

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, MAY 27, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm
Present: Mayor Hass, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski, D6 Alderperson Sukow
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm
Excused: Building/Zoning Administrator Darin Pagel
- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the March 25th meeting.** - (D8 Alderperson Rutkowski/D6 Alderperson Sukow) motion/second to place minutes on file. The motion passed.
- III. **Water and Sewer Agenda Items**
 1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
 2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - US Steinagel highlighted some items from his report.
 3. **Consider the annual CMAR_ Compliance Maintenance Annual Report and forward to the June Common Council.** - US Steinagel explained to the committee that the CMAR report goes over what has been done throughout the year. (Mayor Hass/D8 Alderperson Rutkowski) motion/second to approve and forward to June Council. The motion passed.
- IV. **Street Department Agenda Items**
 1. **Discuss and approve the Street Department Vouchers** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve. The motion passed.
 2. **Discuss upcoming Taylor Street project bid timing.** - CA/PWD/CE Akey updated the committee that the City was awarded approximately \$42,000 for the project from the State. The bid date is due on June 4th. He is asking for agreement from the committee to take this directly to the June Council meeting. Following discussion, the committee agreed to take the bids directly to the June Council. No motion was required.
- V. **Monthly Reports**
 1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** - The report was in the packet.

2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - The Kyes St project will begin the 2nd week in July. The Taylor St project will begin in mid-August. Other questions were asked and answered.
3. **Monthly Report - Street Superintendent Bonack** - Some items were highlighted; sidewalk maintenance, Cosmo retaining wall, the Fairgrounds track has been worked on, painting center lines are in process. Black top repairs will begin next week.
4. **Consider placing monthly reports on file** - (D1 Alderperson A. Caylor/D6 Alderperson Sukow) motion/second to place monthly reports on file. The motion passed.

VI. Date and Time of Next Meeting - Wednesday, June 24th at 5:15 pm

VII. Public Comment There was no public comment.

VIII. Adjournment (D6 Alderperson Sukow/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 5:26 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting