



CITY OF MERRILL
PARKS AND RECREATION COMMISSION
AGENDA • WEDNESDAY, AUGUST 5, 2026

Regular Meeting	City Hall Council Chambers	4:15 PM
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- I. Call to Order**
- II. Consider approving minutes from the previous meeting**
 - 1. June Minutes
- III. Approval of Claims**
 - 1. June 2026 and July 2026 Claims
- IV. General Agenda Items for Consideration**
 - 1. Update on Recreation Manager position
 - 2. Discuss and consider 2027 Capital Requests
- V. Monthly Reports**
 - 1. August 2026 Director's Report
- VI. Date and Time of Next Meeting**
 - 1. The next regularly scheduled meeting is Wednesday, September 2nd, 2026 at 4:15 p.m. in the Council Chambers at the Merrill City Hall.
- VII. Public Comment**
- VIII. Adjournment**

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**CITY OF MERRILL
PARKS AND RECREATION COMMISSION
WEDNESDAY, JUNE 3, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 4:15 PM**

I. Call to Order Roll Call:

Present: Krueger, Malm, D8 Alderperson Rutkowski, Kubichek, Hahn

Present Not Voting: Parks Director Dan Wendorf

Excused: Steve Osness, Alli Henkelman

Absent:

Krueger called the meeting to order at 4:20 as we had to wait for a fourth member to arrive.

II. Consider approving minutes from the previous meeting

1. **May 2026 Parks & Recreation Commission Minutes** - (D8 Alderperson Rutkowski/ Hahn) motion/second to place minutes on file. The motion Passed.

III. Approval of Claims

1. **May 2026 Claims** - (D8 Alderperson Rutkowski/ Kubichek) motion/second to approve. The motion Passed.

IV. General Agenda Items for Consideration

1. **Discuss and consider a request to lift the hiring freeze to fill the Recreation Manager position** - Krueger introduced the topic and turned it over to Director Wendorf. Wendorf stated that the current Recreation Manager informed him on May 20th that she is intending to retire on August 1st. Wendorf stated that it is well deserved, and she will definitely be missed, but the timing is less than ideal as we will be in the middle of our busiest season and all things will still be running at full speed. Wendorf also stated that the process and search for a replacement during this time will be challenging for the same reasons stated above — we are all running around trying to keep up with all of our Parks & Recreation operations everywhere. Wendorf stated that, due to the timing, he immediately put the item on the Personnel & Finance Agenda for the previous week, and it passed unanimously there to lift the hiring freeze and replace this position. He stated that, ideally, the process would have worked the other way around (Commission approval first and recommended to P&F for final approval to refill the position) but he didn't want to wait until the end of June for the next P&F Meeting, especially knowing that the position will be vacated on August 1st. Wendorf stated it would be nice to fill the position a few weeks before Dawn retires to allow for some training, so hopefully, things progress smoothly. Wendorf also stated that he would like a few Commissioners on the hiring committee to provide some different perspective and to give us 5 people to help make this decision. Wendorf also stated that this is a very important position within the department and that he wanted to find the right person, even if it takes longer, and we have

to go without this position for a while.

(Hahn/D8 Alderperson Rutkowski) motion/second to approve. The motion Passed.

V. Monthly Reports

- 1. June 2026 Director's Report** - Wendorf summarized his board report by informing the Commission that the full summer season is about to kick off in full next week. Bierman Family Aquatic Center is opening on June 9th, and we did get a few more guards (not enough to be fully staffed yet, but it's better than adding zero). Wendorf stated that, with the number of guards that we currently have, there may only be one Saturday that we cannot open, but we're working on that. Wendorf also said that things have been very busy everywhere else, but they are ready for the season. Spring high school sports are finished but summer baseball and softball leagues (Babe Ruth, Little League, Rangers, Boys & Girls Legion, etc.) are well under way or about to begin, along with other activities and events.

- VI. Date and Time of Next Meeting** Krueger stated that we typically don't meet in July because our regularly scheduled meeting date falls on the week of July 4th and attendance has historically been very low. He mentioned that he and Wendorf have discussed leaving the July meeting as "to be determined" because at some point they are hoping to have a replacement Recreation Manager to recommend for hire and would like to keep that process going. So the July meeting will be determined if/when there is a person to recommend for that position and that process can keep going. The Commission was good with that idea.

- VII. Public Comment** There was no public comment.

- VIII. Adjournment** (D8 Alderperson Rutkowski/ Hahn) motion/second to adjourn. The motion Passed.

		6/1/2026			
AJ CONTRACT SERVICES	CHEMICALS	6/4/2026	35788	\$320.00	10-55420-03-40000
ACE HARDWARE	BUG SPRAY	6/25/2026	252942	\$17.97	10-55300-03-41500
AJ CONTRACT SERVICES	CHEMICALS AQUATIC CENTER	6/16/2026	35794	\$380.00	10-55420-03-40000
AMANDA JOSIGER	SECURITY DEPOSIT	6/10/2026	VOUCHER	\$50.00	10-21-7200
AMAZON	BEYOND BOUNDARIES CAMP	5/28/2026		\$564.34	INCLUSIVE PROGRAMS
AMAZON	VENT FAN MOTOR	6/18/2026	112-2321182-9834640	\$56.98	10-55420-03-50000
AMBER INGMAN	SECURITY DEPOSIT MPR	6/2/2026	VOUCHER	\$50.00	10-21-7100
AMERICAN WELDING	CYLINDER RENTAL	6/1/2026	BC646	\$119.42	10-55200-02-15000
AMERICAN WELDING	HELIUM CYLINDER	6/1/2026	BQ929	\$159.86	10-55300-03-41500
AMERICAN WELDING	POOL CHEMICALS	6/1/2026	53403	\$1,777.31	10-55420-03-40000
AMERICAN WELDING	CYLINDER RENTAL	5/30/2026	11698416	\$1,041.90	10-55420-03-40000
AMYH SALAZAR	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$50.00	10-21-7200
ANDREA MALLUEGE	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$50.00	10-21-7200
ATCO INTERNATIONAL	POP UP SWIPES	6/16/2026	10659287	\$345.00	10-55200-03-40000
BADGER SWIM POOLS	CAPITAL POOL PUMP REPLACEMENTS	6/2/2026	3523	\$29,776.90	CAPITAL POOL PUMPS
BADGER SWIM POOLS	POOL START UP	6/2/2026	3523	\$3,974.51	POOL START UP
BAJA'S	STARTER T-BALL, T-BALL SHIRTS	5/29/2026	18855	\$668.30	10-55300-03-41500
BAJA'S	SHIRTS FOR AQUATIC CENTER WORKERS	6/4/2026	18858	\$202.50	10-55420-03-40000
BAJA'S	SHIRTS FOR SUMMER PLAYGROUND WORKERS	6/4/2026	18858	\$165.00	10-55300-03-41500
BAJA'S	STARTER T-BALL, T-BALL SHIRTS	6/2/2026	18863	\$32.60	10-55300-03-41500
BAJA'S	T-SHIRTS	7/1/2026	18872	\$278.50	10-55200-03-40000
BEACON ATHLETICS	FIRST BASES	06-228-26	0638036-IN	\$324.99	10-55200-08-91000
BETHANY LARSON	SECURITY DEPOSIT	5/21/2026	VOUCHER	\$100.00	10-21-7200
BLUEJAY 96.3	ADVERTISING	6/30/2026	21513-4	\$269.00	10-55300-03-41500
BRIAN ROGE	FIREWORKS SECURITY	7/4/2026	VOUCHER	\$150.00	FIREWORKS
CARDIO PARTNERS	REPLACEMENT AED PADS	6/25/2026	444221	\$240.54	10-55420-03-40000
CARQUEST	SUPREME GREASE	6/17/2026	10846-261134	\$6.90	10-55200-03-51000
CARQUEST	SUPREME GREASE	6/22/2026	10846-261209	\$69.00	10-55200-03-51000
CARRIE SCHULTZ	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$100.00	10-21-7200
CINTAS	MOPS/MATS	5/28/2026	4270586743	\$117.58	10-55400-02-23250
CINTAS	UNIFORMS	5/28/2026	4270586783	\$131.50	10-55200-03-46000
CINTAS	MOPS/MATS	6/11/2026	4272178818	\$220.37	10-55400-02-23250
CINTAS	UNIFORMS	6/4/2026	42714258110	\$210.48	10-55200-03-46000

CINTAS	UNIFORMS	6/18/2026	4272922516	\$210.48	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	6/26/2026	4273670077	\$180.47	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	7/1/2026	427433027	\$180.47	10-55200-03-46000
CORY DURBIN	SECURITY DEPOSIT	6/10/2026	VOUCHER	\$50.00	10-21-7200
COSMO THEATRE	BEYOND BOUNDARIES CAMP	6/3/2026	32426	\$154.00	26-55300-03-55300
DAVE'S COUNTY MARKET	DISTILLED WATER FOR AQUATIC CENTER	6/9/2026		\$16.26	10-55420-03-40100
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND SUPPLIES	6/10/2026		\$23.26	10-55300-03-41500
DAVE'S COUNTY MARKET	SODA FOR BIRTHDAY PARTY AT AQUATIC CENTER	6/18/2026		\$5.97	10-55420-03-40100
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/6/2026	417455	\$32.82	10-55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/6/2026		\$26.72	10-55300-03-41500
DIXIE OBERG	SECURITY DEPOSIT	6/10/2026	VOUCHER	\$50.00	10-21-7200
FERGUSON	OUTDOOR POST	5/19/2026	1828110	\$465.97	10-55200-03-50000
FERGUSON	BUBBLER	6/4/2026	1906711	\$74.30	10-55400-03-50000
GREEN LAWN	SPRING START UP	7/15/2026	26-42921	\$821.65	10-55200-02-15000
HAENCO	FOAMING SOAP - AQUATIC CENTER	6/2/2026	18425	\$246.00	10-55420-03-40000
HANS-WILHELM HEISINGER	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$50.00	10-21-7200
HAWKINS	CHEMICALS AQUATIC CENTER	6/11/2026	7454482	\$5,625.23	10-55420-03-40000
HOLIDAY WHOLESALE	AQUATIC CENTER	7/6/2026	2385260	\$1,079.80	10-55420-03-40100
HOLLY WESTBERG	SECURITY DEPOSIT	6/2/2026	VOUCHER	\$100.00	10-21-7200
HOME DEPOT	SEALANT	6/4/2026	4931	\$39.93	10-55420-03-40000
HOME DEPOT	SEALANT	6/8/2026	4931	\$56.64	10-55200-03-40000
INSPIRING CREATIVITY SUPPLIE	BEYOND BOUNDARIES CAMP	6/17/2026	91	\$74.90	INCLUSIVE PROGRAMS
ISAIAH ZWIFELHOFER	FIREWORKS SECURITY	7/4/2026	VOUCHER	\$150.00	FIREWORKS
JASON WYLAND	SECURITY DEPOSIT	6/1/2026	VOUCHER	\$50.00	10-21-7200
JENNIFER JOHNSON	SECURITY DEPOSIT	6/24/2026	VOUCHER	\$100.00	10-21-7200
JESSICA COATES	SECURITY DEPOSIT	6/24/2026	VOUCHER	\$50.00	10-21-7200
JESSICA NOFSINGER	SECURITY DEPOSIT	6/2/2026	VOUCHER	\$50.00	10-21-7200
JOE MALSACK	SECURITY DEPOSIT	7/6/2026	VOUCHER	\$50.00	10-21-7200
JONATHAN MALM	SECURITY DEPOSIT	6/25/2026	VOUCHER	\$100.00	10-21-7200
JONATHAN MALM	PARK REFUND	6/25/2026	VOUCHER	\$90.00	10-45200-046722
JUNE BARKER	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$100.00	10-21-7200
KEVIN WENZLICK	FIREWORKS SECURITY	7/4/2026	VOUCHER	\$150.00	FIREWORKS
KIM WEST	SECURITY DEPOSIT	6/24/2026	VOUCHER	\$50.00	10-21-7200
LEAH HANSON	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$100.00	10-21-7200

LEE RECREATION	MEMORIAL BENCH	6/9/2026	17695-26	\$800.00	26-55250-08-27998
LES N JIMS LINCOLN LANES	BEYOND BOUNDARIES CAMP	6/10/2026	486	\$40.00	ID BOUNDARIES NON LASPE
LES N JIMS LINCOLN LANES	SUMMER PLAYGROUND BOWLING FIELDTRIP	6/18/2026	488	\$238.00	10-55300-03-41500
LYNN ANDERSON	SECURITY DEPOSIT	6/10/2026	VOUCHER	\$50.00	10-21-7200
MELISSA GENTILE	SECURITY DEPOSIT	7/6/2026	VOUCHER	\$50.00	10-21-7200
MENARDS	LAMPHOLDER/TOGGLE/PVC BOX, GI,OUTLET PLATE	5/20/2026		\$336.51	10-55200-03-40000
MERRILL ACE HARDWARE	SILICON	5/19/2026	252016	\$20.77	10-55420-03-40000
MERRILL ACE HARDWARE	HYDRAULIC CMNT	5/19/2026	252026	\$22.99	10-55200-03-40000
MERRILL ACE HARDWARE	BOWL BRUSH/TRASH BAGS	5/27/2026	252223	\$54.56	10-55200-03-40000
MERRILL ACE HARDWARE	HOSE/HOSE BIB	6/8/2026	252521	\$49.97	10-55200-03-40000
MERRILL ACE HARDWARE	KEYS MADE	6/11/2026		\$35.90	10-55200-03-40000
MERRILL ACE HARDWARE	CABLE TIES/LINE ROUND/MOWING HEAD	6/1/2026	252364	\$55.96	10-55200-03-40000
MERRILL ACE HARDWARE	CHEMICAL GLOVES	6/1/2026	252354	\$17.98	10-55200-03-50000
MERRILL ACE HARDWARE	SEALER	6/8/2026	252523	\$19.98	10-55200-03-40000
MERRILL ACE HARDWARE	TAPE/PAINT BRUSHES	6/9/2026	252549	\$195.83	10-55200-03-40000
MERRILL ACE HARDWARE	FASTENERS	6/11/2026	252644	\$3.00	10-55200-03-40000
MERRILL ACE HARDWARE	DEADBOLT	6/11/2026	252640	\$32.58	10-55200-03-50000
MERRILL ACE HARDWARE	MARINE 25FT HOSE/HOSE CLAMP	6/19/2026	252817	\$34.98	10-55200-03-50000
MERRILL ACE HARDWARE	CABLE TIES/WIRE STEEL/BATTERY/BAGS	6/17/2026	2527651	\$60.74	10-55200-03-4000
MERRILL ACE HARDWARE	PRIVACY KNOB	6/16/2026	252717	\$8.93	10-55200-08-91000
MERRILL ACE HARDWARE	PRIVACY KNOB - RETURN	6/16/2026		-\$8.93	REFUND - 10-55200-08-91000
MERRILL ACE HARDWARE	LOCK ENTRY	6/16/2026	252718	\$19.99	10-55200-08-91000
MERRILL ACE HARDWARE	CABLE TIES/SPOOL WITH NYLON	6/22/2026	252864	\$40.97	10-55200-03-40000
MERRILL ACE HARDWARE	FLANDERS	6/18/2026	25281	\$8.99	10-55200-03-40000
MERRILL ACE HARDWARE	BRASS SHUTOFF HOSE	6/29/2026	252996	\$9.99	10-55200-03-51000
MERRILL AREA PUBLIC SCHOOL	SUMMER PLAYGROUND SWIM	7/7/2026	2601-0066	\$72.00	10-55300-03-41500
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/2/2026	1800904	\$820.30	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/5/2026	1800903	\$913.27	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC SUPPLIES	6/8/2026	1801803	\$88.90	10-55420-03-40100
MERRILL DISTRIBUTING	FOOD FOR AQUATIC CENTER	6/17/2026	1803296	\$828.30	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	6/30/2026	1805154	\$529.00	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	6/22/2026	1804004	\$71.62	10-55420-03-40000
MERRILL DISTRIBUTING	AQUATIC CENTER	6/26/2026	1804904	\$88.90	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/1/2026	1805422	\$391.92	10-55420-03-40100

MERRILL DISTRIBUTING	AQUATIC CENTER	7/1/2026	1805826	\$169.86	10-55420-03-40100
MERRILL FOTO NEWS	SMITH CENTER - RHINELANDER MINI BOOK	6/1/2026		\$179.10	10-55400-03-41000
MERRILL FOTO NEWS	MINI BOOK SUMMER SURVIVAL	6/1/2026		\$399.00	10-55300-03-41500
MERRILL LIONS CLUB	LABOR DAY CAR SHOW	6/16/2026	VOUCHER	\$1,500.00	LABOR DAY
MERRILL STREET DEPARTMENT	P-13 - JOHN DEERE TRACTOR	5/26/2026	29473	\$209.40	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-6 - JACOBSON MOWER	5/20/2026	29469	\$94.77	10-55200-03-51000
MICHELE MOYER	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$50.00	10-21-7200
MID WISCONSIN BEV.	AQUATIC CENTER	5/26/2026	2209734	\$514.80	10-55420-03-40100
MID WISCONSIN BEV.	AQUATIC CENTER	5/26/2026	2209735	\$375.00	10-55420-03-40100
MID WISCONSIN BEV.	AQUATIC CENTER	7/6/2026	2217189	\$643.50	10-55420-03-40100
MULTI MEDIA CHANNELS	SUMMER FUN MAGAZINE	5/24/2026	326050	\$220.00	10-55300-03-41500
NIENOW ELECTRIC, INC	LIFT PUMP BY SOCCER RESTROOMS	6/16/2026	4710	\$502.14	10-55200-02-15000
NORHTWOODS CHEMICALS	SPARKLE GLASS CLEANER	6/16/2026	443421	\$310.83	10-55400-03-40000
OSCAR GARCIA/ALL AMERICAN	SECURITY DEPOSIT	7/6/2026	VOUCHER	\$100.00	10-21-7100
PAM SPADE	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$50.00	10-21-7200
PAMELA SUCHOCKI	SECURITY DEPOSIT	5/28/2026	VOUCHER	\$100.00	10-21-7200
PAUL WAID	SECURITY DEPOSIT	7/6/2026	VOUCHER	\$100.00	10-21-7200
PERMAR SECURITY SERVICES	SMPC - FIRE ALARMS	6/8/2026	3865177	\$632.76	10-55400-02-16500
PETERSON BROS SAND & GRAVE	GRANITE/SAND	6/2/2026	23408	\$222.00	10-55200-08-91000
PREMIER	ETCHED PLATES FOR HOF CASE	6/25/2026	21534	\$20.00	10-55200-03-40000
RACHEL RELI	SECURITY DEPOSIT	6/10/2026	VOUCHER	\$100.00	10-21-7200
REINDL	BLACK SQUIRREL PADDLING TRIATHLON FLYERS	6/15/2026	166108	\$290.00	26-55425-03-42777
RIESTERER & SCHNELL	BLADES	5/20/2026	9299908	\$545.55	10-55200-03-51000
RYAN HANSON - PINE CREST	SECURITY DEPOSIT SMPC	6/10/2026	VOUCHER	\$100.00	10-21-7100
RYHYME	COPY MACHINE	6/10/2026	AR945558	\$35.83	10-55300-03-13000
SAM'S CLUB	AQUATIC CENTER SUPPLIES	6/3/2026		\$905.76	10-55420-03-40100
SAM'S CLUB	AQUATIC CENTER SUPPLIES	6/3/2026		\$679.40	10-55420-03-40100
SAM'S CLUB	AQUATIC CENTER	7/6/2026		\$363.82	10-55420-03-40100
SAM'S CLUB	AQUATIC CENTER	7/7/2026	48747209	\$83.90	10-55420-03-40100
SARA BARNETT	SECURITY DEPOSIT	6/15/2026	VOUCHER	\$50.00	10-21-7200
SARAH BROWN	SECURITY DEPOSIT	5/27/2026	VOUCHER	\$100.00	10-21-7200
SARAH RUST	SECURITY DEPOSIT	6/24/2026	VOUCHER	\$100.00	10-21-7200
SERVICE MOTOR COMPANY	BELT	6/16/2026	53566	\$337.84	10-55200-03-51000
SHAUNA BUSHCOOPER	SECURITY DEPOSIT	6/24/2026	VOUCHER	\$50.00	10-21-7200

SHELBI RAJEK	SECURITY DEPOSIT	6/10/2026	VOUCHER	\$100.00	10-21-7200
SIERRA PACIFIC	SECURITY DEPOSIT	7/6/2026	VOUCHER	\$100.00	10-21-7100
SUNRISE BROADCASTING	ADVERTISING	6/2/2026		\$269.00	10-55400-03-41000
SWIM OUTLET	ADULT/CHILD COMBO CPR MASK	6/18/2026		\$50.00	10-55420-03-40000
THE GRAND STAND	SUMMER PLAYGROUND	7/7/2026		\$178.00	26-45300-41275
VICTORIA GAEDTKE	SECURITY DEPOSIT	7/6/2026	VOUCHER	\$100.00	10-21-7200
VIP OFFICE PRODUCTS	FILE FOLDERS/PILOT PRECISE V7 FINE	6/17/2026	0118406-001	\$36.91	10-55200-03-10000
WALMART	POOL SUPPLIES	6/7/2026		\$89.25	10-55420-03-40100
WALMART	AQUATIC CENTER SUPPLIES	6/3/2026		\$96.94	10-55300-03-41500
WALMART	SUMMER PLAYGROUND SUPPLIES	6/3/2026		\$51.68	10-55420-03-40000
WALMART	AQUATIC CENTER	6/11/2026		\$68.58	10-55420-03-40100
WALMART	BEYOND BOUNDARIES CAMP	6/24/2026		\$64.46	26-55300-03-55300
WALMART	AQUATIC CENTER	6/24/2026		\$115.97	10-55420-03-40100
WERNER	PARTS FOR SHOP	4/23/2026	S8037479.02	\$677.44	10-55400-08-82000
WERNER	CREDIT FOR PARTS	4/24/2026	S8037479.003	\$194.81	10-55400-08-82000
WERNER	PARTS FOR SHOP	4/16/2026	S8037479.001	\$43.55	10-55400-08-82000

