

**CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
TUESDAY, JUNE 23, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:00 PM**

- I. **Call to Order** Chair M. Caylor called the meeting to order at 6:00 pm
Present: D2 Alderperson M. Caylor, D3 Alderperson Meyer
Present Not Voting: Mayor Hass, City Administrator Akey, Finance Director Ley,
City Clerk Anderson-Malm, Library Director Ollhoff, Street Superintendent Bonack,
Transit Director Brummond, Paula Brummond, Police Chief Bennett
Excused: D4 Alderperson LaDonna Fermanich

- II. **Consider approving minutes from the previous meeting**
 1. **Minutes from the May 26th meeting** - (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to place minutes on file. The motion passed.

- III. **Approval of Vouchers**
 1. **Discuss and consider approving the vouchers** - (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to approve. The motion passed.

- IV. **General Agenda Items for Consideration**
 1. **Consider repair or replacement of the Street Department shop lift.**
- Street Superintendent Bonack explained the item. There are 2 heavy truck lifts and one has a faulty hydraulic cylinder. A cylinder replacement would be approx \$15,000 - \$19,000. The lift will be removed by street department employees to reduce the possible cost. There was no action required.

 2. **Discuss and consider the Transit Driver and Coordinator/Driver position reclassifications** - Transit Director Brummond provided information in the packet and was available to answer questions. TD Brummond stated funds from a monthly contract could be used to help with the wage increase request. D2 Alderperson M. Caylor agreed with the increased wages but cautioned this could open the door to other department requests if this was granted in June. (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to forward this request on to the 2027 budget cycle. The motion passed.

 3. **Discuss the 2027 Budget Proposed Timeline** - Finance Director Ley brought this forward for feedback. Last budget cycle consisted of Committee of the Whole meetings lasting approximately 2 hours. D2 Alderperson M. Caylor and D3 Alderperson Meyer agreed the budget meetings went very well last year. The budget schedule was provided in the packet. No further action was required.

 4. **Consider the 2027 budget for submission to Lincoln County: TB Scott Public Library** - Finance Director Ley stated the Library and

EMS budgets are usually reviewed and once all the information is entered, they are on the July agenda for recommendation to forward to Lincoln County. (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to postpone this item until the July Personnel & Finance meeting. The motion passed.

V. Monthly Reports

- 1. Monthly Report - Mayor Hass** - There were no questions.
- 2. Monthly Report - City Administrator Akey** - CA Akey updated the committee on the Boys and Girls Club and TID 13. The Airport hangar dedication will be in September.
- 3. Monthly Report - Finance Director Ley** - There were no questions.
- 4. Monthly Report - City Clerk Anderson-Malm** - There were no questions.
- 5. Monthly Report - City Attorney** - Due to illness, there was no report this month.
- 6. Monthly Report - Municipal Court** - The report was included in the packet.
- 7. Consider placing monthly reports on file** - (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to place monthly reports on file. The motion passed.

VI. Public Comment There was no public comment.

VII. Date and Time of Next Meeting Tuesday, July 28th at 6:00 pm

VIII. Closed Session Chair M. Caylor read the closed session language. (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to go into closed session. A roll call vote was taken with all in agreement. The committee entered into closed session at 6:20 pm with the following in attendance in addition to the committee: Mayor Hass, City Administrator Akey, Finance Director Ley, Police Chief Bennett, City Clerk Anderson-Malm. Clerk Anderson-Malm recorded minutes without objection.

- 1. Approve the closed session minutes from March 2nd and March 24th.** - (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to approve the previous closed session minutes. The motion passed.
- 2. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(e) for deliberating or negotiating on the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to discuss the sale price and conditions of K-9 to Lincoln County.** - Additional information was presented to the committee. The committee discussed the sale price and conditions of the K-9 to Lincoln County.

IX. Reconvene in Open Session

- 1. The Committee may reconvene in open session regarding action taken in closed session.** - (D2 Alderperson M. Caylor/D3 Alderperson Meyer) motion/second to go back into open session. The motion passed. The open session started at 6:30 pm regarding any action from closed session. (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second from closed session to transfer the surplus property, known as K-9 Dasty, to Lincoln County for \$5,000 with an agreement to be held harmless. The motion passed.

- X. Adjournment** (D3 Alderperson Meyer/D2 Alderperson M. Caylor) motion/second to adjourn. The motion passed. The meeting adjourned at 6:39 pm.

Minutes respectfully submitted by City Clerk Anderson-Malm
Minutes are in draft form until approved at the next scheduled meeting.