

**CITY OF MERRILL
LIBRARY BOARD
WEDNESDAY, MARCH 18, 2026 MINUTES
REGULAR MEETING COMMUNITY ROOM 4:00 PM**

I. Opening

- 1. Call to order and roll call** - M. Geisler called the meeting to order at 4PM. Present: K. Breitenmoser, C. Gruenenwald, A. Huftel, R. Martinovici, T. Osness, B. Rothlisberg. M. Weix. Excused: E. McCrank Also present were: Jill Indrebo, WVLS Board Representative; L. Ollhoff; A. Bennett; C. Sprague.
- 2. Correspondence** - Thank you from the Ronald McDonald House - Marshfield for the monetary donation from library staff as part of the Casual Friday Collection. No further correspondence.
- 3. Public Comment** - No public comment.

II. Consent Items

- 1. Minutes of regular meeting on February 18, 2026** - R. Martinovici/A. Huftel/C to approve the Minutes of the regular meeting on February 18, 2026. No discussion.
- 2. Vouchers for February 2026** - A. Huftel/T. Osness/C to approve the Vouchers for February 2026. No discussion.
- 3. Unaudited Monthly Income & Expense Report for February 2026** - B. Rothlisberg/R. Martinovici/C to approve the Unaudited Monthly Income & Expense Report for February 2026. No discussion.
- 4. Monthly Statistical Report for February 2026** - T. Osness/B. Rothlisberg/C to place the Monthly Statistical Report for February 2026. B. Rothlisberg inquired if a notation could be made on the report when unusual occurrences require a change in the library's open schedule that could significantly impact data reporting. L. Ollhoff indicated that is an addition that could be made. No further discussion.

III. Reports/Discussion Items/Action Items

- 1. Discussion/Possible Action Item: T.B. Scott Free Library Endowment Fund and Zander Trust Management** - C. Gruenenwald provided a summary of his conversation with Atty. Johnathon Ingrisano, Godfrey & Kahn, regarding the management of the endowment fund and the Zander Trust. A follow-up discussion will be held on Thursday, March 19, with Atty. Ingrisano to discuss further details. Continued discussion and a follow-up report will included on the April Board Meeting Agenda. No further discussion. No action was taken.
- 2. Discussion Item: Strategic Goals & Action Steps #2 - Awareness** - L. Ollhoff presented the Strategic Goals & Action Steps #2 - Awareness. No discussion.

3. **Discussion Item: Wisconsin Trustee Essential #5 - Hiring a Library Director** - L. Ollhoff presented the Wisconsin Trustee Essential #5 - Hiring a Library Director section. No discussion.

IV. Library Director's Report L. Ollhoff summarized the written report. Highlighted: National Library Week events at T.B. Scott Free Library; WVLS Director Report attachment mention; L. Ollhoff invitation to serve on the hiring committee for the Wisconsin Valley Library Service System Director; mention of Book Sale and additional PR for community members to bring items they wish to donate for the Book Sale; highlighted the 2025 Library Local Annual Report; mention of email sign-up for community members interested in getting newsletters and reports sent directly to them; highlighted the 135th Anniversary of the library on March 24; quick mention that window replacements are underway. Nothing further to report. No discussion.

V. President's Remarks

VI. Date and Time of Next Meeting Wednesday, April 15, 2026; @4PM.

VII. Closed Session

1. **The Library Board of Trustees may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of a specific person, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where paragraph (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; to consider a request for unpaid leave of absence for a City employee.** - Motion was made by R. Martinovici/T. Osness/Members in favor: M. Geisler, A. Huftel, C. Gruenenwald, R. Martinovici, M. Weix, K. Breitenmoser, B. Rothlisberg, T. Osness to move into Closed Session. No "Nayes."

Board of Trustees only remained and went into closed session.

VIII. Reconvene in Open Session

1. **The Library Board of Trustees may reconvene in open session for possible action related to the closed session item.** - Reconvened into open session. No discussion.

IX. Adjournment R. Martinovici/A. Huftel/C to adjourn the meeting at 4:44PM.