2,625.00)
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Roads	26,800.00	0.00	2,625.00	9.79	24,175.00
<u>Snow and Ice</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	<u>8,150.00</u>	<u>600.00</u>	<u>3,100.00</u>	<u>38.04</u>	<u>5,050.00</u>
TOTAL Snow and Ice	8,150.00	600.00	3,100.00	38.04	5,050.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Stormwater Plan/Const.	0.00	0.00	0.00	0.00	0.00
<u>Airport</u>					
Public Charges-Services	26,000.00	1,055.00	16,635.66	63.98	9,364.34
Miscellaneous Revenues	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL Airport	31,000.00	1,055.00	16,635.66	53.66	14,364.34
<u>Transit</u>					
Specials (Utility Rev.)	267,500.00	0.00	0.00	0.00	267,500.00
Intergovernmental	77,500.00	0.00	0.00	0.00	77,500.00
Public Charges-Services	117,250.00	5,563.10	10,650.10	9.08	106,599.90
Miscellaneous Revenues	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>
TOTAL Transit	466,250.00	5,563.10	10,650.10	2.28	455,599.90

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	164.32	164.32	16.43	835.68
TOTAL Garbage Collection	1,000.00	164.32	164.32	16.43	835.68
<u>Recycling</u>					
Intergovernmental	32,653.00	0.00	0.00	0.00	32,653.00
Miscellaneous Revenues	1,000.00	25.00	375.00	37.50	625.00
TOTAL Recycling	33,653.00	25.00	375.00	1.11	33,278.00
<u>Weed &amp; Nuisance Control</u>					
Public Charges-Services	4,000.00	2,426.50	2,743.00	68.58	1,257.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	4,000.00	2,426.50	2,743.00	68.58	1,257.00
<u>MEC - Enrichment</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MEC - Enrichment	10,000.00	0.00	0.00	0.00	10,000.00
<u>Library</u>					
Intergovernmental	482,325.00	241,162.50	241,162.50	50.00	241,162.50
Public Charges-Services	0.00	66.05	193.53	0.00	( 193.53)
Miscellaneous Revenues	0.00	500.00	1,000.00	0.00	( 1,000.00)
TOTAL Library	482,325.00	241,728.55	242,356.03	50.25	239,968.97
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	66.35	2,597.18	9.28	25,402.82
Miscellaneous Revenues	0.00	0.00	60.00	0.00	( 60.00)
TOTAL Parks	28,000.00	66.35	2,657.18	9.49	25,342.82
<u>Recreation Programs</u>					
Public Charges-Services	45,000.00	1,072.04	1,280.58	2.85	43,719.42
TOTAL Recreation Programs	45,000.00	1,072.04	1,280.58	2.85	43,719.42
<u>Community/Events</u>					
Public Charges-Services	0.00	0.00	50.00	0.00	( 50.00)
TOTAL Community/Events	0.00	0.00	50.00	0.00	( 50.00)
<u>Cable Franchise Adm</u>					
Licenses and Permits	6,100.00	0.00	0.00	0.00	6,100.00
TOTAL Cable Franchise Adm	6,100.00	0.00	0.00	0.00	6,100.00

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MARC - Smith Center</u>					
Public Charges-Services	92,160.00	1,747.87	7,065.90	7.67	85,094.10
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL MARC - Smith Center	92,160.00	1,747.87	7,065.90	7.67	85,094.10
<u>Aquatic Center</u>					
Public Charges-Services	88,000.00	0.00	0.00	0.00	88,000.00
TOTAL Aquatic Center	88,000.00	0.00	0.00	0.00	88,000.00
TOTAL REVENUE	13,806,985.00	296,062.68	5,067,042.67	36.70	8,739,942.33
EXPENDITURES					
<u>Common Council</u>					
Personnel Services	36,870.00	2,020.36	4,853.83	13.16	32,016.17
Contractual Services	3,500.00	0.00	0.00	0.00	3,500.00
Supplies & Expenses	10,803.00	0.00	0.00	0.00	10,803.00
TOTAL Common Council	51,173.00	2,020.36	4,853.83	9.49	46,319.17
<u>Municipal Court</u>					
Personnel Services	104,440.00	8,023.54	18,674.55	17.88	85,765.45
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,875.00	0.00	205.00	5.29	3,670.00
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	7,446.00	0.00	6,671.00	89.59	775.00
TOTAL Municipal Court	116,761.00	8,023.54	25,550.55	21.88	91,210.45
<u>City Attorney</u>					
Personnel Services	75,530.00	5,764.85	13,566.09	17.96	61,963.91
Contractual Services	75,750.00	9,515.24	9,890.24	13.06	65,859.76
Supplies & Expenses	3,725.00	119.56	119.56	3.21	3,605.44
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	155,005.00	15,399.65	23,575.89	15.21	131,429.11
<u>Mayor</u>					
Personnel Services	26,913.00	1,993.54	4,789.40	17.80	22,123.60
Supplies & Expenses	1,150.00	63.83	63.83	5.55	1,086.17
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	28,063.00	2,057.37	4,853.23	17.29	23,209.77
<u>City Admin./PW Director</u>					
Personnel Services	46,375.00	3,429.35	8,050.78	17.36	38,324.22
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Admin./PW Director	47,375.00	3,429.35	8,050.78	16.99	39,324.22

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel - HR</u>					
Contractual Services	4,950.00	281.55	281.55	5.69	4,668.45
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL Personnel - HR	5,200.00	281.55	281.55	5.41	4,918.45
<u>City Clerk</u>					
Personnel Services	90,183.00	6,636.45	15,670.17	17.38	74,512.83
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	4,750.00	0.00	0.00	0.00	4,750.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	<u>275.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>275.00</u>
TOTAL City Clerk	95,208.00	6,636.45	15,670.17	16.46	79,537.83
<u>Clerk/Treasurer Staff</u>					
Personnel Services	200,774.00	13,464.00	32,837.75	16.36	167,936.25
Supplies & Expenses	<u>2,250.00</u>	<u>123.64</u>	<u>123.64</u>	<u>5.50</u>	<u>2,126.36</u>
TOTAL Clerk/Treasurer Staff	203,024.00	13,587.64	32,961.39	16.24	170,062.61
<u>Elections - AVERAGED</u>					
Personnel Services	23,517.00	0.00	0.00	0.00	23,517.00
Contractual Services	10,085.00	0.00	710.00	7.04	9,375.00
Supplies & Expenses	3,200.00	0.00	0.00	0.00	3,200.00
Technology	<u>600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600.00</u>
TOTAL Elections - AVERAGED	37,402.00	0.00	710.00	1.90	36,692.00
<u>Treasurer/Finance Dir.</u>					
Personnel Services	33,586.00	2,496.51	5,897.11	17.56	27,688.89
Contractual Services	7,780.00	66.50	185.96	2.39	7,594.04
Supplies & Expenses	32,200.00	1,856.43	3,884.22	12.06	28,315.78
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Treasurer/Finance Dir.	73,566.00	4,419.44	9,967.29	13.55	63,598.71
<u>Information Technology</u>					
Personnel Services	61,558.00	4,703.74	11,008.50	17.88	50,549.50
Technology	<u>132,975.00</u>	<u>12,973.03</u>	<u>13,049.05</u>	<u>9.81</u>	<u>119,925.95</u>
TOTAL Information Technology	194,533.00	17,676.77	24,057.55	12.37	170,475.45
<u>Assessment of Property</u>					
Contractual Services	33,500.00	0.00	8,000.00	23.88	25,500.00
Supplies & Expenses	<u>50.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50.00</u>
TOTAL Assessment of Property	33,550.00	0.00	8,000.00	23.85	25,550.00
<u>Independent Auditing</u>					
Contractual Services	25,000.00	0.00	0.00	0.00	25,000.00
Technology	<u>1,672.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,672.00</u>
TOTAL Independent Auditing	26,672.00	0.00	0.00	0.00	26,672.00

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Maintenance</u>					
Personnel Services	147,394.00	10,528.92	25,288.32	17.16	122,105.68
Contractual Services	99,294.00	19,051.47	21,695.40	21.85	77,598.60
Supplies & Expenses	20,565.00	1,095.59	1,939.01	9.43	18,625.99
Capital Outlay	7,000.00	0.00	0.00	0.00	7,000.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	274,253.00	30,675.98	48,922.73	17.84	225,330.27
<u>City Maint-Library</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	0.00	0.00	0.00	0.00
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
<u>Livingston Building</u>					
Contractual Services	3,146.00	47.70	47.70	1.52	3,098.30
TOTAL Livingston Building	3,146.00	47.70	47.70	1.52	3,098.30
<u>Armory Building</u>					
Contractual Services	15,000.00	1,799.21	1,799.21	11.99	13,200.79
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Armory Building	15,000.00	1,799.21	1,799.21	11.99	13,200.79
<u>Over-Collected Taxes</u>					
Supplies & Expenses	4,600.00	0.00	0.00	0.00	4,600.00
TOTAL Over-Collected Taxes	4,600.00	0.00	0.00	0.00	4,600.00
<u>Insurance/Employee</u>					
Personnel Services	176,850.00	0.00	0.00	0.00	176,850.00
Fixed Charges	197,477.00	142,271.00	144,213.00	73.03	53,264.00
TOTAL Insurance/Employee	374,327.00	142,271.00	144,213.00	38.53	230,114.00
<u>Police</u>					
Personnel Services	2,908,253.00	177,802.70	464,814.28	15.98	2,443,438.72
Contractual Services	88,750.00	381.07	22,773.26	25.66	65,976.74
Supplies & Expenses	85,600.00	918.71	3,561.83	4.16	82,038.17
Fixed Charges	37,911.00	0.00	0.00	0.00	37,911.00
Capital Outlay	71,000.00	3,212.00	3,212.00	4.52	67,788.00
Technology	43,500.00	0.00	0.00	0.00	43,500.00
TOTAL Police	3,235,014.00	182,314.48	494,361.37	15.28	2,740,652.63

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Traffic Control</u>					
Personnel Services	269.00	0.00	49.63	18.45	219.37
Supplies & Expenses	<u>15,818.00</u>	<u>4,237.77</u>	<u>4,237.77</u>	<u>26.79</u>	<u>11,580.23</u>
TOTAL Traffic Control	16,087.00	4,237.77	4,287.40	26.65	11,799.60
<u>Fire Protection</u>					
Personnel Services	1,695,309.00	109,915.68	294,255.87	17.36	1,401,053.13
Contractual Services	27,564.00	2,126.37	2,518.47	9.14	25,045.53
Supplies & Expenses	78,230.00	4,505.00	7,733.22	9.89	70,496.78
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	<u>15,750.00</u>	<u>425.58</u>	<u>838.76</u>	<u>5.33</u>	<u>14,911.24</u>
TOTAL Fire Protection	1,816,853.00	116,972.63	305,346.32	16.81	1,511,506.68
<u>Ambulance/EMS</u>					
Personnel Services	1,158,580.00	85,049.91	226,221.08	19.53	932,358.92
Contractual Services	27,727.00	2,126.34	2,518.46	9.08	25,208.54
Supplies & Expenses	105,164.00	4,849.79	18,835.59	17.91	86,328.41
Technology	<u>13,395.00</u>	<u>425.59</u>	<u>838.78</u>	<u>6.26</u>	<u>12,556.22</u>
TOTAL Ambulance/EMS	1,304,866.00	92,451.63	248,413.91	19.04	1,056,452.09
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	122,242.00	9,767.41	22,092.39	18.07	100,149.61
Contractual Services	275.00	0.00	0.00	0.00	275.00
Supplies & Expenses	4,900.00	750.00	750.00	15.31	4,150.00
Technology	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Bldg. Inspection/Zoning	127,417.00	10,517.41	22,842.39	17.93	104,574.61
<u>City Sealer</u>					
Contractual Services	<u>4,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,800.00</u>
TOTAL City Sealer	4,800.00	0.00	0.00	0.00	4,800.00
<u>City Engineering</u>					
Personnel Services	21,246.00	1,521.76	3,665.53	17.25	17,580.47
Contractual Services	2,500.00	0.00	0.00	0.00	2,500.00
Supplies & Expenses	2,000.00	0.00	44.47	2.22	1,955.53
Technology	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL City Engineering	27,746.00	1,521.76	3,710.00	13.37	24,036.00
<u>Street Commissioner</u>					
Personnel Services	1,435.00	318.98	766.34	53.40	668.66
Contractual Services	5.00	0.00	0.00	0.00	5.00
Supplies & Expenses	<u>357.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>357.00</u>
TOTAL Street Commissioner	1,797.00	318.98	766.34	42.65	1,030.66

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Personnel Services	96,234.00	7,097.84	16,646.11	17.30	79,587.89
Supplies & Expenses	1,200.00	0.00	267.00	22.25	933.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	97,434.00	7,097.84	16,913.11	17.36	80,520.89
<u>Garage Maintenance</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	38,073.00	5,721.80	5,807.09	15.25	32,265.91
Supplies & Expenses	16,500.00	2,183.26	2,615.26	15.85	13,884.74
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	54,573.00	7,905.06	8,422.35	15.43	46,150.65
<u>Operations Support (M&amp;E)</u>					
Personnel Services	206,531.00	15,748.46	37,073.13	17.95	169,457.87
Contractual Services	3,000.00	2,736.00	2,736.00	91.20	264.00
Supplies & Expenses	431,550.00	49,643.35	70,160.34	16.26	361,389.66
Technology	1,320.00	0.00	0.00	0.00	1,320.00
TOTAL Operations Support (M&E)	642,401.00	68,127.81	109,969.47	17.12	532,431.53
<u>Roads</u>					
Personnel Services	6,890.00	9,806.44	21,611.68	313.67	( 14,721.68)
Supplies & Expenses	107,250.00	2,812.30	2,853.52	2.66	104,396.48
TOTAL Roads	114,140.00	12,618.74	24,465.20	21.43	89,674.80
<u>Street Cleaning</u>					
Personnel Services	79,193.00	4,128.98	13,367.50	16.88	65,825.50
Supplies & Expenses	4,225.00	0.00	300.00	7.10	3,925.00
TOTAL Street Cleaning	83,418.00	4,128.98	13,667.50	16.38	69,750.50
<u>Snow and Ice</u>					
Personnel Services	23,791.00	0.00	628.62	2.64	23,162.38
Contractual Services	1,750.00	0.00	0.00	0.00	1,750.00
Supplies & Expenses	70,500.00	9,219.56	11,570.20	16.41	58,929.80
TOTAL Snow and Ice	96,041.00	9,219.56	12,198.82	12.70	83,842.18
<u>Stormwater Maintenance</u>					
Personnel Services	377.00	0.00	165.42	43.88	211.58
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	43,000.00	0.00	0.00	0.00	43,000.00
TOTAL Stormwater Maintenance	45,377.00	0.00	165.42	0.36	45,211.58
<u>Street Painting-Marking</u>					
Personnel Services	0.00	0.00	44.25	0.00	( 44.25)
Supplies & Expenses	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Street Painting-Marking	20,000.00	0.00	44.25	0.22	19,955.75

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	534,119.00	39,429.00	97,782.58	18.31	436,336.42
Supplies & Expenses	7,250.00	0.00	182.85	2.52	7,067.15
TOTAL Street Leave Expenses	541,369.00	39,429.00	97,965.43	18.10	443,403.57
<u>Street Lighting</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	170,613.00	14,486.11	14,486.11	8.49	156,126.89
TOTAL Street Lighting	170,613.00	14,486.11	14,486.11	8.49	156,126.89
<u>Stormwater Plan/Const.</u>					
Contractual Services	5,000.00	2,500.00	2,500.00	50.00	2,500.00
TOTAL Stormwater Plan/Const.	5,000.00	2,500.00	2,500.00	50.00	2,500.00
<u>Airport</u>					
Personnel Services	0.00	75.67	223.53	0.00	( 223.53)
Contractual Services	124,100.00	8,529.94	16,392.14	13.21	107,707.86
Supplies & Expenses	22,825.00	300.00	1,008.99	4.42	21,816.01
TOTAL Airport	146,925.00	8,905.61	17,624.66	12.00	129,300.34
<u>Transit</u>					
Personnel Services	465,094.00	32,837.15	76,384.06	16.42	388,709.94
Contractual Services	4,500.00	724.38	724.38	16.10	3,775.62
Supplies & Expenses	89,100.00	528.02	3,991.44	4.48	85,108.56
Fixed Charges	33,674.00	8,429.75	8,429.75	25.03	25,244.25
Technology	5,500.00	0.00	0.00	0.00	5,500.00
TOTAL Transit	597,868.00	42,519.30	89,529.63	14.97	508,338.37
<u>Garbage Collection</u>					
Personnel Services	73,053.00	5,316.11	12,364.26	16.93	60,688.74
Supplies & Expenses	135,173.00	14,190.24	14,190.24	10.50	120,982.76
Capital Outlay	50,000.00	0.00	2,912.57	5.83	47,087.43
TOTAL Garbage Collection	258,226.00	19,506.35	29,467.07	11.41	228,758.93
<u>Recycling</u>					
Personnel Services	90,664.00	6,562.42	14,105.50	15.56	76,558.50
Supplies & Expenses	141,475.00	47.50	13,722.50	9.70	127,752.50
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Recycling	232,139.00	6,609.92	27,828.00	11.99	204,311.00
<u>Weed &amp; Nuisance Control</u>					
Personnel Services	3,230.00	0.00	26.46	0.82	3,203.54
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	1,600.00	160.00	160.00	10.00	1,440.00
TOTAL Weed & Nuisance Control	4,830.00	160.00	186.46	3.86	4,643.54

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Health Officer</u>					
Personnel Services	5,813.00	0.00	0.00	0.00	5,813.00
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	0.00	0.00	0.00	5,888.00
<u>MEC - Enrichment</u>					
Personnel Services	183,340.00	13,908.49	32,879.96	17.93	150,460.04
Contractual Services	675.00	108.92	205.34	30.42	469.66
Supplies & Expenses	3,250.00	0.00	3.33	0.10	3,246.67
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	188,265.00	14,017.41	33,088.63	17.58	155,176.37
<u>Library</u>					
Personnel Services	829,190.00	62,313.42	147,334.99	17.77	681,855.01
Contractual Services	65,080.00	5,056.18	5,460.77	8.39	59,619.23
Supplies & Expenses	53,200.00	3,452.91	3,852.37	7.24	49,347.63
Fixed Charges	15,000.00	126.00	126.00	0.84	14,874.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Print Media - Library	47,350.00	3,513.17	5,088.70	10.75	42,261.30
Non-Print Media-Library	14,370.00	665.96	1,303.80	9.07	13,066.20
Technology	38,200.00	1,796.11	2,316.07	6.06	35,883.93
TOTAL Library	1,062,390.00	76,923.75	165,482.70	15.58	896,907.30
<u>Parks</u>					
Personnel Services	348,969.00	24,071.35	57,621.56	16.51	291,347.44
Contractual Services	39,645.00	1,519.01	1,801.91	4.55	37,843.09
Supplies & Expenses	58,100.00	1,083.26	5,814.64	10.01	52,285.36
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	0.00	0.00	0.00	18,500.00
TOTAL Parks	465,214.00	26,673.62	65,238.11	14.02	399,975.89
<u>Athletic Park Lights</u>					
Contractual Services	1,891.00	80.86	80.86	4.28	1,810.14
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,891.00	80.86	80.86	4.28	1,810.14
<u>Ott's Park Lights</u>					
Contractual Services	1,523.00	83.84	83.84	5.50	1,439.16
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Ott's Park Lights	1,523.00	83.84	83.84	5.50	1,439.16
<u>Recreation Programs</u>					
Personnel Services	224,259.00	14,142.43	31,207.65	13.92	193,051.35
Contractual Services	6,996.00	862.99	860.27	12.30	6,135.73
Supplies & Expenses	32,150.00	327.67	1,663.06	5.17	30,486.94
TOTAL Recreation Programs	263,405.00	15,333.09	33,730.98	12.81	229,674.02

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Community/Events</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	14,200.00	175.00	8,175.00	57.57	6,025.00
TOTAL Community/Events	14,200.00	175.00	8,175.00	57.57	6,025.00
<u>Decorations &amp; Banners</u>					
Personnel Services	0.00	0.00	23.15	0.00	( 23.15)
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	4,300.00	0.00	23.15	0.54	4,276.85
<u>Outside Agencies</u>					
Supplies & Expenses	46,500.00	0.00	45,500.00	97.85	1,000.00
TOTAL Outside Agencies	46,500.00	0.00	45,500.00	97.85	1,000.00
<u>MARC - Smith Center</u>					
Personnel Services	34,179.00	3,563.79	8,577.62	25.10	25,601.38
Contractual Services	73,907.00	6,563.74	6,563.74	8.88	67,343.26
Supplies & Expenses	14,050.00	2,776.64	3,795.70	27.02	10,254.30
Capital Outlay	5,000.00	0.00	196.00	3.92	4,804.00
TOTAL MARC - Smith Center	127,136.00	12,904.17	19,133.06	15.05	108,002.94
<u>Aquatic Center</u>					
Personnel Services	107,934.00	0.00	0.00	0.00	107,934.00
Contractual Services	28,519.00	452.91	452.91	1.59	28,066.09
Supplies & Expenses	59,083.00	319.41	319.41	0.54	58,763.59
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Aquatic Center	197,036.00	772.32	772.32	0.39	196,263.68
<u>Economic Development</u>					
Contractual Services	18,500.00	0.00	0.00	0.00	18,500.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL Economic Development	18,500.00	0.00	0.00	0.00	18,500.00
<u>Transfers</u>					
Transfers	26,945.00	0.00	0.00	0.00	26,945.00
TOTAL Transfers	26,945.00	0.00	0.00	0.00	26,945.00
<hr/>					
TOTAL EXPENDITURES	13,806,985.00	1,046,839.01	2,269,984.73	16.44	11,537,000.27
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 750,776.33)	2,797,057.94	0.00	( 2,797,057.94)
<hr/>					

\*\*\* END OF REPORT \*\*\*

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	13,500.00	5,892.21	8,424.38	62.40	5,075.62
TOTAL Remediation Action	13,500.00	5,892.21	8,424.38	62.40	5,075.62
<hr/>					
TOTAL REVENUE	13,500.00	5,892.21	8,424.38	62.40	5,075.62
<hr/>					
<b>EXPENDITURES</b> =====					
<u>Remediation Action</u>					
Personnel Services	6,182.00	434.03	942.26	15.24	5,239.74
Contractual Services	21,000.00	269.03	269.03	1.28	20,730.97
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	27,182.00	703.06	1,211.29	4.46	25,970.71
<hr/>					
TOTAL EXPENDITURES	27,182.00	703.06	1,211.29	4.46	25,970.71
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 13,682.00)	5,189.15	7,213.09	0.00	( 20,895.09)
<hr/>					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	61,313.00	0.00	61,313.00	100.00	0.00
Intergovernmental	<u>183,939.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>183,939.00</u>
TOTAL Police-SRO	<u>245,252.00</u>	<u>0.00</u>	<u>61,313.00</u>	<u>25.00</u>	<u>183,939.00</u>
<hr/>					
TOTAL REVENUE	<u>245,252.00</u>	<u>0.00</u>	<u>61,313.00</u>	<u>25.00</u>	<u>183,939.00</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>Police-SRO</u>					
Personnel Services	242,401.00	16,282.74	42,206.60	17.41	200,194.40
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
Fixed Charges	<u>2,352.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,352.00</u>
TOTAL Police-SRO	<u>245,253.00</u>	<u>16,282.74</u>	<u>42,206.60</u>	<u>17.21</u>	<u>203,046.40</u>
<hr/>					
TOTAL EXPENDITURES	<u>245,253.00</u>	<u>16,282.74</u>	<u>42,206.60</u>	<u>17.21</u>	<u>203,046.40</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	( 1.00)	( 16,282.74)	19,106.40	0.00	( 19,107.40)
<hr/>					

\*\*\* END OF REPORT \*\*\*

24 -Merrill Fairgrounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Camping Improvements</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Camping Improvements	0.00	0.00	0.00	0.00	0.00
<u>Tractor Pull</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	25,000.00	0.00	25,000.00	100.00	0.00
Public Charges-Services	19,800.00	0.00	9,761.25	49.30	10,038.75
Miscellaneous Revenues	5,000.00	0.00	6,000.00	120.00	( 1,000.00)
TOTAL Merrill Festival Grounds	49,800.00	0.00	40,761.25	81.85	9,038.75
<u>Room Tax</u>					
Taxes (or Utility Rev.)	122,000.00	19,586.99	24,706.27	20.25	97,293.73
TOTAL Room Tax	122,000.00	19,586.99	24,706.27	20.25	97,293.73
<u>Bierman Building</u>					
Public Charges-Services	20,000.00	1,100.00	3,600.00	18.00	16,400.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	20,000.00	1,100.00	3,600.00	18.00	16,400.00
<hr/>					
TOTAL REVENUE	191,800.00	20,686.99	69,067.52	36.01	122,732.48
=====					
<b>EXPENDITURES</b> =====					
<u>Camping Improvements</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Camping Improvements	0.00	0.00	0.00	0.00	0.00
<u>Tractor Pull</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Tractor Pull	0.00	0.00	0.00	0.00	0.00
<u>Merrill Festival Grounds</u>					
Personnel Services	0.00	3,367.41	7,558.68	0.00	( 7,558.68)
Contractual Services	17,348.00	399.18	399.18	2.30	16,948.82
Supplies & Expenses	6,100.00	0.00	134.63	2.21	5,965.37
Debt Service	0.00	0.00	0.00	0.00	0.00
Capital Outlay	24,000.00	0.00	0.00	0.00	24,000.00
TOTAL Merrill Festival Grounds	47,448.00	3,766.59	8,092.49	17.06	39,355.51

24 -Merrill Fairgrounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Room Tax</u>					
Supplies & Expenses	95,160.00	17,249.79	17,249.79	18.13	77,910.21
TOTAL Room Tax	95,160.00	17,249.79	17,249.79	18.13	77,910.21
<u>Bierman Building</u>					
Personnel Services	15,410.00	648.06	1,622.20	10.53	13,787.80
Contractual Services	25,150.00	3,046.27	3,142.69	12.50	22,007.31
Supplies & Expenses	7,132.00	321.91	1,012.27	14.19	6,119.73
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Bierman Building	49,192.00	4,016.24	5,777.16	11.74	43,414.84
TOTAL EXPENDITURES	191,800.00	25,032.62	31,119.44	16.22	160,680.56
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	( 4,345.63)	37,948.08	0.00	( 37,948.08)

\*\*\* END OF REPORT \*\*\*

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	95,550.00	0.00	1,864.87	1.95	93,685.13
TOTAL CDBG Grants/Loans	95,550.00	0.00	1,864.87	1.95	93,685.13
<u>Community Development</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	95,550.00	0.00	1,864.87	1.95	93,685.13
=====					
<b>EXPENDITURES</b> =====					
<u>CDBG Grants/Loans</u>					
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL CDBG Grants/Loans	100,000.00	0.00	0.00	0.00	100,000.00
<u>Community Development</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	225.00	0.00	0.00	0.00	225.00
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	225.00	0.00	0.00	0.00	225.00
<hr/>					
TOTAL EXPENDITURES	100,225.00	0.00	0.00	0.00	100,225.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 4,675.00)	0.00	1,864.87	0.00	( 6,539.87)
=====					

\*\*\* END OF REPORT \*\*\*

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Aviation Fuel</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	76,025.00	1,365.00	1,918.16	2.52	74,106.84
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	<u>76,025.00</u>	<u>1,365.00</u>	<u>1,918.16</u>	<u>2.52</u>	<u>74,106.84</u>
<hr/>					
TOTAL REVENUE	76,025.00	1,365.00	1,918.16	2.52	74,106.84
=====					
<b>EXPENDITURES</b> =====					
<u>Aviation Fuel</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	7,600.00	14.03	174.43	2.30	7,425.57
Special Services	62,000.00	0.00	12,189.40	19.66	49,810.60
Fixed Charges	6,425.00	0.00	0.00	0.00	6,425.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	<u>76,025.00</u>	<u>14.03</u>	<u>12,363.83</u>	<u>16.26</u>	<u>63,661.17</u>
<hr/>					
TOTAL EXPENDITURES	76,025.00	14.03	12,363.83	16.26	63,661.17
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	1,350.97	( 10,445.67)	0.00	10,445.67
=====					

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

30 -Debt Service

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Debt Service</u>					
Taxes (or Utility Rev.)	1,892,504.00	0.00	1,886,279.00	99.67	6,225.00
Miscellaneous Revenues	0.00	0.00	3.36	0.00	( 3.36)
Other Financing Sources	<u>12,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,693.00</u>
TOTAL Debt Service	<u>1,905,197.00</u>	<u>0.00</u>	<u>1,886,282.36</u>	<u>99.01</u>	<u>18,914.64</u>
<hr/>					
TOTAL REVENUE	<u>1,905,197.00</u>	<u>0.00</u>	<u>1,886,282.36</u>	<u>99.01</u>	<u>18,914.64</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>Debt Service</u>					
Debt Service	1,905,188.00	2,000.00	2,000.00	0.10	1,903,188.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Debt Service	<u>1,905,188.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.10</u>	<u>1,903,188.00</u>
<u>TID - Debt Service</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID - Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Bond Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Bond Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL EXPENDITURES	<u>1,905,188.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.10</u>	<u>1,903,188.00</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	<u>9.00</u>	<u>( 2,000.00)</u>	<u>1,884,282.36</u>	<u>0.00</u>	<u>( 1,884,273.36)</u>

\*\*\* END OF REPORT \*\*\*

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	754,992.00	0.00	837,978.88	110.99	( 82,986.88)
Intergovernmental	<u>110,440.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,440.00</u>
TOTAL TID #3 - East Side	<u>865,432.00</u>	<u>0.00</u>	<u>837,978.88</u>	<u>96.83</u>	<u>27,453.12</u>
<hr/>					
TOTAL REVENUE	<u>865,432.00</u>	<u>0.00</u>	<u>837,978.88</u>	<u>96.83</u>	<u>27,453.12</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #3 - East Side</u>					
Personnel Services	6,661.00	631.50	1,493.43	22.42	5,167.57
Contractual Services	3,900.00	0.00	0.00	0.00	3,900.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	1,107,899.00	0.00	0.00	0.00	1,107,899.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL TID #3 - East Side	<u>1,218,460.00</u>	<u>631.50</u>	<u>1,493.43</u>	<u>0.12</u>	<u>1,216,966.57</u>
<hr/>					
TOTAL EXPENDITURES	<u>1,218,460.00</u>	<u>631.50</u>	<u>1,493.43</u>	<u>0.12</u>	<u>1,216,966.57</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 353,028.00)</u>	<u>( 631.50)</u>	<u>836,485.45</u>	<u>0.00</u>	<u>( 1,189,513.45)</u>

\*\*\* END OF REPORT \*\*\*

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	81,894.00	0.00	90,758.19	110.82	( 8,864.19)
Intergovernmental	60,405.00	0.00	0.00	0.00	60,405.00
TOTAL TID #4 -Thielman/P Ridge	142,299.00	0.00	90,758.19	63.78	51,540.81
<hr/>					
TOTAL REVENUE	142,299.00	0.00	90,758.19	63.78	51,540.81
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,662.00	619.67	1,465.41	22.00	5,196.59
Contractual Services	3,400.00	0.00	0.00	0.00	3,400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	137,515.00	0.00	0.00	0.00	137,515.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL TID #4 -Thielman/P Ridge	147,577.00	619.67	1,465.41	0.99	146,111.59
<hr/>					
TOTAL EXPENDITURES	147,577.00	619.67	1,465.41	0.99	146,111.59
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 5,278.00)	( 619.67)	89,292.78	0.00	( 94,570.78)
<hr/>					

\*\*\* END OF REPORT \*\*\*

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	12,437.00	0.00	13,791.46	110.89	( 1,354.46)
Intergovernmental	1,120.00	0.00	0.00	0.00	1,120.00
TOTAL TID #5 - Hwy 107/Taylor	13,557.00	0.00	13,791.46	101.73	( 234.46)
<hr/>					
TOTAL REVENUE	13,557.00	0.00	13,791.46	101.73	( 234.46)
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	6,661.00	619.67	1,473.67	22.12	5,187.33
Contractual Services	1,150.00	0.00	0.00	0.00	1,150.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	20,446.00	0.00	0.00	0.00	20,446.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #5 - Hwy 107/Taylor	28,257.00	619.67	1,473.67	5.22	26,783.33
<hr/>					
TOTAL EXPENDITURES	28,257.00	619.67	1,473.67	5.22	26,783.33
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 14,700.00)	( 619.67)	12,317.79	0.00	( 27,017.79)
<hr/>					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	145,175.00	0.00	160,889.71	110.82	( 15,714.71)
Intergovernmental	15,262.00	0.00	0.00	0.00	15,262.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	160,437.00	0.00	160,889.71	100.28	( 452.71)
<hr/>					
TOTAL REVENUE	160,437.00	0.00	160,889.71	100.28	( 452.71)
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #6 - Downtown</u>					
Personnel Services	6,661.00	619.67	1,515.04	22.74	5,145.96
Contractual Services	3,150.00	0.00	0.00	0.00	3,150.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	120,398.00	0.00	0.00	0.00	120,398.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	130,209.00	619.67	1,515.04	1.16	128,693.96
<hr/>					
TOTAL EXPENDITURES	130,209.00	619.67	1,515.04	1.16	128,693.96
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	30,228.00	( 619.67)	159,374.67	0.00	( 129,146.67)
<hr/>					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	206,039.00	0.00	228,341.51	110.82	( 22,302.51)
Intergovernmental	6,936.00	0.00	0.00	0.00	6,936.00
Miscellaneous Revenues	<u>12,293.00</u>	<u>1,024.38</u>	<u>2,048.76</u>	<u>16.67</u>	<u>10,244.24</u>
TOTAL TID #7 - N Center Ave	225,268.00	1,024.38	230,390.27	102.27	( 5,122.27)
<hr/>					
TOTAL REVENUE	225,268.00	1,024.38	230,390.27	102.27	( 5,122.27)
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	6,662.00	619.67	1,481.96	22.24	5,180.04
Contractual Services	3,650.00	0.00	0.00	0.00	3,650.00
Special Services	60,000.00	0.00	0.00	0.00	60,000.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	93,191.00	0.00	0.00	0.00	93,191.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>28,116.47</u>	<u>0.00</u>	<u>( 28,116.47)</u>
TOTAL TID #7 - N Center Ave	163,503.00	619.67	29,598.43	18.10	133,904.57
<hr/>					
TOTAL EXPENDITURES	163,503.00	619.67	29,598.43	18.10	133,904.57
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	61,765.00	404.71	200,791.84	0.00	( 139,026.84)
<hr/>					

\*\*\* END OF REPORT \*\*\*

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUES</u> =====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	368,562.00	0.00	408,456.45	110.82	( 39,894.45)
Intergovernmental	35,433.00	0.00	0.00	0.00	35,433.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - West Side	403,995.00	0.00	408,456.45	101.10	( 4,461.45)
<u>TID #8 -River Bend Trail</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 -River Bend Trail	0.00	0.00	0.00	0.00	0.00
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	403,995.00	0.00	408,456.45	101.10	( 4,461.45)
=====					
<u>EXPENDITURES</u> =====					
<u>TID #8 - West Side</u>					
Personnel Services	38,067.00	2,672.00	6,216.27	16.33	31,850.73
Contractual Services	83,655.00	0.00	0.00	0.00	83,655.00
Special Services	20,000.00	10,000.00	10,000.00	50.00	10,000.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	229,366.00	0.00	0.00	0.00	229,366.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #8 - West Side	401,088.00	12,672.00	16,216.27	4.04	384,871.73
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	401,088.00	12,672.00	16,216.27	4.04	384,871.73
=====					
REVENUES OVER/(UNDER) EXPENDITURES	2,907.00	( 12,672.00)	392,240.18	0.00	( 389,333.18)
=====					

\*\*\* END OF REPORT \*\*\*

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #9-O'Day St.</u>					
Taxes (or Utility Rev.)	400,000.00	0.00	0.00	0.00	400,000.00
Intergovernmental	8,023.00	0.00	0.00	0.00	8,023.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #9-O'Day St.	508,023.00	0.00	0.00	0.00	508,023.00
<hr/>					
TOTAL REVENUE	508,023.00	0.00	0.00	0.00	508,023.00
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #9-O'Day St.</u>					
Personnel Services	29,228.00	1,456.21	3,427.29	11.73	25,800.71
Contractual Services	6,800.00	0.00	0.00	0.00	6,800.00
Special Services	30,000.00	0.00	0.00	0.00	30,000.00
Fixed Charges	40,000.00	0.00	0.00	0.00	40,000.00
Debt Service	86,267.00	0.00	0.00	0.00	86,267.00
Capital Outlay	300,000.00	0.00	500.00	0.17	299,500.00
TOTAL TID #9-O'Day St.	492,295.00	1,456.21	3,927.29	0.80	488,367.71
<hr/>					
<u>TID #9-S.Center Ave.</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-S.Center Ave.	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	492,295.00	1,456.21	3,927.29	0.80	488,367.71
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	15,728.00	( 1,456.21)	( 3,927.29)	0.00	19,655.29
<hr/>					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	54,723.00	0.00	60,646.31	110.82	( 5,923.31)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	54,723.00	0.00	60,646.31	110.82	( 5,923.31)
<hr/>					
TOTAL REVENUE	54,723.00	0.00	60,646.31	110.82	( 5,923.31)
=====					
<b>EXPENDITURES</b> =====					
<u>TID #10-Fox Point</u>					
Personnel Services	6,662.00	619.67	1,465.41	22.00	5,196.59
Contractual Services	2,150.00	0.00	0.00	0.00	2,150.00
Special Services	20,000.00	0.00	0.00	0.00	20,000.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	657,017.00	0.00	0.00	0.00	657,017.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	685,829.00	619.67	1,465.41	0.21	684,363.59
<hr/>					
TOTAL EXPENDITURES	685,829.00	619.67	1,465.41	0.21	684,363.59
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 631,106.00)	( 619.67)	59,180.90	0.00	( 690,286.90)
=====					

\*\*\* END OF REPORT \*\*\*

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	279,272.00	0.00	309,501.95	110.82	( 30,229.95)
Intergovernmental	44,507.00	0.00	0.00	0.00	44,507.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	<u>323,779.00</u>	<u>0.00</u>	<u>309,501.95</u>	<u>95.59</u>	<u>14,277.05</u>
<hr/>					
TOTAL REVENUE	<u>323,779.00</u>	<u>0.00</u>	<u>309,501.95</u>	<u>95.59</u>	<u>14,277.05</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #11 - Apartments</u>					
Personnel Services	6,662.00	619.67	1,713.54	25.72	4,948.46
Contractual Services	3,400.00	0.00	0.00	0.00	3,400.00
Special Services	0.00	10,000.00	10,000.00	0.00	( 10,000.00)
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	232,985.00	0.00	0.00	0.00	232,985.00
Capital Outlay	<u>750,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750,000.00</u>
TOTAL TID #11 - Apartments	<u>993,047.00</u>	<u>10,619.67</u>	<u>11,713.54</u>	<u>1.18</u>	<u>981,333.46</u>
<hr/>					
TOTAL EXPENDITURES	<u>993,047.00</u>	<u>10,619.67</u>	<u>11,713.54</u>	<u>1.18</u>	<u>981,333.46</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 669,268.00)</u>	<u>( 10,619.67)</u>	<u>297,788.41</u>	<u>0.00</u>	<u>( 967,056.41)</u>

\*\*\* END OF REPORT \*\*\*

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #12 - Weinbrenner</u>					
Taxes (or Utility Rev.)	17,798.00	0.00	19,724.23	110.82	( 1,926.23)
Intergovernmental	14,607.00	0.00	0.00	0.00	14,607.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	<u>32,405.00</u>	<u>0.00</u>	<u>19,724.23</u>	<u>60.87</u>	<u>12,680.77</u>
<hr/>					
TOTAL REVENUE	32,405.00	0.00	19,724.23	60.87	12,680.77
=====					
<b>EXPENDITURES</b> =====					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	6,662.00	619.67	1,465.41	22.00	5,196.59
Contractual Services	900.00	0.00	0.00	0.00	900.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Debt Service	7,325.00	0.00	0.00	0.00	7,325.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	<u>14,887.00</u>	<u>619.67</u>	<u>1,465.41</u>	<u>9.84</u>	<u>13,421.59</u>
<hr/>					
TOTAL EXPENDITURES	14,887.00	619.67	1,465.41	9.84	13,421.59
=====					
REVENUES OVER/(UNDER) EXPENDITURES	17,518.00	( 619.67)	18,258.82	0.00	( 740.82)
=====					

\*\*\* END OF REPORT \*\*\*

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	550,000.00	0.00	0.00	0.00	550,000.00
TOTAL TID #13 - Industrial	550,000.00	0.00	0.00	0.00	550,000.00
<hr/>					
TOTAL REVENUE	550,000.00	0.00	0.00	0.00	550,000.00
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #13 - Industrial</u>					
Personnel Services	23,846.00	1,456.23	3,427.35	14.37	20,418.65
Contractual Services	1,150.00	0.00	0.00	0.00	1,150.00
Fixed Charges	20,000.00	0.00	0.00	0.00	20,000.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Capital Outlay	550,000.00	0.00	0.00	0.00	550,000.00
TOTAL TID #13 - Industrial	594,996.00	1,456.23	3,427.35	0.58	591,568.65
<hr/>					
TOTAL EXPENDITURES	594,996.00	1,456.23	3,427.35	0.58	591,568.65
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 44,996.00)	( 1,456.23)	( 3,427.35)	0.00	( 41,568.65)
<hr/>					

\*\*\* END OF REPORT \*\*\*

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	6,489.00	0.00	7,191.94	110.83	( 702.94)
Intergovernmental	62.00	0.00	0.00	0.00	62.00
TOTAL TID #14 - Car Wash	<u>6,551.00</u>	<u>0.00</u>	<u>7,191.94</u>	<u>109.78</u>	<u>( 640.94)</u>
<hr/>					
TOTAL REVENUE	<u>6,551.00</u>	<u>0.00</u>	<u>7,191.94</u>	<u>109.78</u>	<u>( 640.94)</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #14 - Car Wash</u>					
Personnel Services	6,661.00	619.67	1,465.41	22.00	5,195.59
Contractual Services	455.00	0.00	0.00	0.00	455.00
Special Services	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL TID #14 - Car Wash	<u>7,116.00</u>	<u>619.67</u>	<u>1,465.41</u>	<u>20.59</u>	<u>5,650.59</u>
<hr/>					
TOTAL EXPENDITURES	<u>7,116.00</u>	<u>619.67</u>	<u>1,465.41</u>	<u>20.59</u>	<u>5,650.59</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 565.00)</u>	<u>( 619.67)</u>	<u>5,726.53</u>	<u>0.00</u>	<u>( 6,291.53)</u>

\*\*\* END OF REPORT \*\*\*

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	1,133,660.00	0.00	100,136.19	8.83	1,033,523.81
Specials (Utility Rev.)	0.00	959.64	1,544.26	0.00	( 1,544.26)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	<u>1,133,660.00</u>	<u>959.64</u>	<u>101,680.45</u>	<u>8.97</u>	<u>1,031,979.55</u>
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	116,182.00	0.00	0.00	0.00	116,182.00
TOTAL Streets - Sealcoat	<u>116,182.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>116,182.00</u>
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	170,000.00	0.00	0.00	0.00	170,000.00
Specials (Utility Rev.)	14,000.00	0.00	687.61	4.91	13,312.39
TOTAL Streets - Concrete	<u>184,000.00</u>	<u>0.00</u>	<u>687.61</u>	<u>0.37</u>	<u>183,312.39</u>
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	750,000.00	0.00	0.00	0.00	750,000.00
TOTAL Streets - Resurfacing	<u>750,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750,000.00</u>
<hr/>					
TOTAL REVENUE	<u>2,183,842.00</u>	<u>959.64</u>	<u>102,368.06</u>	<u>4.69</u>	<u>2,081,473.94</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	<u>60,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,000.00</u>
<u>Streets - Concrete</u>					
Personnel Services	35,961.00	2,278.64	5,273.58	14.66	30,687.42
Supplies & Expenses	48,040.00	0.00	0.00	0.00	48,040.00
TOTAL Streets - Concrete	<u>84,001.00</u>	<u>2,278.64</u>	<u>5,273.58</u>	<u>6.28</u>	<u>78,727.42</u>
<u>Streets - Resurfacing</u>					
Personnel Services	21,576.00	1,367.11	3,064.71	14.20	18,511.29
Supplies & Expenses	478,424.00	0.00	0.00	0.00	478,424.00
TOTAL Streets - Resurfacing	<u>500,000.00</u>	<u>1,367.11</u>	<u>3,064.71</u>	<u>0.61</u>	<u>496,935.29</u>

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	30,000.00	0.00	0.00	0.00	30,000.00
Capital Outlay	701,160.00	0.00	0.00	0.00	701,160.00
Category 9	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Capital Outlay/Projects	731,160.00	0.00	0.00	0.00	731,160.00
<u>Financing Costs</u>					
Debt Service	<u>125,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	125,000.00	0.00	0.00	0.00	125,000.00
TOTAL EXPENDITURES	0,161.00	645.75	8,338.29	0.56	1,822.71
REVENUES OVER/ (UNDER) EXPENDITURES	681.00	( 686.11)	4,029.77	0.00	589,651.23=

\*\*\* END OF REPORT \*\*\*

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	140,704.00	8,046.42	25,056.99	17.81	115,647.01
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,887,925.00	89,357.64	274,061.73	14.52	1,613,863.27
Intergov Charges (Misc.)	26,250.00	6,727.83	8,001.28	30.48	18,248.72
Miscellaneous Revenues	15,000.00	0.00	1,295.97	8.64	13,704.03
Other Financing Sources	350,000.00	0.00	0.00	0.00	350,000.00
TOTAL Non-Departmental	<u>2,419,879.00</u>	<u>104,131.89</u>	<u>308,415.97</u>	<u>12.75</u>	<u>2,111,463.03</u>
<hr/>					
TOTAL REVENUE	<u>2,419,879.00</u>	<u>104,131.89</u>	<u>308,415.97</u>	<u>12.75</u>	<u>2,111,463.03</u>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>Non-Departmental</u>					
Work Orders - Utility	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Pumping Expenses</u>					
	<u>101,364.00</u>	<u>6,310.45</u>	<u>6,825.88</u>	<u>6.73</u>	<u>94,538.12</u>
TOTAL Pumping Expenses	<u>101,364.00</u>	<u>6,310.45</u>	<u>6,825.88</u>	<u>6.73</u>	<u>94,538.12</u>
<u>Water Treatment Expenses</u>					
	<u>71,060.00</u>	<u>5,388.41</u>	<u>5,388.41</u>	<u>7.58</u>	<u>65,671.59</u>
TOTAL Water Treatment Expenses	<u>71,060.00</u>	<u>5,388.41</u>	<u>5,388.41</u>	<u>7.58</u>	<u>65,671.59</u>
<u>Trans &amp; Distribution Exp</u>					
	<u>313,000.00</u>	<u>25,831.08</u>	<u>53,380.25</u>	<u>17.05</u>	<u>259,619.75</u>
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Trans & Distribution Exp	<u>313,000.00</u>	<u>25,831.08</u>	<u>53,380.25</u>	<u>17.05</u>	<u>259,619.75</u>
<u>Customer Accts Expenses</u>					
	<u>176,739.00</u>	<u>10,990.71</u>	<u>27,033.74</u>	<u>15.30</u>	<u>149,705.26</u>
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Customer Accts Expenses	<u>176,739.00</u>	<u>10,990.71</u>	<u>27,033.74</u>	<u>15.30</u>	<u>149,705.26</u>
<u>Admin &amp; General Expenses</u>					
	<u>972,806.00</u>	<u>31,455.24</u>	<u>61,492.67</u>	<u>6.32</u>	<u>911,313.33</u>
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL Admin & General Expenses	<u>972,806.00</u>	<u>31,455.24</u>	<u>61,492.67</u>	<u>6.32</u>	<u>911,313.33</u>

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
TOTAL Contract Work	2,000.00	0.00	0.00	0.00	2,000.00
	2,000.00	0.00	0.00	0.00	2,000.00
<u>Taxes</u>					
TOTAL Taxes	435,035.00	2,938.92	7,331.86	1.69	427,703.14
	435,035.00	2,938.92	7,331.86	1.69	427,703.14
<u>Debt Service</u>					
TOTAL Debt Service	27,507.00	0.00	0.00	0.00	27,507.00
	27,507.00	0.00	0.00	0.00	27,507.00
TOTAL EXPENDITURES	2,099,511.00	82,914.81	161,452.81	7.69	1,938,058.19
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	320,368.00	21,217.08	146,963.16	0.00	173,404.84
	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	85,000.00	183.28	6,345.90	7.47	78,654.10
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	381.13	890.67	11.88	6,609.33
Miscellaneous Revenues	15,000.00	0.00	1,295.97	8.64	13,704.03
Other Financing Sources	250,000.00	0.00	0.00	0.00	250,000.00
Public Charges-Services	1,769,861.00	90,225.79	257,682.14	14.56	1,512,178.86
Other Charges-Services	<u>200,000.00</u>	<u>20,112.20</u>	<u>20,112.20</u>	<u>10.06</u>	<u>179,887.80</u>
TOTAL Non-Departmental	<u>2,327,361.00</u>	<u>110,902.40</u>	<u>286,326.88</u>	<u>12.30</u>	<u>2,041,034.12</u>
<hr/>					
TOTAL REVENUE	<u>2,327,361.00</u>	<u>110,902.40</u>	<u>286,326.88</u>	<u>12.30</u>	<u>2,041,034.12</u>
<b>EXPENDITURES</b> =====					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>475,000.00</u>	<u>11,957.87</u>	<u>11,957.87</u>	<u>2.52</u>	<u>463,042.13</u>
TOTAL Non-Departmental	<u>475,000.00</u>	<u>11,957.87</u>	<u>11,957.87</u>	<u>2.52</u>	<u>463,042.13</u>
<u>Contract Work</u>					
TOTAL Contract Work	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
<u>Taxes - SS/Medicare</u>					
TOTAL Taxes - SS/Medicare	<u>56,549.00</u>	<u>3,893.65</u>	<u>10,053.64</u>	<u>17.78</u>	<u>46,495.36</u>
<u>Operations</u>					
Personnel Services	339,500.00	46,765.04	77,263.80	22.76	262,236.20
TOTAL Operations	<u>339,500.00</u>	<u>46,765.04</u>	<u>77,263.80</u>	<u>22.76</u>	<u>262,236.20</u>
<u>Maintenance</u>					
TOTAL Maintenance	<u>329,500.00</u>	<u>17,288.23</u>	<u>37,100.43</u>	<u>11.26</u>	<u>292,399.57</u>
<u>Customer Accts Expenses</u>					
Personnel Services	190,372.00	14,113.42	35,409.69	18.60	154,962.31
TOTAL Customer Accts Expenses	<u>190,372.00</u>	<u>14,113.42</u>	<u>35,409.69</u>	<u>18.60</u>	<u>154,962.31</u>

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: FEBRUARY 28TH, 2026

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin &amp; General Expenses</u>					
Personnel Services	589,139.00	31,025.94	59,060.35	10.02	530,078.65
TOTAL Admin & General Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	589,139.00	31,025.94	59,060.35	10.02	530,078.65
<u>Taxes &amp; Depreciation</u>					
TOTAL Taxes & Depreciation	<u>387,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>387,000.00</u>
	387,000.00	0.00	0.00	0.00	387,000.00
<u>Transfers</u>					
TOTAL Transfers	<u>8,185.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,185.00</u>
	8,185.00	0.00	0.00	0.00	8,185.00
TOTAL EXPENDITURES	<u>2,375,745.00</u>	<u>125,044.15</u>	<u>230,845.78</u>	<u>9.72</u>	<u>2,144,899.22</u>
	2,375,745.00	125,044.15	230,845.78	9.72	2,144,899.22
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 48,384.00)</u>	<u>( 14,141.75)</u>	<u>55,481.10</u>	<u>0.00</u>	<u>( 103,865.10)</u>
	( 48,384.00)	( 14,141.75)	55,481.10	0.00	( 103,865.10)

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*



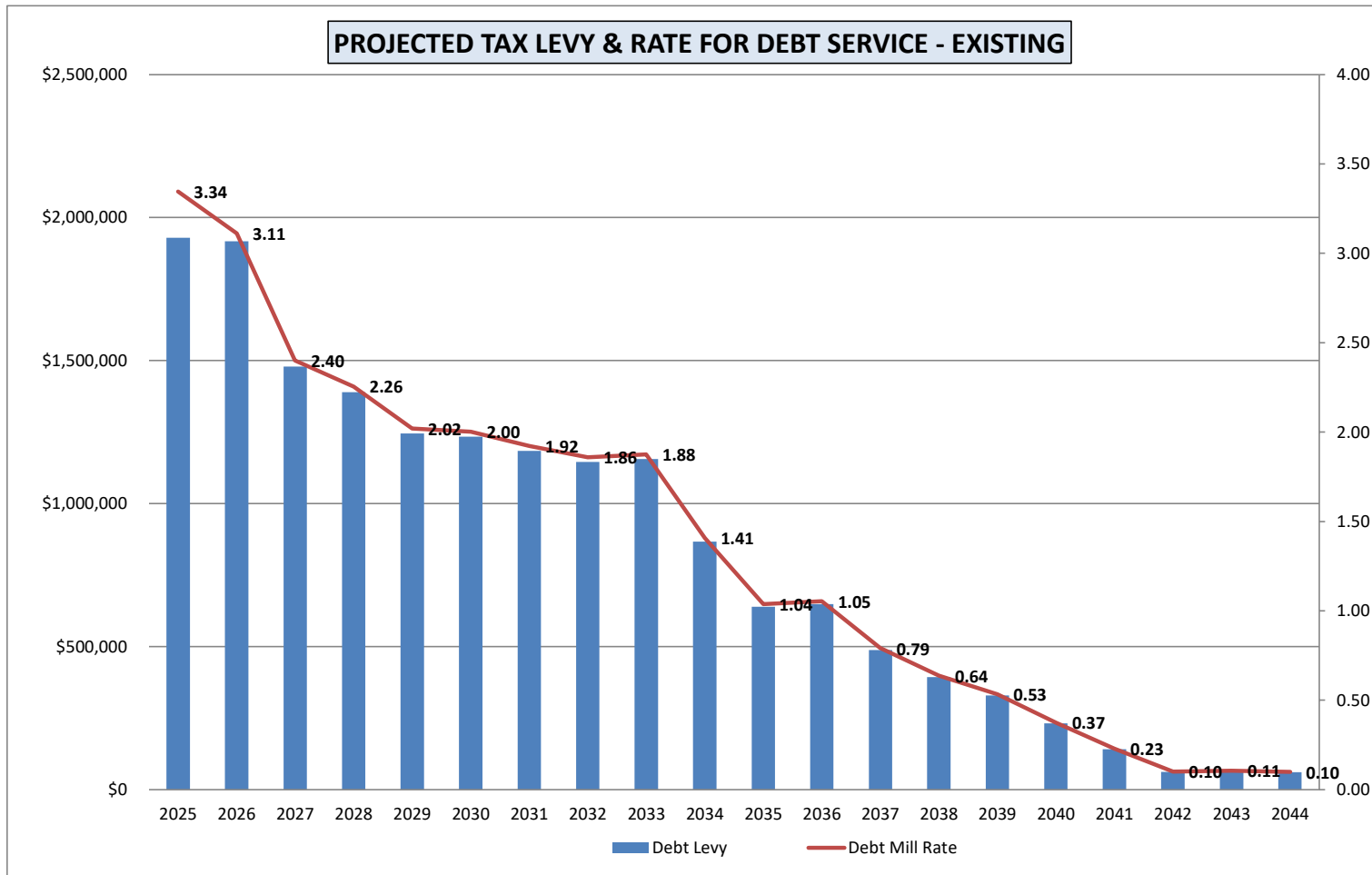
## **City of Merrill, WI**

- 2026 Capital Financing Discussion
- TIF Districts Overview

March 10, 2026



# Debt Profile – Levy for Debt Service



- 2026 = \$1,917,260 & \$3.11 / \$1,000 EV (debt service portion of levy)

# 2026 Financing Needs – 2025/2026 GF Projects

<b>Project</b>	<b>Dept</b>	<b>2025</b>	<b>2026</b>	<b>Total</b>	<b>Est Life</b>	<b>Category</b>
Street Sealcoat Program	Streets	48,000	60,000	108,000	10	Maintenance
Street Resurfacing Program	Streets	180,500	500,000	680,500	20	Maintenance
Sidewalk-Concrete Maintenance Program	Streets	19,000	70,000	89,000	20	Maintenance
1 Ton Dump Truck	Streets	89,000	-	89,000	10	Replacement
1 Ton Sewer Truck	Streets	84,500	-	84,500	10	Replacement
Motor Grader	Streets	-	376,000	376,000	15	Replacement
Tractor Broom Attachment	Streets	-	9,000	9,000	10	Replacement
Trator Rear Blade	Streets	-	10,500	10,500	10	Replacement
Police Vehicles & Equipment Upfit	Police	83,000	60,000	143,000	10	Replacement
Replace Park Entrance Signs	Parks	13,500	25,000	38,500	10	Replacement
Aquatic Center Pool Heater Replacement	Parks	34,500	-	34,500	10	Replacement
Replace Aquatic Center Feature Pumps	Parks	-	30,000	30,000	10	Replacement
Library Elevator Upgrades	Library	20,000	-	20,000	10	Replacement
Library Security Camera System	Library	-	29,000	29,000	10	Replacement
City Hall Roof Top HVAC Units (x2)	MAINT	-	62,000	62,000	15	Replacement
DPW Garage Heat Exchangers (x4)	MAINT	27,500	-	27,500	15	Replacement
Fire Station Water Heater	MAINT	-	11,500	11,500	15	Replacement
IT Network Storage Server	IT	57,500	-	57,500	10	Replacement

**TOTAL**

**1,900,000**

**Reimburse 2025 capital costs & fund 2026**

**Debt structured to be repaid within economic life of asset**

# 2026 Financing Needs – 2025/2026 TID Projects

Project	Dept	2025	2026	2027	
State Street Reconstruction (TID 11)	TID Dev	899,500	-	-	TID 7 \$80,000
FBO Maintenance Hangar (TID 11)	TID Dev	-	1,152,000	-	
Sanitary Sewer Upsize & Extension (TID 13)	TID Dev	-	-	550,000	
N Center Ave Lighting (TID 7)	TID Dev	-	-	40,000	
Kyes St Reconstruction (TID 9)	TID Dev	-	450,000	-	TID 8 \$110,000
Van Rensselaer St Reconstruction (TID 9)	TID Dev	-	-	-	
Nast St Reconstruction (TID 9)	TID Dev	-	-	-	
Stuyvesant St Reconstruction (TID 9)	TID Dev	-	-	-	TID 9 \$680,000
S Sales St Reconstruction (TID 9)	TID Dev	-	-	-	
Dereg St Reconstruction (TID 9)	TID Dev	-	-	-	
Curran St Reconstruction (TID 9)	TID Dev	-	-	-	
River St Reconstruction (TID 9)	TID Dev	-	-	-	
Developer Grants (The River) (TID 9)	TID Dev	-	70,000	160,000	TID 11 \$2,051,500
Developer Storm water Improvements (TID 9)	TID Dev	-	-	-	
Developer Grants (Wendorf Construction) (TID 7)	TID Dev	-	-	40,000	
W Main Lighting Project (TID 8)	TID Dev	-	30,000	-	
DOT Engineering	TID Dev	-	80,000	-	
<b>TOTALS</b>		<b>899,500</b>	<b>1,782,000</b>	<b>790,000</b>	

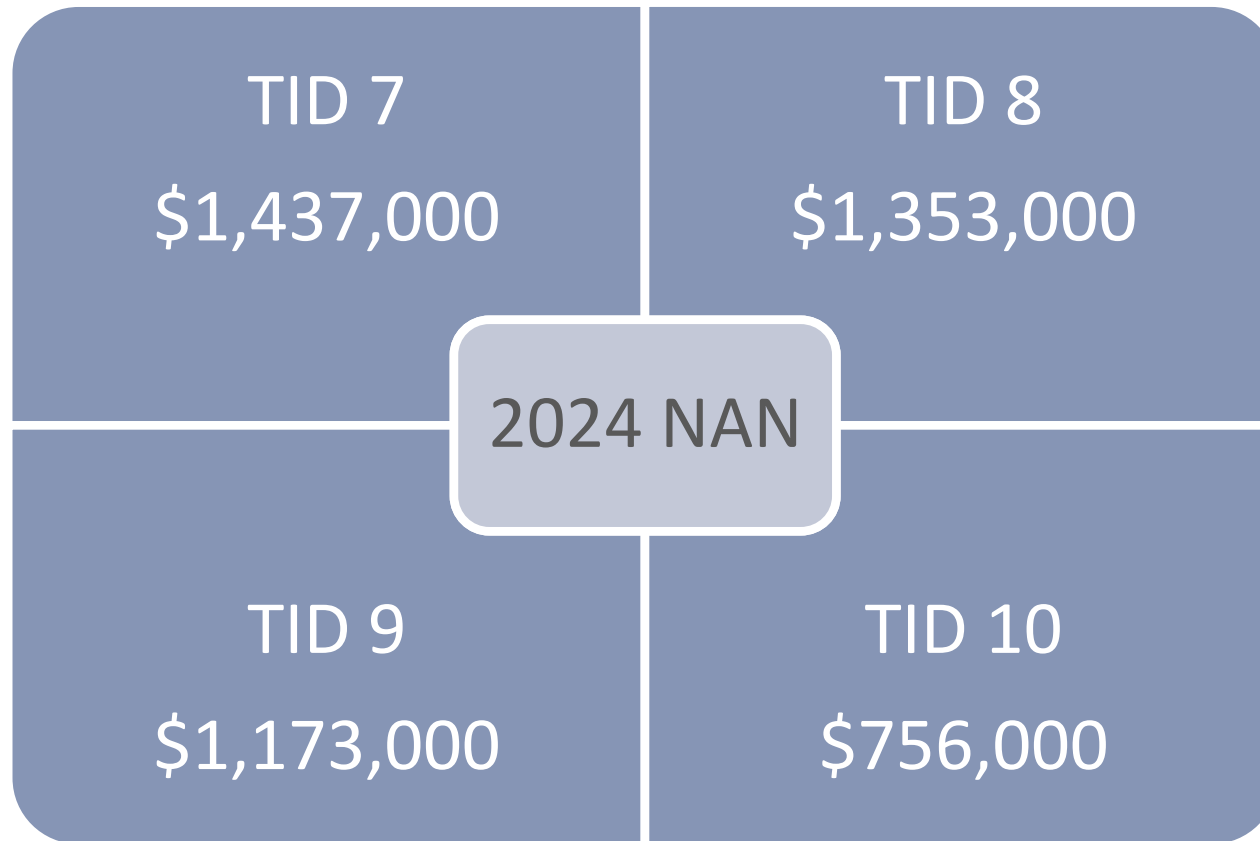
**Reimburse 2025 capital costs & fund 2026/2027**

**Consider financing TID 13 improvements in 2027**



# 2024 Note Anticipation Note – Extend to Permanent Structures

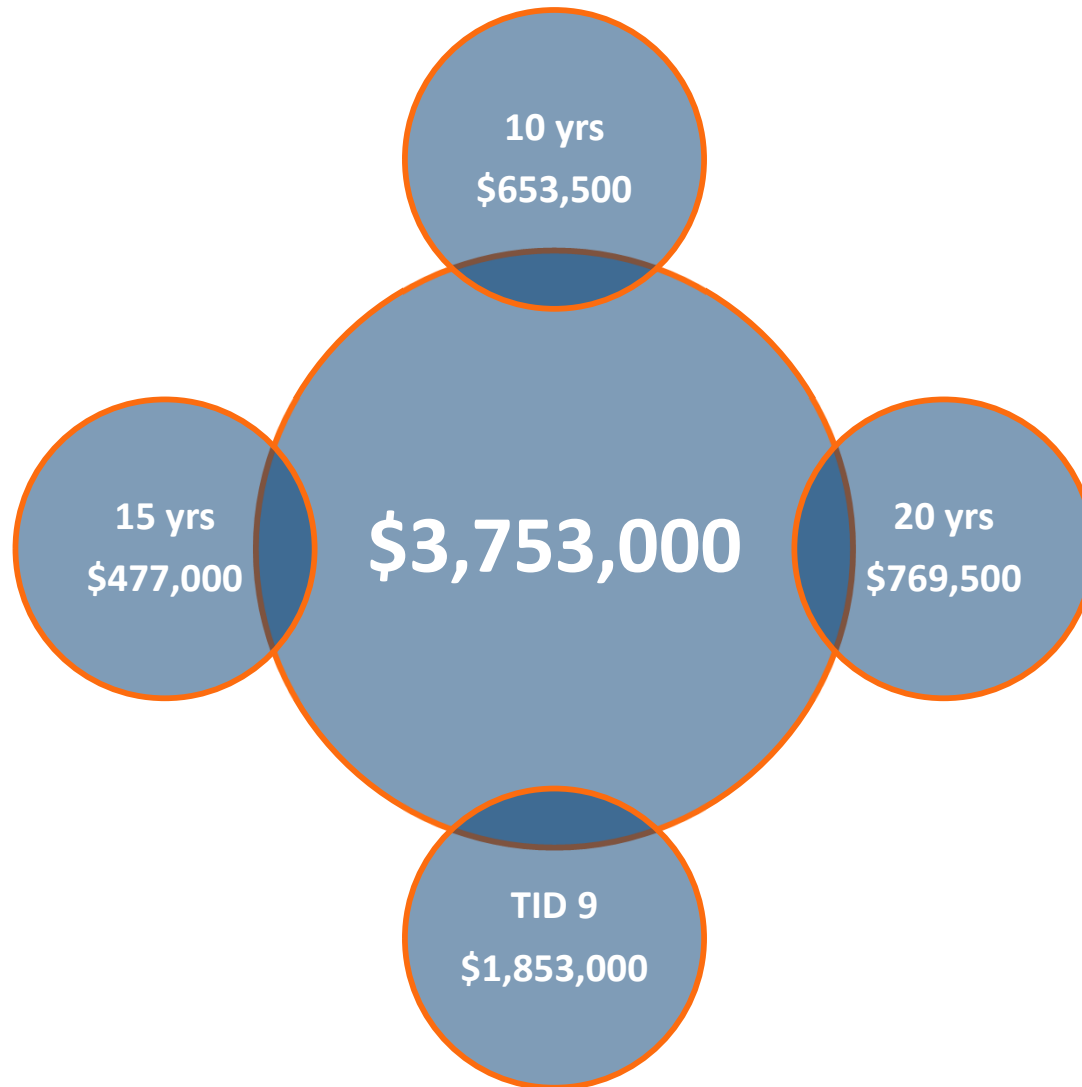
---



- TID 9 Primary revenue is shared increment from other TIDs = G.O.
- TIDs 7, 8, & 10 review for Tax Increment Revenue Obligations

# 2026 General Obligation Issue

---



- TID 9 = new \$ & refinance 2024 NAN
- Potential for inclusion of refinancing 2013 G.O. Bonds for savings (rates 3.75% - 4.20%)
- Issue size will be increased for all costs of issuance

# Borrowing Capacity Impact (estimated)

---

## Before

- \$20,660,000
- 58% remaining

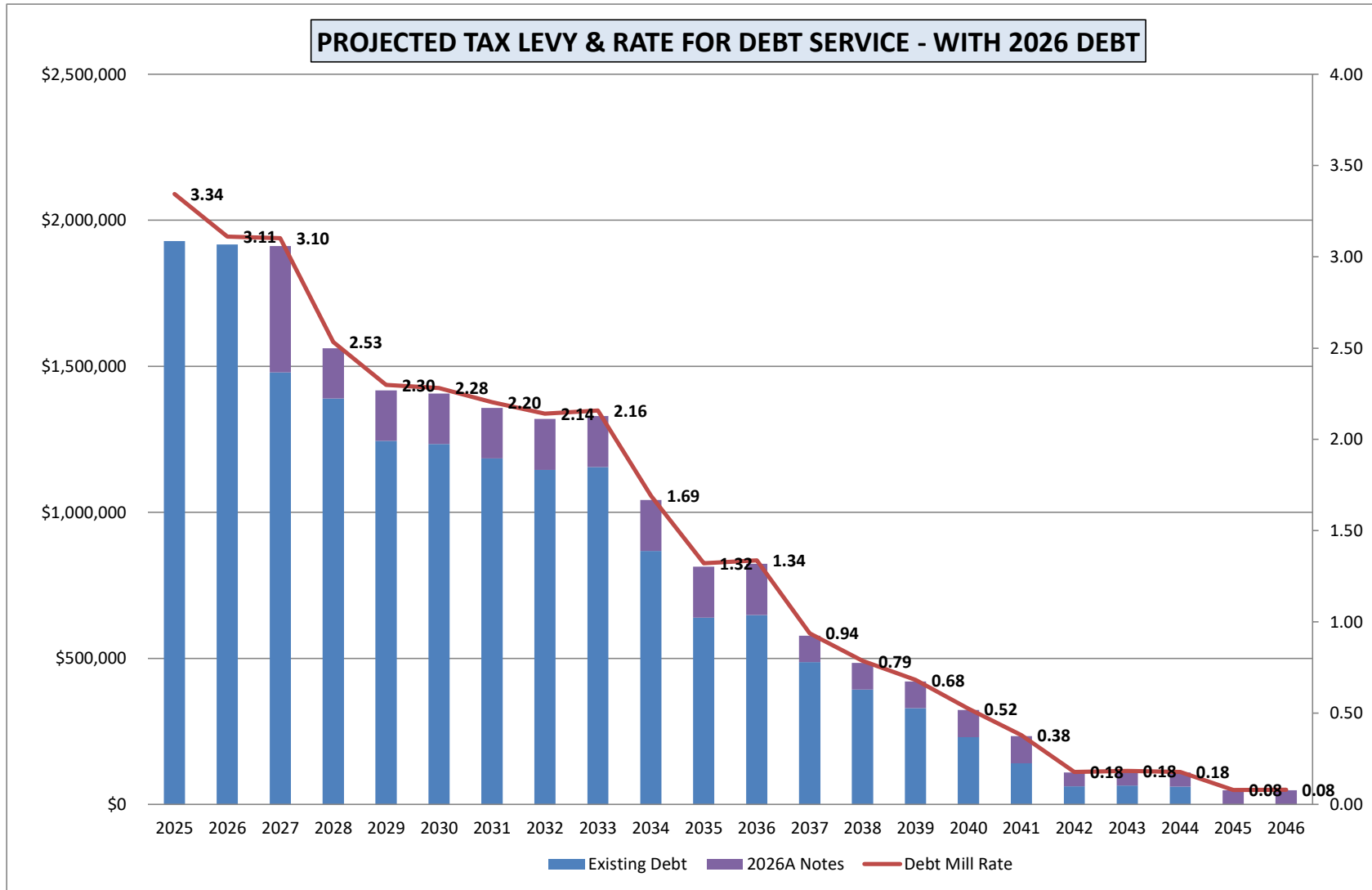
## New G.O. Debt

- \$3,753,000
- Retiring \$2 million in 2026

## After

- \$18,680,000 available
- 47% remaining

# Impact – Levy & Tax Rate for Debt Svc (prelim)



# TID Donors/Recipients - Summary

Donor	Recipient(s)
TID 3	6, 7, 8
TID 4	6, 7, 8, 9, 10
TID 6	8, 9, 10
TID 7	8, 9, 10
TID 11	8, 9, 10
TID 12	8, 9, 10

**Actions taken in 2024 to make TIDs 6, 7, 11, & 12 donors now being put into action AND benefit of extending TID 3 by 3 years**

# TID 3

## TID No. 3

District Classification Mixed-Use  
 Creation Year 2005  
 Creation Date 9/13/2005  
 End of Expenditure Period 9/13/2020  
 Maximum Life of District (Final Year) 9/13/2025  
 Final Revenue Year 2026

<b>2024</b>	
Cash Balance:	343,232
Advances:	-
<b>Total</b>	<b>\$343,232</b>

YEAR	REVENUE					EXPENSES							BALANCE		
	Revenue Year	New Valuation	TID Value Increment	Tax Rate (\$/\$1,000)	Projected Tax Revenue	Total Projected Revenue	Subordinate Expenditures							Total Projected Expenses	Annual Balance
2020 \$4,420,000 Tax Inc. Rev. Bond							Rev. Pledge Debt Svc. Coverage	2016B \$4,095,000 G.O. Bonds	Transfer to TID No. 6	Transfer to TID No. 7	Transfer to TID No. 8	Admin. Expenses			
2025	-	29,109,900	20.74	603,691	603,691	734,600	0.82	57,778	149,545	-	-	5,000	946,923	(343,232)	0
2026	-	39,404,600	21.23	836,713	836,713	608,600	1.37	56,737	78,710	87,667	-	5,000	836,714	(0)	(0)
2027		39,404,600	21.23	836,713	836,713					831,713		5,000	836,713	0	0
2028		39,404,600	21.23	836,713	836,713					831,713		5,000	836,713	0	1
2029		39,404,600	21.23	836,713	836,713					831,713		5,000	836,713	0	1

Note:  
 \* 2020 Tax Increment Revenue Bond debt service for Revenue Year 2026 is shown net of application of the Debt Service Reserve Fund

- Extended 3 years
- Primary purpose is to be donor to recipient TIDs

# TID 4

## TID No. 4

District Classification: Mixed-Use  
 Creation Year: 2007  
 Creation Date: 9/11/2007  
 End of Expenditure Period: 9/11/2022  
 Maximum Life of District (Final Year): 9/11/2027  
 Final Revenue Year: 2031

<b>2024</b>	
Cash Balance:	-
Advances:	(48,386)
<b>Total</b>	<b>(48,386)</b>

YEAR	REVENUE					EXPENSES										BALANCE			
	Revenue Year	New Value	TID Value Increment	Tax Rate	Projected Tax Revenue	Total Projected Revenue	2017B Tax Inc. Rev. Bond	2017C G.O. Bonds	2022 \$552,000 State Trust Fund Loan	2022 STFL Prepay	Sharing with TID 6	Sharing with TID 7	Sharing with TID 8	Sharing with TID 9	Sharing with TID 10	Admin. Expenses	Total Projected Expenses	Annual Balance	Cumulative Balance
2025	-	3,843,900	20.74	79,716	79,716	63,130	32,400	43,299	-	-	-	-	-	-	-	5,000	143,829	(64,113)	(112,499)
2026	-	<b>4,274,200</b>	<b>21.23</b>	90,758	90,758	62,416	31,800	43,299	-	-	-	-	-	-	-	5,000	142,515	(51,758)	(164,256)
2027	-	4,274,200	21.23	90,758	90,758	62,672	30,900	43,299	-	-	-	-	-	-	-	5,000	141,871	(51,113)	(215,370)
2028	-	4,274,200	21.23	90,758	90,758	62,867	-	43,299	-	-	-	-	-	-	-	5,000	111,166	(20,408)	(235,778)
2029	-	4,274,200	21.23	90,758	90,758	-	-	43,299	-	-	-	-	-	-	-	5,000	48,299	42,459	(193,319)
2030	-	4,274,200	21.23	90,758	90,758	-	-	43,299	-	-	-	-	-	-	-	5,000	48,299	42,459	(150,860)
2031	-	4,274,200	21.23	90,758	90,758	-	-	43,299	41,134	-	-	-	-	-	-	5,000	89,433	1,325	<b>(149,536)</b>

- Extended 3 years to mitigate potential deficit balance
- Limited potential as a donor

# TID 6

**TID No. 6**

District Classification: Blight  
 Creation Year: 2009  
 Creation Date: 5/12/2009  
 End of Expenditure Period: 5/12/2031  
 Maximum Life of District (Final Year): 5/12/2036  
 Final Revenue Year: 2037

