CITY OF MERRILL
COMMON COUNCIL
Tuesday, November 9, 2022 MINUTES
Regular Meeting City Hall Council Chambers 7:00 p.m.

I. **Call to Order:** Mayor Hass called the meeting to order at 7:00 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Facilities Maintenance Manager Wszalek, Finance Director Unertl, Fire Department Wegner, Police Chief Bennett, Park & Recreation Director Wendorf, Utility Operations Manager Steinagel, Street Superintendent Bonack, Public Works Director/City Engineer Akey and Library Director Ollhoff.

Others in attendance: Sister Pam from Holy Cross Sisters, Brian Riley from Ehlers & Associates, Jay Humphrey, Laurie Humphrey and Merrill Productions.

II. **Invocation** by Sister Pam from the Holy Cross Sisters

III. **Pledge of Allegiance** was recited.

IV. **Roll Call** was taken and the following alderperson's were in attendance:

Paul Russell – First District	Present
Michael "Gus" Caylor – Second District	Present
Rick Blake – Third District	Present (remote)
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Remote
Mark Weix – Seventh District	Excused
Steve Sabatke – Eighth District	Present

V. **Public Comment** – There was no public comment.

VI. **Public Hearing:**
Alderperson Caylor made a motion to open the public hearing on the proposed 2023 budget. Alderperson Lupton seconded and the motion carried.

There was no public comment on the proposed 2023 budget.

Alderperson Rick made a motion to close the public hearing on the proposed 2023 budget. Alderperson Lupton seconded and the motion carried.

Without objection, the budget Resolutions and Ordinance was moved up after the public hearing. This is reflected in the video. The minutes follow the prepared agenda.

VII. **Minutes of previous Common Council meeting** – October 11, 2022
Alderperson Russell made a motion to place the minutes from the October 11th, 2022 Common Council meeting on file. Alderperson Lupton seconded and the motion carried.

VIII. **Revenue & Expense Reports:**

Alderperson Caylor motioned to place the October 2022 Revenue & Expense reports on file. Alderperson Rick seconded and the motion carried.

IX. **Health & Safety Committee:**

1. Consider a Temporary "Class B" license to sell wine for the Merrill Historical Society for December 2, 2022 at the Expo Center in conjunction with "Holiday Shop, Sip and Support".

Alderperson Rick motioned to approve the temporary "Class B" license for the Merrill Historical Society on December 2, 2022 at the Expo Center. Alderperson Weix seconded and the motion carried.

2. Consider an alcohol beverage retail license for Humphrey's Gin Mill, LLC.

Alderperson Caylor made a motion to approve the alcohol beverage retail license for Humphrey's Gin Mill, LLC. Alderperson Rick seconded and the motion carried.

X. **Personnel & Finance Committee:**

1. Consider the agreement between the City of Merrill and Lincoln County Economic Development Corporation.

Alderperson Caylor motioned to approve the agreement between the City of Merrill and Lincoln County Economic Development Corporation. Alderperson Weix seconded and the motion carried.

XI. **2023 Budget:**

Finance Director Unertl stated the reports included in the agenda packet were informational. There were no questions from the council.

XII. **Place Committee Reports on File:**

Alderperson Russell motioned to place committee reports on file. Alderperson Lupton seconded and the motion carried.

XIII. **Ordinances:**

1. An Ordinance amending Chapter 38, Division 2, Section 38-149 Sewer Service Charges (Ordinance #2022-12)

City Attorney Hayden gave the ordinance a first reading by title only, followed by a synopsis.

Alderperson Caylor motioned to suspend the rules and give the ordinance a second and third reading by title only. Alderperson Lupton seconded and the motion carried.

City Attorney Hayden gave the ordinance a second and third reading by title only.

Alderperson Caylor motioned to adopt the ordinance. Alderperson Lupton seconded. The motion carried on an 8-0 roll call vote.

2. An Ordinance adopting the 2023 City of Merrill Budget and establishing the tax levy for year 2022 (Ordinance #2022-13)

City Attorney Hayden gave the ordinance a first reading by title only, followed by a synopsis.

Alderperson Russell motioned to suspend the rules and give the ordinance a second and third reading by title only. Alderperson Rick seconded and the motion carried.

City Attorney Hayden gave the ordinance a second and third reading by title only.

Alderperson Russell motioned to adopt the ordinance. Alderperson Weix seconded and the motion carried on a 7-1 roll call vote.

