

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MARCH 25, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm
Present: Mayor Hass, D6 Alderperson Rick (remote), D1 Alderperson A. Caylor, D8 Alderperson Rutkowski
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm
Excused: Ron Liberty, Building/Zoning Administrator Darin Pagel

- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the February 25th meeting.** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to place minutes on file. The motion passed.

- III. **Water and Sewer Agenda Items**
 1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - US Steinagel highlighted some items from his report and answered questions.

- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
 2. **Discuss and consider the snow removal charge for 811 Cottage St.** - SS Bonack updated the committee regarding the snow removal charge. He answered questions from the committee. No one affiliated with 811 Cottage St was at the meeting. Following discussion, (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to deny the claim regarding shoveling at 811 Cottage St. The motion passed.
 3. **Consider bids for the 2026 Kyes Street Reconstruction Project.**
- CA/PWD/CE Akey addressed the committee. Information was provided in the packet. The budgeted amount was approximately \$440,000, but the bids came in at over \$600,000. The main reason for the cost of the bids is because of boring under the railroad tracks. Following further discussion, (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve the Keys Street reconstruction bid for Jake's Excavating & Landscaping LLC for \$633,073. The motion passed.

V. Monthly Reports

- 1. Monthly Report - Building Inspector/Zoning Administrator Pagel** - The report was in the packet.
- 2. Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - Some items were highlighted and questions were answered.
- 3. Monthly Report - Street Superintendent Bonack** - Some items were highlighted. D6 Alderperson Rick, thanked the Street Department for their work in removing all the snow.
- 4. Consider placing monthly reports on file** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to place monthly reports on file. The motion passed.

VI. Date and Time of Next Meeting - Wednesday, April 29th at 5:15 pm

VII. Public Comment There was no public comment. Mayor Hass thanked D6 Alderperson Rick for his service on the Board of Public Works Committee.

VIII. Adjournment (D6 Alderperson Rick/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 5:29 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting