

**CITY OF MERRILL
COMMON COUNCIL
WEDNESDAY, AUGUST 12, 2026 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 6:30 PM**

- I. Call to Order** Mayor Hass called the meeting to order at 6:44 pm
Present: D1 Alderperson A. Caylor, D2 Alderperson M. Caylor, D4 Alderperson Fermanich, D5 Alderperson Holdorf (remote), D6 Alderperson Sukow, D7 Alderperson Weix Jr., D8 Alderperson Rutkowski
Present Not Voting: City Administrator Akey, City Clerk Anderson-Malm, Finance Director Ley, Enrichment Center Director Mrachek (remote), Facilities Maintenance Manager Brunett, Fire Chief Klug, Library Director Ollhoff, Park & Recreation Director Wendorf, Police Chief Bennett, Street Superintendent Bonack, Transit Director Brummond, Utility Operations Manager Steinagel, Pastor Justin Smoot - Our Saviours Lutheran Church.
Excused: D3 Alderperson Nathan Meyer
- II. Invocation - Pastor Justin Smoot - Our Saviors Lutheran Church** The invocation was given.
- III. Pledge of Allegiance** The pledge was recited.
- IV. Roll Call** Roll call was taken. 7 out of 8 were in attendance.
- V. Common Council Meeting Expectations - The City of Merrill respects the role of our elected officials. Alderpersons and Department Heads are committed to working in collaboration to provide our citizens with the best decision-making for our city's future. This meeting is a formal event and professional conduct is the expectation of all in attendance.** The expectations were read.
- VI. Public Comment** No public comment.
- VII. Minutes from Previous Meeting**
 - 1. Consider placing the minutes from the July 14th meeting on file.** - (D4 Alderperson Fermanich/D8 Alderperson Rutkowski) motion/second to place minutes on file. The motion passed.
- VIII. General Agenda Items for Consideration**
 - 1. Discuss and consider a temporary Class "B" beer license for VFW Post 1638, on August 29th from 9:00 am - 11:00 pm at the Merrill Fairgrounds in conjunction with a Northern Wisconsin Dirt Track Racing event. Mayor Hass is bringing this directly to the Common Council.** - (D1 Alderperson A. Caylor/D8 Alderperson Rutkowski) motion/second to approve. The motion passed.
- IX. Health & Safety**
 - 1. Consider a change of agent for Kwik Trip store #386, 2311 E Main St, to Allen Kuehl. The Health & Safety Committee recommends approval.**

- (D8 Alderperson Rutkowski/D7 Alderperson Weix Jr.) motion/second to approve. The motion passed.

X. Acknowledge Committee Reports

1. **Acknowledge and discuss the following committee reports: Library Board, Zoning Board of Appeals, Merrill Housing Authority, Transit Commission, Airport Commission, Merrill Enrichment Center, Police & Fire Commission, Health & Safety, Personnel & Finance, Board of Public Works, City Plan Commission.** - The reports were acknowledged. There were no questions.

XI. Resolutions

1. **A resolution honoring Dawn Smith, for her long-time service to the City of Merrill. - A RESOLUTION HONORING DAWN SMITH, FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL**
WHEREAS, Dawn Smith, served the City of Merrill Parks & Recreation department from September 22, 2004, to August 1, 2026; and,
WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and
WHEREAS, Dawn has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and
WHEREAS, Dawn's skills and experience will be missed at the City of Merrill Parks & Recreation department;
NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of August 2026, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Dawn has given the City of Merrill Parks & Recreation department and commends her for those nearly 22 years of service; and
BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Dawn Smith, congratulate her upon the occasion of her retirement from the City of Merrill Parks & Recreation department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.
Recommended: Common Council CITY OF MERRILL, WISCONSIN
City Clerk Anderson-Malm read the resolution. (D8 Alderperson Rutkowski/D7 Alderperson Weix) motion/second to approve the resolution.
The motion passed.

XII. Mayor's Communications Mayor Hass read the following communications:

This Thursday is the Back to School Bash at the Expo Center and is sponsored by MAPS.

Thursday is Gazebo Nights at Normal Park. I'll be there selling 50/50 raffle tickets for the Christmas Light Campaign.

On August 29th there will be dirt track racing at the Merrill Fairgrounds.

Please remember school starts soon. Watch for children and the extra traffic.

The Labor Day parade will start at 10:00 am on September 7th. The annual Lion's Car Show is at the Fairgrounds following the parade. The VFW is having a pin-up contest at the Fairgrounds and the City of Merrill will announce the winner of the decorating contest at the Fairgrounds. You can sign up by August 21st on the City website. A list of nominees will be prepared with a map of the locations for judging. Remember to stop in at the Library and the Enrichment Center to see the programs offered.

The City will be starting budget conversations; please watch the meeting schedules for dates and times.

XIII. Adjournment (D8 Alderperson Rutkowski/D1 Alderperson A. Caylor)
motion/second to adjourn. The motion passed. The meeting adjourned at 6:52 pm.

Minutes respectfully submitted by Lori L Anderson-Malm - City Clerk

The minutes are in draft form until approved at the next scheduled meeting. Meeting minutes are available in the City Clerk's office and on the City of Merrill website. Complete Ordinances are available on the City of Merrill website. <https://www.ci.merrill.wi.us>