

**CITY OF MERRILL  
LIBRARY BOARD  
WEDNESDAY, APRIL 15, 2026 MINUTES  
REGULAR MEETING    COMMUNITY ROOM    4:00 PM**

**I. Opening**

1. **Call to order and roll call** - M. Geisler called the meeting to order at 4PM. Present: K. Breitenmoser, C. Grunenwald, A. Huftel, R. Martinovici, E. McCrank, T. Osness, B. Rothlisberg. M. Weix. Also, present were: A. Bennett, M. Pregler, C. Sprague.
2. **Correspondence** - No correspondence.
3. **Public Comment** - No public comment.

**II. Consent Items**

1. **Minutes of regular meeting on March 18, 2026** - A. Huftel/B. Rothlisberg/C to approve the Minutes of the regular meeting on March 18, 2026. No discussion.
2. **Vouchers for March 2026** - E. McCrank/T. Osness/C to approve the Vouchers for March 2026. E. McCrank inquired about the \$300 payment to the Leigh Yawkey Woodson Art Museum and what that covered. A. Bennett provided an explanation related to the inquiry to include that, to the best of her knowledge, it covers travel expenses, supplies, and perhaps staff time. A detailed statement is not provided. No further discussion.
3. **Unaudited Monthly Income & Expense Report for March 2026** - A. Huftel/R. Martinovici/C to approve the Unaudited Monthly Income & Expense Report for March 2026. E. McCrank inquired about the revenue from the sale of used furniture and what that included. A. Bennett provided a breakdown of the items that were sold and included in that amount. E. McCrank inquired about the following budget line items: computer supplies, computer equipment, and software upgrades. C. Sprague provided the information requested to the best of his knowledge and information available to him at that time. No further discussion.
4. **Monthly Statistical Report for March 2026** - E. McCrank/T. Osness/C to approve the Monthly Statistical Report for March 2026. E. McCrank commented on magazine checkout statistic. No further discussion.

**III. Reports/Discussion Items/Action Items**

1. **Discussion/Possible Action Item: T.B. Scott Free Library Endowment Fund and Zander Trust Agreement** - C. Grunenwald provided some background information related to concerns about compliance with WI State Statutes with regard to the endowment fund and the Zander Trust and the necessity for a surety bond. Research into these concerns has indicated that a bond is not necessary as the funds in both instances are managed by the

Endowment Fund Committee as part of the Library Board and not by one individual. B. Rothlisberg asked for clarification related to previous discussions related to merging the two funds. C. Grunenwald and M. Geisler responded by stating it was no longer necessary since the bonding issue was the driving force behind that concern. M. Geisler stated these concerns came about after the retirement of R. Mamer as the Library Board Financial Secretary. M. Geisler will have further discussions with the accountant and report to the Board if additional information is garnered during those conversations. No action was taken and there was no further discussion.

**2. Discussion/Action Item: Discuss and approve Board Resolutions**

**Granting Signing Authority** - R. Martinovici/B. Rothlisberg/C the amended Board Resolutions Granting Signing Authority for the Endowment Fund and the Zander Trust to reflect the correct date of April 15, 2026. E. McCrank addressed issues related to the dates on the documents provided in the packet. B. Rothlisberg inquired about the need for specific names in the Signing Authority resolutions. M. Geisler explained that the financial institutions require specific individuals to be authorized by the Board of Trustees. No further discussion.

**3. Discussion Item: Strategic Goals & Action Steps #3 - Programming** - E.

McCrank had comments on Action Steps and the information documented as a measurement of the Action Step. E. McCrank requested that the measurement be more closely related or stated in a fashion that was specific to the actual measurement put in place by the Strategic Goal. E. McCrank requested better alignment and specificity to the stated measurement of the Strategic Goals be provided moving forward. No further discussion.

**4. Discussion Item: Wisconsin Trustee Essential #6 - Evaluating the Director** - No discussion.

**IV. Library Director's Report** E. McCrank inquired about the maintenance of the raised garden beds. A. Bennett will follow up with L. Ollhoff on those concerns. No further discussion.

**V. President's Remarks**

**VI. Date and Time of Next Meeting**

**VII. Closed Session** E. McCrank/K. Breitenmoser/C by roll call to convene into closed session.

- 1. The Library Board of Trustees may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of a specific person, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where paragraph (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person**

**referred to in such histories or data, or involved in such problems or investigations; to discuss the annual review of personnel. -**

**VIII. Reconvene in Open Session** No discussion.

**IX. Adjournment** M. Weix/T. Osness/C to adjourn at 4:56PM.