



**CITY OF MERRILL**  
**BOARD OF PUBLIC WORKS**  
**AGENDA • WEDNESDAY, JUNE 24, 2026**

**Regular Meeting**

**City Hall Council Chambers**

**5:15 PM**

To attend remotely call 515-329-5241 PIN 962 310 341 #

**I. Call to Order**

**II. Consider approving minutes from the previous meeting**

1. Minutes from the May 27th meeting

**III. Water and Sewer Agenda Items**

1. Discuss and approve the Water & Sewer Vouchers
2. Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel
3. Discuss and consider the rebuild of the Clarifier Thickener price increase over the approved 2026 budget for this item.

**IV. Street Department Agenda Items**

1. Discuss and approve the Street Department Vouchers
2. Consider the State Municipal Financial Agreement and forward to the Common Council.
3. Discuss and consider the request to vacate and discontinue the following described street and alleys:  
Jessie Court ROW south of Delmore Drive  
Alley south of E 9th Street and west of N Kyes Street  
Alley south of River Street and west of S Nast Street  
Alley east of S Kyes Street and south of Logan Avenue

**V. Monthly Reports**

1. Monthly Report - Building Inspector/Zoning Administrator Pagel
2. Monthly Report - City Administrator/Public Works Director/City Engineer Akey
3. Monthly Report - Street Superintendent Bonack
4. Consider placing monthly reports on file

**VI. Date and Time of Next Meeting Wednesday, July 29th at 5:15 pm**

**VII. Public Comment**

**VIII. Adjournment**

Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL  
BOARD OF PUBLIC WORKS  
WEDNESDAY, MAY 27, 2026 MINUTES  
REGULAR MEETING    CITY HALL COUNCIL CHAMBERS    5:15 PM**

- I. **Call to Order** Mayor Hass called the meeting to order at 5:15 pm  
Present: Mayor Hass, D1 Alderperson A. Caylor, D8 Alderperson Rutkowski, D6 Alderperson Sukow  
Present Not Voting: City Administrator/Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, City Clerk Anderson-Malm  
Excused: Building/Zoning Administrator Darin Pagel
  
- II. **Consider approving minutes from the previous meeting**
  1. **Minutes from the March 25th meeting.** - (D8 Alderperson Rutkowski/D6 Alderperson Sukow) motion/second to place minutes on file. The motion passed.
  
- III. **Water and Sewer Agenda Items**
  1. **Discuss and approve the Water & Sewer Vouchers** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
  2. **Water & Sewer Operation Monthly Report - Utility Superintendent Steinagel** - US Steinagel highlighted some items from his report.
  3. **Consider the annual CMAR\_ Compliance Maintenance Annual Report and forward to the June Common Council.** - US Steinagel explained to the committee that the CMAR report goes over what has been done throughout the year. (Mayor Hass/D8 Alderperson Rutkowski) motion/second to approve and forward to June Council. The motion passed.
  
- IV. **Street Department Agenda Items**
  1. **Discuss and approve the Street Department Vouchers** - (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor) motion/second to approve. The motion passed.
  2. **Discuss upcoming Taylor Street project bid timing.** - CA/PWD/CE Akey updated the committee that the City was awarded approximately \$42,000 for the project from the State. The bid date is due on June 4th. He is asking for agreement from the committee to take this directly to the June Council meeting. Following discussion, the committee agreed to take the bids directly to the June Council. No motion was required.
  
- V. **Monthly Reports**
  1. **Monthly Report - Building Inspector/Zoning Administrator Pagel** - The report was in the packet.

2. **Monthly Report - City Administrator/Public Works Director/City Engineer Akey** - The Kyes St project will begin the 2nd week in July. The Taylor St project will begin in mid-August. Other questions were asked and answered.
3. **Monthly Report - Street Superintendent Bonack** - Some items were highlighted; sidewalk maintenance, Cosmo retaining wall, the Fairgrounds track has been worked on, painting center lines are in process. Black top repairs will begin next week.
4. **Consider placing monthly reports on file** - (D1 Alderperson A. Caylor/D6 Alderperson Sukow) motion/second to place monthly reports on file. The motion passed.

**VI. Date and Time of Next Meeting - Wednesday, June 24th at 5:15 pm**

**VII. Public Comment** There was no public comment.

**VIII. Adjournment** (D6 Alderperson Sukow/D8 Alderperson Rutkowski) motion/second to adjourn. The motion passed. The meeting adjourned at 5:26 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm  
*Minutes are in draft form until approved at the next scheduled meeting*

PACKET: 12486 Utility

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-004018 ACCESSIBLE TECHNOLOGIES						
I-401267		ACCESSIBLE TECHNOLOGIES	6,912.82			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		ACCESSIBLE TECHNOLOGIES		63 56152-00-83310	Secondary Maintenance	6,912.82
=== VENDOR TOTALS ===			6,912.82			
01-004374 AgSOURCE COOPERATIVE SERVICES						
I-PS-INV470529		AgSOURCE COOPERATIVE SERVICES	99.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	99.00
I-PS-INV471020		AgSOURCE COOPERATIVE SERVICES	264.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	264.00
I-PS-INV472359		AgSOURCE COOPERATIVE SERVICES	330.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y		
		AgSOURCE COOPERATIVE SERVICES		62 53712-00-63210	Outside Services-Testing	330.00
==== VENDOR TOTALS ====			693.00			
01-000177 AMERICAN DOOR CO. OF						
I-120310		AMERICAN DOOR CO. OF	11,420.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		AMERICAN DOOR CO. OF		63 56152-00-83400	Bldg./Grounds Maintenanc	11,420.00
=== VENDOR TOTALS ===			11,420.00			
01-001521 BAY TOWEL, INC						
I-4991043		BAY TOWEL, INC	101.34			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	101.34
I-4991044		BAY TOWEL, INC	69.92			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	69.92
I-4994214		BAY TOWEL, INC	101.34			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	101.34
I-4994215		BAY TOWEL, INC	69.92			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	69.92

PACKET: 12486 Utility

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001521	BAY TOWEL, INC	( ** CONTINUED ** )				
I-4997328		BAY TOWEL, INC	101.34			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	101.34
I-4997329		BAY TOWEL, INC	69.92			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	69.92
I-5000390		BAY TOWEL, INC	101.34			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		62 53716-00-92300	Outside Serv. Employed	101.34
I-5000391		BAY TOWEL, INC	69.92			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		BAY TOWEL, INC		63 56156-00-85200	Outside Service Employed	69.92
		=== VENDOR TOTALS ===	685.04			

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01-000069	BRANDT EXTINGUISHERS RECHARGIN					
I-015242		BRANDT EXTINGUISHERS RECHARGI	45.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y		
		BRANDT EXTINGUISHERS RECHARGIN		62 53713-00-64110	Warehouse Cost of Operat	45.00
		=== VENDOR TOTALS ===	45.00			

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01-000381	CITY OF MERRILL					
I-053126		CITY OF MERRILL	20,000.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		CITY OF MERRILL		63 11-2650	Capital Rep.-incredibleb	20,000.00
		=== VENDOR TOTALS ===	20,000.00			

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01-001556	CORE & MAIN LP					
I-2035348		CORE & MAIN LP	4,420.94			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		CORE & MAIN LP		62 15-5000	Materials/Supplies-Const	4,420.94
		=== VENDOR TOTALS ===	4,420.94			