<b>2024</b>	
Cash Balance:	-
Advances:	(309,045)
<b>Total</b>	<b>(309,045)</b>

YEAR	REVENUE							EXPENSES							BALANCE			
	Revenue Year	New Valuation	TID Value Increment	Tax Rate	Projected Tax Revenue	Transfer in TID No. 3	Transfer in TID No. 4	Total Projected Revenue	2013 G.O Bonds \$4,290,000	2013 Bonds Prepay	2016B G.O Bonds \$4,095,000	2018A G.O Bonds \$1,575,000	Admin. Expenses	Transfer to TID No. 8	Transfer to TID No. 9	Transfer to TID No. 10	Total Projected Expenses	Annual Balance
2025	-	4,282,500	20.74	88,812	149,545	-	238,357	12,687	-	10,691	7,470	5,000	-	-	-	35,848	202,509	(106,536)
2026	-	7,577,000	21.23	160,889	78,710	-	239,599	PREPAID	-	10,593	7,333	5,000	-	-	-	129,309	110,290	3,754
2027	-	7,577,000	21.23	160,889	-	-	160,889		-	10,496	7,195	5,000	-	33,901	108,052	164,644	(3,755)	(0)
2028	-	7,577,000	21.23	160,889	-	-	160,889		-	10,398	7,048	5,000	-	108,443	30,000	160,889	0	0
2029	-	7,577,000	21.23	160,889	-	-	160,889		-	10,301	6,900	5,000	-	108,688	30,000	160,889	0	0
2030	-	7,577,000	21.23	160,889	-	-	160,889		-	9,604	6,740	5,000	-	109,545	30,000	160,889	(0)	0
2031	-	7,577,000	21.23	160,889	-	-	160,889		-	5,356	6,580	5,000	-	113,953	30,000	160,889	0	0
2032	-	7,577,000	21.23	160,889	-	-	160,889		-	5,300	6,413	5,000	-	114,177	30,000	160,890	(0)	(0)
2033	-	7,577,000	21.23	160,889	-	-	160,889		-	5,244	6,245	5,000	-	114,400	30,000	160,889	1	0
2034	-	7,577,000	21.23	160,889	-	-	160,889		-	5,184	11,070	5,000	-	109,635	30,000	160,889	(0)	0
2035	-	7,577,000	21.23	160,889	-	-	160,889		-	5,125	10,720	5,000	-	110,045	30,000	160,890	(1)	(0)
2036	-	7,577,000	21.23	160,889	-	-	160,889	-	5,063	10,370	5,000	-	110,456	30,000	160,889	1	0	
2037	-	7,577,000	21.23	160,889	-	-	160,889	-	-	-	5,000	-	125,890	30,000	160,890	(1)	(0)	

- Transfers to TIDs 9 & 10

# TID 7

## TID No. 7

District Classification Blight  
 Creation Year 2009  
 Creation Date 8/11/2009  
 End of Expenditure Period 8/11/2031  
 Maximum Life of District (Final Year) 8/11/2036  
 Final Revenue Year 2037

<b>2024</b>	
Cash Balance:	483,047
Advances:	-
<b>Total</b>	<b>483,047</b>

YEAR	REVENUE							EXPENSES						BALANCE			
	Revenue Year	New Valuation	TID Value Increment	Tax Rate	Projected Tax Revenue	Transfer in TID No. 3	Transfer in TID No. 4	Total Projected Revenue	2017C \$3,210,000 G.O. Bonds	2024 Note Antic. Note \$4,719,000	2026 TID Rev Bond Estimated	Transfer to TID No. 9	Transfer to TID No. 10	Admin. Expenses	Total Projected Expenses	Annual Balance	Cumulative Balance
2025	-	8,559,000	20.74	177,500	-	-	177,500	13,925	79,687	-	-	-	-	5,000	98,612	78,888	561,935
2026	-	<b>10,753,600</b>	<b>21.23</b>	228,341	87,667	-	316,008	13,725	79,466	181,099	579,125	5,000	858,415	(542,407)	19,527	41,987	
2027	-	10,753,600	21.23	228,341	831,713	-	1,060,054	13,425		831,713	-	5,000	1,037,595	22,459	41,987		
2028	-	10,753,600	21.23	228,341	831,713	-	1,060,054	13,125		831,713	-	5,000	1,037,295	22,759	64,746		
2029	-	10,753,600	21.23	228,341	831,713	-	1,060,054	12,825		831,713	-	5,000	1,036,995	23,059	87,805		
2030	-	10,753,600	21.23	228,341	-	-	228,341	12,525		-	-	5,000	204,982	23,359	111,164		
2031	-	10,753,600	21.23	228,341	-	-	228,341	12,225		-	-	5,000	204,682	23,659	134,823		
2032	-	10,753,600	21.23	228,341	-	-	228,341	11,925		-	-	5,000	204,382	23,959	158,783		
2033	-	10,753,600	21.23	228,341	-	-	228,341	11,625		-	-	5,000	204,082	24,259	183,042		
2034	-	10,753,600	21.23	228,341	-	-	228,341	11,325		-	-	5,000	203,782	24,559	207,601		
2035	-	10,753,600	21.23	228,341	-	-	228,341	11,000		-	-	5,000	203,457	24,884	232,485		
2036	-	10,753,600	21.23	228,341	-	-	228,341	10,675		-	-	5,000	203,132	25,209	257,694		
2037	-	10,753,600	21.23	228,341	-	-	228,341	10,338		-	-	5,000	202,794	25,547	<b>283,241</b>		

- Conduit for transferred funds from TID 3 to other recipients
- 2026 financing to extend 2024 NAN and fund capital costs

# TID 8

**TID No. 8**

District Classification Blight  
 Creation Year 2011  
 Creation Date 9/27/2011  
 End of Expenditure Period 9/27/2033  
 Maximum Life of District (Final Year) 9/27/2038  
 Final Revenue Year 2039

<b>2024</b>	
Cash Balance:	-
Advances:	(400,108)
<b>Total</b>	<b>(400,108)</b>

YEAR	REVENUE											BALANCE											
	Revenue Year	New Valuation	TID Value Increment	Tax Rate	Projected Tax Revenue	Transfer from TID No. 3	Transfer from TID No. 4	Transfer from TID No. 6	Transfer from TID No. 7	Transfer from TID No. 11	Transfer from TID No. 12	Total Projected Revenue	2017B \$3,210,000 G.O. Bonds	2018A \$1,575,000 G.O. Bonds	2020 \$3,430,000 G.O. Bonds	2021 \$1,130,000 G.O. Notes	2021 \$1,680,000 G.O. Bonds	2024 Note Antic. Note \$4,719,000	2026 TID Rev Bond Estimated	Admin. Expenses	Total Projected Expenses	Annual Balance	Cumulative Balance
2025	-	11,433,000	20.74	237,102	-	-	-	-	-	-	-	237,102	8,225	31,833	42,900	17,550	63,113	75,029		5,000	243,649	(6,547)	(406,655)
2026	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	8,125	31,283	41,700	17,250	67,213	74,821		5,000	245,391	163,064	(243,591)
2027	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	7,975	30,733	40,500	16,800	66,063		5,000	327,538	80,917	(162,673)	
2028	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	7,825	35,143	39,300	16,350	64,563		5,000	328,648	79,807	(82,866)	
2029	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	7,675	34,405	43,350	15,900	68,063		5,000	334,861	73,595	(9,271)	
2030	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	12,525	33,605	42,650	15,600	66,963		5,000	336,811	71,645	62,373	
2031	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	12,225	32,805	41,950	15,300	65,863		5,000	333,611	74,845	137,218	
2032	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	11,925	31,968	41,250		64,763		5,000	315,373	93,082	230,300	
2033	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	11,625	31,130	40,528		63,663		5,000	312,414	96,042	326,342	
2034	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	11,325	30,255	39,784		67,563		5,000	314,395	94,060	420,402	
2035	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	11,000	34,380	38,997		66,363		5,000	316,207	92,248	512,650	
2036	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	10,675	33,300	38,166		65,163		5,000	312,771	95,684	608,334	
2037	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455	10,338	32,220	37,313		63,963		5,000	309,301	99,155	707,489	
2038	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455		30,555	36,438		67,763		5,000	300,223	108,232	815,721	
2039	-	19,236,000	21.23	408,455	-	-	-	-	-	-	-	408,455			40,500		66,463		5,000	272,431	136,025	951,746	

- 2026 financing to extend 2024 NAN and fund capital costs

# TID 9

## TID No. 9

District Classification Blight  
 Creation Year 2013  
 Creation Date 9/24/2013  
 End of Expenditure Period 9/24/2035  
 Maximum Life of District (Final Year) 9/24/2040  
 Final Revenue Year 2041

<b>2024</b>	
Cash Balance:	-
Advances:	(160,289)
<b>Total</b>	<b>(160,289)</b>

YEAR	REVENUE				EXPENSES						BALANCE					
	Revenue Year	New Valuation	TID Value Increment	Tax Rate	Projected Tax Revenue	Transfer in TID 4	Transfer in TID 6	Transfer in TID 7	Total Projected Revenue	2017B \$3,210,000 G.O. Bonds	2024 Note Antic. Note \$4,719,000	2026 G.O. Issue Estimated	Admin. Expenses	Total Projected Expenses	Annual Balance	Cumulative Balance
2025	-	-	-	20.74	-	-	-	-	-	21,700	65,047	-	5,000	91,747	(91,747)	(252,036)
2026	-	-	-	21.23	-	-	-	181,099	181,099	21,400	64,867	-	5,000	91,267	89,832	(162,204)
2027	-	-	-	21.23	-	-	33,901	831,713	865,614	20,950	-	191,069	5,000	217,019	648,595	486,391
2028	-	-	-	21.23	-	-	108,443	831,713	940,156	20,500	-	191,069	5,000	216,569	723,587	1,209,979
2029	-	-	-	21.23	-	-	108,688	831,713	940,401	20,050	-	191,069	5,000	216,119	724,282	1,934,261
2030	-	-	-	21.23	-	-	109,545	-	109,545	19,600	-	191,069	5,000	215,669	(106,124)	1,828,137
2031	-	-	-	21.23	-	-	113,953	-	113,953	19,150	-	191,069	5,000	215,219	(101,266)	1,726,872
2032	-	-	-	21.23	-	-	114,177	-	114,177	18,700	-	191,069	5,000	214,769	(100,592)	1,626,280
2033	-	-	-	21.23	-	-	114,400	-	114,400	23,250	-	191,069	5,000	219,319	(104,919)	1,521,362
2034	-	-	-	21.23	-	-	109,635	-	109,635	22,650	-	191,069	5,000	218,719	(109,084)	1,412,278
2035	-	-	-	21.23	-	-	110,045	-	110,045	22,000	-	191,069	5,000	218,069	(108,024)	1,304,254
2036	-	-	-	21.23	-	-	110,456	-	110,456	21,350	-	191,069	5,000	217,419	(106,963)	1,197,292
2037	-	-	-	21.23	-	-	125,890	-	125,890	20,675	-	191,069	5,000	216,744	(90,854)	1,106,438
2038	-	-	-	21.23	-	-	-	-	-	-	-	191,069	5,000	196,069	(196,069)	910,369
2039	-	-	-	21.23	-	-	-	-	-	-	-	191,069	5,000	196,069	(196,069)	714,301
2040	-	-	-	21.23	-	-	-	-	-	-	-	191,069	5,000	196,069	(196,069)	518,232
2041	-	-	-	21.23	-	-	-	-	-	-	-	191,069	5,000	196,069	(196,069)	322,163

- Requires support from donor TIDs
- 2026 financing to extend 2024 NAN and fund capital costs
- Potential for new value & revenue ~2029

# TID 10

## TID No. 10

District Classification Blight  
 Creation Year 2015  
 Creation Date 9/22/2015  
 End of Expenditure Period 9/22/2037  
 Maximum Life of District (Final Year) 9/22/2042  
 Final Revenue Year 2043

<b>2024</b>	
Cash Balance:	37,914
Advances:	-
<b>Total</b>	<b>37,914</b>

YEAR	REVENUE								EXPENSES					BALANCE			
	Revenue Year	New Valuation	TID Value Increment	Tax Rate	Projected Tax Revenue	Transfer in TID 4	Transfer in TID 6	Transfer in TID 7	Total Projected Revenue	2021 TID Rev BAN \$565,000	2022 State Trust Fund Loan \$552,000	2024 Note Antic. Note \$4,719,000	2026 TID Rev Bond Estimated	Admin. Expenses	Total Projected Expenses	Annual Balance	Cumulative Balance
2025	-	8,589,600	20.74		178,134	-	-	-	178,134	14,125	36,083	41,923		5,000	83,006	95,129	133,043
2026	-	2,856,100	21.23		60,646	-	-	579,125	639,771	579,125	36,083	41,807		5,000	662,015	(22,243)	110,799
2027	-	2,856,100	21.23		60,646	-	108,052	-	168,698		36,083		69,584	5,000	110,666	58,032	168,831
2028	-	2,856,100	21.23		60,646	-	30,000	-	90,646		36,083		69,584	5,000	110,666	(20,020)	148,810
2029	-	2,856,100	21.23		60,646	-	30,000	-	90,646		36,083		69,584	5,000	110,666	(20,020)	128,790
2030	-	2,856,100	21.23		60,646	-	30,000	-	90,646		36,083		69,584	5,000	110,666	(20,020)	108,770
2031	-	2,856,100	21.23		60,646	-	30,000	-	90,646		36,083		69,584	5,000	110,666	(20,020)	88,750
2032	-	2,856,100	21.23		60,646	-	30,000	-	90,646		36,083		69,584	5,000	110,666	(20,020)	68,729
2033	-	2,856,100	21.23		60,646	-	30,000	-	90,646		36,083		69,584	5,000	74,584	16,062	84,792
2034	-	2,856,100	21.23		60,646	-	30,000	-	90,646				69,584	5,000	74,584	16,062	100,854
2035	-	2,856,100	21.23		60,646	-	30,000	-	90,646				69,584	5,000	74,584	16,062	116,916
2036	-	2,856,100	21.23		60,646	-	30,000	-	90,646				69,584	5,000	74,584	16,062	132,979
2037	-	2,856,100	21.23		60,646	-	30,000	-	90,646				69,584	5,000	74,584	16,062	149,041
2038	-	2,856,100	21.23		60,646	-	-	-	60,646				69,584	5,000	74,584	(13,938)	135,104
2039	-	2,856,100	21.23		60,646	-	-	-	60,646				69,584	5,000	74,584	(13,938)	121,166
2040	-	2,856,100	21.23		60,646	-	-	-	60,646				69,584	5,000	74,584	(13,938)	107,229
2041	-	2,856,100	21.23		60,646	-	-	-	60,646				69,584	5,000	74,584	(13,938)	93,291
2042	-	2,856,100	21.23		60,646	-	-	-	60,646				69,584	5,000	74,584	(13,938)	79,353
2043	-	2,856,100	21.23		60,646	-	-	-	60,646				69,584	5,000	74,584	(13,938)	65,416

- Requires support from donor TIDs
- Retire 2021 TID Rev BAN using transferred funds
- 2026 financing to extend 2024 NAN and fund capital costs

# TID 11

TID No. 11

District Classification Mixed-Use  
 Creation Year 2016  
 Creation Date 5/10/2016  
 End of Expenditure Period 5/10/2031  
 Maximum Life of District (Final Year) 5/10/2037  
 Final Revenue Year 2038

<b>2024</b>	
Cash Balance:	-
Advances:	(143,848)
<b>Total</b>	<b>(143,848)</b>

YEAR	REVENUE						EXPENSES							BALANCE			
	Revenue Year	New Valuation	TID Value Increment	Tax Rate	Projected Tax Revenue	Hangar Funding Entitlements	Total Projected Revenue	2021 Tax Inc Rev Bond \$1,195,000	2017B \$3,210,000 G.O. Bonds	2020 \$3,430,000 G.O. Bonds	2024 \$3,004,000 G.O. Notes	2026 TID Rev Bond Estimated	2027 TID Rev Bond (Taxable)	Admin. Expenses	Total Projected Expenses	Annual Balance	Cumulative Balance
2025	-	20,175,900	20.74	418,415	-	418,415	91,960	43,850	14,125	90,365				5,000	245,300	173,115	29,267
2026	-	14,575,800	21.23	309,501	137,000	446,501	90,760	43,250	13,725	85,250				5,000	237,985	208,516	237,783
2027	-	14,575,800	21.23	309,501	-	309,501	89,560	42,350	13,325	86,750	104,368	149,824		5,000	491,177	(181,676)	56,107
2028	-	14,575,800	21.23	309,501	-	309,501	88,360	41,450	12,925	88,000	104,368	149,824		5,000	489,927	(180,426)	(124,319)
2029	-	14,575,800	21.23	309,501	150,000	459,501	87,160	45,550	12,625	84,000	104,368	149,824		5,000	488,527	(29,026)	(153,344)
2030	-	14,575,800	21.23	309,501	150,000	459,501	85,960	44,500	12,425		104,368	149,824		5,000	402,077	57,424	(95,920)
2031	-	14,575,800	21.23	309,501	150,000	459,501	87,875	43,450	17,175		104,368	149,824		5,000	407,692	51,809	(44,111)
2032	-	14,575,800	21.23	309,501	150,000	459,501	90,438	42,400	16,875		104,368	149,824		5,000	408,904	50,597	6,486
2033	-	14,575,800	21.23	309,501	150,000	459,501	92,813	41,350	16,566		104,368	149,824		5,000	409,920	49,581	56,067
2034	-	14,575,800	21.23	309,501	71,739	381,240	90,000	45,300	16,247		104,368	149,824		5,000	410,739	(29,499)	26,568
2035	-	14,575,800	21.23	309,501	-	309,501	87,188	44,000	15,909		104,368	149,824		5,000	406,289	(96,788)	(70,219)
2036	-	14,575,800	21.23	309,501	-	309,501	89,375	42,700	15,553		104,368	149,824		5,000	406,820	(97,319)	(167,538)
2037	-	14,575,800	21.23	309,501	-	309,501	91,375	41,350	15,188		104,368	149,824		5,000	407,104	(97,603)	(265,142)
2038	-	14,575,800	21.23	309,501	-	309,501	88,188				104,368	149,824		5,000	347,379	(37,878)	(303,020)

- 2026 financing to fund capital costs
- Hangar project may need to be taxable (higher interest cost)
  - *Considering short-term issue to minimize cash flow requirements*
- Additional value required to fully cash flow all project costs

# 2026 Financing - Summary

## General Fund

- Total \$1,900,000 General Obligation

## TID 7

- 2024 NAN \$1,437,000
- Capital Borrowing \$80,000
- Potential Total \$1,517,000 TID Revenue Bond

## TID 8

- 2024 NAN \$1,353,000
- Capital Borrowing \$110,000
- Total \$1,463,000 TID Revenue Bond

## TID 9

- 2024 NAN \$1,173,000
- Capital Borrowing \$680,000
- Total \$1,853,000 General Obligation

## TID 10

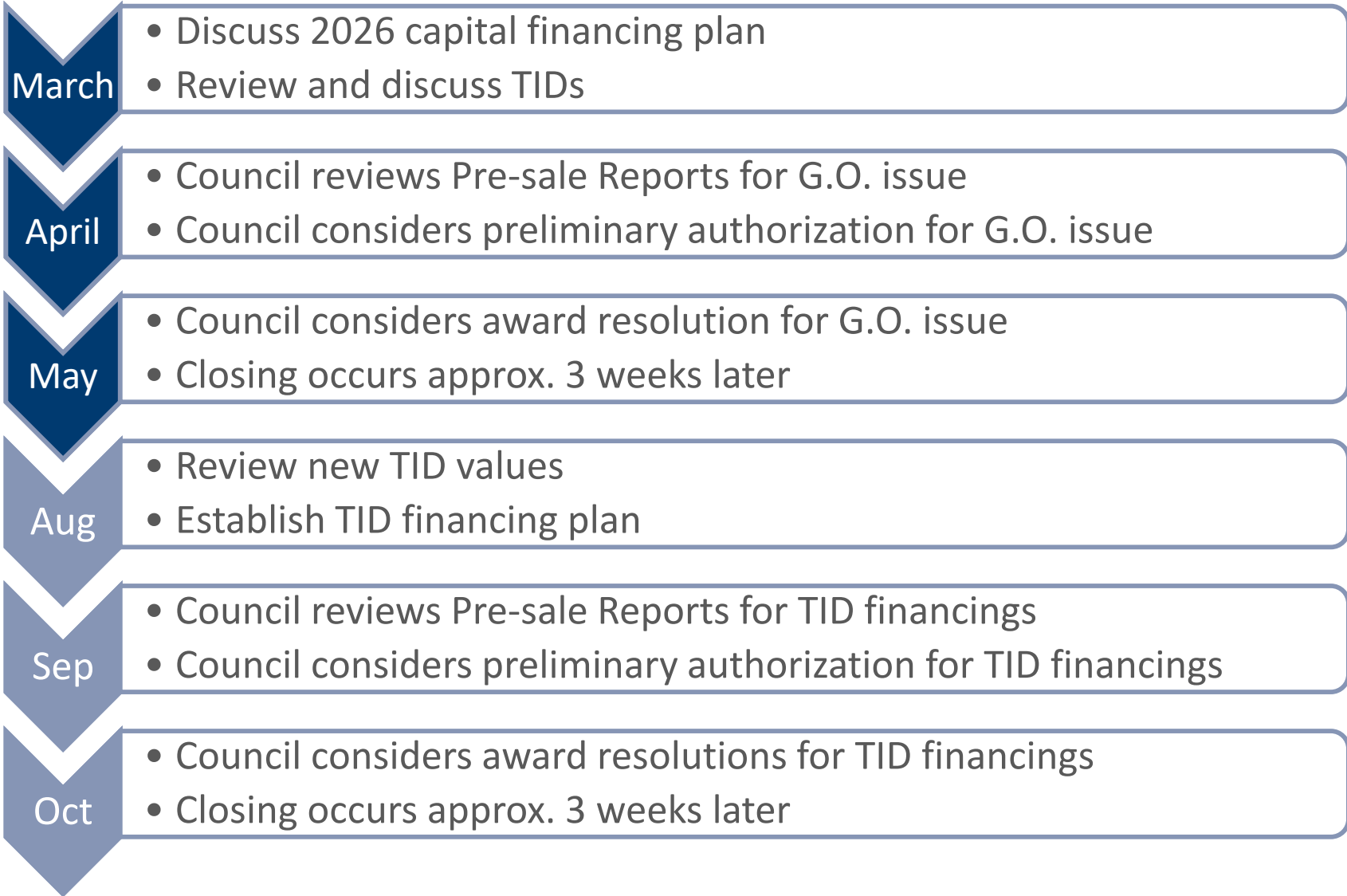
- 2024 NAN \$756,000 TID Revenue Bond

## TID 11

- Capital Borrowing 1 \$899,500
- Capital Borrowing 2 \$1,152,000
- Total \$2,051,500 Likely one TID Rev Bond & Other interim (short-term)

# Preliminary Calendar

---





# Important Disclosures

---

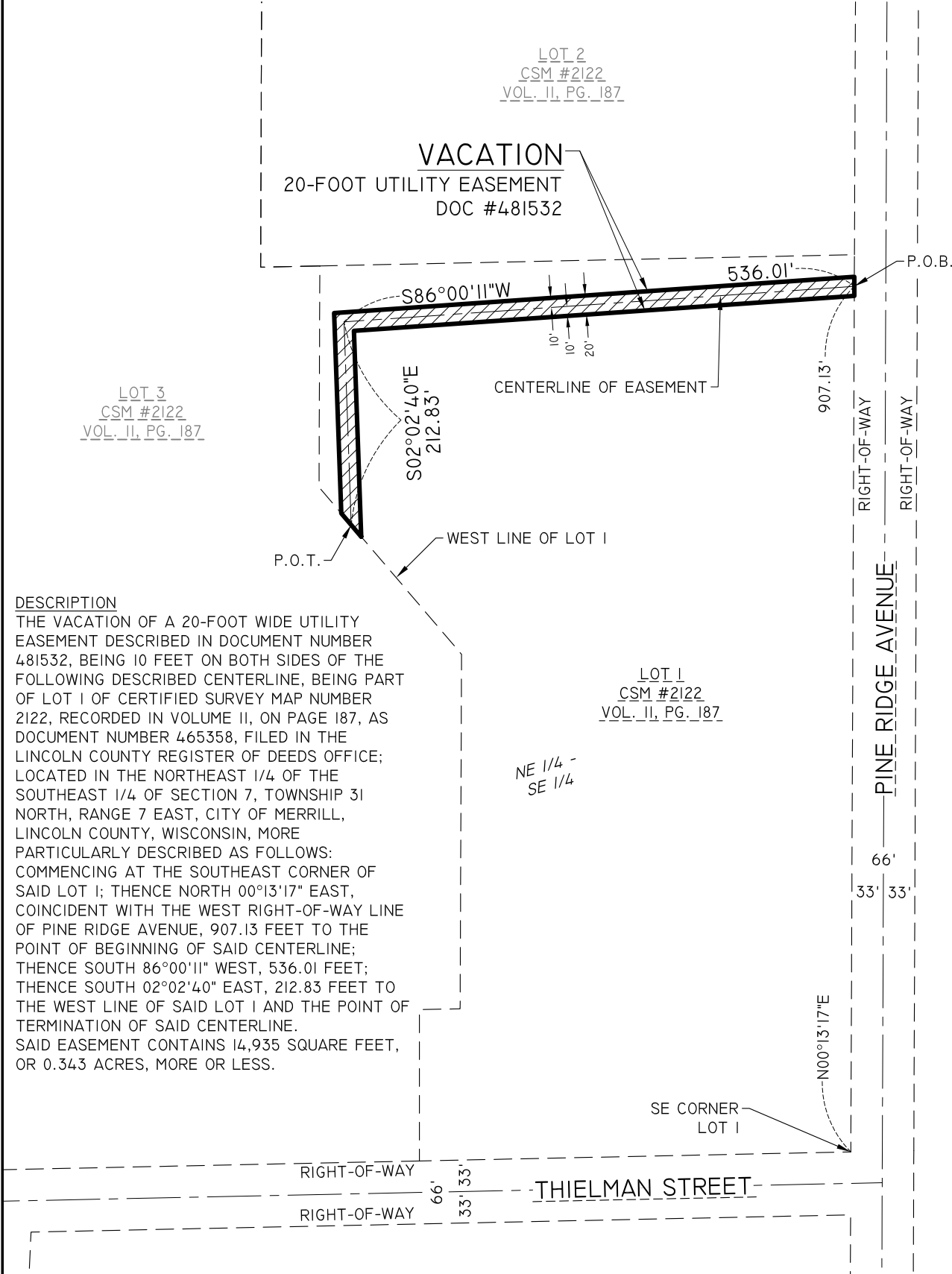
Ehlers is the joint marketing name of the following affiliated businesses (collectively, the “Affiliates”): Ehlers & Associates, Inc. (“EA”), a municipal advisor registered with the Municipal Securities Rulemaking Board (“MSRB”) and the Securities and Exchange Commission (“SEC”); Ehlers Investment Partners, LLC (“EIP”), an SEC registered investment adviser; and Bond Trust Services Corporation (“BTS”), a holder of a limited banking charter issued by the State of Minnesota.

