



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON October 24, 2022 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in phone: 574-404-3329 PIN: 717 256 266 #

Transit Commission; Chairman- Mr. Rick Blake, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the September 26, 2022 meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. Barleyfest
 - d. 2022 Third quarter report
- 5) Consider volunteer to ride bus with school students after school to help maintain control.
- 6) Future Agenda items:
- 7) Next meeting date: November 21, 2022 at 4:00pm. Meeting will be held at City Hall in the Council Chambers 1004 E 1st St Merrill, WI 54452
- 8) The Commission may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, to discuss personnel issues, developments and concerns in the Transit Department.
- 9) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

**Transit Commission Meeting
September 26, 2022
Minutes**

Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech(remote) and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of August, 2022 minutes

A motion to approve minutes of the August 2022 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – on track towards pre-pandemic levels

B. Employee Status –

a. Paul – on last week of someone with him for school routes, all the rest is good

b. Still looking for last part time operator

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

5) New Year's Day – Will continue as a holiday no work

6) Consider free rides for employees and immediate family on the bus – discussion

A motion to deny was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. Vote 4 to 1

7) Future Agenda Items

- Administrators Report

- Closed Session

8) Next meeting date will be October 24, 2022 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - a Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator