

**CITY OF MERRILL  
FAIRGROUNDS COMMITTEE  
THURSDAY, MAY 7, 2026 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    6:00 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 6:00 pm.  
Present: Mayor Hass, D2 Alderperson Caylor, D1 Alderperson Caylor, Brad Becker, Rodeo rep George Henrichs, D8 Alderperson Rutkowski, Jay Schlueter  
Present Not Voting: Social Media Specialist/Fairgrounds Coordinator Hallie Savall, City Clerk Anderson-Malm, David Buck  
Excused: City Administrator/Public Works Director/City Engineer Rod Akey
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the January 8th meeting.** - (D1 Alderperson A. Caylor/Rodeo rep Henrichs) motion/second to place minutes on file. The motion passed.
- III. **General Agenda Items for Consideration**
  1. **Fair Update** - Brad Becker provided an update. All entertainment has been signed. The Glam Band will be performing on Saturday night from 8:00 pm until midnight. A new carnival vendor is in place. The Fair Board will be putting in more landscaping by the barns. They are meeting with a company to put fans in the rotunda and have a switch, so the fans blow up and not down. They will also inquire about wiring for more lights in the rotunda. There will be 8 fans in the cattle area.
  2. **Rodeo Update** - George Henrich gave an update. Pre-ticket sales are going well. They are waiting on clay/dirt to be put in to set up the arena.
  3. **Permanent Vendor Update** - Jay Schlueter did not have a report for the food vendors yet.
  4. **Food Truck-a-Palooza update** - SMS/FGC Savall gave an update. The weather, right now, shows 72 degrees and sunny. There will be 35 food trucks and 55 craft vendors and non-profits. Entertainment is set up. Volunteers are still needed.
  5. **Calendar of Events** - The calendar was included in the packet. On May 25th there will be a lunch in the Expo Center following the Memorial Day ceremony.
- IV. **Monthly Reports**
  1. **Monthly Report - Fairgrounds Coordinator Savall** - SMS/FGC Savall provided the report in the packet. Everything is looking good for bookings. She's been giving tours and people are booking into 2027. The ATV event has been moved to the end of August.
  2. **Consider placing monthly reports on file** - (D8 Alderperson Rutkowski/D2 Alderperson M. Caylor) motion/second to place reports on file. The motion passed.

**V. Public Comment** SMS/FGC Savall mentioned the bathrooms are up and running at the Fairgrounds.

**VI. Date and Time of Next Meeting - Thursday, June 4th at 6:00 pm**

**VII. Adjournment** (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 6:11 pm.

Minutes submitted by City Clerk Anderson-Malm

*Minutes are in draft form until approved at the next scheduled meeting.*