Where an activity requires registration as a municipal advisor pursuant to Section 15B of the Exchange Act of 1934 (Financial Management Planning and Debt Issuance & Management), such activity is or will be performed by EA; where an activity requires registration as an investment adviser pursuant to the Investment Advisers Act of 1940 (Investments and Treasury Management), such activity is or will be performed by EIP; and where an activity requires licensing as a bank pursuant to applicable state law (paying agent services shown under Debt Issuance & Management), such activity is or will be performed by BTS. Activities not requiring registration may be performed by any Affiliate.

This communication does not constitute an offer or solicitation for the purchase or sale of any investment (including without limitation, any municipal financial product, municipal security, or other security) or agreement with respect to any investment strategy or program. This communication is offered without charge to clients, friends, and prospective clients of the Affiliates as a source of general information about the services Ehlers provides. This communication is neither advice nor a recommendation by any Affiliate to any person with respect to any municipal financial product, municipal security, or other security, as such terms are defined pursuant to Section 15B of the Exchange Act of 1934 and rules of the MSRB. This communication does not constitute investment advice by any Affiliate that purports to meet the objectives or needs of any person pursuant to the Investment Advisers Act of 1940 or applicable state law.

# EXHIBIT MAP

PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 2122, RECORDED IN VOLUME II, ON PAGE 187, AS DOCUMENT NUMBER 465358, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 7, TOWNSHIP 31 NORTH, RANGE 7 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.



**DESCRIPTION**

THE VACATION OF A 20-FOOT WIDE UTILITY EASEMENT DESCRIBED IN DOCUMENT NUMBER 481532, BEING 10 FEET ON BOTH SIDES OF THE FOLLOWING DESCRIBED CENTERLINE, BEING PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 2122, RECORDED IN VOLUME II, ON PAGE 187, AS DOCUMENT NUMBER 465358, FILED IN THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE; LOCATED IN THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 7, TOWNSHIP 31 NORTH, RANGE 7 EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF SAID LOT 1; THENCE NORTH 00°13'17" EAST, COINCIDENT WITH THE WEST RIGHT-OF-WAY LINE OF PINE RIDGE AVENUE, 907.13 FEET TO THE POINT OF BEGINNING OF SAID CENTERLINE; THENCE SOUTH 86°00'11" WEST, 536.01 FEET; THENCE SOUTH 02°02'40" EAST, 212.83 FEET TO THE WEST LINE OF SAID LOT 1 AND THE POINT OF TERMINATION OF SAID CENTERLINE. SAID EASEMENT CONTAINS 14,935 SQUARE FEET, OR 0.343 ACRES, MORE OR LESS.

<b>REI Engineering, INC.</b> 4080 N. 20TH AVENUE WAUSAU, WISCONSIN 54401 PHONE: 715.675.9784 EMAIL: MAIL@REIENGINEERING.COM	SCALE		DATE: 11-03-2025	<b>EXHIBIT</b> ZASTROW THE BEER MAN 3300 THIELMAN STREET MERRILL, WISCONSIN 54452	REI No. 12223
			DRAWN BY: JLR		SHEET 1 OF 1
			SURVEY DATE: NA		



481532

SARAH L. KOSS  
LINCOLN COUNTY, WI  
REGISTER OF DEEDS

04/22/2010 03:21:00PM

REC FEE: 15.00  
PAGES: 3

DOCUMENT NO.

EASEMENT

THIS CONTRACT made this 22<sup>nd</sup> of April, 2010, by and between Doug and Cindy LLC, 3300 Thielman Street, Merrill, WI, herein referred to as "Grantor", and the City of Merrill, Wisconsin, a municipal corporation, hereinafter called "City". For and in consideration of Ten and no/100 Dollars (\$10.00) and other good and sufficient consideration, the receipt of which is hereby acknowledged, Grantor grants unto the City an easement as outlined below and the parties hereto agree as follows:

WITNESSETH:

1. Grantor hereby grants unto City a perpetual (except for the temporary construction easement area) right of way and easement forever and across the lands hereinafter specifically described, for the purpose of clearing, trenching for, laying, constructing, maintaining and repairing a sewer main together with all its necessary apparatus and appurtenances.

2. The land over and across which said easement and right of way is granted is more specifically described as follows:

A Utility Easement being a part of Lot 1 of Lincoln County Certified Survey Map Number 2122 located in the Northeast 1/4 of the Southeast 1/4 of Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin, said easement being a 50 foot wide temporary construction easement and a permanent 20 foot wide utility easement centered on the following described line: Commencing at the Southeast corner of said Lot 1; Thence North 00°13'17" East along the West Right-of-Way line of Pine Ridge Avenue, 907.13 feet to the Point of Beginning; Thence South 86°00'11" West 536.01 feet; Thence South 02°02'40" East, 212.83 feet to the Westerly line of Lot 1 of said Certified Survey Map Number 2122, and the Point of Termination, being a part of

Lot 1 of Certified Survey Map #2122,

Tax ID. No.:34.0001.000.087.06.01

3. City is to have and to hold the above described easement for the uses and purposes herein set forth forever.

4. The City of Merrill agrees to allow the Grantor the right to install any other utilities, such as gas lines or electric lines, to service Grantor's property within the utility easement that is being given to the City of Merrill for a sanitary sewer and water mains and Grantor's right shall be perpetual with the sole discretion as to location being up to the Grantor. Notwithstanding the rights granted by this paragraph, Grantor shall install any other utilities in the utility easement in a manner which does not interfere with the City's sewer and water mains and shall repair any damage to the City's sewer and waters caused by Grantor's installation of such other utilities at Grantor's sole cost. Prior to beginning any installation of utilities under this paragraph, Grantor shall notify the City in writing of such installation.

Recording Area

Return to:

Thomas N. Hayden, Merrill City Attorney  
1004 E. 1st St., Merrill, WI 54452

*8 15.00c - Pd.*

5. Grantor hereby agrees that they, and their heirs, executors, administrators, grantees and assigns, will permit the City by and through its proper officers, agents or employees at any and all times, when necessary or convenient so to do, to go over and upon the described land in order to perform any and all acts necessary or convenient for the City in order to maintain or repairing the utility lines and/or accessory equipment and properly carry into effect the purposes for which this grant and easement is made.
6. City shall endeavor to proceed with the easement construction project as soon as possible; such efforts at initial construction completion shall be performed in good faith by the City with an anticipated construction being in the year 2010.
7. City shall operate and maintain its easement in such a manner as not to interfere with the rights reserved to Grantor and City shall keep said easement right-of-way in good repair and condition, and operate the same so as not to interfere with the facilities or operation of the Grantor. Said easement shall not become a public access unless agreed on in writing between the parties hereto.
8. City agrees to indemnify, save and keep harmless Grantor, its agents, employees, successors and assigns, from all liability, liens, judgments, costs, damages and expense of whatever kind and nature which may in any way be suffered by Grantor, its agents, employees, successors or assigns by reason of, or in consequence of the operator of said easement by City or for, or on account of any act or thing done or suffered, or omitted to be done, under the grant of this easement to City.
9. The Grantor shall be permitted to mow, maintain or plant area in a yard type condition, and shall further be permitted to construct, maintain and repair a private road over the easement area; however, no permanent buildings or structures may be erected in the easement area by the Grantor. It is understood that said easement shall not interfere with any buildings. Grantor may use said easement area for his own purposes, including a private road, however, Grantor shall not make any construction over or use of said property which will interfere with said easement by the City, without the written consent of the City.
10. The City agrees at its own cost to restore the premises subject to this easement to its condition prior to any work being completed by the City, which shall include seeding and/or sodding the easement area to prevent soil erosion, but shall not include replanting of trees in the event that any trees must be removed to install the utilities contemplated herein.
11. This agreement shall inure to and bind the agents, grantees, successors, and assigns of the parties and each and everyone of the benefits and burdens of this contract shall run with the land.
12. Notices under this agreement shall be delivered to the following addresses unless either party notifies the other of a change in writing:

To the Grantor:

Doug and Cindy LLC  
 3300 Thielman Street  
 Merrill, WI 54452

To the City (Send Two):

City of Merrill  
 City Engineering Depart.  
 1004 E. First Street  
 Merrill, WI 54452

City of Merrill  
 City Clerk  
 1004 E. First Street  
 Merrill, WI 54452

IN WITNESS WHEREOF, this agreement has been duly executed the day and year first above written.

CITY OF MERRILL

DOUG AND CINDY LLC

By: William R. Bialecki  
William R. Bialecki, Mayor

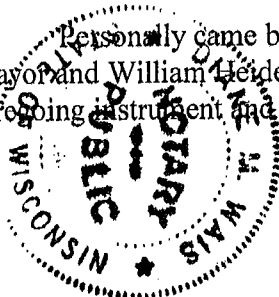
By: Douglas R. Zastrow  
Doug Zastrow

By: William Heideman  
William Heideman, City Clerk

By: Cynthia A. Zastrow  
Cindy Zastrow

STATE OF WISCONSIN )  
 )ss.  
COUNTY OF LINCOLN )

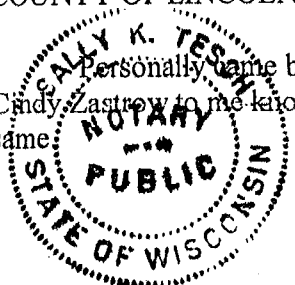
Personally came before me this 22<sup>nd</sup> day of April, 2010, the above named William R. Bialecki, Mayor and William Heideman, Clerk for the City of Merrill, to me known to be the persons who executed the foregoing instrument and acknowledged the same.



Diane M. Davis  
Notary Public, Wisconsin  
My Commission: 1-23-2011

STATE OF WISCONSIN )  
 )ss.  
COUNTY OF LINCOLN )

Personally came before me this 21 day of April, 2010, the above named Doug Zastrow, and Cindy Zastrow to me known to be the persons who executed the foregoing instrument and acknowledged the same.



Sally K. Tesch  
Notary Public, Wisconsin  
My Commission: 8/8/2010

Drafted by:  
Thomas N. Hayden  
City Attorney, City of Merrill  
1004 E. First Street, Merrill, WI 54452  
State Bar #1018400

Document Number

**RELEASE AND TERMINATION  
OF EASEMENT**

**THIS RELEASE AND TERMINATION OF EASEMENT** (this "Release") is made as of the \_\_\_\_\_ day of \_\_\_\_\_ 2026 (the "Effective Date") by and between Doug and Cindy LLC ("Grantor"), and the City of Merrill, Wisconsin, a municipal corporation ("Grantee").

**WHEREAS**, an Easement was executed on April 22, 2010 and recorded in the Office of the Register of Deeds for Lincoln County, Wisconsin on April 22, 2022, as Document No. 481532 (the "Easement"); and

**WHEREAS**, the Easement granted the Grantee easement for utility purposes; and

**WHEREAS**, Grantor and Grantees now desire to enter into this Release to release and terminate the Easement in its entirety.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantees hereby agree as follows:

1. The Recitals are hereby incorporated into this Release as if they were specifically identified herein.
2. Grantor hereby releases all rights, obligations, title, and interest he and his predecessors or successors in interest may have in or to the Easement as described hereinabove on that property legally described as follows:

A Utility Easement being a part of Lot 1 of Lincoln County Certified Survey Map Number 2122 located in the Northeast 1/4 of the Southeast 1/4 of Section 7, Township 31 North, Range 7 East, City of Merrill, Lincoln County, Wisconsin, said easement being a 50 foot wide temporary construction easement and a permanent 20 foot wide utility easement centered on the following described line: Commencing at the Southeast corner of said Lot 1; Thence North 00°13'17" East along the West Right-of-Way line of Pine Ridge Avenue, 907.13 feet to the Point of Beginning; Thence South 86°00'11" West 536.01 feet; Thence South 02°02'40" East, 212.83 feet to the Westerly line of Lot 1 of said Certified Survey Map Number 2122, and the Point of Termination, being a part of Lot 1 of Certified Survey Map #2122.

3. Grantor and Grantees warrant and represent that they each are empowered with the

Record this document with the Register of Deeds

Name and Return Address:

Austin M. Mogard  
VanderWaal Law, S.C.  
226411 Rib Mountain Road, Suite 2  
Wausau, WI 54401

34.0001.000.087.06.01  
Parcel Identification Number (PIN)

authority to bind themselves, along with their respective past, present or future agents, assigns representatives, and successors, to the provisions of this Release of Easement Rights by executing the same.

**IN WITNESS WHEREOF**, this Release and Termination of Easement has been executed on the date and year set forth above.

DOUG AND CINDY LLC

\_\_\_\_\_  
Douglas Zastrow

\_\_\_\_\_  
Cynthia Zastrow

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF LINCOLN    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_ 2026, the above named, Douglas Zastrow and Cynthia Zastrow, to me known to be the persons who executed the foregoing instrument and acknowledged that they executed the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

CITY OF MERRILL

\_\_\_\_\_  
Steve Hass, Mayor

\_\_\_\_\_  
Lori Anderson-Malm, City Clerk

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF LINCOLN    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_ 2026, the above named, Steve Hass, Mayor, and Lori Anderson-Malm, City Clerk, for the City of Merrill, to me known to be the persons who executed the foregoing instrument and acknowledged that they executed the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission Expires: \_\_\_\_\_

This instrument drafted by:  
Austin M. Mogard  
VanderWaal Law, S.C.  
226411 Rib Mountain Drive, Suite 2  
P.O. Box 1343  
Wausau, WI 54402-1343  
Per legal descriptions provided.

## FIRST AMENDMENT TO ALAMOSA SITE AGREEMENT

This First Amendment to Alamosa Site Agreement (the "**First Amendment**") is effective on the date of the last signature (the "**Effective Date**") by City of Merrill, a Wisconsin municipal corporation ("**Owner**"), and T-Mobile Central LLC, a Delaware limited liability company ("**Alamosa**").

Owner and Alamosa or their predecessors-in-interest entered into an Alamosa Site Agreement dated **June 29, 2001**, (collectively, the "**Agreement**") regarding the leased space ("**Lease Premises**") located at 501 East Street, Merrill, Wisconsin, 54452 ("**Owner's Property**").

Owner and Alamosa now agree as follows:

1. Alamosa is granted five (5) additional five (5) year Renewal Term beginning on **July 1, 2026**.
2. Rent will be Two Thousand and Two Hundred and Seventy-Three and 72/100 Dollars (\$2,273.72) per month beginning on **July 1, 2026**.
3. Beginning on **July 1, 2031**, Rent will escalate by ten percent (10%) and at the beginning of each subsequent Renewal Term.
4. If Alamosa continues to occupy the Premises after the Lease ends, the Lease will automatically continue on a month-to-month basis with the same terms and conditions of the Lease.
5. Alamosa may transmit and receive all frequencies permitted by law.
6. Alamosa may complete upgrades and additions of new equipment inside its Lease Premises for no additional consideration or fee, in compliance with required permits.
7. Alamosa may not assign the Agreement or sublease to another company without providing Owner with written notice.
8. Alamosa and Owner will cooperate with each other's requests to approve permit applications and other documents related to the Lease Premises.
9. Owner may bill Alamosa for any charges related to the Agreement besides Rent within twelve (12) months of incurring the cost or the charges are waived.

The current notice addresses for the Owner and Alamosa:

If to Owner:

City of Merrill  
1004 East First Street  
Merrill, Wisconsin, 54452

If to Alamosa:

T-Mobile USA, Inc.  
12920 SE 38th Street  
Bellevue, WA 98006  
Attn: Lease Compliance / ML83085A

- 10. The terms of this First Amendment will control if any provisions conflict with the Agreement, otherwise, all other Agreement terms will remain in full force and effect. Capitalized terms used but not defined in this First Amendment will have the same meanings as in the Agreement.
- 11. Owner and Alamosa represent that it has the authority to sign this First Amendment and has obtained any needed third-party consents to do so.

Owner:

City of Merrill, a Wisconsin municipal corporation

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Alamosa:

Sprint Spectrum Realty Company, LLC, a Delaware limited liability company

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## ALAMOSA SITE AGREEMENT

This Site Agreement ("Agreement") is made as of this 27<sup>th</sup> day of June, 2001, by and between **City of Merrill**, a Wisconsin municipal corporation (Owner), whose address is 1004 East First Street, Merrill, WI 54452, and **Alamosa (Wisconsin) Properties, LLC** (Alamosa), a Texas limited liability corporation, whose address is PO Box 64840, Lubbock, TX 79464-4840, for the leasing of certain property interests at 501 East Street, Merrill, WI, WI, more particularly described on Exhibit "A" attached hereto and made a part hereof by reference ("Owner's Property"). The Owner's Property consists of the area on East Street in the City of Merrill on which the Owner's water utility water tower is located. This Agreement is made pursuant to the following terms:

### 1. PROPERTY; ACCEPTANCE.

A. Leased Premises. Owner currently owns a parcel of land (hereinafter referred to as the "Land") and owns and operates a water tower (hereinafter referred to as the "Tower") located thereon in the City of Merrill, Lincoln County, Wisconsin (hereinafter the Tower and Land are collectively referred to as the "Property"). The Land is more particularly described in Exhibit A attached hereto. Owner hereby leases to Alamosa and Alamosa leases from Owners, on a non-exclusive basis, approximately five hundred (500) square feet (20' x 25') of land; non-exclusive easements required to run utility lines and cables; and a non-exclusive easement across Owner's Property over existing roads and space on the Tower at the eighty-eight (88) foot level (hereinafter referred to as "Leased Premises") as shown on survey for access to the Leased Premises on Exhibit A.

B. Acceptance of Leased Premises by Alamosa. By taking possession of the Leased Premises, Alamosa accepts the Leased Premises in the condition existing as of the Commencement Date. Owner makes no representation or warranty with respect to the condition of the Leased Premises and Owner shall not be liable for any latent or patent defect in the Leased Premises.

2. **TERM.** The initial term of this Agreement shall begin on the Commencement Date (as defined in this Section) and subject to the terms of this Agreement, shall end on June 30, 2006 ("Initial Term"). The Commencement Date shall be the earlier of the date on which Alamosa commences construction on the Leased Facilities or all conditions precedent detailed in Exhibit "C" have been met (in no event later than October 1, 2001). Notwithstanding the foregoing, if Alamosa has not installed its communications facilities (as hereinafter defined) or if this Agreement has not commenced by October 1, 2001 this Agreement shall become null and void and the parties shall have no further obligations to each other.

3. **RENT.** Alamosa shall pay Owner as annual rent for the initial year shall be FIFTEEN THOUSAND SIX HUNDRED and NO/100 DOLLARS (\$15,600) ("Initial Annual Rent"), plus any applicable sales tax, in equally monthly installments in advance, beginning on the Commencement Date for the first month (or portion thereof) of the term of this Agreement and thereafter on the first (1st) business day of each month. Payments shall be made payable to "City of Merrill Treasurer"

and mailed to City of Merrill, Finance Department, 1004 East First Street, Merrill, WI 54703. Rent for any initial partial month shall be pro-rated based on a 365-day calendar year. In addition to the foregoing rent, in the event that the Owner is able to provide all necessary approvals and gains authority to and executes this agreement on or before June 30, 2001, Alamosa shall pay the Owner a signing bonus of one thousand five hundred dollars (\$1,500.00).

**4. OPTION TERMS.** Alamosa may extend the term of this Agreement for four (4) additional five (5) year periods after the Initial Term (each of the four (4) periods being an "Option Period"). The base rent for each year of such additional five (5) year periods (each being referred to as an "Additional Period") shall be as follows:

First Option Period (years 2006 through 2010)	\$ 17,940	per year
Second Option Period (years 2011 through 2015)	\$ 20,631	per year
Third Option Period (years 2016 through 2020)	\$ 23,726	per year
Fourth Option Period (years 2021 through 2025)	\$ 27,284	per year

Alamosa shall be deemed to have elected to extend the term for the ensuing Option Period unless it gives Owner written notice of its intention not to extend at least sixty (60) days prior to the expiration of the Initial Term or immediately prior Option Period.

**5. USE.**

A. Communications Facility; As-Built Survey. Alamosa may use the Leased Premises for the purpose of installing, removing, replacing, maintaining, modifying, altering and operating a communications facility consisting of personal communication system antennas attached to the railing surrounding the catwalk on the Tower in accordance with the plans submitted and approved by the Owner’s City Engineer together with feed lines, electrical wiring, transmitting and receiving equipment and Alamosa installed amenities, (collectively, the "Communications Facility" or "Communications Facilities"). The Communications Facilities, including all supports, appurtenances and structures, shall be confined to the 20’ x 25’ parcel leased under Section 1 of this Agreement and to the catwalk area on the Tower. In no event shall Alamosa attach any apparatus to the storage tank portion of the Tower. The Communications Facilities shall be used for the purposes of accommodating personal communications services, cellular telecommunications services, internet wireless, or paging services all as defined and described in Exhibit “A1”. In the event Alamosa desires to utilize the Leased Premises for any other purpose, Alamosa shall obtain the advance written approval of Owner. Alamosa’s use of the Owner’s Property shall be non-exclusive. Alamosa’s use of the 20’ x 25’ area described in Section 1 shall be exclusive. The Communications Facility location and manner of attachment to the Leased Premises shall be subject to the prior approval by Owner. Within thirty (30) days following the installation of the Communications Facility Alamosa shall provide the Owner with an as-built survey showing the actual location of the Communications Facility, including the Communications Facilities, as installed. Said survey shall be accompanied by a detailed and complete inventory of all equipment and appurtenances installed by Alamosa in conjunction with the Communications Facilities.

B. **Damage; Access.** Any damage done to the Leased Premises or Owner's Property during any Alamosa operations shall be repaired or replaced within ten (10) days at Alamosa's expense and to Owner's sole and reasonable satisfaction. Owner shall allow Alamosa to have twenty-four (24) hour, seven (7) day a week year round access to the Leased Premises without prior authorization of the Owner. Such access to the Leased Premises shall be over existing driveways or access roads. Any special access or maintenance required by Alamosa shall be the sole responsibility of and paid for by Alamosa. Such maintenance provided by Alamosa shall not create new access or change existing access unless approved in advance and in writing by the Owner.

C. **Maintenance; Repair.** After initial construction of the Communications Facility, Owner shall physically maintain and repair existing access to Alamosa's Leased Premises; provided, that Owner shall not be obligated to exceed the normal and usual standards of maintenance and repair for its own purposes. Alamosa shall, at its own expense, maintain the Communications Facilities and Leased Premises and all improvements, equipment and other personal property on the Leased Premises in good working order, condition and repair. Alamosa shall keep the Leased Premises free of debris and anything of a dangerous, noxious or offensive nature or which would create a hazard or undue vibration, heat, noise or interference. Owner shall remove snow on the access road as necessary for its purposes; any additional snow removal shall be at Alamosa's expense. No exterior storage of materials, equipment or vehicles shall be permitted by Alamosa on the Leased Premises, except for the temporary and orderly placement of items in conjunction with maintenance, repair, replacement or removal activities.

D. **Damage to Water Tank:** Alamosa shall exercise special precautions to avoid damage to the storage tank and related facilities on the Tower. Alamosa assumes all responsibility for any and all loss resulting from damage to the storage tank, existing buildings, and grounds arising in any manner out of the installation, operation, maintenance, use, or removal of the Wireless Communications Facility. Alamosa shall make an immediate report to Owner of any occurrence of such damage. Alamosa agrees to reimburse Owner for the expense incurred in making repairs to damage caused by Alamosa, its agents, employees, contractors, sub-contractors, or invitees, or resulting from the presence of Alamosa's Wireless Communications Facility on Owner's property. In the event Owner elects to paint the storage tank, Owner will notify Alamosa at least ninety (90) days in advance of the date when the storage tank is scheduled to be painted. Owner will select, after consulting with Alamosa, which of the following two options will be used:

1. **Option 1:** Shortly before the painting date, Alamosa, at its sole expense, shall place a temporary antenna array on a crane parked on the Property. Alamosa will then remove the antennas from the storage tank and the painting will proceed as it normally does. Once the painting is finished, Alamosa, at its sole expense, will then re-attach the antennas where they were and will have them painted to match the newly painted storage tank. Said temporary antenna array shall be placed on the Property in such a manner so as to not interfere with either the painting of the Tower or the operation of the Tower.
2. **Option 2:** The painting contractor will bid on the cost of painting the storage tank without the antennas. The contractor will then bid on the cost of painting the storage tank with Alamosa's antennas left in place. The contractor will then proceed to paint the storage tank with the Alamosa's antennas left in place. Alamosa shall reimburse Owner for the difference between the two bids.

E. Taxes. Alamosa shall pay all personal property and other taxes or payments in lieu of taxes (if any), assessed against the Communications Facility as the same become due and payable. Alamosa agrees to pay all fees, charges and expenses required for licenses and/or permits required for or occasioned by Alamosa's use of the Leased Premises. In the event that a tax is imposed upon or against the rentals payable by Alamosa to Owner, whether payable by Alamosa or an Other Provider which does not require additional real property, Alamosa shall assume and pay those taxes in the same manner as provided for the payment of other taxes. Owner shall timely pay all real property taxes, if any (Owner's Property currently being tax exempt), and assessments against the Owner's Property, excluding the Leased Premises.

F. Construction or Mechanics Liens. Alamosa shall not suffer or permit any construction or mechanics' liens to be filed, or if filed, to remain uncontested, against the fee of the Leased Premises or Owner's Property, by reason of work, labor, services or materials supplied or claimed to have been supplied by Alamosa or anyone holding the Leased Premises or any part thereof through or under Alamosa. Nothing contained in this Agreement shall be deemed or construed as constituting the consent or request of the Owner, express or implied, by inference or otherwise, to any contractor, subcontractor, laborer or materialman for the performance of any labor or the furnishing of any materials for any improvement, alteration or repair of or to the Leased Premises or Owner's Property or any part thereof, or as giving Alamosa any right, power or authority to contract for or permit the rendering of any services or the furnishing of any materials that would give rise to the filing of any mechanics' or construction lien against the fee of the Leased Premises or Owner's Property. If any such lien is filed, Alamosa shall immediately cause the same to be discharged or released or shall, at the option and at the request of Owner, provide adequate and acceptable security or bond to protect Owner's interests.

If any such construction or mechanics' lien is filed against the Leased Premises or Owner's Property Alamosa covenants that it will promptly take and diligently prosecute appropriate action to have the same discharged by payment, bonding or otherwise, and that it will hold the Owner free and harmless of and from any and all liability to any contractor, subcontractor, materialman, laborer or any other person arising from such lien or the circumstances that resulted in the filing of the lien. Alamosa further covenants that it will defend, on behalf of the Owner, at Alamosa's sole cost and expense, any action, suit or proceeding which may be brought for the enforcement of any such lien, and that it will pay any damages and discharge any judgments entered thereon. In the event Alamosa fails to perform any of the foregoing obligations, the Owner may take such action as may be necessary to protect the Owner's interest, in addition to any other right or remedy which it may have, and any amount paid by Owner in connection with such action shall be repaid by Alamosa to the Owner upon demand, together with interest at the rate of twelve percent (12%) per annum.

G. No Signs. No signage shall be permitted to be installed on the Leased Premises without the prior advance written consent of the Owner, except for standard identification and warning signs.

**6. COMPLIANCE WITH LAWS.** Alamosa shall observe and promptly and effectively comply with all applicable federal, state and local statutes, rules, ordinances, requirements and

regulations. Alamosa may, if in good faith and on reasonable grounds, dispute the validity of any charge, complaint or action taken pursuant to or under color of any such statute, rule, ordinance, requirement or regulation, defend against the same, and in good faith diligently conduct any necessary proceedings to prevent and avoid any adverse consequence of the same. Alamosa agrees that any such contest shall be prosecuted to a final conclusion as soon as possible and that it will hold the Owner harmless with respect to any actions taken by any lawful governmental authority with respect thereto.

**7. UTILITIES AND SECURITY.** Installation of and payment for electric service, telephone or other utilities or services to the Communications Facility shall be Alamosa's responsibility. Owner agrees to cooperate with Alamosa in its efforts to connect the Communications Facility to existing utility service at Alamosa's expense. Alamosa shall, at its expense, separately meter consumption of electricity and other utilities associated with its use of the Leased Premises and shall timely pay all costs associated therewith. Alamosa shall also replace the existing fence surrounding the Property with a cyclone fence of sufficient height acceptable to the Owner in order to provide adequate security to the Communications Facilities as well as the Property (the "Property Fence"). Alamosa may provide for a second cyclone fence inside the Property Fence to provide additional security for the Leased Premises.

**8. REMOVAL OF COMMUNICATIONS FACILITY.**

A. The Communications Facilities and all personal property, trade fixtures, and improvements installed by Alamosa shall be removed by Alamosa upon the termination of this Agreement unless the Owner and Alamosa agree that some or all of said property shall not be removed, in which case all right, title and interest in and to such property shall vest in the Owner immediately upon termination of this Agreement. Upon removal of all or any part of the Communications Facility, Alamosa shall restore the Leased Premises and surrounding area, if applicable, to the reasonable satisfaction of the Owner. Alamosa agrees to provide to the Owner an appropriate conveyance or other documentation necessary to evidence such vesting of right, title and interest in the Owner.

B. To guarantee Alamosa's performance under this Paragraph, Alamosa shall post with the owner a performance bond in the amount of Fifty Thousand and no/100's Dollars (\$50,000) to be available in the event that Alamosa fails to remove the Communications Facilities and/or restore the Leased Premises and surrounding area to the reasonable satisfaction of the Owner.

**9. INSURANCE.** Alamosa shall maintain commercial general liability insurance insuring Alamosa against liability for bodily injury, death or damage to personal property arising out of use of the Leased Premises by Alamosa, with combined single limits of One Million Dollars (\$1,000,000). Alamosa shall also maintain fire and extended coverage insurance insuring Alamosa's personal property for its full insurable value (subject to reasonable deductibles). Owner shall maintain commercial general liability insurance insuring Owner against liability for bodily injury, death or damage to personal property arising out of ownership, use and management of Owner's Property by Owner or its agents, with combined single limits of One Million and No/100 Dollars (\$1,000,000). Owner shall also maintain fire and extended coverage insurance insuring Owner's Property for its full insurable value (subject to reasonable deductibles). Any policy required to be obtained by a party pursuant to this paragraph shall contain a clause in a form acceptable to the opposite party waiving rights of subrogation against such opposite party or the insurance carrier of

the opposite party with regard to claims, demands, losses, liability, cost and expense arising under paragraphs 12 and 19 of this Agreement.

#### **10. TERMINATION.**

A. By Alamosa. This Agreement may be terminated by Alamosa at any time in its sole discretion by giving ninety (90) calendar days advance written notice thereof to Owner, which termination shall not constitute a waiver of Alamosa's rights under the Default paragraph of this Agreement. All rentals paid prior to said termination date shall be retained by the Owner. Upon such termination, this Agreement shall become null and void and the parties shall have no further obligations to each other, except as otherwise provided in this Agreement. Notwithstanding the foregoing, Alamosa shall pay to Owner rent for the balance of the year in which it terminates and an additional six (6) months rent as liquidated damages for early termination, except when termination by Alamosa is the result of Owner's default.

B. By Owner. Owner may, in its sole discretion, and subject to paragraph 17 hereof, terminate this Agreement and take possession of the Leased Premises if any of the following conditions occur:

- i. The loss of license of Alamosa to operate the Communications Facility for any reason, including, but not limited to, nonrenewal, cancellation or expiration of its license;
- ii. The filing by Alamosa of a voluntary petition in bankruptcy;
- iii. The institution of proceedings in bankruptcy against Alamosa and the adjudication of Alamosa as a bankrupt pursuant to such proceedings;
- iv. The taking of Alamosa's assets by a court of competent jurisdiction pursuant to proceedings brought under the provisions of any federal or state reorganization act;
- v. The appointment of a receiver of Alamosa's assets;
- vi. The abandonment by Alamosa of the Leased Premises;
- vii. The use of the Leased Premises for an illegal purpose;
- viii. The failure to pay when due any fees or other monetary sums due pursuant to the terms of this Agreement, and such failure is not cured within ten (10) days of the payment due date.

C. Failure to Maintain Insurance. If Alamosa fails to maintain insurance as required by this Agreement, the Owner may elect to: (1) immediately terminate this Agreement and cause the removal of the Communications Facility installed upon the premises at the sole expense of Alamosa; or (2) purchase or pay for any insurance coverage required by Alamosa and charge Alamosa the cost of same as an additional fee.

D. In the event of termination under Paragraph B. or C., any prepaid rent shall be retained by Owner.

**11. INDEMNITY.** Alamosa shall indemnify, save and hold harmless the Owner, its officers, employees, agents and representatives, from and against any and all claims, demands, losses, liability, cost (including reasonable attorneys fees), or expense (including any arising under any workers compensation or other occupational disease law), which arise out of the use and/or occupancy of the Leased Premises or Owner's Property by Alamosa, or Alamosa's performance of its duties and responsibilities under this Agreement, including such claims, demands, losses, liability, cost or expense which arise from the deposit, release or discharge by Alamosa, its officers, employees, agents, representatives or assigns of any hazardous substances, environmental pollution or sources of environmental pollution upon or within the property of the Owner's Property. This indemnity shall not apply to any claims, actions, damages, obligations, liabilities and liens arising from any negligent or intentional misconduct of Owner, its officers, employees, agents or representatives.

**12. CASUALTY.**

A. Owner's Property. If any portion of Owner's Property is damaged by any casualty and such damage adversely affects Alamosa's use of the Leased Premises, rent shall abate immediately and Owner shall refund to Alamosa any prepaid rental payment on a pro-rata basis for the period of time the Communications Facility is adversely affected. In the event the Communications Facility is adversely affected for a period of time, which exceeds thirty (30) days, Alamosa may terminate this Agreement by giving written notice to Owner, without further liability hereunder except as otherwise provided in Paragraph 8 of this Agreement.

B. Communications Facilities. If all or a portion of the Communications Facilities is destroyed or damaged so as to materially hinder the effective use of the Communications Facilities through no fault or negligence of Alamosa, Alamosa may elect to terminate this Agreement upon thirty (30) days' written notice to Owner. In such event, Alamosa shall promptly remove the Communications Facilities and associated structures and appurtenances from the Leased Premises, except as otherwise provided in Paragraph 8 of this Agreement. This Agreement (and Alamosa's obligation to pay Rent) shall terminate upon Alamosa's fulfillment of the obligations set forth in this subsection, and Alamosa shall be entitled to the reimbursement of any Rent prepaid by Alamosa.

**13. CONDEMNATION.** If a condemning authority takes any portion of Owner's Property and such taking adversely affects Alamosa's use of the Leased Premises, this Agreement shall terminate as of the date of the taking if Alamosa gives written notice of the same within thirty (30) days after Alamosa receives notice of such taking. The parties shall be entitled to make claims in any condemnation proceeding for value of their respective interests in Owner's Property (which for Alamosa may include, where applicable, the value of the Communications Facility, moving expenses, prepaid rent, and business relocation expenses). Sale of all or part of Owner's Property to a purchaser with the power and authority to acquire Owner's Property through eminent domain shall be treated as a taking by condemnation. This Agreement (and Alamosa's obligation to pay Rent) shall terminate upon Alamosa's fulfillment of the obligations set forth in this subsection and as

otherwise provided in Paragraph 8 of this Agreement, and Alamosa shall be entitled to the reimbursement of any Rent prepaid by Alamosa.

#### **14. NON-INTERFERENCE.**

A. **Owner's Rights.** Owner, at all times during this Agreement, reserves the right to take any action it deems necessary, in its sole discretion, to repair, maintain, alter or improve the Owner's Property, including Owner's Tower, including leasing portions of the Owner's Tower, real property and related appurtenances to others. In undertaking such repair, maintenance or alteration the Owner shall not unreasonably interfere with the operation of Alamosa's Communication Facility, and except in cases of emergency, agrees to provide Alamosa with twenty-four (24) hours advance notification if such repair, maintenance, or alteration is reasonably anticipated to interfere with Alamosa's Communications Facility.

B. **Additions to Owner's Property.** Alamosa does not intend to interfere with the use and operation of additional communications facilities that may be added to the Owner's Property subsequent to the Commencement Date of this Agreement. Owner and Alamosa shall use reasonable efforts to resolve and/or avoid any interference in the event additional communications facilities are added to the Owner's Property. In the event Alamosa's operations under this Agreement cause interference with such additional communications facilities, Alamosa shall correct and eliminate such interference to the extent permitted or required by prevailing federal or other applicable regulation. The parties shall attempt to resolve any interference that may occur between Alamosa and any communications facilities added to the Owner's Property subsequent to the date of this Agreement in accordance with the rules and regulations of the Federal Communications Commission, or its successor, if any, then in effect.

C. At Owner's request, Alamosa shall perform an intermod and interference study at the Property and evaluate for interference with its operations of other existing wireless communications users at the Property. Alamosa acknowledges that the disclosed uses and frequencies, as presently identified on Exhibit D annexed hereto, do not, if properly and lawfully operated, interfere with Alamosa's use of the Property, and that Owner's use of the premises will not interfere with such disclosed uses and frequencies.

D. Alamosa further agrees that if Alamosa's Facilities cause any measurable adverse interference with the operations of existing wireless communications users at the Property, Alamosa shall cause the elimination of such interference in a prompt and timely manner. If such measurable adverse interference by Alamosa's Facilities with existing communications equipment cannot be eliminated within a reasonable length of time, but not to exceed forty-eight (48) hours after notice thereof for material interference and thirty (30) days if otherwise measurably adverse, Alamosa shall cause the interference to cease except for brief tests necessary for the elimination of the interference.

E. Following the initial installation of the Communications Facilities, Alamosa agrees not to install any equipment on the Water Tower or change the frequency, power, or type of its existing equipment on the Water Tower with first submitting to Owner a written proposal regarding the proposed configuration and obtaining the written consent of Owner, which consent shall not be unreasonably withheld, conditioned or delayed. For purposes of this Paragraph, consent shall be deemed to be unreasonably withheld if (i) the proposed installation or changed, altered, or

improved frequency, power or type of equipment is a use that does require additional Water Tower space beyond the existing Water Tower space or impose any increased stresses or loads on the Water Tower in excess of applicable engineering standards; (ii) said installation or changed, altered, or improved frequency, power, or type of equipment is authorized by law and it to be made or installed in accordance with good engineering practices; and (iii) the proposed configuration does not interfere with the transmitters, receivers and equipment of other subtenants or licensees existing on the Water Tower or on the Property at the date when Owner received the aforementioned written proposal.

F. If any measurable adverse interference with the operations of Alamosa's Facilities at the Property is caused by Owner or anyone now or in the future hold a Property interest from or under Owner due to improper or unlawful operation, or any subsequent change to or addition of equipment or improvements by Owner or any such other wireless communications users at the Property, Owner agrees reasonably to cause the elimination of same in a prompt and timely manner. If such measurable adverse interference with Alamosa's Facilities by Owner or other wireless communications users at the Property cannot be eliminated within a reasonable length of time, but not to exceed forty-eight (48) hours after notice thereof for material interference and thirty (30) days of otherwise measurably adverse, Owner shall cause the interference to cease except for brief tests necessary for the elimination of the interference. If such interference is not eliminated to the reasonable satisfaction of Alamosa within said time period, Alamosa, in addition to all rights and remedies available to Alamosa at law or in equity, may terminated this Agreement upon thirty (30) days prior written notice to Owner, with further obligation hereunder except as otherwise provided in Paragraph 8 of this Agreement.

**15. TEMPORARY INTERRUPTIONS OF SERVICE.** If Owner determines that continued operation of the Communications Facilities would cause or contribute to an immediate threat to public health and/or safety (except for any issues associated with human exposure to radio frequency emissions which is regulated by the federal government), Owner may order Alamosa to discontinue its operation. Alamosa shall immediately comply with such an order. Service shall be discontinued only for the period that such immediate threat exists. If Owner does not give prior notice to Alamosa, Owner shall notify Alamosa as soon as possible after its action and give its reason for taking the action. Owner shall not be liable to Alamosa or any other party for any interruption in Alamosa's service or interference with Alamosa's operation of its Communication Facilities resulting from its actions undertaken pursuant to this Section 15, except as may be caused by the negligence or willful misconduct of the Owner, its employees or agents. If the discontinuance extends for a period greater than three (3) days, either consecutively or cumulatively, Alamosa shall have the right to terminate this Agreement within its sole discretion for cause and without payment of a termination fee and Alamosa shall be entitled to a reimbursement of prepaid rent covering the period subsequent to the date of service discontinuance.

**16. QUIET ENJOYMENT.** Alamosa Rights. Alamosa, upon performance of its obligations hereunder, shall peaceably and quietly have, hold and enjoy the Leased Premises. Except for Owner's Tower and as otherwise provided in this Agreement, Owner shall not cause or permit any use of Owner's Property which materially interferes with or materially impairs the integrity of the Communications Facility and/or the structure to which it is attached. Except in cases

of emergency, Owner shall not have access to the Communications Facility on the Leased Premises unless accompanied by Alamosa personnel.

**17. DEFAULT.** Except as expressly limited hereby, Owner and Alamosa shall each have such remedies for the default of the other party hereto as may be provided at law or equity following written notice of such default and failure to cure the same within thirty (30) days.

**18. HAZARDOUS SUBSTANCES.**

A. Owner's Representations. Owner represents that Owner has no knowledge of any substance, chemical, or waste on the Owner's Property that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation.

B. Alamosa Representations. Alamosa represents and warrants that its use of the Leased Premises will not generate any hazardous substance, and it will not utilize, store or dispose on the Leased Premises or transport to or over the Leased Premises any hazardous substance in violation of any applicable federal, state or local law or regulation. Alamosa further agrees to hold Owner harmless from and indemnify Owner against any release of any such hazardous substance by Alamosa or its employees, agents or contractors and any damage, loss, expense or liability resulting from such release, including all reasonable attorneys' fees, costs and penalties incurred as a result thereof except any release caused by the negligence or other fault of Owner, its employees or agents. "Hazardous substance" means any substance or material defined or designated as hazardous or toxic waste, hazardous or toxic material, hazardous or toxic or radioactive substance, or other similar term by any federal, state or local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time; and it shall be interpreted to include, but not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

**19. OTHER PROVIDERS OF COMMUNICATIONS FACILITIES.**

A. Other Providers. Alamosa acknowledges that this Agreement is a nonexclusive lease of space on Owner's Property and Owner may lease space to other providers ("Other Providers"). Such Other Providers shall be subject to the same communications facility requirements as Alamosa under the terms of this Agreement and shall be required to construct their communications facilities in a manner that will not interfere with Alamosa's use of the Leased Premises.

B. Cooperation. Alamosa shall cooperate with each new Other Provider in connection with their locating and placing their antennas and other facilities on the Property.

**20. TITLE/LIEN WAIVER**

Title to Alamosa's improvements, inventory, equipment, trade fixtures, furnishings and all other property of Alamosa shall be held by Alamosa. Alamosa's Equipment shall remain Alamosa's personal property and are not fixtures. Alamosa has the right to remove all Alamosa's Equipment at its sole expense before or within thirty (30) days subsequent to the expiration or earlier termination of the Lease; provided, however, that Alamosa is not in default of the Lease and Alamosa repairs any damage to the Premises caused by such removal.

Notwithstanding any language to the contrary contained herein, Owner does hereby waive any security interest or lien, inclusive of landlord's lien, whether arising under contract, common law, statute or otherwise in and to Alamosa's Equipment and other improvements and personal property of Alamosa located in, on or about the Leased Premises or real property.

Owner further recognizes and acknowledges that Alamosa or Alamosa's assigns or successors intends to enter into or has entered into certain financial arrangements with Citicorp USA, Inc. as administrative agent for itself and various other lenders inclusive of replacement or refinancing lenders (the "Lenders"), and, in connection with such financing arrangements, Citicorp USA, Inc. and the Lenders will take a security interest in Alamosa's Communication Facilities, and other improvements and personal property of Alamosa and the products and proceeds thereof (collectively, the "Collateral") to be installed on the property which is the subject of this Lease. Owner consents to the installation of the Collateral, disclaims any interest in the Collateral, as noted hereinabove, and represents that the Collateral shall be exempt from execution, foreclosure, sale, levy, attachment or distress from rent due or to become due and that such Collateral may be removed at any time without recourse to legal proceedings. Owner further represents that such consent and representations noted herein shall inure to the benefit of Alamosa, Citicorp USA, Inc., the Lenders and any refinancing or replacement lenders and their successors and assigns.

Owner further represents and acknowledges that Citicorp USA, Inc. and the Lenders shall have the right to cure any default of Alamosa hereunder within the applicable cure period and may, by assuming all of Alamosa's obligations herein, be substituted as Alamosa hereunder. Owner shall provide Citicorp USA, Inc. notice of default contemporaneously with the providing of same to Alamosa. Nothing contained herein shall be deemed or construed to obligate Citicorp USA, Inc. any of the Lenders to take any action hereunder or to perform or discharge any indebtedness, liability, obligation or duty of Alamosa under this Lease. Notice to Citicorp shall be addressed to Citicorp USA, Inc., Two Penns Way, Suite 200, New Castle, Delaware 19720; Attn: Bilal Aman.

Notwithstanding any language to the contrary contained herein, Alamosa shall be permitted to pledge, mortgage, hypothecate or otherwise grant a lien, security interest or collateral assignment (whether pursuant to a security agreement, deed of trust, collateral assignment, mortgage or other instrument) (a "Lien") in and to all right, title and interest of Alamosa in and to the Lease, including, without limitation, the right to occupy the Premises pursuant to the terms thereof, to Citicorp USA, Inc. (individually and/or as administrative agent for itself and other Lenders) and its successors and assigns or any refinancing or replacement lender in connection with the financial arrangements as security for the indebtedness of Alamosa and/or its affiliates. Citicorp USA, Inc. and/or the Lenders and/or any refinancing or replacement lenders and their successors and assigns shall be permitted to foreclose upon any such Lien (or accept an assignment in lieu of foreclosure) and transfer and assign all right, title and interest of Alamosa in and to the Lease pursuant to or subsequent to such foreclosure and, in the event of any such foreclosure, transfer or assignment, shall have the right to succeed to all rights and privileges of Alamosa under the Lease upon compliance with the terms and provisions therein.

Alamosa shall be permitted to transfer and assign all right, title and interest of Alamosa in and to the Lease to Citicorp USA, Inc. and/or the Lenders and/or their successors and assigns by virtue of the creation of a Lien or the foreclosure thereon or other form of transfer or assignment

and, in the event of any such transfer or assignment, and provided Citicorp USA, Inc.. and/or the Lenders and/or the refinancing or replacement lenders and/or their successors or assigns (as applicable) expressly assume in writing and agree to perform each of Alamosa's covenants, duties and obligations which will arise and accrue from and after the date of such transfer or assignment (by virtue of the creation of a Lien or the foreclosure thereon or other form of transfer or assignment), the Owner agrees that it will recognize Citicorp USA, Inc.. and/or the Lenders and/or the refinancing or replacement lenders and/or their successors or assigns (as applicable) as the successors(s)-in-interest to Alamosa under the Lease as if Citicorp USA, Inc.. and/or the Lenders and/or the refinancing or replacement lenders and/or their successors or assigns (as applicable) were Alamosa's under the Lease.

## **21. MISCELLANEOUS.**

A. Owner Authority. Owner represents and warrants that Owner has full authority to enter into this Agreement and that any person or entity executing in a representative capacity for Owner has full authority to do so, such authority being verified and confirmed by attestation in the space provided therefor. Further, Owner represents that it has good and marketable title to Owner's Property.

B. Entire Agreement. This Agreement supersedes all prior discussions and negotiations and contains all agreements and understandings between Owner and Alamosa. This Agreement may only be amended in writing signed by all parties. Exhibits "A" through "D" are incorporated into this Agreement by reference.

C. Counterparts. This Agreement may be signed in counterparts by the parties hereto.

D. Effect of Terms of Agreement; Non-Assignment. The terms and conditions of this Agreement shall run with the land and shall extend to and bind the heirs, personal representatives, successors and assigns of Owner and Alamosa. Alamosa may not assign this Agreement without the Owner's prior written consent; provided, however, that Alamosa may assign or otherwise transfer this Agreement to its parent company, any subsidiary or affiliate or to any successor-in-interest in its stock or assets and further provided that the same shall not release Alamosa or assignee from any of the obligations arising under this Agreement. Notwithstanding the foregoing, Alamosa may sublease a portion of the Leased Premises to allow co-location by other Subtenants with advance written notice to Owner.

E. Memorandum of Agreement. Owner shall contemporaneously herewith execute, acknowledge, and deliver to Alamosa for recording a Memorandum of this Agreement ("Memorandum") in the form of Exhibit "B".

F. Notices. Notices shall be in writing and sent by United States Mail, postage prepaid, certified or registered with return receipt requested or by courier service, or by personally delivering the same, as set forth below or to such other person or place designated in a notice given as provided in this Section:

**To the Owner:**

City Clerk  
City Hall  
1004 East First Street  
Merrill, WI 54452

**With a copy to:**

Water Utility Manager  
Merrill Water Utility  
1004 East First Street  
Merrill, WI 54452

**To Alamosa:**

ALAMOSA (WISCONSIN) PROPERTIES, LLC  
P.O. Box 64840  
Lubbock, TX 79464-4840  
Attn: Kelly Alderman, Leasing Administrator

**With a copy to:**

Steven A. Portnoy, Esq.  
14800 Quorum Drive, Suite 200  
Dallas, TX 75254

G. Construction of Agreement. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

H. No Broker or Agent. Alamosa represents that they have not been represented by a real estate broker or other listing agent in connection with this Agreement in this transaction for purposes of commission, fee or other payment to such broker or any other leasing agent claiming to have represented Alamosa.

I. Owner Cooperation. Owner hereby agrees to cooperate with Alamosa and its authorized representatives regarding any reasonable requests made subsequent to execution of this Agreement to correct any clerical errors contained in this Agreement and to provide, at Alamosa's reasonable expense, any and all additional documentation deemed necessary by Alamosa to effectuate the transaction contemplated by this Agreement.

J. Owner's Affidavit. In order to induce a title insurance company to provide coverage against standard title insurance exceptions in a leasehold title insurance policy to be issued to Alamosa, Owner hereby agrees to execute, acknowledge and deliver to Alamosa an owner's affidavit in form customarily used by title insurance companies in the community where Owner's Property is located.

K. Owner's Approvals. Owner's approvals required herein shall not be unreasonably withheld (unless otherwise provided herein) or delayed.

L. Severability. If any term of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

M. Headings. Headings set forth herein are for convenience only, and are not to be construed against the content of any paragraphs herein.

N. No Waiver. No failure to exercise, and no delay in exercising any right, power or remedy on the part of the Owner or Alamosa under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, shall be in writing and shall be operative only for the time and to the extent expressly provided by the Owner or Alamosa. A waiver of any covenant, term or condition contained in this Agreement shall not be construed as a waiver of any subsequent breach of the same or any other covenant, term or condition.


O. Subordination. The rights and privileges granted under this Agreement are subordinate to the rights and privileges by the Owner to current and future public utilities across, over or under the Leased Premises. Alamosa shall subordinate its rights and privileges under this Agreement, without compensation, at the request of the Owner to provide easements and rights of way for all public utilities across or along the Leased Premises, provided that neither such subordination nor such easements shall interfere, except temporarily during construction or temporarily pursuant to rights which accrue to such easements or rights of way, with the use of the Leased Premises by Alamosa under the terms of this Agreement.

P. Applicable Law. This contract shall be governed under the laws of the state of Wisconsin and is made at City of Merrill, Lincoln County, Wisconsin, and venue for any legal action to enforce the terms of this Agreement shall be in Lincoln County Circuit Court.

Q. Modifications to Agreement. There shall be no modifications to this Agreement, except in writing, signed by both parties.

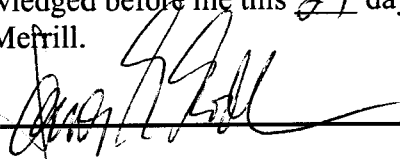
Both parties hereto having read and understood the entirety of this Agreement consisting of twenty-three (23) typewritten pages hereby affix their duly authorized signatures.

**CITY OF MERRILL, OWNER**

By:   
Michael J. Caylor, Mayor

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF LINCOLN    )

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of June, 2001, by Michael J. Caylor, Mayor, City of Merrill.

  
Notary Public  
Lincoln County, Wisconsin  
My commission expires 15 November.



SITE NAME: City of Merrill Water Utility Tower  
SITE #: MerWU 001 Alamosa #ML 15AL350

**EXHIBIT "A"**

**LEGAL DESCRIPTION OF OWNER'S PROPERTY AND LEASED PROPERTY:**

Real property located in Lincoln County, Wisconsin and more particularly described as follows:

*The north 6 feet of Lot 6, Block 10 & south 6 feet of Lot 1, Block 11 and the vacated portion of 4th Street lying between said lots in the J.M. Smith Addition in Sec. 11, Township 31 North, Range 6 East, City of Merrill, Lincoln County, WI.*

PIN #: 34.102.3.092.00.00

It is agreed by Owner and Alamosa that the precise legal description for the Owner's Property will be corrected, if necessary, and that the correct legal description may be placed on this Exhibit "A" by Alamosa.

SITE NAME: City of Merrill Water Utility Tower  
SITE #: MerWU 001 Alamosa #ML 15AL350

**SKETCH AND DESCRIPTION OF LEASED PREMISES:**

It is agreed by Owner and Alamosa that the precise legal description for any easements granted as part of the Leased Premises, if required, will be generated by Alamosa and acknowledged and approved by Owner.

SITE NAME: City of Merrill Water Utility Tower  
SITE #: MerWU 001 Alamosa #ML 15AL350

**EXHIBIT "A1"  
TO SITE AGREEMENT**

The services will be provided by Alamosa from the Communications Facilities:

SITE NAME: City of Merrill Water Utility Tower  
SITE #: MerWU 001 Alamosa #ML 15AL350

**EXHIBIT "B"**  
**TO SITE AGREEMENT**

**MEMORANDUM OF AGREEMENT**

**THIS MEMORANDUM** evidences that a Site Lease Agreement was made and is hereby entered into by written Site Lease Agreement effective the 27<sup>th</sup> day of June, 2001, between the Eau Claire County ("Owner") whose address is as set forth below and Alamosa (Wisconsin) Properties, LLC ("Alamosa"), whose address is \_\_\_\_\_, the terms and conditions of which are incorporated herein by reference.

Such Site Lease Agreement provides, in part, that Owner, for valuable consideration, leases to Alamosa a part of that certain property owned by Owner which is described in Exhibit "A" attached hereto and incorporated herein, together with a nonexclusive appurtenant easement across Owner's property for access thereto, for a term which terminates on June 30, 2006, and which term is subject to four (4) additional five (5) year option periods.

**CITY OF MERRILL, OWNER**

By: Michael J. Caylor  
Michael J. Caylor  
Mayor

STATE OF WISCONSIN    )  
  ) ss.  
LINCOLN COUNTY        )

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of June, 2001, by Michael J. Caylor, Mayor, City of Merrill, Wisconsin.

[Signature]  
\_\_\_\_\_  
Notary Public  
Lincoln County, Wisconsin  
My commission expires is permanent.



SITE NAME: City of Merrill Water Utility Tower  
SITE #: MerWU 001 Alamosa #ML 15AL350

**EXHIBIT "C"  
TO SITE AGREEMENT**

**Conditions Precedent**

1. All permits from all local or federal land use jurisdictions for the intended use including conditional use permits and building permits.
2. All local airspace authorities and FAA determination of no hazard to airspace.
3. FCC authorization to utilize this location for the intended use.
4. Alamosa's technical reports must establish to its exclusive satisfaction that the Leased Premises is capable of being suitably engineered to accomplish Alamosa's intended use.

SITE NAME: City of Merrill Water Utility Tower  
SITE #: MerWU 001 Alamosa #ML 15AL350

**EXHIBIT "D"  
TO SITE AGREEMENT**

**Existing disclosed uses and frequencies:**

The following uses and frequencies are present on Owner's Property at the initiation of this Agreement:

- |  |              |
|--|--------------|
| 1. Merrill Fire Department communications: | 154.145 Mhz  |
| 2. Merrill Water Utility communications:   | 45.400 Mhz   |
| 3. SCADA System communications:            | 154.4713 Mhz |

This document drafted by:

JAMES G. GODLEWSKI  
CITY ATTORNEY  
City of Merrill  
10045 East First Street  
Merrill, WI 54452

•  
•  
•  
•

**STREET OPENING PERMIT APPLICATION**

**CITY OF MERRILL**

1004 E First St, Merrill, WI 54452

**NOTE: This complete permit shall be submitted a minimum of three (3) days prior to beginning work. Emergency situations will be addressed on an individual basis.**

Address at Street Opening & Property Owner \_\_\_\_\_

Excavator /Applicant \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Plumber/Utility \_\_\_\_\_ License # \_\_\_\_\_

Property Owner and contact number \_\_\_\_\_

**You must call DIGGER’S Hotline (800-242-8511) at least 72 hours prior to beginning work**

DIGGER No. \_\_\_\_\_ Date Called \_\_\_\_\_ Date work to be done \_\_\_\_\_

**Purpose of Street Opening:**

\_\_\_\_ Sewer Service \_\_\_\_ Water Service \_\_\_\_ Elec. Service \_\_\_\_ Gas Service

\_\_\_\_ Other \_\_\_\_\_

*Note: All water and sewer services must be installed by a licensed plumber. City of Merrill Utility personnel are required to make all sewer and water taps and connections to mains. Utility connections may require additional Tap Fees. Contact the Utility Department at 715-536-6561 for additional information and to schedule the work. Owner’s Contractor shall be responsible for all excavation to expose appropriate utility and provide all trench protection. City personnel will not enter unsafe excavations.*

**Check all items to be disturbed:**

\_\_\_\_ Asphalt Roadway \_\_\_\_ Concrete Roadway \_\_\_\_ Gravel Roadway \_\_\_\_ Trees

\_\_\_\_ Sidewalk \_\_\_\_ Curb and Gutter \_\_\_\_ Blvd \_\_\_\_ Other \_\_\_\_\_

**Disturbed items to be replaced by:**

Property Owner (see restrictions) \_\_\_\_\_ Street Department (subject to assessment fees) \_\_\_\_\_

*\*All repairs completed by property owner must be completed by November 1 of the same year. Any concrete work not done by the Street Department must be completed by a licensed contractor bonded with the City of Merrill. All road replacement will be completed by the Street Department.*

**Permit Fee** (must be submitted at time of Application):

Permit Fee: \$65.00 If applicable, initial fee covers ONLY aggregate base material and final shaping and grading with road repair patch by City personnel at a later date. Road repair patches will be assessed at the current price per square foot of roadway disturbed. Backfilling of excavation in pavement with suitable excavated material compacted in place and installation of 10" of compacted aggregate base within paved areas to 1½" above existing pavement at completion of the excavation shall be the responsibility of the Excavator (as agent for Owner).

**Assessment Rates: (assessments will be billed after completion of work)**

Curb and Gutter Replacement --	\$65.82/ft	4" Sidewalk Replacement --	\$9.27/sf
Boulevard Restoration --	\$1.15/sf	6" Sidewalk Replacement --	\$10.02/sf
Asphalt Road Replacement --	\$5.37/sf	Concrete Road Replacement --	\$9.74/sf
Concrete Removal --	\$1.50/sf		

**Excavator's Consent (as Applicant and/or agent for Owner):**

As a condition of receiving a Street Opening Permit, the Excavator (as applicant and/or agent of Owner) is responsible to have any damaged improvements, including pavement, sidewalk, curb, or gutter repaired or replaced.

As the Excavator (as applicant and/or agent of Owner), I hereby request repairs within the street if damaged as a result of installation of underground improvements at the property located at the above referenced address. I agree to pay the prevailing assessment rate in accordance with the City of Merrill policies.

As the Excavator (as applicant and/or agent of Owner), I further agree that all work is to be completed within thirty days from the date of approval of this permit and the street restored to as good a condition as before street opening or excavation was made, as set forth in City of Merrill Code of Ordinances 32-88. In no case is street opening or excavation to be kept open for any longer period than is necessary to complete the work and owner is subject to all laws and ordinances of the City, as included in Chapter 32-88 of Code of Ordinances.

Excavator's Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Please contact the Street Department at 715-536-4222 with questions

<b>Bond and Insurance</b>			
(For Contractors and Utility Companies Only)			
Cash Bond:	Yes _____	No _____	Date ____/____/____ Amount _____
Insurance Policy:	Yes _____	No _____	Expiration Date ____/____/____

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Issued to \_\_\_\_\_ Date \_\_\_\_\_

Receipt Number \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_

G:\STREETOPENPERMIT

(30 days from date of approval)

---

Any person desiring to erect a temporary structure shall first register the plans for the structure with the zoning administrator. There shall be an annual fee, as established by the common council from time to time and as indicated on the schedule of licenses and fees appearing in chapter 16 of this Code, for such structure. Such structure must be registered with the zoning department and the applicable fee paid to the city.

\* (n) *Shipping Containers, Semi Trailers, or Similar Structures.* Shipping Containers, semi trailers, or similar structures are permitted as storage facilities in an Industrial District only. Shipping Containers, semi trailers, or similar structures are permitted as temporary storage facilities in a Business or Thoroughfare Commercial District for a maximum of 30 days in a 12 month period. Shipping Containers, semi trailers, or similar structures are prohibited in Residential Districts or residential use properties. A special exception may be given by the Zoning Administrator for storage purposes for moving or permitted property renovation for a maximum of 30 days. The Zoning Administrator may extend the timeframe upon request of the property owner for special circumstances. Shipping Containers, semi trailers, or similar structures may not be modified or used for any other purpose than temporary storage. Any person or business that intends to place a shipping container, semi trailer, or similar structure on a property must register it with the zoning department prior to such placement and pay the applicable fees.

(o) *Solid fuel-fired outdoor heating devices.*

(1) *Public purpose.* The purpose of this subsection is to promote the health and well-being of the residents of the city.

(2) *Definitions.* The following words, terms and phrases, when used in this subsection (n), shall have the meanings ascribed to them in this subsection (n)(2), except where the context clearly indicates a different meaning:

Solid fuel-fired outdoor heating devices means an outdoor device designed or constructed for solid fuel combustion so that the usable heat derived is for the interior of buildings.

(3) *Prohibition.* The construction or use of solid fuel-fired outdoor heating devices within the city limits is prohibited.

(Ord. No. 2011-12, 12-13-2011; Ord. No. 2020-07, § 1, 2-11-2020)

## **MEMO**

TO: Personnel and Finance Committee

FROM: Emily Ley, Finance Director

RE: Payroll/Benefits/HR Specialist Position Reclassification

**Request:** Revise the Payroll/Benefits/HR Specialist position description and reclassify the position from Grade 9 to Grade 10. The position would be on par with administrative positions: Clerk-Treasurer Office Manager and Lead Police Administrative Assistance-Evidence. The employee would retain her step.

**Fiscal Impact:** increased hourly rate from \$31.867 to \$34.020 (+\$2.153 per hour). 2026 impact: \$3,100 (assuming effective the 8th pay period of 2026). The additional expense could be absorbed in the existing 2026 budget.

### **Background:**

During a review of the Payroll/Benefits/HR Specialist job description, I discovered that large portions of the position's responsibilities were not reflected in the current job description—particularly in terms of technology involved, the degree of difficulty and complexity of the duties performed, and the level of responsibility required of the position.

The current position description doesn't recognize the significant technology skills required in processing payroll and managing employee benefits for the city. The payroll benefits specialist needs to format files for integrations between city systems (specifically timekeeping and financial software programs), and between entities (formatting files for bank integrations like direct deposit, state and federal systems for reporting and remitting employee returns, and benefit program portals to upload and report deductions, including WRS). All of our employee benefit program vendors have online portals and reporting requirements. Moreover, our particular configuration of systems is notoriously tricky and routinely requires tech support to successfully integrate. The person in this position needs to have strong technology skills to complete payroll, and must be able to troubleshoot issues that arise in processing.

I believe the existing position description doesn't capture the complexity or the responsibility of the Payroll/Benefits/HR Specialist position. This position manages compliance with state and federal labor laws, city ordinances, the employee handbook, union agreements and more. There are constant legal changes to tax law, state and federal employee programs including Family Medical Leave benefits, Unemployment benefits, etc. We rely on this position to stay abreast of legal changes, to successfully implement resulting changes in our system to comply with state and federal law, and to effectively report to responsible entities. There are serious legal and financial consequences to the city for failing to comply.

The current Payroll/Benefits/HR Specialist positions description doesn't reflect the high level of discretion and judgment required of the position. This position works closely with administration and department heads on sensitive employee issues, requiring her to use considerable discretion to answer questions on program limits, state and federal laws, and

personal situations. The city relies on the person in this position for her judgment for interpreting and applying polices. Our employees rely on the person in this position for advice and resources for their individual situations.

I believe the responsibilities and skills required of this position warrant a Grade 10 classification. I have included a revised position description and a copy of the current classification schedule.

**Desired Effective Date:** Beginning of the pay period following Common Council approval (not retroactive).

**CITY OF MERRILL  
JOB DESCRIPTION**

<b>JOB TITLE:</b>	<b>Payroll/Benefits/HR Specialist</b>	<b>STATUS:</b>	Non-exempt
<b>REPORTS TO:</b>	<b>Finance Director/Treasurer</b>	<b>DATE:</b>	February 2026 November 2019

---

***Position Summary:***

This position is a member of the Clerk/Treasurer Office team with primary responsibility for payroll and employee benefits with emphasis in managing the integrated payroll and time keeping systems and related filings and financial reporting. This position provides technical and specialized assistance to departments regarding payroll and employee benefits. This position also develops and manages complex systems that comply with human resource contracts, laws, policies and procedures. Duties also include property tax, utility bill, and other cash receipting; phone answering, and providing information as needed; and related Finance/Clerk-Treasurer functions.

**Essential Duties and Responsibilities**

The primary responsibility is to manage and implement the city-wide integrated payroll process, including maintaining and updating employee profiles, managing employee benefits, processing biweekly payroll, and reviewing, reconciling and reporting financial data and transactions. ~~process payroll checks and electronic payments on a bi-weekly basis. This includes data input of hours worked from timesheets received from each department and preparation and distribution of paychecks, as well as tracking leave time (vacation, sick, personal, FMLA).~~

- Maintains the city-wide payroll system and employee pay records; posts and distributes time and attendance records; audits time sheets; inputs approved payroll and employee information; imports employee hours and benefit data into timekeeping software for processing, prepares bi-weekly records so the payroll liabilities are ready for posting; prepares and verifies the direct deposit export file; distributes paystubs and reports.
- Exports payroll records into the general ledger; prepares routine and special reports on payroll issues; reviews and approves electronic payment of payroll liabilities.
- Processes electronic State and Federal tax forms, including all year-end filings.
- Prepares City's quarterly tax reports for State and Federal compliance.
- Verifies and reconciles the Wisconsin Retirement System's electronic monthly reports and year-end reconciliation. Manages enrollments, employee changes, and terminations throughout the year.
- Assists in the interpretation of collective bargaining agreement provisions and the personnel rules and recommends applicable changes to the payroll system.
- Identifies, reconciles and resolves inconsistencies relative to payroll accounts and accounting controls; prepares special payrolls when necessary, and makes applicable wage adjustments.
- Reconciles employee payroll deductions with benefit insurance premiums and liability accounts, such as medical plans, life insurance plans, and disability insurance plans.
- Calculates and reconciles payroll corrections, adjustments and retro pay.
- Assists employees with payroll related forms.
- Administers the provisions of FMLA, COBRA, unemployment, temporary disability to applicable employees.
- Advises and trains city staff regarding the timekeeping systems and payroll entry.
- Maintains and updates employee leave records and distributes related reports to departments on a regular basis.
- Responsible for ensuring all benefit materials and processes are consistent and in compliance

with City policy, federal, and state regulations.

- Performs complex reconciliations of benefits-related data and billings, resolves discrepancies.
- Researches and resolves non-routine problems; serves as primary liaison with insurance carriers, third party administrators, and/or regulatory bodies in the resolution of specific concerns.
- Completes annual regulatory reporting related to administering benefits.
- Participates in the development of new or revised benefits policy recommendations.
- Coordinates the preparation and implementation of communication and educational employee benefit programs, including benefit rate changes, plan changes, and education materials, providing support in educating employees and retirees on benefits.
- Answers questions, addresses concerns, and provides information to employees and the public regarding City payroll and other related tax, retirement, and benefit components.
- Assists departments with posting job openings and reviewing job applications received.
- Manages data collection, maintenance, storage, and retrieval of documentation related to recruitment and talent acquisition, including verifying pre-employment and test results are received.
- Maintains employment records related to hiring, transfers, leaves of absence, promotions, discipline, annual evaluations, and termination, and ensure confidentiality of records.
- Manages the City's CDL Drug and Alcohol Testing program.
- Manages Worker Compensation for the city, assisting departments in completing incident reports, submitting claims to the insurance carrier, acting as liaison between the insurance adjuster, department head, and employee to coordinate return to work. Calculates adjustments to wages and WRS contributions according to state law and WRS regulations.
- Oversees the processing of employment verifications and unemployment claims.
- Conduct new hire orientation sessions to educate employees on city systems, policies, procedures, and technology.
- Collaborates with and advises City Administration with confidential matters as it pertains to payroll, state and federal labor laws, union contracts and budget preparation.
- Advises department heads regarding city employment policies, benefit contracts, workers compensation claims, and agreements.
- Aids in the development of the City's annual budget; including but not limited to providing payroll estimates and projections, analyzing budget variances; and preparing financial reports and correspondence as required.
- Aids independent auditors in their performance of annual audit.
- May supervise, lead, train, provide technical support, and coordinate the activities and coverage of staff performing related work.
- ~~Section 125 Plan: Enroll new employees. Coordinate Open Enrollment process annually. Processes election changes, terminations, and COBRA eligibility. Monitor weekly reconciliation of flex accounts. Prepare annual Carrier Rate Information form and annual Non-Discrimination Testing questionnaire for benefit administrator.~~
- ~~Benefits Administration: Function as a liaison between vendors and employees, and advises employees on eligibility, coverage, open enrollment, and other benefits matters. Maintains all employee personnel and benefits files.~~
- ~~Reconcile the following payroll liability accounts to the general ledger accounts quarterly: FICA payable, state taxes payable, Federal taxes payable, health insurance, Sec 125 Flex, garnishments, life insurance, United Way, disability insurance, union dues, and other payments.~~
- ~~Make electronic Federal and FICA tax payments; prepare vouchers for retirement, life insurance, etc.~~
- ~~Complete reports for new employees and terminated employees (life insurance application and retirement application, retirement termination) and prepare vouchers for retirement, life insurance, etc.~~
- ~~Prepare monthly payroll reports – retirement, unemployment, life insurance; prepare the following reports quarterly: unemployment and 941 report.~~

- ~~Print W-2's; submit electronic report to Federal Social Security and the State, prepare Wisconsin Retirement System report, prepare state W-2 reconciliation; reconcile all payroll accounts.~~
- ~~Pre-Employment: Ensure that pre-employment paperwork and physical results are received and appropriately filed in confidential files.~~
- ~~First review of job applications and resumes, forwards same to appropriate department head.~~
- ~~Orientation of New Employees: Conducts new hire/benefits orientations and verifies completion of new employee paperwork.~~
- ~~Compensation: Update pay schedules as changes occur. Track eligibility for wage adjustments and prepare paperwork for compensation changes after authorization.~~
- ~~Ensure compliance with legal and regulatory issues associated with human resource matters. Maintain and update mandated federal and state postings as required.~~
- ~~Workers' Compensation: Responsible for the completion of first injury reports and submission to the workers' compensation carrier. Work with the workers' comp carrier and department heads to bring employees back to work in a timely manner. Point of contact for workers' comp follow up and internal contact for related issues.~~
- ~~Affirmative Action and Civil Rights Compliance: Complete Affirmative Action Plan and Civil Rights Compliance Plan as required and file with the Wisconsin Department of Health Services.~~
- ~~Disability Insurance Plans: Enroll employees, notifies Payroll Specialist of applicable premium deduction for newly covered employees. Notify Payroll of deduction changes based on salary changes, terminations and leaves of absence. Assist with filing claim forms for benefits. Prepare employee census files for vendor as required.~~
- ~~WRS and Life Insurance Issues: Answer questions of the employees, assist with getting information from Retirement System, assist with filling out forms for disability claims and life insurance benefits for employees or their survivors.~~
- ~~Retirement of Employees: Inform employees of retirement process and benefit options available to them.~~
- ~~CDL Drug and Alcohol Testing Program: Prepare notice to employee of quarterly random drug and alcohol tests. Coordinate random drug and alcohol testing schedule with the Health Department vendor.~~
- Serve at the counter assisting the public with forms and applications, collect real estate taxes, water bills and other miscellaneous monies when necessary; Provide information and assistance to telephone callers and refers calls to appropriate departments

***Additional Duties and Responsibilities:***

Other duties as may be necessary to fulfill the responsibilities of this position.

***Work Relationships and Scope:***

Reports to: Finance Director

Supervises: None

Work Relationships: Works very closely with employees in the same and other departments as well as customers. Has contact with vendors, other governmental entities, and professional organizations.

***Knowledge, Skills and Abilities, Qualifications Required:***

Education/Experience: Associate's Degree in book-keeping or related field, and 3 years of work experience that involves complex clerical duties in **accounting** ~~bookkeeping~~/payroll, or any equivalent combination of experience and training which provides the required knowledge, skills and abilities. HR experience is a plus.

Skills/Abilities:

- Ability to prepare a variety of documents including letters and other correspondence, job

advertisements, annual reports, wage schedules, etc. using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

- Ability to record and deliver information, explain procedures, and follow instructions.
- Ability to use and interpret personnel management terminology.
- Ability to comprehend and interpret a variety of documents including daily insurance claim statements; monthly insurance claim reports, Trust Fund bank statement, billing invoices, checks, job applications, balance sheets, insurance plan booklet, union contracts, County Code of Ordinances, etc.
- Skill in the operation of typewriters, computers and other office machines at a reasonable rate of speed and accuracy; ability to understand oral and written directions;
- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.
- Ability to get along with others;
- Possess clerical aptitude, mental alertness, accuracy, and integrity;
- Ability to make minor decisions in accordance with established regulations and policies; Assignments are generally recurring in nature, but the employee is expected to exercise judgment in dealing with unusual circumstances.
- Possess good judgment, thoroughness, dependability and be in good physical condition.
- This position requires a self-motivated individual; with ability to identify, troubleshoot, and resolve issues; with strong customer service and communication skills; ability to multi-task with interruptions; and ability to accurately generate bi-weekly payroll and related processes.
- Must have thorough knowledge of Microsoft Office programs and ability to use the Internet and e-mail functions. Ability to operate fax machine, calculator, telephone, etc.

#### Qualifications

Candidates are required to pass physical examination once job is offered. Physical examination is paid for by the City. Until physical examination has been conducted and records turned over to the City of Merrill, applicant chosen is not officially hired.

#### ***Working Conditions:***

Job Conditions/Work Location: Work is performed largely in a pleasant office environment with minimal chance for personal injury. Work hours are normally during regular business hours. Incumbent may be required to travel out of town for education and professional development.

Physical Requirements: Requires sitting and standing extensively, walking, talking, and reaching. Ability to lift and carry up to 25 lbs. Requires excellent vision and use of keyboard and telephone.