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=====						
01-001115	E&B SCALE CO					
I-8351		E&B SCALE CO	125.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		E&B SCALE CO		63 56150-00-82710	Laboratory Supplies	125.00
		=== VENDOR TOTALS ===	125.00			
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01-000212	FASTENAL COMPANY					
I-WIWAWU243478		FASTENAL COMPANY	159.85			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		FASTENAL COMPANY		63 56152-00-83310	Secondary Maintenance	159.85
		=== VENDOR TOTALS ===	159.85			
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01-000632	FERGUSON ENTERPRISES #1550					
I-0473413		FERGUSON ENTERPRISES #1550	7,500.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		FERGUSON ENTERPRISES #1550		63 56152-00-83320	Digesters Maintenance	4,050.00
		FERGUSON ENTERPRISES #1550		63 56152-00-83310	Secondary Maintenance	3,450.00
		=== VENDOR TOTALS ===	7,500.00			
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01-002661	FRONTIER					
I-050726		FRONTIER	275.79			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		FRONTIER		62 53713-00-64110	Warehouse Cost of Operat	275.79
		=== VENDOR TOTALS ===	275.79			
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01-005105	GaugeTec LLC					
I-5103		GaugeTec LLC	110.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		GaugeTec LLC		62 53713-00-64500	Cross Connection Inspect	110.00
		=== VENDOR TOTALS ===	110.00			
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01-000221	GRAINGER					
I-9908247704		GRAINGER	82.42			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		GRAINGER		62 53713-00-64100	Supplies & Expenses	82.42
I-9908247712		GRAINGER	38.80			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		GRAINGER		63 56152-00-83310	Secondary Maintenance	38.80

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=====							
01-000221	GRAINGER	( ** CONTINUED ** )					
I-9911556877		GRAINGER	138.94				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		GRAINGER		63 56150-00-82700	Other Operating Sup/Exp		138.94
I-9929932177		GRAINGER	142.92				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		GRAINGER		63 56152-00-83310	Secondary Maintenance		142.92
I-9930312401		GRAINGER	57.10				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		GRAINGER		63 56152-00-83310	Secondary Maintenance		57.10
I-9934722738		GRAINGER	35.97				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		GRAINGER		63 56152-00-83400	Bldg./Grounds Maintenanc		35.97
I-9937749670		GRAINGER	118.60				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		GRAINGER		63 56152-00-83310	Secondary Maintenance		118.60
		==== VENDOR TOTALS ====	614.75				
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01-001755	GREG'S GRUETT'S APPLIANCE LLC						
I-17698		GREG'S GRUETT'S APPLIANCE LL	794.99				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		GREG'S GRUETT'S APPLIANCE LLC		63 56150-00-82700	Other Operating Sup/Exp		794.99
		==== VENDOR TOTALS ====	794.99				
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01-005666	IDEXX DISTRIBUTION, INC						
I-3201290886		IDEXX DISTRIBUTION, INC	376.27				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		IDEXX DISTRIBUTION, INC		62 53712-00-63200	Water Treatment Supplies		376.27
		==== VENDOR TOTALS ====	376.27				
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01-001017	JANSSEN HEATING & COOLING						
I-30332		JANSSEN HEATING & COOLING	500.00				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		JANSSEN HEATING & COOLING		63 56152-00-83400	Bldg./Grounds Maintenanc		500.00
		==== VENDOR TOTALS ====	500.00				

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000313 LINCOLN CO TREASURER'S OFFICE						
I-17075		LINCOLN CO TREASURER'S OFFICE	725.40			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		LINCOLN CO TREASURER'S OFFICE		63 56150-00-82720	Landfill Tipping Fees	725.40
==== VENDOR TOTALS ===			725.40			
01-000351 LOCAL GOVERNMENT INVESTMENT PO						
I-053126		LOCAL GOVERNMENT INVESTMENT P	8,750.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		LOCAL GOVERNMENT INVESTMENT PO		62 11-2735	LGIP 02 WATER	8,750.00
==== VENDOR TOTALS ===			8,750.00			
01-000157 LONDERVILLE STEEL						
I-7076793		LONDERVILLE STEEL	113.80			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		LONDERVILLE STEEL		63 56152-00-83107	Televising of Sewers	113.80
==== VENDOR TOTALS ===			113.80			
01-000317 MARTELLE WATER TREATMENT						
I-31523		MARTELLE WATER TREATMENT	4,144.70			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		MARTELLE WATER TREATMENT		62 53712-00-63100	Chemicals	4,144.70
I-31595		MARTELLE WATER TREATMENT	1,568.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		MARTELLE WATER TREATMENT		63 56152-00-83310	Secondary Maintenance	1,568.00
I-31639		MARTELLE WATER TREATMENT	5,493.80			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		MARTELLE WATER TREATMENT		63 56150-00-82400	Phosphorous Removal Chem	5,493.80
==== VENDOR TOTALS ===			11,206.50			
01-000041 MERRILL ACE HARDWARE						
C-053126		MERRILL ACE HARDWARE	5.12CR			
6/10/2026	4	DUE: 5/31/2026 DISC: 5/31/2026		1099: N		
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses	5.12CR
C-SWG 053126		MERRILL ACE HARDWARE	6.60CR			
6/10/2026	4	DUE: 5/21/2026 DISC: 5/21/2026		1099: N		
		MERRILL ACE HARDWARE		63 56150-00-82700	Other Operating Sup/Exp	6.60CR

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-000041	MERRILL ACE	HARDWARE		( ** CONTINUED ** )			
I-251692		MERRILL ACE HARDWARE	6.59				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		MERRILL ACE HARDWARE		62 53713-00-65200	Maint - Services		6.59
I-251701		MERRILL ACE HARDWARE	41.13				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		MERRILL ACE HARDWARE		63 56152-00-83107	Televising of Sewers		41.13
I-251881		MERRILL ACE HARDWARE	22.99				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses		22.99
I-252000		MERRILL ACE HARDWARE	10.37				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		MERRILL ACE HARDWARE		62 53713-00-64100	Supplies & Expenses		10.37
I-252085		MERRILL ACE HARDWARE	65.98				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		MERRILL ACE HARDWARE		63 56150-00-82700	Other Operating Sup/Exp		65.98
		=== VENDOR TOTALS ===	135.34				
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01-000540	NAPA AUTO	PARTS					
I-188737		NAPA AUTO PARTS	7.24				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		NAPA AUTO PARTS		63 56152-00-83330	Belt Press Maintenance		7.24
I-189322		NAPA AUTO PARTS	9.27				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N			
		NAPA AUTO PARTS		63 56152-00-83300	Primary Maintenance		9.27
		=== VENDOR TOTALS ===	16.51				
=====							
01-000336	NIENOW ELECTRIC, INC						
I-4708		NIENOW ELECTRIC, INC	109.75				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y			
		NIENOW ELECTRIC, INC		63 56150-00-82710	Laboratory Supplies		109.75
I-4709		NIENOW ELECTRIC, INC	630.00				
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y			
		NIENOW ELECTRIC, INC		10 51525-15-32915	Digger's Hotline-Fiber		262.50
		NIENOW ELECTRIC, INC		10 53420-02-23025	Digger's Hotline-St Ligh		367.50
		==== VENDOR TOTALS ===	739.75				

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000337		NORTH CENTRAL LABORATORIES				
I-535743		NORTH CENTRAL LABORATORIES	78.10			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		NORTH CENTRAL LABORATORIES		62 53712-00-63200	Water Treatment Supplies	78.10
I-536056		NORTH CENTRAL LABORATORIES	410.09			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	410.09
I-536418		NORTH CENTRAL LABORATORIES	681.16			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		NORTH CENTRAL LABORATORIES		63 56150-00-82710	Laboratory Supplies	681.16
		=== VENDOR TOTALS ===	1,169.35			
=====						

01-001392 PACE ANALYTICAL SERVICES LLC						
I-2640175920		PACE ANALYTICAL SERVICES LLC	300.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		PACE ANALYTICAL SERVICES LLC		63 56150-00-82705	Industrial Monitoring	300.00
I-2640175921		PACE ANALYTICAL SERVICES LLC	354.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		PACE ANALYTICAL SERVICES LLC		63 56150-00-82705	Industrial Monitoring	354.00
I-2640175924		PACE ANALYTICAL SERVICES LLC	431.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		PACE ANALYTICAL SERVICES LLC		63 56150-00-82705	Industrial Monitoring	431.00
		=== VENDOR TOTALS ===	1,085.00			
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01-004926 QUADIENT FINANCE USA, INC						
I-051226		QUADIENT FINANCE USA, INC	300.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		QUADIENT FINANCE USA, INC		62 53716-00-92100	Supplies & Expenses	150.00
		QUADIENT FINANCE USA, INC		63 56156-00-85100	Office Supplies & Expens	150.00
		=== VENDOR TOTALS ===	300.00			
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01-004947 QUADIENT LEASING USA, INC.						
I-Q2388033		QUADIENT LEASING USA, INC.	235.11			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		QUADIENT LEASING USA, INC.		62 53716-00-92100	Supplies & Expenses	117.56
		QUADIENT LEASING USA, INC.		63 56156-00-85100	Office Supplies & Expens	117.55
		=== VENDOR TOTALS ===	235.11			
=====						

PACKET: 12486 Utility  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000586 QUILL LLC						
I-48876028		QUILL LLC	177.11			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		QUILL LLC		62 53716-00-92100	Supplies & Expenses	88.56
		QUILL LLC		63 56156-00-85100	Office Supplies & Expens	88.55
-----						
I-49105657		QUILL LLC	56.02			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		QUILL LLC		62 53716-00-92100	Supplies & Expenses	28.01
		QUILL LLC		63 56156-00-85100	Office Supplies & Expens	28.01
-----						
I-49113376		QUILL LLC	2.59			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		QUILL LLC		62 53716-00-92100	Supplies & Expenses	2.59
=== VENDOR TOTALS ===			235.72			

01-004523 RHYME BUSINESS PRODUCTS						
I-42133727		RHYME BUSINESS PRODUCTS	118.98			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		RHYME BUSINESS PRODUCTS		62 53716-00-92100	Supplies & Expenses	59.49
		RHYME BUSINESS PRODUCTS		63 56156-00-85100	Office Supplies & Expens	59.49
=== VENDOR TOTALS ===			118.98			

01-004213 TEAM LABORATORY CHEMICAL, LLC						
I-INVO051633		TEAM LABORATORY CHEMICAL, LLC	459.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		TEAM LABORATORY CHEMICAL, LLC		63 56152-00-83200	Lift Station Maintenance	459.00
=== VENDOR TOTALS ===			459.00			

01-000578 USA BLUE BOOK						
I-INVO1041358		USA BLUE BOOK	948.55			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		USA BLUE BOOK		62 53713-00-65201	Maint - Diggers Hotline	948.55
=== VENDOR TOTALS ===			948.55			

PACKET: 12486 Utility

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000650 VICTORY JANITORIAL, INC.						
I-140626		VICTORY JANITORIAL, INC.	233.41			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		VICTORY JANITORIAL, INC.		62 53716-00-92100	Supplies & Expenses	116.71
		VICTORY JANITORIAL, INC.		63 56156-00-85100	Office Supplies & Expens	116.70
=== VENDOR TOTALS ===			233.41			
01-000284 VIP ALL-VALUE						
I-0118260-001		VIP ALL-VALUE	15.99			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		VIP ALL-VALUE		62 53716-00-92100	Supplies & Expenses	15.99
I-0118323-001		VIP ALL-VALUE	43.25			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		VIP ALL-VALUE		63 56152-00-83340	Sludge Disposal	43.25
I-0118339-001		VIP ALL-VALUE	329.99			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		VIP ALL-VALUE		63 56156-00-85100	Office Supplies & Expens	329.99
I-0118345-001		VIP ALL-VALUE	17.71			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		VIP ALL-VALUE		63 56156-00-85220	Outside Lab Services	17.71
===== VENDOR TOTALS =====			406.94			
01-005054 VISU-SEWER, LLC						
I-39970		VISU-SEWER, LLC	68,979.50			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: Y		
		VISU-SEWER, LLC		63 50000-07-55647	Lining - Sewer Mains	68,979.50
=== VENDOR TOTALS ===			68,979.50			
01-000587 WI STATE LAB OF HYGIENE						
I-843782		WI STATE LAB OF HYGIENE	31.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		WI STATE LAB OF HYGIENE		62 53712-00-63210	Outside Services-Testing	31.00
I-844934		WI STATE LAB OF HYGIENE	550.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		WI STATE LAB OF HYGIENE		63 56156-00-85220	Outside Lab Services	550.00
===== VENDOR TOTALS =====			581.00			

PACKET: 12486 Utility

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000656		WISCONSIN PUBLIC SERVICE				
I-5933444963		WISCONSIN PUBLIC SERVICE	28.89			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		WISCONSIN PUBLIC SERVICE		63 56150-00-82210	Gas for Heat & Digesters	28.89
		=== VENDOR TOTALS ===	28.89			
=====						
01-000727		ZIEBELL'S DOOR COMPANY				
I-191973727		ZIEBELL'S DOOR COMPANY	175.00			
6/10/2026	4	DUE: 6/10/2026 DISC: 6/10/2026		1099: N		
		ZIEBELL'S DOOR COMPANY		62 53713-00-65500	Maint - Other Plant	175.00
		=== VENDOR TOTALS ===	175.00			
		=== PACKET TOTALS ===	151,277.20			

PACKET: 12486 Utility

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* T O T A L S \*\*

INVOICE TOTALS 151,288.92  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 11.72CR

BATCH TOTALS 151,277.20

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2026	10	-21-0000	Accounts Payable Control	630.00-*				
	10	-51525-15-32915	Digger's Hotline-Fiber	262.50	2,000	1,212.50	194,533	108,558.47
	10	-53420-02-23025	Digger's Hotline-St Ligh	367.50	1,500	397.50	170,613	111,149.39
	62	-11-2735	LGIP 02 WATER	8,750.00				
	62	-15-5000	Materials/Supplies-Const	4,420.94				
	62	-21-0000	Accounts Payable Control	21,149.87-*				
	62	-53712-00-63100	Chemicals	4,144.70	28,560	12,013.05	71,060	34,971.23
	62	-53712-00-63200	Water Treatment Supplies	454.37	7,000	5,456.23	71,060	38,661.56
	62	-53712-00-63210	Outside Services-Testing	724.00	7,000	4,700.00	71,060	38,391.93
	62	-53713-00-64100	Supplies & Expenses	110.66	5,000	3,634.24	313,000	187,798.72
	62	-53713-00-64110	Warehouse Cost of Operat	320.79	18,500	10,958.68	313,000	187,588.59
	62	-53713-00-64500	Cross Connection Inspect	110.00	15,500	15,149.89	313,000	187,799.38
	62	-53713-00-65200	Maint - Services	6.59	35,000	31,811.28	313,000	187,902.79
	62	-53713-00-65201	Maint - Diggers Hotline	948.55	30,500	24,810.37	313,000	186,960.83
	62	-53713-00-65500	Maint - Other Plant	175.00	12,500	11,386.46	313,000	187,734.38
	62	-53716-00-92100	Supplies & Expenses	578.91	9,250	2,435.84	972,806	790,849.66
	62	-53716-00-92300	Outside Serv. Employed	405.36	23,500	19,813.80	972,806	791,023.21
	63	-11-2650	Capital Rep.-incredibleb	20,000.00				
	63	-21-0000	Accounts Payable Control	129,497.33-*				
	63	-50000-07-55647	Lining - Sewer Mains	68,979.50	50,000	18,979.50- Y	475,000	367,286.60
	63	-56150-00-82210	Gas for Heat & Digesters	28.89	25,000	14,213.43	339,500	143,023.73
	63	-56150-00-82400	Phosphorous Removal Chem	5,493.80	41,500	14,007.60	339,500	137,558.82
	63	-56150-00-82700	Other Operating Sup/Exp	993.31	7,500	1,256.98	339,500	142,059.31
	63	-56150-00-82705	Industrial Monitoring	1,085.00	15,000	7,787.01	339,500	141,967.62
	63	-56150-00-82710	Laboratory Supplies	1,326.00	15,000	9,637.75	339,500	141,726.62
	63	-56150-00-82720	Landfill Tipping Fees	725.40	5,500	2,165.22	339,500	142,327.22
	63	-56152-00-83107	Televising of Sewers	154.93	15,000	1,751.65- Y	329,500	228,134.26
	63	-56152-00-83200	Lift Station Maintenance	459.00	32,500	18,876.34	329,500	227,830.19
	63	-56152-00-83300	Primary Maintenance	9.27	30,000	21,901.22	329,500	228,279.92
	63	-56152-00-83310	Secondary Maintenance	12,448.09	40,000	17,876.74	329,500	215,841.10
	63	-56152-00-83320	Digesters Maintenance	4,050.00	25,000	13,860.28	329,500	224,239.19

