

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, APRIL 28, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Roll Call: Chair M. Caylor called the meeting to order at 6:00 pm.
Present: D2 Alderperson Caylor, D4 Alderperson Fermanich, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley, City Clerk Anderson-Malm
- II. **Approval of Vouchers**
 1. **Discuss and consider approving the vouchers** - (D4 Alderperson Fermanich/D3 Alderperson Meyer) motion/second to approve the vouchers. Finance Director Ley answered questions. Following discussion, the motion passed.
- III. **Consider approving minutes from the previous meeting**
 1. **Minutes from the March 24th meeting** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place minutes on file. The motion passed.
- IV. **General Agenda Items for Consideration**
 1. **Consider the Municipal Court Ordinance updating court costs.** - Finance Director Ley explained the small change to the Ordinance to collect a \$10.00 fee. She will check as to where the fee goes and inform the Council at the May 12th meeting. (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to approve and forward to Council. The motion passed.
- V. **Monthly Reports**
 1. **Monthly Report - Mayor Hass** - Mayor Hass answered questions.
 2. **Monthly Report - City Administrator Akey** - CA Akey updated the committee regarding the Boys and Girls Club.
 3. **Monthly Report - Finance Director Ley** - There were no questions.
 4. **Monthly Report - City Attorney** - The report was included in the packet.
 5. **Monthly Report - City Clerk Anderson-Malm** - City Clerk Anderson-Malm answered questions and comments on the April 7th election.
 6. **Monthly Report - Municipal Court** - The report was included in the packet.
 7. **Consider placing monthly reports on file** - (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to place monthly reports on file. The motion passed.
- VI. **Public Comment** There was no public comment.

VII. Date and Time of Next Meeting - Tuesday, May 26th at 6:00 pm

VIII. Closed Session

- 1. The Committee may convene in closed session pursuant to Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; reconsidering employment, promotion, compensation or performance evaluation data of a firefighter.** - Chair M. Caylor read the closed session language. However, the party involved withdrew the issue. There was no closed session required.

IX. Reconvene in Open Session

- 1. The Committee may reconvene in open session regarding any action relating to the closed session item.** -

- X. Adjournment** (D3 Alderperson Meyer/D4 Alderperson Fermanich) motion/second to adjourn. The motion passed. The meeting adjourned at 6:06 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.