Equipment Operated: General office equipment including computer, calculator, copy machine, scanner, fax machine, and telephone.

Salary Grade: Starting at grade 10 9, plus benefits. Starting salary dependent upon experience and qualifications.

#### ***Acknowledgment:***

This job description describes the general nature and level of work performed by the employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the supervisor. All requirements are subject to change over time, and to possible modification to reasonably accommodate individuals with a disability.

---

Supervisor Signature

---

Date

**CITY OF MERRILL  
TRANSIT COMMISSION  
MONDAY, FEBRUARY 16, 2026 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    4:00 PM**

**I. Call to Order Roll Call:**

Present: Kunkel, Ziech, Weber, Zastrow, Loos  
Present Not Voting: Transit Administrator Brad Brummond  
Excused:  
Absent:

**II. Public Comment**

1. \* - None

**III. Approval of previous meeting minutes**

1. **Minutes** - ( Kunkel/ Loos) motion/second to approve. The motion Passed.

**IV. Administrator's Report**

1. **Report** - Discussion of report

**V. General Agenda Items for Consideration**

1. **Updates to MGR manual** - ( Kunkel/ Loos) motion/second to approve. The motion Passed. With changes to delete Barleyfest and replace with City Sponsored Events.

**VI. Agenda Items for Next Meeting**

1. \* - Community Transit update
2. \* -
3. \* -

**VII. Date and Time of Next Meeting** March 16, 2026 Merrill City Hall Council Chambers at 4:00pm

**VIII. Adjournment** ( Loos/ Ziech) motion/second to adjourn. The motion Passed.

**HOUSING AUTHORITY OF MERRILL WISCONSIN  
SECTION 8 HOUSING  
PARK PLACE & JENNY TOWERS  
BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Regular Meeting @ 7:00am**

**February 17, 2026**

**701 E Main St (Main Office)**

1. Call to Order: Ian Cohrs called the meeting to order at 7:00am
2. Present: Sue Norenberg, Ian Cohrs, Jim Finucan, Tom Hayden, Jeff Schneider, Jessica Mudgett, and Karen Schmitz
3. Approval of the Agenda: Schneider and Hayden made a motion to approve the agenda. Motion carried with all present voting aye.
4. Members of the Public Wishing to be Heard: At this time the board asked if Karen Schmitz would like to talk and she stated she was just there to listen and did not present to the board.
5. Hayden and Norenberg made a motion to approve the minutes of the January 20, 2026 meeting. Motion carried with all present voting aye.
6. Schneider and Hayden made a motion to approve the minutes of the January 27, 2026 meeting. Motion carried with all present voting aye.
7. The Executive Director updated the board on recent conversation with our attorney on legal matters. No action to be taken at this time.
8. The Executive Director presented Vacancy/Occupancy Updates. Occupancy overall stays strong at 95%
9. Director Updates: Mudgett updated the board on staffing and discussed recent quarterly meetings held at Jenny Towers, Park Place and Stonebridge, updated board on current audit and on accounting updates.
10. Discussion on future project continued. Mudgett updated the board on further conversations about grant opportunities.
11. Agenda items for future consideration: We will have a closed session at the next meeting.
12. Meeting scheduled for March 24, 2026
13. Adjournment: Motion made by Schneider and Norenberg to adjourn at 7:46 a.m. Motion carried with all members present voting aye.

**CITY OF MERRILL  
AIRPORT COMMISSION  
WEDNESDAY, FEBRUARY 18, 2026 MINUTES  
REGULAR MEETING MERRILL AIRPORT TERMINAL 6:00 PM**

- I. **Call to Order** Roll Call: Gary Schwartz called the meeting to order at 6:00 pm  
Present: Lyle Banser, Joe Malsack, Gary Schulz (remote), Gary Schwartz, D7  
Alderson Mark Weix Jr.  
Present Not Voting: Rich McCullough (Airport Manager), Steve Krueger
  
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the January 21st meeting.** - (Malsack/Banser) motion/second to place minutes on file. The motion passed.
  
- III. **Approval of Vouchers - Budget Discussion**
  1. **Consider the January vouchers and Revenue and Expense Report.**  
- (Schulz/Banser) motion/second to approve the vouchers. The motion passed. The financial reports were viewed and discussed.
  
- IV. **General Agenda Items for Consideration**
  1. **Discussion Runway 16/34 Project** - Waiting for the ALP to be signed at BOA and Becker/Hoppe has been approved as contractor.
  2. **Maintenance Hangar Status - discussion** - The contractor will start with the steel frame this week.
  3. **Follow-up on T-Hangar damage** - Waiting until spring for work to be done. Vent covers, interior lights, pressure washing mold off, and hangar door repairs.
  4. **Update on current FBO Maintenance Hangar - discussion/decision** - We are waiting for the appraisal before we figure out the value of the building. We will then put out ads to sell.
  5. **Airport Standards (policy and operations)** - Gary has been updating and working on.
  6. **F-84 Monument update** - No report. Are we going to return or keep and repair? USAF Museum Rich is in contact with now via email.
  7. **Airport General Maintenance - discussion/decision** - Joe is working on: rear tires for zero turn ordered, skids for the big mower deck need to be replaced. Kraig will contact Dustin to get replaced. Waiting for a bid for both gates on the east side, receivers do not work with remotes when plowing. AWOS phone line not working. Information on damage passed to Gary Schwartz to contact the contractor that damage during footing installation. Waiting on price for replacement of the north maintenance hangar door. Working with John at the City. Window wash kit Steve is ordering. The old

gate is put up against the T-hangar's north side. After discussing with the installation crew, they can install a dead man switch to open and close. We can install it by the new maintenance building instead of the swing gates. Nienow has the light to replace by Kaiser's hangar, just waiting for truck availability and good weather.

- a. **Lightning Damages - update** - The gate on the west side has been replaced, done and working. This is the last claim, just waiting for the bill to submit to the insurance company.
- b. **Status of Deer Ramps** - The city will come out when they have time and weather permitting. There are deer inside the fence currently.
- c. **Trees growing through the security fence - update** - No trees on the fence were cut, but trees in the bog on the approach to 16 were cut. We still need to cut the trees off to the east of the runway 16 approach.
- d. **Status of Flag Pole** - Waiting on the city for installation in the spring.

## V. Chairman's Report

1. **Fuel Budget (27)** - Gary is working on a spreadsheet for profit and loss.
2. **Consider enforcement of our current hangar policy - each hangar at RRL must contain at least one currently registered and operable airplane.**  
- Gary inspected with Rich and found 1 hangar with no registered and operable aircraft. Discussion followed, and Gary Schulz made a motion to have the City of Merrill send a letter to the t-hangar tenant that is out of compliance with the bylaws of not having a registered and operable aircraft in their hangar. Lyle Banser seconded. Motion passed.
3. **Merrill Municipal Airport - Issues/Goals for 2026 -**
  - a. **Should each Commission member, other than our Council liaison, be a pilot or have specific aviation expertise. -**
  - b. **Should Commission members be required to live in the City of Merrill or just Lincoln County. -**
  - c. **Update the 1995 Merrill Municipal Airport Standards (FAA) -**
  - d. **Record current airport policies and consider new policy's -**
  - e. **Consider future Commission positions and/or exofficials: -** A motion was made by Joe Malsack to approve the appointment of 2 through 5 for these individuals are volunteering for. Seconded by Lyle Banser. Motion passed.
    - 1) **Vice Chair -**
    - 2) **Event Coordinator - Joe Malsack -**
    - 3) **Pilot safety/education position - Steve Krueger - ASO -**

- 4) **Back country flying resources manager (RAF turf runway) - Lyle Banser**  
-
- 5) **Website (standalone) creation/maintenance - Tom Tiffany -**
- 6) **RRL Influencer -**
- f. **Fuel P&L creation and maintenance -**
- g. **Terminal area lights out of the fuel budget -**
- h. **How might we get funding assistance from Lincoln County? -**
- i. **Runway 16/34 replacement project officially started in 2026 -**
- j. **Verify airspace Avigation restrictions RRL -**
- k. **Work with the City to establish Avigation land protection for future airport needs in approaches (IFR, extended 25) -**
- l. **Start plan for new SRE building; FAA funded -**
- m. **Plan/build eight-unit T-hangar -**
- n. **Name change to Merrill Regional Airport -** Joe Malsack made a motion to approve a through m to work on for 2026. Lyle Banser seconded. Motion passed. Further discussion will follow on item n.
- o. **Completed item(s):**  
**Terminal/fuel system telephone lines shut down -**

**VI. Aviation Happenings** None.

**VII. Public Comment** None.

**VIII. Agenda Items for Next Meeting** Cory Krasselt leasing T-hangar number 9, bathrooms on the east side when the old maintenance building sold.

**IX. Date and Time of Next Meeting - Wednesday, March 18, 2026 at 6:00 pm**

**X. Adjournment** Joe Malsack made a motion to adjourn, Lyle Banser seconded, the motion passed.

Minutes prepared by Joe Malsack and published by City Clerk Anderson-Malm

*Minutes are in draft form until approved at the next scheduled meeting.*

**CITY OF MERRILL  
MARKETING & COMMUNICATIONS COMMITTEE  
THURSDAY, FEBRUARY 19, 2026 MINUTES  
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Chair Fermanich called the meeting to order at 5:15 pm  
Present: D4 Alderperson Fermanich (remote), D8 Alderperson Rutkowski  
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall,  
Scott Steele, Sarah Sturm, Sarah Guild, City Clerk Anderson-Malm, City  
Administrator Akey  
Absent: D5 Alderperson Landis Holdorf

II. **Consider approving minutes from the previous meeting**

1. **Minutes from the December 18th and January 15th meetings.** - (D8 Alderperson Rutkowski/D4 Alderperson Fermanich) motion/second to place minutes on file. The motion passed.

III. **General Agenda Items for Consideration**

1. **Review the Revenue and Expense Reports** - The reports were reviewed. There were no questions.

**2 Status and discussion of business marketing**

- . **videos** <https://www.youtube.com/playlist?list=PL6kFFxrzho2qOfXZwH8J6fLJxMGmfhf3G> - The link was provided in the agenda packet to view the business videos. Scott Steele said the videographer was very easy to work with. SMS Savall said it was good to have a fresh set of eyes for the videos and agreed that she was easy to work with. D8 Alderperson Rutkowski liked the videos. SMS Savall she will receive the videos and will have them ready to go by the end of February. The videos will be rotated on Facebook for 3 months. She will monitor the views and the videos will target specific demographics. There was further discussion regarding Chat GPT and how the upgraded version would help SMS Savall with marketing. The additional cost would be \$20 per month. Sarah Sturm from the Chamber said they use the upgraded version for their posts, and it is very helpful. Following discussion (D8 Alderperson Rutkowski/D4 Alderperson Fermanich) motion/second to approve the additional \$20/month for the upgraded Chat GPT service. The motion passed.

- a. **Schedule vs anticipated timelines** - discussed above

3. **Food Truck update** - SMS Savall stated that 21 trucks and 21 craft vendors have already signed up for the event. There will be a variety of trucks, and one from Milwaukee. The entertainment has been set and things are coming together. The event is May 16th from 11:00 am - 6:00 pm.

4. **Chamber of Commerce update** - Sarah Sturm updated the committee with the following: Destination Guides are out, and they are working on distribution. Between the Green Bay and LaCrosse shows, they handed out around 1,200

guides. They are shipping 1,000 guides to visitor locations throughout the state. She thanked Scott Steele, Peter Tesch photography and Reindel printing for their help with the destination guides. The chamber also printed stickers that are available for purchase. In April, Shop, Eat, Drink cards will be available. These cards are free to Chamber members and available at the Chamber office. These cards feature area businesses to be filled/punched at the business, then turned into the Chamber to be entered to win Chamber Bucks. Sip and Stroll is scheduled for October 17th with further details to come. The committee discussed the 250th celebration. CA Akey said 40 flags at \$200 each will be available and the Chamber will act as the recipient of funds. Chair Fermanich stated communication should be with the Historic Preservation Committee, Chamber, Historical Society and VFW. SMS Savall and CA Akey will reach out to the organizations.

- 5. Lincoln County Economic Development update** - Sarah Guild updated the committee with the following: Linc and Learn was this morning at 7:30 am at Johnson's with about twelve people attending. The next Linc and Learn is in Tomahawk on March 19th. The Economic Summit is scheduled for Tuesday, April 28th at the Expo Center in Merrill. Fliers are out. There will possibly be a Business After Hours following the summit.

#### **IV. Monthly Reports and Updates**

- 1. Monthly Report & Statistical Analytics - Social Media Specialist Savall**  
- SMS Savall updated the committee: Reaches and views have gone up from December. There are 100 new Facebook followers.
- 2. Consider placing monthly reports on file** - (D4 Alderperson Fermanich/D8 Alderperson Rutkowski) motion/second to place monthly reports on file. The motion passed.

**V. Public Comment** There was no public comment.

**VI. Date and Time of Next Meeting - Thursday, March 19 at 5:15 pm**

**VII. Adjournment** (D8 Alderperson Rutkowski/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 5:44 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting.*

**CITY OF MERRILL  
BOARD OF PUBLIC WORKS  
WEDNESDAY, FEBRUARY 25, 2026 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm  
Present: Mayor Hass, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski  
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, Building/Zoning Administrator Darin Pagel. City Clerk Anderson-Malm  
Excused: D6 Alderperson Mike Rick, Ron Liberty
  
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the January 28th meeting.** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to place minutes on file. The motion passed.
  
- III. **Water and Sewer Agenda Items**
  1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
  2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - Utility Superintendent Steinagel updated the committee and highlighted some items.
  3. **Consider terminating the existing Sewer Easement for N Pineridge Ave with Zastrow property (AKA Doug and Cindy, LLC).** - CA/PWD/CE Akey explained the easement going to the gravel pit. Zastrow would like to build south of the easement. He explained it is best to vacate the easement and, if needed in the future, a lift station could be created. Following discussion (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to terminate the Pine Ridge easement and forward it to Council. The motion passed.
  4. **Consider a Cell Tower Lease extension with T-Mobile Central, LLC.** - CA/PWD/CE Akey the city has had this lease since 2001 and is proposing the 1st amendment to the lease. This would be approximately \$27,000 per year T-Mobile Central, LLC would pay to the city. This amount would increase every 5 years by 10 percent. (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to accept the agreement and forward it to Council. The motion passed.
  
- IV. **Street Department Agenda Items**
  1. **Discuss and approve the Street Department Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.

2. **Update to the 2026 Street Opening Permit** - Street Superintendent Bonack explained the update to the committee. The changes factor in the cost of materials. (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve and forward to Council. The motion passed.

**V. Monthly Reports**

1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** - There were no questions.
2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - Some items were highlighted. There were no additional questions.
3. **Monthly Report - Street Superintendent Bonack** - Some items were highlighted. There were no additional questions.
4. **Consider placing monthly reports on file** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to place monthly reports on file. The motion passed.

**VI. Date and Time of Next Meeting - Wednesday, March 25th at 5:15 pm**

**VII. Public Comment** There was no public comment.

**VIII. Public Hearing starting at 6:00 pm** The committee paused the meeting at approximately 5:30 and resumed at 6:00 for the public hearing portion of the agenda.

1. **Notice of Public Hearing** - The meeting resumed at 6:00 pm for the public hearing. The notice was read by City Clerk Anderson-Malm. (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to open the public hearing. The motion passed. There was no one to speak for or against the hearing in-person or remote. (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to close the public hearing. The motion passed.
2. **Discuss and consider a preliminary resolution of intent to exercise special assessment powers by police power.** - There were no further questions from the committee regarding the notice. (Mayor Hass/D8 Alderperson Rutkowski) motion/second to approve the Resolution and forward to the Council with approval. The motion passed.

**IX. Adjournment** (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 6:03 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting*

**CITY OF MERRILL  
PERSONNEL AND FINANCE COMMITTEE  
MONDAY, MARCH 2, 2026 MINUTES**

**REVISED PHONE NUMBER AND PIN    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Chair M. Caylor called the meeting to order at 6:00 pm  
Present: D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer  
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm, Fire Chief Klug, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski, two individuals remote
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the January 27th meeting.** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place minutes on file. The motion passed.
- III. **Approval of Vouchers**
  1. **Discuss and consider approving the vouchers** - D4 Alderperson Fermanich had a question regarding library purchases. CA Akey answered the question. (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to approve the vouchers. The motion passed.
- IV. **General Agenda Items for Consideration**
  1. **Discuss and consider compensation for citizen members serving on committees.** - This item was carried over from the January meeting. Additional information was provided in the packet. Discussion occurred between the committee and administration. Some committee members are paid once per year, depending on the number of meetings. CA Akey said ordinance language clean-up will be brought to a future meeting. No further action was taken.
  2. **Discuss the disposal of the 2015 Freightliner Recycle Truck.** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve and open for discussion. CA Akey discussed the recycling truck. The truck could get up to \$10,000 to \$20,000 on WI Surplus, depending on the market. Following discussion, the motion passed.
  3. **Discuss and provide direction for future paramedic refresher training.** - Chief Klug addressed the committee and additional information was provided as requested. The overtime cost for attending the training was \$8,050. CA Akey stated this could be reviewed at a Health & Safety meeting during the monthly report portion of the agenda. Following discussion, (D2 Alderperson M. Caylor/D4 Alderperson Fermanich) motion/second to table this item for a future Personnel & Finance or Health & Safety meeting after consulting with legal counsel. The motion passed.
- V. **Monthly Reports**

1. **Monthly Report - Mayor Hass** - There were no questions.
2. **Monthly Report - City Administrator Akey** - There were no questions.
3. **Monthly Report - Finance Director Ley** - FD Ley answered questions.
4. **Monthly Report - City Attorney** - There were no questions.
5. **Monthly Report - City Clerk Anderson-Malm** - CC Anderson-Malm answered election questions.
6. **Monthly Report - Municipal Court** - There were no questions.
7. **Consider placing monthly reports on file** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place monthly reports on file. The motion passed.

**VI. Public Comment** There was no public comment.

**VII. Date and Time of Next Meeting - Tuesday, March 24th at 6:00 pm**

**VIII. Closed Session** Chair M. Caylor read the closed session language. (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to enter into a closed session. The motion passed on a 3/0 roll call vote. The closed session began at 6:20 pm with the following present: Committee members, Mayor Hass, City Administrator Akey, Finance Director Ley, Fire Chief Klug, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski. City Clerk Anderson-Malm recorded minutes without objection.

1. **Approve the minutes from the last Closed Session.** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve. The motion passed.
2. **The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss future contract negotiations regarding the EMS contract.** - The committee discussed the future contract negotiations with the County regarding the EMS contract. The negotiation committee will include, Fire Chief Klug, City Administrator Akey, Finance Director Ley, Mayor Hass. No further action was taken.
3. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of a specific person, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where paragraph (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or**

**investigations; to consider a request for unpaid leave of absence for a City employee.** - The committee considered a request for an unpaid leave of absence for a City employee.

4. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to discuss a reclassification of the Payroll/Benefits/HR Specialist position.** - Additional information was presented at the meeting. The committee discussed a reclassification request of the Payroll/Benefits/HR Specialist position.

#### **IX. Reconvene in Open Session**

1. **The Committee may reconvene in open session for possible action related to the closed session items.** - (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to reconvene in open session. The motion passed. The committee reconvened in open session at 7:36 pm. The following actions were completed in closed session:  
Closed Session #1 - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the previous closed session minutes. The motion passed.  
Closed Session #2 - no action was taken  
Closed Session #3 - (D2 Alderperson M. Caylor/D4 Alderperson Fermanich) motion/second to approve the request for unpaid leave of absence for a city employee until April 14, 2026. The motion passed. D3 Alderperson Meyer abstained from the vote.  
Closed Session #4 - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve the reclassification for the Payroll/Benefits/HR Specialist position and send to the Common Council. The motion passed.

- X. **Adjournment** (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 7:38 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting.*

**CITY OF MERRILL  
CITY PLAN COMMISSION  
TUESDAY, MARCH 3, 2026 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm  
Present: Mayor Hass, Melissa Schroeder (remote), Alli Henkelman, D8  
Aldersperson Rutkowski, Ralph Sturm, Jim Finucan  
Present Not Voting: Building Inspector/Zoning Administrator Darin Pagel, City  
Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Anderson-  
Malm, Anthony Baumann (Town of Merrill), Matt Leder (Town of Scott), Steve  
Uttech (Town of Pine River), Darryl Landeau (North Central WI Regional Planning  
Commission)  
Excused: Chad Krueger
- II. **Minutes from Previous Meeting**
  1. **Consider placing the minutes from the February 3rd meeting on file**  
- (Schroeder/Henkelman) motion/second to place minutes on file. The motion  
passed.
- III. **Public Hearing**
  1. **Public Hearing Notice** - City Clerk Anderson-Malm read the public hearing  
notice.
  2. **Update to the City of Merrill Sewer Service Plan originally adopted in  
1996 to protect water quality.** - (Finucan/Rutkowski) motion/second to open  
the public hearing. The motion passed. The public hearing started at 6:02 pm.  
Darryl Landeau - North Central WI Regional Planning Commission, gave an  
update regarding the Sewer Service Plan. The plan has been modernized  
from the 1996 version and was adjusted for procedural items and boundaries.  
Anthony Baumann - W4168 Cty Rd C - spoke regarding concerns about the  
plan. He addressed concerns of lack of communication and transparency with  
the three townships, the City of Merrill and North Central WI Regional  
Planning Commission. He had questions regarding the Little Florida mobile  
home park regarding their plans for sewer expansion. He also voiced  
concerns regarding annexation.  
Darryl Landeau readdressed the commission and responded to the concerns  
from the Town of Merrill representative.  
CA Akey discussed the Little Florida portion of the concerns. The City of  
Merrill would extend the sewer on city property and Little Florida owners  
would cover their area. The owners of Little Florida would be responsible for  
contacting the townships for approval. The city is looking into any back  
payments that may be owed to the townships. He also stated this plan is  
required by the DNR and EPA. The townships are not required to vote on this  
plan and this is not the next step in annexation.  
Zoning Administrator Pagel stated the sewer plan was adjusted with the  
Nickolas and NorTrac additions.

Commission member Sturm asked questions regarding the Little Florida concerns which were answered by CA Akey.

Following discussion, (D8 Alderperson Rutkowski/Henkelman) motion/second to approve the City of Merrill Sewer Service Plan and forward to the Common Council with a recommendation. The motion passed.

(Henkelman/Sturm) motion/second to close the public hearing. The motion passed, and the public hearing closed at 6:18 pm.

3. **An amendment to M.M.C. Section 113-317(n) for the removal of Conditional Use language.** - (Finucan/Henkelman) motion/second to open the public hearing. The motion passed. The public hearing opened at 6:25 pm. Building Inspector/Zoning Administrator Pagel explained the conditional use language ordinance revisions. Shipping containers remain as temporary use. There was no one to speak for or against the ordinance language revision. (Henkelman/Sturm) motion/second to close the public hearing. The motion passed, and the public hearing closed at 6:27 pm. (Mayor Hass/Schroeder) motion/second to approve the amendment and forward it to the Common Council. The motion passed.

**IV. Public Comment** There was no public comment.

- V. **Adjournment** (Henkelman/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:29 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting.*

**RESOLUTION NO. \_\_\_\_\_**

**A PRELIMINARY RESOLUTION OF INTENT TO EXERCISE SPECIAL  
ASSESSMENT POWERS BY POLICE POWER UNDER SECTION 66.0703 OF THE  
WISCONSIN STATUTES.**

RESOLVED, by the Common Council of the City of Merrill, Wisconsin:

- A. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, to levy special assessments under the police power upon all properties abutting the following improvements in the City of Merrill, Wisconsin:
  1. Sidewalk inspection pursuant to sidewalk inspection program. Sidewalk maintenance area is city wide as deemed most needed:
    - a) Isolated sidewalk repairs requested or needed.
    - b) Driveway approaches requested or needed.
    - c) Curb and gutter requested or needed.
    - d) New sidewalk extensions as requested and/or approved by Board of Public Works.
- B. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the street shall be on a reasonable basis as approved by the Common Council and which rates are in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Chapter 18, Article III, Division 3 of the Code of Ordinances, City of Merrill, Wisconsin.
- C. The assessments against any parcels of land may be paid in cash not later than November 1 of the year such improvements are made, or in installments as provided by Chapter 18, Article III, Division 3 of the Code of Ordinances, City of Merrill, Wisconsin. Rate of interest on installment payments shall be as set by Common Council action.
- D. The City Engineering/Zoning Department shall, with respect to the items mentioned at paragraph A above, prepare a report consisting of:
  1. Preliminary or final plans and specifications with maps of the improvements.
  2. An estimate of the entire cost of the proposed work or improvements.
  3. A schedule of the proposed assessments as to each parcel of property affected.
  4. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.
- E. The City Engineering/Zoning Department shall complete and file such reports in the City Clerk's office for public inspection no later than February 4<sup>th</sup>, 2026.

The Board of Public Works of the City of Merrill shall hold a public hearing on Wednesday, February 25, 2026 at 6:00 p.m. The hearing shall be held in the Council Chambers in the City Hall, Merrill, Wisconsin, on the improvements mentioned in paragraph A above. The City Clerk shall cause a notice of said hearing to be published once as a Class I notice no later than February 13, 2026.

Recommended by Board of Public Works

Moved: \_\_\_\_\_

Passed: \_\_\_\_\_

CITY OF MERRILL, WISCONSIN

\_\_\_\_\_  
Steve Hass  
Mayor

\_\_\_\_\_  
Lori Anderson-Malm  
City Clerk