PACKET: 12486 Utility  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
		63 -56152-00-83330	Belt Press Maintenance	7.24	22,000	9,895.23	329,500	228,281.95
		63 -56152-00-83340	Sludge Disposal	43.25	15,000	9,999.10	329,500	228,245.94
		63 -56152-00-83400	Bldg./Grounds Maintenanc	11,955.97	50,000	18,785.60	329,500	216,333.22
		63 -56156-00-85100	Office Supplies & Expens	890.29	5,000	902.28	589,139	415,098.00
		63 -56156-00-85200	Outside Service Employed	279.68	20,000	16,457.71	589,139	415,708.61
		63 -56156-00-85220	Outside Lab Services	567.71	7,500	3,706.63	589,139	415,420.58
		99 -14-0010	Due from General Fund	630.00 *				
		99 -14-0062	Due From Water Fund	21,149.87 *				
		99 -14-0063	Due From Sewer Fund	129,497.33 *				
			** 2026 YEAR TOTALS	151,277.20				

6/09/2026 6:47 AM

A/P Regular Open Item Register

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PACKET: 12486 Utility

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
10	6/2026	630.00
62	6/2026	21,149.87
63	6/2026	129,497.33

NO ERRORS

NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

June 24th, 2026

TO: Water & Sewage Committee  
FROM: Gabe Steinagel, Utility Manager  
RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- Sewer cleaning and televising continues
- There is a big increase in diggers hotline locates with the start of construction season.
- Continuing with meter changes and lateral inspections.
- Collecting the Lead and Copper samples along with our annual water samples from the wells.

Respectfully submitted,



Gabe Steinagel  
Utility Manager

# CAPITAL REQUEST 2026-2030

Department Wastewater Treatment Plant  
Responsible Person Gabe Steinagel

**PROJECT #** \_\_\_\_\_  
**PROJECT NAME** Clarifier Thickener Rebuild

CATEGORY \_\_\_\_\_ Improvement X Equipment \_\_\_\_\_  
PRIORITY 1 (1 High...5 Low) Useful Life 20 years

**DESCRIPTION** The clarifier thickener separates the liquid from the solids before the solids are pumped into the digester.  
  
There are parts on the drive unit that were past repair and needed to be replaced. There was an increase in materials for the dome replacement. I'm waiting for two more quotes to come in for the dome replacement.

**JUSTIFICATION** The clarifier thickener was last rebuilt in 2002. The tolerance on the bearings are past its useful life. The drive train and gears are showing excessive wear and the tank will need to be drained and inspected. The dome covering the thickener is in poor condition and rusting away. The fasteners and supports are falling into the tank and end up plugging the pumps and causing maintenance issues.

### Expenditure Schedule

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
						\$265,000	

### Funding Sources

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
ent Replacement Account							
						\$265,000	

**OPERATIONAL IMPACT/OTHER**  
\_\_\_\_\_

### Operating Budget Impact

PRIOR TOTAL	2026	2027	2028	2029	2030	TOTAL	FUTURE TOTAL
						\$265,000	



PACKET: 12475 BFW 6.3.2026

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001243		ARING EQUIPMENT COMPANY, INC.				
I-E31718		ARING EQUIPMENT COMPANY, INC.	2,132.40			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		2-12 ENDLOADER		10 53240-03-40000	Operating Supplies	2,132.40
		=== VENDOR TOTALS ===	2,132.40			
=====						
01-001521		BAY TOWEL, INC				
I-4991037		BAY TOWEL, INC	167.18			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		ME		10 53240-03-46000	Uniform Services	19.68
		GARBAGE		10 53620-03-46000	Uniform Services	5.74
		RECYCLING		10 53635-03-46000	Uniform Services	10.26
		ROADS		10 53300-03-46000	Uniform Services	94.79
		TOWELS		10 53230-03-40000	Operating Supplies	36.71
I-4994208		BAY TOWEL, INC	167.18			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		MECHANICS		10 53240-03-46000	Uniform Services	19.68
		GARBAGE		10 53620-03-46000	Uniform Services	5.74
		RECYCLING		10 53635-03-46000	Uniform Services	10.26
		ROADS		10 53300-03-46000	Uniform Services	94.79
		TOWELS		10 53230-03-40000	Operating Supplies	36.71
I-4997322		BAY TOWEL, INC	168.38			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		ME		10 53240-03-46000	Uniform Services	19.68
		GARBAGE		10 53620-03-46000	Uniform Services	5.74
		RECYCLING		10 53635-03-46000	Uniform Services	10.26
		ROADS		10 53300-03-46000	Uniform Services	95.99
		TOWELS		10 53230-03-40000	Operating Supplies	36.71
I-5000384		BAY TOWEL, INC	167.18			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		ME		10 53240-03-46000	Uniform Services	19.68
		GARBAGE		10 53620-03-46000	Uniform Services	5.74
		RECYCLING		10 53635-03-46000	Uniform Services	10.26
		ROADS		10 53300-03-46000	Uniform Services	94.79
		TOWELS		10 53230-03-40000	Operating Supplies	36.71
		=== VENDOR TOTALS ===	669.92			

PACKET: 12475 BFW 6.3.2026

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-005267 M&M SERVICE, INC							
I-333207		M&M SERVICE, INC		265.98			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		HOIST FIX			10 53230-03-40000	Operating Supplies	265.98
		=== VENDOR TOTALS ===		265.98			
=====							
01-000078 MAC QUEEN EQUIPMENT							
I-P42365		MAC QUEEN EQUIPMENT		1,809.06			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		SWEEPER 2-9			10 53240-03-40000	Operating Supplies	1,809.06
I-P42508		MAC QUEEN EQUIPMENT		108.83			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		SWEEPER PARTS			10 53240-03-40000	Operating Supplies	108.83
		=== VENDOR TOTALS ===		1,917.89			
=====							
01-004582 MLD AUTO REPAIR, LLC							
I-360506002		MLD AUTO REPAIR, LLC		598.28			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: Y		
		MLD AUTO REPAIR, LLC			10 53240-03-40000	Operating Supplies	598.28
		=== VENDOR TOTALS ===		598.28			
=====							
01-000540 NAPA AUTO PARTS							
I-190202		NAPA AUTO PARTS		17.17			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		NAPA AUTO PARTS			10 53240-03-40000	Operating Supplies	17.17
I-191374		NAPA AUTO PARTS		3.19			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		NAPA AUTO PARTS			10 53240-03-40000	Operating Supplies	3.19
I-191445		NAPA AUTO PARTS		416.67			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		PAINT TRUCK 1-17			10 53315-03-54000	Street Painting Supplies	416.67
I-191446		NAPA AUTO PARTS		26.46			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		NAPA AUTO PARTS			10 53240-03-40000	Operating Supplies	26.46
I-191700		NAPA AUTO PARTS		72.13			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026			1099: N		
		NAPA AUTO PARTS			10 53240-03-40000	Operating Supplies	72.13

