

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, October 24, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Alderperson Fermanich, Alderperson Caylor, Chair Russell was excused

Others Present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Interim Administrator Akey, Interim Administrator Bennett, Fire Chief Klug, Alderperson Meyer, Alderperson Lupton, Alderperson Sabatke, Alderperson Weix and Merrill Community Media.

- I. **Call to Order** – Alderperson Caylor acted as Chair and called the meeting to order at 6:00 PM.
- II. **Minutes from previous meeting** – Alderperson Fermanich made a motion to approve the minutes from the September 26th meeting. Alderperson Caylor seconded and the motion carried.
- III. **Vouchers** – Alderperson Fermanich made a motion to approve the September vouchers. Alderperson Caylor seconded and the motion carried.
- IV. **Agenda Items for Consideration -**
 1. **Update on the 2024 budget** – This item was included on the agenda before the Committee of the Whole was scheduled. No update was discussed.
 2. **Update on EMS Flex Grant purchases** – Fire Chief Klug included the grant purchase in the agenda packet and was available to answer questions. Alderperson Fermanich thanked him for the detail.
- V. **Monthly Reports** – Alderperson Caylor motioned to place the monthly reports on file. Alderperson Fermanich seconded and the motion carried.
- VI. **Public Comment** – There was no public comment
- VII. **Date and time of next meeting** – Tuesday, November 28 at 6:00 PM
- IV. **Closed Session –**
 1. **The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss a candidate for the Finance Director position.**
 2. **The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c) and (e) for considering employment promotion, compensation or performance valuation data of any public employee over which the government body**

has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for purposes of discussing fire union and police union collective bargaining status, and related items.

City Attorney Hayden read the closed session language. Alderperson Fermanich made a motion to enter into closed session. Alderperson Caylor seconded and the motion carried on a 2/0 roll call vote.

The Committee entered into closed session at 6:05 PM with City Clerk Anderson-Malm taking minutes without objection. The following elected and appointed officials were present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl, Interim City Administrator's Akey and Bennett, Alderperson Caylor, Alderperson Fermanich, Alderperson Lupton, Alderperson Weix, Alderperson Meyer and Alderperson Sabatke.

Closed Session #1 – the Committee Discussed a candidate for the Finance Director position. Following discussion, Alderperson Fermanich made a motion to forward the candidate for the Finance Director position to the November Common Council meeting with a starting date of January 2, 2024. Alderperson Caylor seconded and the motion carried.

Closed Session #2 – the Committee received updates regarding the fire union and police union collective bargaining status. No further action was taken.

IX. Reconvene in Open – The Committee did not reconvene in open.

X. Adjournment – Alderperson Fermanich made a motion to adjourn. Alderperson Caylor seconded and the motion carried. The meeting was adjourned from closed session at 6:30 PM.

Minutes submitted by City Clerk Anderson-Malm