



CITY OF MERRILL

CITY PLAN COMMISSION

MINUTES • TUESDAY NOVEMBER 2, 2021

Regular Meeting

City Hall Council Chambers

5:45 PM

I. Call to Order

Mayor Woellner called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman		Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Robert Reimann		Present	
Derek Woellner	Mayor	Present	
Steve Hass	Alderman - Second District	Present	
Kyle Gulke		Present	

Others in attendance (either in-person or remotely) included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderman Mark Weix and City Clerk Bill Heideman. Merrill Productions was present to videotape the meeting.

II. Minutes of previous meeting(s):

1. Minutes of September 7, 2021 meeting

The minutes were in the meeting packet.

Motion (Schroeder/Hass) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Oral report from Building Inspector/Zoning Administrator Pagel on Certified Survey Maps

Building Inspector/Zoning Administrator Pagel reported that, in the last month, he has approved two Certified Survey Maps. One was in the City of Merrill and the other was in the Town of Merrill (extraterritorial).

IV. Recess:

At 5:47 P.M., Mayor Woellner announced that a recess would be held until 6:00 P.M., the scheduled start time for the public hearing. At 6:00 P.M., he called the meeting back to order.

V. Public Hearing:

1. Public hearing on placement of shipping containers at Walmart, 505 S. Pine Ridge Ave.

The hearing notice and related information were in the meeting packet.

City Attorney Hayden read the public hearing notice.

Motion (Hass/Schwartzman) to open the public hearing. Carried.

Building Inspector/Zoning Administrator Pagel explained the application. He has no concerns with the application as submitted.

Motion (Schroeder/Hass) to close the public hearing. Carried.

Motion (Hass/Schroeder) to recommend approving the Conditional Use Permit application. If this motion is approved, this recommendation will be considered as a resolution at the November 9th, 2021 Common Council meeting.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 11/9/2021 6:00 PM
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VI. Public Comment Period

None.

VII. Establish date, time and location of next meeting

The next meeting will be at the call of the Chairperson.

VIII. Adjournment

Motion (Hass/Sturm) to adjourn. Carried. Adjourned at 6:05 P.M.