PACKET: 12475 BPW 6.3.2026  
VENDOR SET: 01 City of Merrill  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----  
POST DATE BANK CODE -----DESCRIPTION----- GROSS P.O. #  
DISCOUNT G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION  
=====

01-000540 NAPA AUTO PARTS ( \*\* CONTINUED \*\* )

I-191908 NAPA AUTO PARTS 39.40  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
NAPA AUTO PARTS 10 53240-03-40000 Operating Supplies 39.40

I-192604 NAPA AUTO PARTS 22.40  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
NAPA AUTO PARTS 10 53240-03-40000 Operating Supplies 22.40

I-192690 NAPA AUTO PARTS 212.69  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
NAPA AUTO PARTS 10 53240-03-40000 Operating Supplies 212.69

=== VENDOR TOTALS === 810.11

01-000531 RENT-A-FLASH OF WI

I-99941 RENT-A-FLASH OF WI 520.00  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
SIGNS 10 52110-03-57000 Traffic Signs 520.00

=== VENDOR TOTALS === 520.00

01-000546 SCHAEFFER MFG CO

I-MN16526-INV1 SCHAEFFER MFG CO 4,689.10  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
OIL FOR SHOP LIFT 10 53240-03-40000 Operating Supplies 4,689.10

=== VENDOR TOTALS === 4,689.10

01-001352 SOUTHSIDE TIRE CO., INC.

I-10235156 SOUTHSIDE TIRE CO., INC. 8,992.56  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
TIRES FOR LADDER TRUCK 10 53240-03-40000 Operating Supplies 8,992.56

=== VENDOR TOTALS === 8,992.56

01-003715 TRUCK COUNTRY OF WISC

I-X205396078:01 TRUCK COUNTRY OF WISC 191.40  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
1-23 & 10-24 DUMP TRUCKS 10 53240-03-40000 Operating Supplies 191.40

I-X205397084:01 TRUCK COUNTRY OF WISC 66.98  
6/03/2026 1 DUE: 6/03/2026 DISC: 6/03/2026 1099: N  
1-23 DUMP TRUCK 10 53240-03-40000 Operating Supplies 66.98

=== VENDOR TOTALS === 258.38

PACKET: 12475 BPW 6.3.2026  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-001481		WAUSAU HYDRAULICS & MACHINE IN				
I-100586		WAUSAU HYDRAULICS & MACHINE I	475.95			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		SKIDSTEER 2-6 ROCK HOUND		10 53240-03-40000	Operating Supplies	475.95
		=== VENDOR TOTALS ===	475.95			
=====						
01-004983		WHITE CAP, L.P.				
C-10023684011		WHITE CAP, L.P.	909.65CR			
6/03/2026	1	DUE: 5/14/2026 DISC: 5/14/2026		1099: N		
		COSMO WALL RETURN		46 57100-08-24250	COSMO RETAINING WALL	909.65CR
I-50036741210		WHITE CAP, L.P.	116.38			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		WHITE CAP, L.P.		10 53240-03-40000	Operating Supplies	116.38
I-50036765757		WHITE CAP, L.P.	5,406.96			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		STORMWATER SUPPLIES		10 53314-03-40000	Operating Supplies	5,406.96
I-50036958878		WHITE CAP, L.P.	514.67			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		WHITE CAP, L.P.		10 53300-03-40000	Operating Supplies	514.67
I-50036959854		WHITE CAP, L.P.	611.10			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		STORMWATER		10 53314-03-40000	Operating Supplies	611.10
I-50036992895		WHITE CAP, L.P.	140.00			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		WHITE CAP, L.P.		10 53300-03-40000	Operating Supplies	140.00
I-50037076084		WHITE CAP, L.P.	622.64			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		ROADS		10 53300-03-40000	Operating Supplies	622.64
I-50037181578		WHITE CAP, L.P.	257.88			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		ROADS		10 53300-03-40000	Operating Supplies	257.88
I-50037207151		WHITE CAP, L.P.	87.00			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		SAFETY EQUIPMENT		10 53300-03-32000	Safety Educ/Materials	87.00
		=== VENDOR TOTALS ===	6,846.98			

PACKET: 12475 BPW 6.3.2026  
 VENDOR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000854		ZARNOTH BRUSH WORKS, INC				
I-0205680-IN		ZARNOTH BRUSH WORKS, INC	2,058.00			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		SWEeper		10 53310-03-40000	Operating Supplies	2,058.00
		=== VENDOR TOTALS ===	2,058.00			
=====						
01-000855		ZIENTARA FLEET EQUIPMENT INC.				
I-01232083P		ZIENTARA FLEET EQUIPMENT INC.	426.04			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		BRAKE DRUMS		10 53240-03-40000	Operating Supplies	426.04
I-01232393P		ZIENTARA FLEET EQUIPMENT INC.	27.28			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		AIR FILTER		10 53240-03-40000	Operating Supplies	27.28
I-01232804P		ZIENTARA FLEET EQUIPMENT INC.	664.12			
6/03/2026	1	DUE: 6/03/2026 DISC: 6/03/2026		1099: N		
		ZIENTARA FLEET EQUIPMENT INC.		10 53240-03-40000	Operating Supplies	664.12
		=== VENDOR TOTALS ===	1,117.44			
		=== PACKET TOTALS ===	31,352.99			

PACKET: 12475 BPW 6.3.2026

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* T O T A L S \*\*

INVOICE TOTALS 32,262.64  
 DEBIT MEMO TOTALS 0.00  
 CREDIT MEMO TOTALS 909.65CR

BATCH TOTALS 31,352.99

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2026	10	-21-0000	Accounts Payable Control	32,262.64-*				
	10	-52110-03-57000	Traffic Signs	520.00	10,000	3,080.22	16,087	7,663.52
	10	-53230-03-40000	Operating Supplies	412.82	16,500	4,501.75- Y	54,573	14,580.40
	10	-53240-03-40000	Operating Supplies	20,691.82	200,000	16,621.61- Y	642,401	285,555.61
	10	-53240-03-46000	Uniform Services	78.72	850	430.18	642,401	306,168.71
	10	-53300-03-32000	Safety Educ/Materials	87.00	6,500	4,362.05	114,140	20,130.38
	10	-53300-03-40000	Operating Supplies	1,535.19	15,000	3,208.99	114,140	18,682.19
	10	-53300-03-46000	Uniform Services	380.36	0	760.72- Y	114,140	19,837.02
	10	-53310-03-40000	Operating Supplies	2,058.00	3,500	867.41	83,418	52,803.46
	10	-53314-03-40000	Operating Supplies	6,018.06	35,000	5,167.99	45,377	9,692.46
	10	-53315-03-54000	Street Painting Supplies	416.67	20,000	13,951.39	20,000	9,214.14
	10	-53620-03-46000	Uniform Services	22.96	425	302.50	258,226	154,773.63
	10	-53635-03-46000	Uniform Services	41.04	425	204.12	232,139	147,473.71
	46	-21-0000	Accounts Payable Control	909.65 *				
	46	-57100-08-24250	COSMO RETAINING WALL	909.65-	0	31,281.85- Y	130,209	89,894.57
	99	-14-0010	Due from General Fund	32,262.64 *				
	99	-14-0046	Due From TID #6 Fund	909.65-*				
			** 2026 YEAR TOTALS	31,352.99				

PACKET: 12475 BPW 6.3.2026  
VENDOR SET: 01 City of Merrill  
SEQUENCE : ALPHABETIC  
DUE TO/FROM ACCOUNTS SUPPRESSED

\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
10	6/2026	32,262.64
46	6/2026	909.65-

NO ERRORS                      NO WARNINGS

\*\* END OF REPORT \*\*

TOTAL ERRORS: 0    TOTAL WARNINGS: 0



**STATE/MUNICIPAL  
FINANCIAL  
AGREEMENT**

Date: February 27, 2026  
I.D.: 9305-00-01/21/71  
Road Name: STH 107  
Title: C Merrill, Grand Avenue  
Limits: STH 64 to Taylor Street  
County: Lincoln  
Roadway Length: 0.74 Miles

The signatory **city of Merrill**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility - Describe and give reason for request:** The existing roadway is an urban template which consists of asphalt pavement, curb and gutter, median, grass and concrete terrace, sidewalk, storm sewer, and street lighting. The existing pavement shows signs of distress in the form of longitudinal and transverse cracking. The existing crosswalk curb ramps may not meet current Americans with Disabilities Act (ADA) Standards.

**Proposed Improvement - Nature of work:** The proposed improvement is a resurfacing. Work will consist of removing a portion of the pavement and replacing with a new asphaltic surface to extend the service life of the roadway. The project will include spot curb and gutter replacement, spot storm sewer adjustments and/or replacements, and will upgrade curb ramps to meet ADA requirements.

**Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:** No costs are currently included to cover items in paragraph 3, but they can be added during the design phase of the project.

**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
9305-00-01 Preliminary Engineering:	\$ 400,000	\$ 300,000	75%	\$ 100,000	25%
9305-00-21 Real Estate Acquisition:	\$ 400,000	\$ 400,000	100%	\$ -	0%
9305-00-71 <sup>1</sup> Construction: Roadway (cat 0010)	\$ 3,745,000	\$ 3,745,000	100%	\$ -	0%
Subtotal:	\$ 3,745,000	\$ 3,745,000		\$ -	
Non-Participating	\$ -	\$ -	0%	\$ -	100%
<b>Total Cost Distribution</b>	<b>\$ 4,545,000</b>	<b>\$ 4,445,000</b>		<b>\$ 100,000</b>	

<sup>1</sup>Estimates include construction engineering  
See # 8 of terms and Conditions

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 2 – 6); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the <b>city of Merrill</b> (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the <b>State</b> (please sign in blue ink)	
Name <b>Shannon P Riley</b>	Title <b>WisDOT North Central Region Planning Chief</b>
Signature	Date

**TERMS AND CONDITIONS:**

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:

- (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.
  - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
  - (f) Parking lane costs.
  - (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
  - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
  - (i) Conditioning, if required, and maintenance of detour routes.
  - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.

5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The work will be administered by the State and may include items not eligible for federal/state participation.
7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
8. Basis for local participation:
  - a) **Preliminary Engineering – 9305-00-01:** In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 75% and the Municipality is responsible for 25% of all design engineering costs necessary for the state construction project on a connecting highway.
  - b) **Real Estate Acquisition – 9305-00-21:** In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for all costs associated with the acquisition of necessary real estate. However, it shall be the responsibility of the Municipality to provide all of the real estate work and payments necessary to acquire the rights, interests, and/or releases for this project.

When State or Federal dollars are to be used to reimburse the Municipality for any real estate acquisition related costs, all real estate activities are subject to reviews and approvals by the State. Required State reviews and approvals are identified in the Local Public Agency manual. Examples of some review and approval items are listed in the following table.

Contract services & fee for consultant services	Nominal Value approvals
Capability statement for consultant services	Administrative revisions
Appraisal reviews	Revised offers
Offering price approvals	Acquisition Stage Relocation Plan
Relocation computations	Revised relocation computations
Relocation claims	Sales Studies

The Municipality will be given a direct cash reimbursement for the approved real estate costs of this project.

Reimbursement will be limited to one payment request for the total real estate expenditures when all real estate activities have been completed.

In order for the Municipality to receive reimbursement for acquiring the real estate, the State must be given copies of all the related documents for review and approval. The reimbursement will be based on detailed invoices and supporting documents provided by the Municipality to the State, which show actual expenditures.

Approved real estate costs are those actual costs appropriately documented by the Municipality, and further approved by the State for reimbursement.

**Real Estate Remnant Parcels:** Any remnant properties created by partial acquisitions and acquired as part of this public improvement project, or any additional lands deemed unnecessary for the project, will be acquired by the Municipality. Such remnants or additional lands will not be considered for reimbursement of their acquisition costs and must be purchased with Municipal funds. Post project disposal and/or use of these remnants and additional lands will be at the sole discretion of the Municipality.

All municipal lands, owned by the Municipality being party to this agreement, required for this improvement project shall be dedicated/donated as right of way by specific resolution of the municipal governing body at no cost to the State. Exceptions to this dedication are those lands held by the Municipality under 4F and 6F Park lands.

c) **Participating Construction – 9305-00-71:**

1. **Roadway Items (Cat 0010):** In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of the costs necessitated by the roadway project (grading, paving, etc.) unless otherwise noted in the sections below.

Driveways: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of replacement driveways necessitated by roadway construction as follows: where there is no sidewalk, replacement in kind beyond the curb; where there is a sidewalk, concrete from curb to sidewalk and replacement in kind beyond the sidewalk. New driveways are not eligible for Federal/State funding.

Replacement Sidewalks: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of replacement sidewalks costs, in kind, necessitated by roadway construction if the Municipality agrees to accept responsibility for sidewalk maintenance and repair per the SMMA, if applicable. The Municipality is responsible for 100% of any alternate design, over and above State standards and acceptable to the State.

New Sidewalks: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of continuous new sidewalk costs only if they are installed to WisDOT standards at the time of project construction, required through WisDOT design process and if the Municipality agrees to accept responsibility for sidewalk maintenance and repair per the SMMA, if applicable.

If the new sidewalk is NOT required through WisDOT design process; the Municipality is responsible for 100% of continuous new sidewalk costs only if they are installed to WisDOT standards at the time of project construction and if the Municipality agrees to accept responsibility for sidewalk maintenance and repair per the SMMA, if applicable. The Municipality is responsible for 100% of any alternate design, over and above State standards and acceptable to the State.

Bicycle Accommodations: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of the costs for bicycle accommodations, where recommended by the State's Facility's Development Manual.

Replacement Street Lighting: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of replacement lighting costs, in kind, necessitated by roadway construction if the Municipality agrees to accept responsibility for the energy, operation, maintenance and replacement of the lighting system per the SMMA, if applicable. The Municipality is responsible for 100% of any alternate design, over and above State standards and acceptable to the State.

New Street Lighting: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 50% and the Municipality agrees to pay 50% of continuous new street lighting costs if necessitated by the project and only if they are installed to WisDOT standards at the time of project construction and if the Municipality agrees to accept responsibility for the energy, operation, maintenance and replacement of the lighting system per the SMMA, if applicable. The Municipality is responsible for 100% of any alternate design, over and above state standards and acceptable to the State.

Storm Sewers: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the State is responsible for 100% of costs necessary to construct a storm sewer system that accommodates roadway drainage, and surface water naturally flowing to the state trunk highway. The Municipality is responsible for 100% of the cost to over-size the storm sewer system to accommodate all additional local storm water caused by existing or future developments, and the Municipality agrees to pay these costs.

Parking Policy: In accordance with State statute 86.32(4), the Municipality is required to pay the actual construction costs and any associated costs (if applicable) of that part of the state trunk highway on which parking is permitted. The local cost share is the amount of the total project cost that represents the construction cost of the parking lane(s).

Detour: In accordance with State statute 84.20 and 84.02(10) Wis. Stats., the State is responsible for 100% repair of any damage to any local road caused by its use as a detour designated by the department as the official detour route. Such highway or street shall also be maintained by the department during such use.

- d) Non-Participating Construction Local Utilities: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the Municipality is responsible for 100% of all costs associated with Municipal owned utilities or appurtenances, including but not limited to, new installation or alteration of sanitary sewer and water, including service connections. The Municipality is also responsible for 100% of all costs caused by changes to Municipal owned utilities related to other utilities (gas, electric, telephone, fire, or police alarm facilities, parking meters, irrigation systems and similar utilities).

Hazmat: In accordance with the State's Local Cost Sharing Policy of the Program Management Manual, the Municipality agrees to pay 100% of the costs associated with excavating and transporting hazardous material for which the Municipality has been identified as the responsibly party. The Municipality is responsible for securing a suitable site to store the material.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right of way, or participate in construction of a project that merits local involvement.

Design ID:	9305-00-01
Construction ID:	9305-01-71
Title:	C Merrill, Grand Avenue
Limits:	STH 64 to Taylor Street
Route:	STH 107
County:	Lincoln

**Summary:**

WisDOT is proposing a resurfacing project on STH 107 from STH 64 to Taylor Street.

**Proposed Project Work :**

- Mill and overlay of the pavement
- Replacing all the curb ramps to make them ADA compliant
- Replacing the deteriorated curb and gutter as necessary for drainage and/or paving
- Addressing any failing storm sewer
- Addressing any safety issues determined during our safety analysis of the segment

**Project Schedule:**

- Design Begins: March 2026
- Real Estate Acquisition<sup>1</sup>: April 2028 – April 2030
- LET: August 2030
- Construction: Summer 2031

<sup>1</sup>Real estate acquisition will be completed by the Municipality in accordance with Connecting Highway policy, but is reimbursable as part of the project.

**Municipality Funded Items if desired:**

- Parking Lane Resurfacing
- Utility Replacements
- Utility Adjustments
- Lighting Upgrades or Replacements
- Sidewalk Replacements that are not impacted as part of the project.

## VACATION RECOMMENDATION

(See list below)

TO: Board of Public Works  
City of Merrill, Wisconsin

1. The City of Merrill Engineering Department hereby recommends to the Board of Public Works of the City of Merrill, Wisconsin, to vacate and discontinue the following described street and alleys in said City, in accordance with Section 66.296, Wisconsin Statutes, to-wit:

Jessie Court ROW South of Delmore Drive

Alley South of E 9<sup>th</sup> Street & West of N Kyes Street

Alley South of River Street & West of S Nast Street

Alley East of S Kyes Street & South of Logan Avenue

2. Reasons for recommending vacation are as follows:

The street and alleys listed above have never been improved to gravel or asphaltic pavement. Given the current use of said street and alleys, the City of Merrill Engineering Department recommends the described vacations are in the best interest of the City of Merrill and its residents.

3. Approval of the proposed vacations has been received from all owners of land abutting the street or alley to be vacated. Draft resolutions and aerial images of the street and alleys to be vacated are attached below. Vacations approved at the Board of Public Works will be referred to the City Plan Commission for consideration and recommendation to the Common Council in accordance with *Merrill, Wis., Code of Ordinances Ch. 32, § 99 (2025)*.

### Legal Description

The parcel of land described as Pleasant Acres City Street – Jessie Court, being part of the Northeast Quarter of the Northeast Quarter (NE ¼ NE ¼) and the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼), Section Twenty-three (23), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.



### Legal Description

The first alley South of E 9th Street, West of N Kyes Street, East of Chestnut Street, in the City of Merrill, Wisconsin, more particularly described as follows, to-wit: That certain east-west alley south of Lots Five (5), Six (6), Seven (7), and Eight (8), of Block Six (6) of the McCord and Kollock's Addition, being part of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼), Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.



### Legal Description

The first alley South of River Street, West of South Nast Street, East of South Van Rensselaer Street, in the City of Merrill, Wisconsin, more particularly described as follows, to-wit: That certain north-south alley west of Lots One (1), and Four (4), of Block One (1) of the Mary Poor's Addition, of Government Lot Five (5), Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.



## Legal Description

A part of Block Three (3) of Mrs. Stewart's Addition to Jenny (now Merrill) located in Government Lot Five (5) of Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin; more particularly described as follows:

The East-West 20 foot wide alley lying adjacent to and South of Lots One (1), Two (2), Three (3), Four (4), and Five (5) of said Block Three (3), all in said Mrs. Stewart's Addition to Jenny (now Merrill).



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE VACATION OF A STREET LOCATED AT PLEASANT ACRES CITY STREET – JESSIE COURT**

WHEREAS, The City of Merrill Engineering Department has requested the vacation of a portion of a street; and,

WHEREAS, the street to be vacated is described as: In the City of Merrill, Lincoln County, Wisconsin:

The parcel of land described as Pleasant Acres City Street – Jessie Court, being part of the Northeast Quarter of the Northeast Quarter (NE ¼ NE ¼) and the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼), Section Twenty-three (23), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

WHEREAS, the Board of Public Works on June 24, 2026 and the City Plan Commission on July 7, 2026 have recommended such vacation;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of July, 2026, that the following described street be vacated:

The parcel of land described as Pleasant Acres City Street – Jessie Court, being part of the Northeast Quarter of the Northeast Quarter (NE ¼ NE ¼) and the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼), Section Twenty-three (23), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

RESERVING an easement for construction and maintenance purposes related to utilities located in, on, or around the vacated area.

BE IT FURTHER RESOLVED, that the City hereby declares that the street being vacated is not needed for public purposes and hereby declares that the portion vacated shall revert, to the extent permitted by law, to the adjoining property owners.

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
Steve J. Hass  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
Lori Anderson-Malm  
City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE VACATION OF AN ALLEY LOCATED SOUTH OF E 9<sup>TH</sup> STREET & WEST OF N KYES STREET**

WHEREAS, The City of Merrill Engineering Department has requested the vacation of a portion of an alley; and,

WHEREAS, the alley to be vacated is described as: In the City of Merrill, Lincoln County, Wisconsin:

The first alley South of E 9th Street, West of N Kyes Street, East of Chestnut Street, in the City of Merrill, Wisconsin, more particularly described as follows, to-wit: That certain east-west alley south of Lots Five (5), Six (6), Seven (7), and Eight (8), of Block Six (6) of the McCord and Kollock's Addition, being part of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼), Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

WHEREAS, the Board of Public Works on June 24, 2026 and the City Plan Commission on July 7, 2026 have recommended such vacation;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of July, 2026, that the following described alley be vacated:

The first alley South of E 9th Street, West of N Kyes Street, East of Chestnut Street, in the City of Merrill, Wisconsin, more particularly described as follows, to-wit: That certain east-west alley south of Lots Five (5), Six (6), Seven (7), and Eight (8), of Block Six (6) of the McCord and Kollock's Addition, being part of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼), Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

RESERVING an easement for construction and maintenance purposes related to utilities located in, on, or around the vacated area.

BE IT FURTHER RESOLVED, that the City hereby declares that the alley being vacated is not needed for public purposes and hereby declares that the portion vacated shall revert, to the extent permitted by law, to the adjoining property owners.

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
Steve J. Hass  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
Lori Anderson-Malm  
City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE VACATION OF AN ALLEY LOCATED SOUTH OF RIVER STREET & WEST OF S NAST STREET**

WHEREAS, The City of Merrill Engineering Department has requested the vacation of a portion of an alley; and,

WHEREAS, the alley to be vacated is described as: In the City of Merrill, Lincoln County, Wisconsin:

The first alley South of River Street, West of South Nast Street, East of South Van Rensselaer Street, in the City of Merrill, Wisconsin, more particularly described as follows, to-wit: That certain north-south alley west of Lots One (1), and Four (4), of Block One (1) of the Mary Poor's Addition, of Government Lot Five (5), Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

WHEREAS, the Board of Public Works on June 24, 2026 and the City Plan Commission on July 7, 2026 have recommended such vacation;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of July, 2026, that the following described alley be vacated:

The first alley South of River Street, West of South Nast Street, East of South Van Rensselaer Street, in the City of Merrill, Wisconsin, more particularly described as follows, to-wit: That certain north-south alley west of Lots One (1), and Four (4), of Block One (1) of the Mary Poor's Addition, of Government Lot Five (5), Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

RESERVING an easement for construction and maintenance purposes related to utilities located in, on, or around the vacated area.

BE IT FURTHER RESOLVED, that the City hereby declares that the alley being vacated is not needed for public purposes and hereby declares that the portion vacated shall revert, to the extent permitted by law, to the adjoining property owners.

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
Steve J. Hass  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
Lori Anderson-Malm  
City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE VACATION OF AN ALLEY LOCATED EAST OF S KYES STREET & SOUTH OF LOGAN AVENUE**

WHEREAS, The City of Merrill Engineering Department has requested the vacation of a portion of an alley; and,

WHEREAS, the alley to be vacated is described as: In the City of Merrill, Lincoln County, Wisconsin:

A part of Block Three (3) of Mrs. Stewart's Addition to Jenny (now Merrill) located in Government Lot Five (5) of Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin; more particularly described as follows:

The East-West 20 foot wide alley lying adjacent to and South of Lots One (1), Two (2), Three (3), Four (4), and Five (5) of said Block Three (3), all in said Mrs. Stewart's Addition to Jenny (now Merrill).

WHEREAS, the Board of Public Works on June 24, 2026 and the City Plan Commission on July 7, 2026 have recommended such vacation;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of July, 2026, that the following described alley be vacated:

A part of Block Three (3) of Mrs. Stewart's Addition to Jenny (now Merrill) located in Government Lot Five (5) of Section Twelve (12), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin; more particularly described as follows:

The East-West 20 foot wide alley lying adjacent to and South of Lots One (1), Two (2), Three (3), Four (4), and Five (5) of said Block Three (3), all in said Mrs. Stewart's Addition to Jenny (now Merrill).

RESERVING an easement for construction and maintenance purposes related to utilities located in, on, or around the vacated area.

BE IT FURTHER RESOLVED, that the City hereby declares that the alley being vacated is not needed for public purposes and hereby declares that the portion vacated shall revert, to the extent permitted by law, to the adjoining property owners.

Moved: \_\_\_\_\_

Passed: \_\_\_\_\_

CITY OF MERRILL, WISCONSIN

\_\_\_\_\_  
Steve J. Hass, Mayor

\_\_\_\_\_  
Lori Anderson-Malm, City Clerk



**City of Merrill**

**Inspection Department**

Darin Pagel, Building/Zoning Administrator

1004 E 1<sup>st</sup> Street | Merrill, WI | 54452

Phone: (715) 536-4880 | Fax: (715) 539-2668

Darin.Pagel@ci.merrill.wi.us

TO: Board of Public Works

FROM: Darin Pagel, Building Inspector

Dear Board Members,

Since the last meeting, I have been dealing with typical issues around the City. The following are some highlights.

Daily building and zoning questions, issuance of permits, and inspections.

Nuisance Complaint investigations and follow-ups.

Exterior maintenance and garbage files.

Garbage follow-ups.

New Home Permits and Inspections.

Exterior Maintenance follow-ups.

Starting to do garbage clean-up inspections.

I have included permit, outstanding orders list.

I plan to be at the meeting for any questions.

Property Owner	Street#	Street Name	Insp Date	Description of Violations	Comp Date
Randall Kurzewski	301 1/2	Center N.	04-28-26	no water-complaint-unfit for human habitation-vacate by 5-4-26, unoccupied	
DJ Management	402	Himes	06-24-25	5-Day Garbage - Complaint	
TNT Evergreen	701	6th E.	11-18-25	Painting-Complaint from neighbor	06-15-26
Sandra Samuelson	1908	Water	03-07-25	Paint House and Garage-working with CDBG	07-10-26
Treasure Chest Storage		Jackson	10-09-23	Parking lot paving, permit expires 8-22-25	08-22-26
Equity Trust Co.	200	3rd E.	09-13-23	Paint all non-maint. Areas on house/garage (including, soffit, fascia and doors)	Attorney
Equity Trust Co.	200	3rd E.	02-16-26	leaking pipe and ceiling repair	Attorney
Dan Hagen	214	Park S.	11-15-22	Complaint: Tarp on garage roof	Attorney
Ashley Connor	305	Logan	05-14-25	Painting-Complaint- called 10-28-25 said they have started painting	Attorney
Andre Galella	609	Blaine	12-08-25	5-Day garbage clean-up (Entire yard/porch areas!)	Attorney

2026 BUILDING/ZONING PERMITS

PERMIT TYPE	FEES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	GRAND TOTAL
New Residence	\$685.00			6	1									
Mobile Homes	\$75.00													
Re. Remodel<500	\$375.00													
Re. Remodel>500	\$475.00	3				2								
Re. Remodel Small	\$65.00													
Mechanical	\$65.00	8	2	9	10	10								
Garages	\$175.00		1		1	1								
Storage Bldg. w/o Elec	\$125.00			1	3	4								
Wrecking	\$125.00													
Decks/Porches	\$175.00				1	1								
Signs	\$70.00	1	1		2									
Fence	\$65.00				1	7								
Commercial New/Add.	\$200.00		1											
Comm. No S.F. Rem.I	\$200.00													
Moving	\$100.00													
Swimming pools	\$75.00													
Tel. Comm	\$50.00													
Chicken Coop	\$25.00					1								
<b>Number of Permits:</b>		12	5	16	18	26								
<b>Total Permit Amount</b>		\$ 2,015.00	\$ 815.00	\$ 6,545.00	\$ 2,315.00	\$ 2,840.00								\$ -



**CITY OF MERRILL**

**PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**REPORT TO THE BOARD OF PUBLIC WORKS**

**June 24<sup>th</sup>, 2026**

**Engineering**

- Project documentation for 2026 projects
- Working with Assistant City Engineer to prepare projects for construction
- Working on Alley and Right of Way Vacations

Respectfully Submitted,

Roderick J. Akey, PE  
Public Works Director/ City Engineer



**City of Merrill Street Department  
Street Superintendent  
Report to the Board of Public Works  
June 24, 2026**

- Road Work – Another two light poles were struck in the past month bringing our total to four for the year so far. The crew has been paving street openings, pouring sidewalks, street painting and sweeping. We are going to continue to push forward with sidewalk removals with the goal of finishing in July this year as some of our bigger street projects will be in late summer. The ditch mowing tractor has been out cutting roadsides. That tractor will be busy grading alleys again soon. The Highway Department has helped us out a few times so far with paving large patches as well as sending their spray patch truck to work with us for a day.
- Street projects – The bids for the Taylor St project were approved at the last Common Council meeting. This will be a late summer project with our work consisting of adjusting manholes and storm sewer work before the contractors grind the asphalt. We are also making our plans for the paved path out at the MARC which will also be a July/August project for us.
- Storm sewer work – The sewer crew has completed all the necessary work on our sealcoat streets. They are now helping with concrete work along with other needed repairs to manholes and storm sewers.
- Garbage and recycling – This crew has been collecting as usual, working on large item collection and constantly picking curbside compost. The large item collection requests have backed off a little, but remain fairly steady.
- Lawn notices – We have sent 147 notices for long grass and mowed a total of 4 yards so our compliance rate is very good. The letters along with door hangers seem to be effective.
- City garage – Our first major repair was needed on the recycling truck. A portion of the hopper floor wore through and required our crew to cut it out and weld in a new one. This was expected at some point given the daily wear these trucks see and required us to use the old truck and dump carts by hand for a few days.

Sincerely,

Dustin Bonack

Street Superintendent