



**CITY OF MERRILL**  
**FAIRGROUNDS COMMITTEE**  
**AGENDA • THURSDAY, MAY 7, 2026**

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**Regular Meeting** **6:00 PM**  
**City Hall Council Chambers**

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To attend remotely call 307-312-0434 PIN 909 023 155 #

**I. Call to Order**

**II. Consider approving minutes from the previous meeting**

1. Minutes from the January 8th meeting.

**III. General Agenda Items for Consideration**

1. Fair Update
2. Rodeo Update
3. Permanent Vendor Update
4. Food Truck-a-Palooza update
5. Calendar of Events

**IV. Monthly Reports**

1. Monthly Report - Fairgrounds Coordinator Savall
2. Consider placing monthly reports on file

**V. Public Comment**

**VI. Date and Time of Next Meeting - Thursday, June 4th at 6:00 pm**

**VII. Adjournment**

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL  
FAIRGROUNDS COMMITTEE  
THURSDAY, JANUARY 8, 2026 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm  
Present: Mayor Hass, D2 Alderperson M. Caylor, Fair rep Brad Becker, D5 Alderperson Holdorf (remote), Rodeo rep George Henrichs  
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, City Administrator/Public Works Director/City Engineer Rod Akey, City Clerk Anderson-Malm  
Excused: D1 Alderperson Andrew Caylor, Permanent Vendor Rep Becky Meyer
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the July 3, 2025 meeting** - (Mayor Hass/D2 Alderperson M. Caylor) motion/second to place minutes on file. The motion passed.
- III. **General Agenda Items for Consideration**
  1. **Fair Update** - Fair Rep Becker gave an update on the 2025 fair. He discussed changes for the 2026 Lincoln County Fair. The dates will be August 5th through August 9th, 2026. Sue Kunkel retired from the Fair Board and the board voted in 2 new members.
  2. **Rodeo Update** - Rodeo Rep Henrichs updated the committee. The dates for the rodeo will be June 19 through June 21, 2026.
  3. **Permanent Vendor Update** - Permanent Vendor Rep Meyer is stepping down from the committee. Mayor Hass will appoint a new member.
  4. **Calendar of Events** - The event calendar was included in the packet.
  5. **Review Fairgrounds Rental Policy - discussion and possible action regarding what is included in rental** - The rental policy was discussed. It was agreed the buildings are to be used but not abused and any renters need to understand what is being rented. After rental, City staff will go through the buildings and make sure all is cleaned and appliances are shut down, if needed.
- IV. **Monthly Reports**
  1. **Monthly Report - Fairgrounds Coordinator Savall** - FGC Savall's report was included in the packet. She stated the oven in the kitchen at the Expo Center will be replaced. The sound system in the Expo Center will be updated. The flea market requested more garbage receptacles; this is being looked into. The Food Truck-a-palooza planning is going well and sponsorships are coming in.
  2. **Consider placing monthly reports on file** - (D2 Alderperson M. Caylor/Mayor Hass) motion/second to place the report on file. The motion passed.

- V. Public Comment** There was no public comment.
- VI. Date and Time of Next Meeting - Thursday, February 5th at 6:00 pm** The February meeting will be Call of the Chair.
- VII. Adjournment** (D2 Alderperson M. Caylor/Rodeo Rep Henrichs) motion/second to adjourn. The motion passed. The meeting adjourned at 6:12 pm.

Minutes submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting.*

## UP COMING EVENTS AT THE FAIR GROUNDS

### 2026

<b>May</b>	5/7/26	(Festival Grounds Committee Meeting) to be set by Committee
	5/16/26	Food Truck-a-Palooza
	5/23/26	Wedding
	5/29/26	Riders Club – grounds
	5/30/26	Wedding
<b>June</b>	6/4/26	(Festival Grounds Committee Meeting) to be set by Committee
	6/6/26	Zurko Flea Market – grounds
	6/12/26	Riders Club - grounds
	6/14/26	Baby Shower
	6/19-6/21/26	Rodeo
	6/26-27/26	Riders Club - grounds
<b>July</b>	7/2/26	(Festival Grounds Committee Meeting) to be set by Committee
	7/11/26	Wedding
	7/11/26	Zurko Flea Market - grounds
	7/24-25/26	Riders Club - grounds
	7/31/26	Riders Club - grounds

## May 2026 Fairgrounds Coordinator Report

### Expo Center -

Things are looking alright for the 2026 Season. There are several weddings this season and I look forward to working with them. I have been doing tours for people interested in the 2027 year and we are starting to fill those weekends as well.

### Fairgrounds -

We have events coming up that will bring people to the community. Food Truck-a-Palooza, Rodeo, Zurko Flea markets, Fair, ATV Races, Labor Day event and hopefully a couple more sneak into the calendar.

### Food Truck-a-Palooza

I have 34 Food/Beverage trucks,, 53 Craft/Vendors and also amazing Sponsorships this year. Bounce houses, Face painting, music, and drinks are all set and ready.

Our Sponsorships - IncredibleBank, S.C. Swiderski, Ziebell Door Company, Sound World, Nicolet Bank, AGRA, Merrill Foto News, Merrill Tourism Commission, Premier and CWAV. Midwest Communications Radio stations as well as WAVE and Bluejay Radio.

Thank you  
Hallie Savall