

**CITY OF MERRILL
CITY PLAN COMMISSION
MONDAY, APRIL 13, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm
Present: Mayor Hass, Melissa Schroeder, Alli Henkelman, Chad Krueger, D8 Alderperson Rutkowski, Ralph Sturm
Present Not Voting: Building/Zoning Administrator Darin Pagel, City Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Anderson-Malm, Derek Burgener
Excused: Jim Finucan

- II. **Minutes from Previous Meeting**
 1. **Consider placing the minutes from the March 3rd meeting on file.**
- (Sturm/Schroeder) motion/second to place minutes on file. The motion passed.

- III. **Public Hearing**
 1. **Public Hearing Notice** - City Clerk Anderson-Malm read the public hearing notice. Darin gave a brief description of the rezoning request. Additional information was provided at the meeting.
(Schroeder/Henkelman) motion/second to open the public hearing. The motion passed. No spoke for or against the rezoning request.
(Krueger/Henkelman

 2. **Derek Burgener, requesting rezoning under M.M.C. Sec 113-430 from Industrial to R-5 Residential at 121 Valley Street, aka 1208 W 1st Street, City of Merrill, Lincoln County, Wisconsin. Legally described in PIN# 251-3106-152-0086. An additional map will be provided at the meeting.**
- Following the public hearing, BIZA Pagel suggested that if the rezoning request is approved, it is contingent on a certified survey map of the property.
(D8 Alderperson Rutkowski/Krueger) motion/second to approve the request and forward it to the Common Council, with the stipulation a certified survey map be completed of the property. The motion passed.

- IV. **Public Comment** There was no public comment.

- V. **Adjournment** (Henkelman/Schroeder) motion/second to adjourn. The motion passed. The meeting was adjourned at 6:05 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.