

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, October 26, 2022 - MINUTES**

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Steve Hass, Alderpersons Steve Sabatke, Dick Lupton and Mike Rick

Others Present: City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Utility Superintendent Gabe Steinagel, Building Inspector/Zoning Administrator Darin Pagel, City Clerk Lori Anderson-Malm, Finance Director Unertl (remote), Alderperson Rick Blake, Alderperson Mark Weix, Tawny Anderson, and Jack Mikunda from Park City Credit Union and Merrill Productions video operator

Street & Weed Commissioner Ron Liberty and Building Inspector/Zoning Administrator Darin Pagel were excused

I. Call to Order - Mayor Hass called the meeting to order at 5:15 p.m.

II. Consider approval of meeting minutes from September 28, 2022

A motion to approve the September 28th minutes was made by Alderperson Lupton. The motion was seconded by Alderperson Rick and was carried.

III. Water & Sewer Agenda Items:

1. Water and Sewer Vouchers

Alderperson Rick made a motion to accept the vouchers. Alderperson Lupton seconded and the motion carried.

2. Water and Sewer Operations Report

Utility Superintendent Steinagel provided his report in the packet and was available to answer any questions.

IV. Board of Public Works Agenda Items:

1. Board of Public Works Vouchers

Alderperson Sabatke made a motion to approve the Board of Public Works vouchers. Alderperson Lupton seconded and the motion passed.

2. Update on 1210 E 8th Street - yard

Street Superintendent Bonack updated the progress on 1210 E 8th Street. He stated he is satisfied with the progress and the homeowner has been very responsive.

3. Discussion on aluminum cans collection

Aldersperson Sabatke requested this item be on the agenda. He reported he has heard from residents who do not want to put their aluminum cans in recycling and there is not a place close to recycle aluminum cans.

Public Works Director/City Engineer Akey spoke about some specifics recyclers request regarding aluminum. Mayor Hass mentioned St. Stephens Church has an aluminum can drop off and suggested this is revisited in the spring.

Further discussion from meeting participants agreed there are opportunities for city building being used for a non-profit to collect on a specific day, such as the E-cycle event that is held in the summer.

After discussion, this will be brought back to the committee in the spring.

4. Consideration of charges/potential special assessments on 411 N. Prospect St.

Mayor Hass, allowed Jack Mikunda from Park City Credit Union to address the committee without objection. Mr. Mikunda explained the process Park City Credit Union has used to contact the family of the deceased owner of 411 N. Prospect St. There is an estate hearing in November.

Public Works Director/City Engineer Akey stated nothing can be done to reduce the water/sewer charges. Mayor Hass asked if the water has been turned off and Mr. Mikunda stated that it had.

After further discussion, Aldersperson Rick motioned to reduce the mowing charges by 50 %. Aldersperson Lupton seconded and the motion carried.

It was stated the City Attorney Hayden would work with Mr. Mikunda to determine the amount that is still owed after the reduction.

5. Consideration regarding charges for plowing at 608 Chippewa St.

Mayor Hass allowed Tawny Anderson to address the committee, without objection. She spoke regarding the plowing charges of \$300 and is disputing the charges because no warning was given. Street Superintendent Bonack stated the notice was given to the property owner. Pictures were included in the agenda packet.

After discussion, Mayor Hass stressed this would be only a one-time adjustment. Aldersperson Lupton motioned to reduce the shoveling charge by 50% as a one-time reduction. Aldersperson Sabatke seconded and the motion carried.

V. Monthly Report:

Monthly Report – Building Inspector Pagel – the report was included in the agenda packet. Mr. Pagel was excused from the meeting.

Monthly Report – Public Works Director/City Engineer Akey – the report was included in the agenda packet.

Monthly Report - Street Superintendent Bonack – the report was included in the agenda packet.

Monthly Report - Street & Weed Commissioner Liberty – the report was included in the agenda packet. Mr. Liberty was excused from the meeting.

A motion to put the reports on file was made by Alderperson Lupton. Alderperson Rick seconded and the motion carried.

VI. Next Meeting – Wednesday, November 30th at 5:15 p.m.

VII. Public Comment Period

There was no public comment.

VIII. Adjournment

A motion was made by Alderperson Rick to adjourn. Alderperson Lupton seconded. The meeting was adjourned at 5:42 P.M.

Prepared by: Lori L Anderson-Malm - City Clerk