XIV. Resolutions:

1. A Resolution approving a planned unit development and construction of a multifamily development on Webster Street, in the City of Merrill (Resolution #2742)

WHEREAS, S.C. Swiderski, LLC has requested a Planned Unit Development pursuant to the Merrill Zoning Code Chapter 113, Article III, Section 113-66 to 113-69 for the purpose of facilitating a multifamily development on the following described property:
Lots 2 and 3 of Certified Survey Map Number 2855, recorded July 1, 2021, in Volume 17, page 77, as Document No. 552477, in the Office of the Register of Deed, Lincoln County, Wisconsin, being a part of A.P. 617, located in the SW ¼ of the NW ¼, Section 15, Township 31 North, Range 6 East, City of Merrill, Lincoln County, Wisconsin, the “premises”,

WHEREAS, the City Plan Commission scheduled a hearing on the application on November 1, 2022 due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article III, Section 113-66 to 113-69 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 9th day of November, 2022 that a Planned Unit Development consisting of multifamily development on the above described premises is approved.

A motion was made by Alderperson Russell to approve the resolution. Alderperson Rick seconded and the motion carried.

2. A Resolution authorizing a loan from the State of Wisconsin Trust Fund (Resolution #2740)

WHEREAS, by the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed; and

WHEREAS, by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 9th day of November, 2022, that the City of Merrill, in the County of Lincoln, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of Five Hundred Fifty Two Thousand and 00/100 Dollars ($552,000.00) for the purpose of financing TID #4 land purchase and TID #10 development incentive and for no other purpose.

The loan is to be payable within 10 years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 5.25 percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by the law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the City of Merrill, in the County of Lincoln, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the City of Merrill by such loan from the State be applied or paid out for any purpose except financing TID #4 land purchase and TID #10 development incentive without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the Mayor and Clerk of the City of Merrill, in the County of Lincoln, Wisconsin, are authorized and empowered, in the name of the City of execute and deliver to the commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the City pursuant to this resolution. The Mayor and Clerk of the City will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the Clerk of this City forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

Alderperson Blake motioned to approve the resolution. Alderperson Russell seconded and the motion carried on an 8-0 roll call vote.

3. A Resolution authorizing the issuance of $3,005,000 General Obligation Promissory Notes and the issuance and sale of a $3,005,000 Note Anticipation Note, Series 2022A in anticipation thereof (Resolution #2741)

Finance Director Unertl stated the amount will be $3,004,000. City Attorney Hayden read the resolution by title A.

WHEREAS, the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City") hereby finds and determines that it is necessary, desirable and in the best interest of the City to provide interim financing for public purposes, including street improvement projects, grandstand lighting, IT equipment and project costs in the City's Tax Incremental Districts such as utility and street improvements and providing development incentives to developers (collectively, the "Project"):

WHEREAS, cities are authorized by the provisions of Chapter 67, Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not been issued or sold;

WHEREAS, cities are authorized by the provisions of Section 67.12(1) (b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance and sale of a note anticipation note pursuant to Section 67.12(1) (b), Wisconsin Statutes (the "Note"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project; and

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell the Note to Nicolet National Bank (the "Purchaser") pursuant to the terms and conditions contained in the Preliminary Term Sheet (the "Term sheet") and the proposal (collectively, the "Proposal") attached hereto as Exhibit A and incorporated herein by this reference. Ehlers & Associates, Inc. ("Ehlers"), the city's municipal advisor, has recommended that the City accept the Proposal.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Term Sheet. The Common Council of the city hereby ratifies and approves the details of the Note set forth in Exhibit A attached hereto as and for the details of the Note. The Term Sheet and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Term Sheet, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Authorization and Issuance of Securities. The City hereby authorizes the issuance and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire the Note. There is hereby levied on all the taxable property in the City a direct, annual, irrepealably tax sufficient to pay the interest on said Securities as it becomes due, and also to pay and discharge the principal thereof.

Section 2. Authorization and Sale of the Note. In anticipation of the sale of the Securities, for the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of THREE MILLION FOUR THOUSAND DOLLARS ($3,004,000) from the Purchaser. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Note in the principal amount of THREE MILLION FOUR THOUSAND DOLLARS ($3,004,000) for a purchase price equal to the principal amount of the Note. The Mayor and City Clerk are hereby authorized to execute the Proposal.

Section 3. Terms of the Note. The Note shall be designated "Note Anticipation Note, Series 2022A"; shall be issued in the principal amount of $3,004,000; shall be dated its date of issuance; shall be in the denomination of $1,000 or more; shall be initially numbered $-1; shall bear interest at the rate of 4.75% per annum and shall mature on November 1, 2024. Interest shall be payable annually on November 1 commencing on November 1, 2023 in the amounts set forth on the Debt Service Schedule attached as Exhibit B hereto. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months.

