



**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**AGENDA • TUESDAY OCTOBER 25, 2022**

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**Regular Meeting**

**City Hall Council Chambers**

**6:00 PM**

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To attend remotely call 424-360-0653 PIN 225 293 935 #

- I. Call to Order
- II. Vouchers
  1. September Vouchers
- III. Minutes from Previous Meeting
  1. Consider approving the minutes from the September 27th meeting.
- IV. Agenda Items for Consideration:
  1. Discuss and consider agreement between the City of Merrill & Lincoln County Economic Development Corporation
  2. Discussion and consideration regarding continuing with Carlson Dettmann. The was referred back to the Personnel & Finance Committee from the September meeting.
  3. Consider 2023 Non-Union Wages
  4. Discuss filling internal job openings clarification and review non-union wage slotting - Street Department promotion(s).
  5. Review Employee Handbook 6-8-2: Promotions. Discuss and consider possible additional guidance by committee or amendment of language.
  6. Discuss and clarify Employee Handbook 12-5-5: Double time revisions
  7. Discuss and consider the development, approval and implementation of appropriate internal controls as recommended by CliftonLarsonAllen LLP. This was referred to the October meeting from the September Personnel and Finance meeting.
- V. Monthly Reports:
  1. Monthly Update - Interim Co-City Administrator's
  2. Monthly Report - Finance Director Unertl
  3. Monthly Report - City Attorney Hayden
  4. Monthly Report - City Clerk Anderson-Malm
  5. Monthly Report - Municipal Court
- VI. Public Comment
- VII. Establish date and time of next meeting:
  1. Next regular meeting, Tuesday, November 29, at 6:00 PM
- VIII. Adjournment