		7/1/2026			
ACE HARDWARE	TRASH CAN LINERS-MARC	7/21/2026	253476	\$75.98	10-55400-03-40000
ACE HARDWARE	CLEANING SUPPLIES	7/15/2026	253372	\$60.56	10-5520-08-91000
ACE HARDWARE	SHOP SUPPLIES	7/20/2026	253451	\$185.50	10-55200-08-91000
ACE HARDWARE	SHOP-PAINT	7/20/2026	253462	\$87.98	10-55200-03-40000
ACE HARDWARE	SHOP-PAINT	7/22/2026	253517	\$43.99	10-55200-03-40000
ACE HARDWARE	SHOP-PAINT	7/20/2026	253456	\$51.98	10-5520-03-40000
AMERICAN WELDING	CHEMICALS	6/30/2026	11807679	\$809.47	10-55420-03-40000
AMERICAN WELDING	HELIUM TANKS	6/30/2026	11788994	\$78.35	10-55300-03-41500
AMERICAN WELDING	CYLINDER RENTAL	6/30/2026	11788688	\$120.42	10-55200-02-15000
AMERICAN WELDING	SERVICE CHARGES	6/30/2026	11793998	\$15.63	10-55420-03-40000
APRIL BURNETT	SECURITY DEPOSIT	7/21/2026	VOUCHER	\$50.00	10-21-7200
BAJA'S	T-BALL SHIRTS	6/1/2026	18856	\$815.00	10-55300-03-41500
BAJA'S	BLACK SQUIRREL TRIATHLON	7/23/2026	18883	\$774.50	26-55425-03-42777
BLACK RIVER SEPTIC	PORT A POTTIE - CITY FOREST	5/16/2026	1678	\$196.38	26-55250-08-27998
BLACK RIVER SEPTIC	PORT A POTTIE - 200 WEST 3RD STREET	0708-26	1685	\$125.00	10-55200-02-15000
CINTAS	MOPS/MATS	7/9/2026	4275176874	\$280.91	10-55420-02-23250
CINTAS	UNIFORMS JIM/JOE/RYAN	7/9/2026	4275176932	\$180.47	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	7/16/2026	4275910150	\$180.47	10-55200-03-46000
CINTAS	UNIFORMS JIM/JOE/RYAN	7/23/2026	4276655731	\$180.47	10-55200-03-46000
COSMO THEATRE	SUMMER PLAYGROUND	7/8/2026	32427	\$744.00	10-55300-03-41500
DAIRY QUEEN TOMAHAWK	BEYOND BOUNDARIES CAMP	7/8/2026		\$56.29	26-55300-03-55300
DAMARC QUALITY INSPECTION	REFRIGERATION INSPECTION	2/10/2026	72733	\$130.00	10-55400-02-16250
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/10/2026		\$10.98	10-55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/12/2026		\$11.37	10-55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER	7/14/2026		\$52.41	10-55420-03-40100
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND/PROGRAMS	7/9/2026		\$33.46	10-55300-03-41500
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND/PROGRAMS	7/1/2026	547779	\$17.98	10-55300-03-41500
DAVE'S COUNTY MARKET	BANANAS	7/6/2026	550-152	\$1.75	10-55300-03-41500
DAVE'S COUNTY MARKET	CARROTS FOR AQUATIC CENTER	6/8/2026		\$9.87	10-55420-03-40100
DAVE'S COUNTY MARKET	AQUATIC CENTER BIRTHDAY PARTY	7/18/2026		\$5.98	10-55420-03-40100
DAVE'S COUNTY MARKET	SUMMER PLAYGROUND	7/20/2026	127196	\$21.23	10-55300-03-41500
DEBRA WEIX	SECURITY DEPOSIT	7/21/2026	VOUCHER	\$100.00	10-21-7200
ENTRANCE TECHNOLOGIES LLC	LOW ENERGY DECAL	7/14/2026	59692	\$18.42	10-55400-02-16800
FERGUSON	BATHROOM SUPPLIES	6/24/2026	437949	\$103.99	10-55200-03-50000
FOOD AND FARM EXPLORATION	BEYOND BOUNDARIES CAMP	7/22/2026	100492003	\$113.00	10-55300-03-41500
GREAT NORTHERN CAMPGROUND	SUMMER PLAYGROUND	7/23/2026	96126	\$248.40	10-5530-03-41500
GREEN LAWN	SPRING START UP	7/26/2026	26-43096	\$310.86	10-55200-02-15000
HOLIDAY WHOLESALE	FOOD FOR AQUATIC CENTER	7/6/2026	2385260	\$1,079.80	10-55420-03-40100
JANET THOMPSON	TENNIS LEAGUE	7/28/2026	VOUCHER	\$225.00	10-55300-03-41000
JODY MAULSON	SECURITY DEPOSIT	7/21/2026	VOUCHER	\$100.00	10-21-7200
KOBUSSEN BUSSING	SUMMER PLAYGROUND FIELD TRIP	6/30/2026	95585	\$173.52	10-55300-03-41500
KOBUSSEN BUSSING	SUMMER PLAYGROUND	7/22/2026	95828	\$262.68	10-55300-03-41500
KRISTY HEISINGER	SECURITY DEPOSIT	7/17/2026	VOUCHER	\$100.00	10-21-7200
LUANN SKARLUPKA	SECURITY DEPOSIT	7/28/2026	VOUCHER	\$50.00	10-21-7200
MENARDS	TRANSFER PUMP/PARTS TO FIX	7/15/2026	85492	\$218.70	10-55200-03-50000
MERRILL ACE HARDWARE	FASTENERS	7/6/2026	253182	\$11.49	10-55200-03-50000
MERRILL ACE HARDWARE	TALL KITCHEN BAGS	7/7/2026	253198	\$17.98	10-55200-03-40000
MERRILL ACE HARDWARE	WALLPLATE/RECET.	7/7/2026	253196	\$54.16	10-55200-03-40000
MERRILL ACE HARDWARE	CABLE TIES	7/8/2026	253236	\$3.99	10-55200-03-40000
MERRILL ACE HARDWARE	PARTS FOR SHOP	6/23/2026	22383	\$13.99	10-55200-03-40000
MERRILL ACE HARDWARE	GAUGE KIT	6/24/2026		\$8.39	10-55200-03-40000
MERRILL ACE HARDWARE	COVER BLANK PVC	7/9/2026	253249	\$3.59	10-55200-08-91000
MERRILL DISTRIBUTING	AQUATIC CENTER	7/7/2026	1806303	\$600.66	10-55420-03-40100
MERRILL DISTRIBUTING	AQUATIC CENTER	7/14/2026	1807261	\$674.38	10-55420-03-40100
MERRILL DISTRIBUTING	CLEANING GLOVES	7/22/2026	1808441	\$71.62	10-55200-03-40000
MERRILL DISTRIBUTING	AQUATIC CENTER	7/21/2026	1808152	\$3,124.33	10-55420-03-40100
MERRILL FOTO NEWS	ADVERTISING	070-01-26		\$179.10	10-55400-03-41000
MERRILL FOTO NEWS	ADVERTISING	7/1/2026		\$399.00	10-55300-03-41500
MERRILL FOTO NEWS	POOL OPENING	7/1/2026		\$216.00	10-55420-03-40000
MERRILL FOTO NEWS	EMPLOYMENT	7/1/2026		\$460.00	10-55400-03-41000
MERRILL GO ROUND	PARK AND REC	7/1/2026		\$100.50	10-55300-03-41500
MERRILL STREET DEPARTMENT	KUBOTA/ZERO TURN P-25	6/10/2026	29485	\$172.03	10-55200-03-51000
MERRILL STREET DEPARTMENT	SMITHCO INFIELDER	6/10/2026	29486	\$240.82	10-55200-03-51000
MERRILL STREET DEPARTMENT	P-0	6/22/2026	29498	\$163.00	10-55200-03-51000

MICHELE KOTH	SECURITY DEPOSIT	7/17/2026	VOUCHER	\$50.00	10-21-7200
MID WISCONSIN PEPSI	AQUATIC CENTER	7/20/2026	2219319	\$557.70	10-55420-03-40100
NICOLE GENNRICH	SECURITY DEPOSIT	7/21/2026	VOUCHER	\$50.00	10-21-7200
RACHEL SAEGER	SECURITY DEPOSIT	7/17/2026	VOUCHER	\$50.00	10-21-7200
RENAE KOBILITZ	SECURITY DEPOSIT	7/21/2026	VOUCHER	\$100.00	10-21-7200
RENEE SMITH	SECURITY DEPOSIT	7/28/2026	VOUCHER	\$50.00	10-21-7200
SARAH WILLIAMS	SECURITY DEPOSIT	7/28/2026	VOUCHER	\$50.00	10-21-7200
SARGENT MARTIAL ARTS	CLASS FOR SUMMER PLAYGROUND	6/30/2026		\$50.00	10-55300-03-41500
SHARON ADAMSKI	SECURITY DEPOSIT	7/21/2026	VOUCHER	\$50.00	10-21-7200
TORTOISE & HARE-ARBOR VITAE	BLACK SQUIRREL TRIATHLON	7/25/2026		\$2,452.00	26-55426-03-42777
VICTORY JANITORIAL INC	BLACK GLOVES	7/22/2026	141260	\$42.00	10-55420-03-40000
VIP	RECIEPT PAPER ROLLS	7/24/2026	0118521-001	\$23.94	10-55400-03-10000
WALMART	PROGRAMS	7/9/2026		\$72.46	10-55300-03-41500
WALMART	AQUATIC CENTER	7/13/2026		\$94.36	10-55420-03-40100
WALMART	PROGRAMS	7/13/2026		\$50.78	10-55420-03-40100
WALMART	PROGRAMS	7/13/2026		\$69.57	10-55420-03-40100
WALMART	AQUATIC CENTER	7/24/2026		\$144.94	10-55420-03-40100
WALMART	PROGRAMS	7/27/2026		\$25.67	10-55300-03-41500
WISCONSIN ICE ARENA	ARENA RENEWING MEMBERSHIP	8/8/2026	1433	\$100.00	10-55400-03-40000



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2027 Parks & Recreation Department Capital Requests

Replace two existing Z-turn mowers (trade two for two)				\$65,000
Replace (2003) Polaris Ranger UTV				\$30,000
Funding for 5-year Outdoor Recreation Plan (NCWRPC)	Mandatory			\$10,000
Bierman Family Aquatic Center improvements (10+ years) Incl: refurbish spiral slides & family slide, re-plaster remainder of pool surface, replace canopies, replace sand in filters, replace floating structures, basketball hoop				\$150,000
Renovate Prairie Trails Fishing Pier – decking and lumber				\$10,000



Parks & Recreation Department 10-Year Capital Project & Equipment Requests

Park/Project	Priority Order	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Key Fobs at Smith Center	Unfunded	\$25,000	Future									
Replace rental skates at Smith Center		\$10,000 \$5,000	Done									
Remove/repave Streeter Square basketball Court (repeat request)	Unfunded	\$40,000 \$5,000										
Replace BFAC Pool Heater	funded	\$35,000	Complete									
Replace BFAC pumps	Partial	\$35,000 \$10,000	Complete in '26									
Refurbish decking & rails on Prairie Trails bridge (repeat request)	2026	\$20,000	Complete in '26									
Keypad locks on park shelters	unfunded	\$10,000										
Replace all park entrance signs (repeat request)	2026	\$20,000 \$15,000	Complete in '26									
Finish concrete around park shelters(Riverside/Ott's/Normal/Stange) (repeat request)	2026	\$20,000 \$9,000	Complete in '26									
Key Fobs at Smith Center	future		\$25,000									
Replace rental skates at Smith Center (cont'd)	Remove Request		\$5,000									
Remove/repave Streeter Square basketball court (repeat request)	Move to future		\$25,000 Find private funds									
Refurbish decking and rails on Prairie Trails bridge (repeat request)	Funded		\$20,000									
Replace park entrance signs (cont'd)	Funded		\$20,000									

			2026										
Finish concrete around park shelters (cont'd)	Funded		\$16,000										
Replace Aquatic Center feature pumps (cont'd)	Funded		\$30,000										
				2027									
Replace two existing Z-turn mowers (trade two for two)				\$65,000									
Replace (2003) Polaris Ranger UTV				\$30,000									
Funding for 5-year Outdoor Recreation Plan (NCWRPC)	Mandatory			\$10,000									
Bierman Family Aquatic Center improvements (10+ years) Incl: refurbish spiral slides & family slide, re-plaster remainder of pool surface, replace canopies, replace sand in filters, replace floating structures, basketball hoop				\$150,000									
Renovate/replace lumber on Prairie Trails Fishing Pier				\$10,000									
					2028								
Replace Safety Netting at Athletic Park					\$45,000								
Replace compact tractor					\$70,000								
Replace 2002 1-ton truck					\$85,000								
Replace Ott's Park Playground					\$150,000								
Replace large field Jacobsen Mower					\$130,000								
Replace chiller system in Smith Center					~\$1.3 mil								
						2029							
Replace existing diamond dragger						\$30,000							
Keypad locks on park shelters	Repeat request					\$10,000							
Replace one of our ½ ton pick-up trucks – old water utility pick up truck						\$65,000							

Replace Stange Park Playground						\$175,000							
Replace sound system in Smith Center						\$15,000							
Renovate Legion Building for rentals (including ADA)						\$100,000							
Replace two (2) zero turn mowers						\$50,000							
Replace boardwalk at Prairie Trails – with elevated granite surface over coarse rock						\$35,000							
Replace sound system in Smith Center						\$15,000							
						2029							
Replace parking lot(s) Ott's, Kitchenette, Lion's, Riverside Parks						\$530,000							
Replace New Holland 100hp tractor						\$120,000							
Replace Zamboni Batteries						\$20,000							
Connect Prairie Trails to City Forest						\$30,000							
							2030						
Create pedestrian path into Riverside Park						\$100,000							
Replace used burgundy ½ ton pickup						\$65,000							
Replace Streeter Square Playground						\$125,000							
Build Splash Pad at location TBD						\$350,000							
Micro surfacing River Bend Trail first section Park St – Stange St						\$75,000							
							2031						
Install back-up generator for Smith Center								\$75,000					
Resurface pickleball courts								\$25,000					
Funding for 5-year Outdoor Recreation Plan (NCWRPC)	Mandatory							\$15,000					
Replace canopy covers at Aquatic Center								\$15,000					
Repave access road into Riverside Park								\$150,000					
Resurface Ott's tennis courts								\$25,000					
								2032					
Refurbish Stange 2-arch Bridge								\$75,000					
Upgrade/improve skate park								TBD					
Repave parking lot closest to Smith Center								\$135,000					
Install lights on MARC trails								\$75,000					
Construct shelter at City Forest								\$75,000					

*Fitness trail segment – RBT

*Curling facility constructed at Smith Center (still dependent upon local interest and fundraising as well as added running costs and maintenance this would add to our department – this would require majority private funds raised)

*Mower replacement schedule (especially our zero turn mowers – high hours each year)

*Re-evaluating Smith Center HVAC preventative maintenance and replacement schedule

*Create Bierman Family Aquatic Center preventative maintenance and replacement schedule (include play features, slide maintenance, diving boards, climbing wall, plaster, filters, pumps, etc.)

*Park truck (1/2 ton and 1 ton) replacement schedule – we have several ½ ton trucks that were used when we got them that are getting old (one of them is a mid-1980's yet). Try and devise a systematic approach and timeline to replace things before they begin breaking down (and have zero trade/resale value)



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August 2026 Parks & Recreation Director's Report

Parks: Hard to believe it is August already. It has been an extremely busy summer so far but things have been going very well. Our crew has been very busy with all of the things that have been going on in all of our parks. We have had a lot of shelter reservations again this summer as well as events, baseball, softball, and soccer games and tournaments over the past several months. These events in our parks and athletic fields have brought thousands of people into our community and to our local businesses and we thank the organizers for all of their hard work. The youth baseball tournament brought in 46 teams and the fastpitch tournament was 50 teams and those two events alone I would estimate brought well over 2,000 visitors each of their respective weekends. It was really awesome that they got the opportunity to use the field lights at the MARC for night games during their tournament. We hosted the annual fireworks at the MARC on July 3rd and it went very well with a near record turnout. The weather was absolutely perfect for the evening and we had to close the parking lot because it was completely full. The same weekend as the fastpitch tournament was the annual Black Squirrel Scurry Triathlon and they were up in registration numbers as well. They utilize Prairie Trails, Stange, the MARC, Council Grounds, the Prairie River, and some of the surrounding roadways. After a very rainy and cool June and into early July it was nice to have some heat and dry for a number of reasons. The Aquatic Center got off to a really slow start due to those conditions and we rebounded nicely after the weather turned more "summer-like." It was also nice to not have to have our crew mow non-stop every day of the week to keep up with all of our parks. The dry weather slowed the grass, allowing us to get after some park projects while we still have seasonal staff. Once again I'd like to extend a big thank you to the Street Department for all of their work roughing in the new River Bend Trail that is going through the MARC to connect to Council Grounds. They will have it ready for paving hopefully by August 1st. We will then be at the mercy of the contractor who was awarded the bid, RC Pavers, for when they are ready to do the work. But at least it is ready to go whenever they are ready. Our crew will backfill along the trail and re-seed everything once it is paved. The hope is that they will be able to pave it in early to mid-August so that it has a number of months of use before winter. Our park signs have been delayed a little bit from the time we ordered them but they should be in our hands at some point during the week of our August meeting. I would like to get these done as soon after that as possible while we still have seasonal staff. As previously mentioned, the Aquatic Center got off to a slow start with the less than ideal weather we experienced to start the summer but we have rebounded nicely and are hoping for a very strong finish over the next few weeks. I have had to spend a lot of my time over the past several months with the hiring process for the Recreation Manager position. There are a lot of steps required to move it forward and get to a point to interview and offer the position but I feel really good about the process and how it ended up. I would like to thank Jim, Joe, and Ryan from our Buildings & Grounds crew as well as Chad and Rebecca from the Commission for helping us make this very important decision. We are very fortunate to announce the hiring of Emily Heckendorf as our next Recreation Manager. She comes to us from MAPS where she spent the previous 6 years teaching special education and was the Special Olympics Coach as well. Emily also spent 7 summers with us at Summer Playground (the last several as head leader) as well as 2 years as an Arena Specialist at the Smith Center. She has a bachelor's degree in Sports Management and comes highly recommended. We are excited to have her and very much look forward to having her join our family and bring great things to our community! I would also like to thank Dawn Smith for her 20+ years of service to this community and for all of the great things she has done for our department and city. We will definitely miss her and I hope everyone joins me in thanking her when you see her around.



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Forestry: The extended dry spell we've experienced, along with the heat has increased stress on a number of our trees in the community. Trees that are usually pretty susceptible to hot/dry weather are the young and old and there are some that are showing that stress. We have been getting some calls for tree inspections and there have been some that are drought stress that will be fine as soon as we catch up on some moisture. I will be catching up on the inspection list very soon, as well as starting to prepare for our fall tree planting throughout the city. I will also finally be able to get back to cataloging trees on our new system that our GIS Specialist Kate set up for us. I was intending to do a lot of that this summer before having to pivot to hiring a replacement Recreation Specialist.

Recreation: Many of our programs have either wrapped up or are nearing the end. We had another great summer recreation season with good numbers and pretty smooth sailing. Summer Playground went very well this year. We had really strong numbers and it was very nice and refreshing to have only a few incidents, which is to be expected but better than previous years. With Dawn retiring on August 1st, and a lot of our events, programs, and the aquatic center in full swing, I will work with Emily to make sure we have a smooth transition and her and I will meet with everyone at the end to do staff and program evaluations to help us moving forward into next year. Like always, we will evaluate everything from programs to staffing to see how we can improve, what to keep, change, eliminate, etc. It is a great opportunity to learn and grow. We will get Emily going on some recreation planning right away, as we have some fall items that she can assist with right away. I have handled Flag Football and will continue to up until it is completely organized and running but that will be a good way for her to jump in, while working on plans for all other upcoming programs and for her to begin to make her own mark on our department. She has come in on her own for the first few weeks and has been shadowing Dawn carefully to learn some of the nuances of the position as well as some of the technical things that we have to do like the CivicRec Software, ShopKeep point of sale software, payroll, bills, meeting people and other staff, and just simply getting comfortable with the position. We will continue to make her feel comfortable here and help her in any way possible.

Smith Center: As previously mentioned we have had summer ice in for the past several weeks and are nearing the end as of the weekend of August 8th and 9th. Youth Hockey had a pretty good line up of camps, tournaments, ice time, and other rentals and for the most part things went pretty well. We did have an issue with our auger bearings on the Zamboni that we had to have shipped in on the first weekend of ice but we got it taken care of and it has been fine ever since. Of course when we went to turn the floor on on June 29th was the first day we hit 90+ degrees so it took a bit longer than usual for the arena and floor to cool off enough to build ice but we were able to get everything done in time for their first weekend. We will be taking the ice out immediately following August 9th so we are ready for a few more dry floor events over the late summer and early fall months before we get ready to install ice again later in October. I do have some good news to share, the Paper Cities Kennel Club will be returning to the Smith Center in 2027 in May. They had to get a new date approved by the AKC and are officially going to come back to us. On July 21st I did meet with a few representatives from Stainless Specialists to look at our chiller system. They brought in a person who specializes in these systems and we spent a few hours with him so that he can get a good idea what it would take to replace our existing system. It is time to start seriously talking about this before something does happen to it. They are expensive, but this one is 30 years old and one never knows. . .

Respectfully Submitted,

Dan Wendorf
Parks & Recreation Director, City of Merrill