Section 4. Redemption Provisions. The Note is subject to redemption prior to maturity, at the option of the City, on any date. Said Note is redeemable as a whole or in part, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 5. Form of the Note. The Note shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C ad incorporated herein by this reference.

Section 6. Security. The Note shall in no event be a general obligation of the City and does not constitute an indebtedness of the City nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the City as a result of the issuance of the Note. The Note shall be payable only from (a) any proceeds of the Note set aside for payment of interest on the Note as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the city Clerk or City Treasurer and expended solely for the payment of the principal of and interest on the Note until paid.

The City hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Note when due, if necessary, the City will pay such deficiency out of its annual general tax levy or other available funds of the City; provided however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the City to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Note, Series 2022A" (the "Debt Service Fund Account") and such account shall be maintained until indebtedness evidenced by the Note is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Note; (ii) any proceeds of the Note representing capitalized interest on the Note or other funds appropriated by the City for payment of interest on the Note, as needed to pay the interest on the Note when due; (iii) proceeds of the Securities (or other obligations of the City issued to pay principal of or interest on the Note); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Note when due and which are appropriated by the Common Council for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Note until all such principal and interest has been paid in full and the Note canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statues ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Note and shall be maintained for such purpose until the Note is fully paid or otherwise extinguished, and shall at all items be invested in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When the Note has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred ad deposited in the general fund of the city, unless the Common Council directs otherwise.

Section 8. Covenants of the City. The City hereby covenants with the owners of the Note as follows:

(A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Note;

(B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Note until paid. After the payment of principal of and interest on the Note in full, said trust fund may be used for such other purposes as the Common Council may direct in accordance with the law; and,

(C) It shall maintain a debt limit capacity such that it's combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the $3,004,000 authorized for the issuance of the Securities to provide for the payment of the Note shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Note; Segregated Borrowed Money Fund. The proceeds of the Note (the "note Proceeds") (other than accrued interest which must be paid at the time of the delivery of the Note into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal and interest on the Note. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Note has been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purposes(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Note, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Note to the Purchaser which will permit the conclusion that the Note is not an "arbitrage bond", within the meaning of the Code of Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Note and the ownership, management and use of the projects will not cause the Note to be a "private activity bond" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Note including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Note) if taking, permitting or omitting to take such action would cause the Note to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Note to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Note shall provide an appropriate certificate of the City certifying that the city can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Note provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Note and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Designation as Qualified Tax-Exempt Obligation. The Note is hereby designated as a "qualified tax-exempt obligation" or purposes of Sections 265 of the code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 13. Execution of the Note: Closing: Professional Services. The Note shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price on the Note, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Note may be imprinted on the Note in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Note, at least one of the signatures appearing on the Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Note shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Note an all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Note, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Note is hereby ratified and approved in all respects.

Section 14. Payment of the Note; Fiscal Agent. The principal of an interest on the Note shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 15. Persons Treated as Owners; Transfer of Note. The City shall cause books for the registration and for the transfer of the Note to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 16. Record Date. The 15^{th} day of the calendar month next preceding each interest payment date shall be on the record date for the Note (the "Record Date"). Payment of interest on the Note on any interest payment date shall be made to the registered owners of the Note as they appear on the registration book of the city at the close of business on the Record Date.

Section 17. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Note allocable to the payment of issuance expenses to a financial institution designated by Ehlers at Closing for further distribution as directed by Ehlers.

Section 18. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Note and after the issuance of the Note no change or alteration of any kind in the provisions of this Resolution may be made, until the Note has been paid in full as to both principal and interest. The owner of the Note shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce his or their rights against the City.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding has or taken in the course of authorizing and issuing the Note in the Record Book.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that nay one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Alderperson Russell motioned to approve the resolution. Alderperson Lupton seconded and the motion carried on an 8-0 roll call vote.

XV. Mayor's Communications

Mayor Hass thanked the department heads, the Finance Director, interim City Administrators and the Council for working together for the budget.
November 11^{th} – Veteran's Day program at Cenotaph Park at 11:00 am
November 17^{th} – a Town Hall meeting is scheduled for citizens to ask questions regarding the City logo and tag line.
November 24 – 27^{th} – City Hall will be closed for the Thanksgiving Holiday
There will be a Thanksgiving Dinner at the Expo Center.

Mayor Hass thanked the street crew for cleaning up the streets with leaves in anticipation for snow.
December 3rd – the Christmas Parade

XVI. Adjournment

Alderperson Rick motioned to adjourn. Alderperson Lupton seconded and the motion carried. The meeting was adjourned at 7:26 PM.

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk