

CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, October 24, 2022 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Alderpersons Mark Weix, Michael Caylor and Mike Rick

Others present in person or remote: City Attorney Hayden, City Clerk Anderson-Malm, Fire Chief Klug, Police Chief Bennett, Deputy Health Officer Ashbeck, Alderperson Lupton, Alderperson Blake, Public Works Director/City Engineer Akey, Renea Frederick, Todd Frederick and Merrill Productions.

I. Chair Weix called the meeting to order at 5:16 p.m.

II. **Nuisance Complaints & Vouchers:**

1. **Nuisance Complaints** – Deputy Health Officer Ashbeck reported on the nuisance complaints that were handed out at the meeting.
2. **Vouchers** – Alderperson Caylor had a question for Fire Chief Klug, who answered favorably. Police Chief Bennett answered questions from Alderperson's. After discussion, Alderperson Rick motioned to approve the vouchers. Alderperson Caylor seconded and the motion carried.

III. **Picnic and/or Liquor Licensing**

1. **Temporary "Class "B license for the Merrill Historical Society for December 2, 2022 at the Expo Center, in conjunction with "Holiday Shop, Sip and Support" -** Alderperson Caylor motioned to approve. Alderperson Rick seconded and the motion carried.
2. **Consider an alcohol beverage retail license for Humphrey's Gin Mill, LLC –** Alderperson Rick motioned to approve. Alderperson Caylor seconded and the motion carried.

IV. **General Agenda Items:**

1. **Discuss and designate a northern truck route.**

Public Works Director/City Engineer Akey discussed the truck route and the various options

Renea and Todd Frederick, 1600 Logan Ave and owners of FreMarq, were granted floor privileges to speak regarding a truck route.

After discussion, Alderperson Caylor made a motion to close Mill Street from 3rd to 9th as a commercial truck route. Alderperson Rick seconded and the motion carried.

2. **Consider posting signs for no truck traffic; Parkway and 3rd St from Grand Avenue to Blaine St.**

Alderson Caylor made a motion to post signage for no truck traffic on Parkway and 3rd Streets from Grand Avenue to Blaine Street. Alderson Rick seconded for discussion.

Public Works Director/City Engineer Akey spoke about the complaints he's received from residents regarding trucks heading north to Center Avenue.

After discussion, the original motion carried.

3. **Discussion regarding a traumatic incident employee wellness policy and a procedure for supervision.**

Alderson Caylor requested this item be placed on the agenda. He would like to see a common policy for all city employees and reflected in the Employee Handbook.

Police Chief Bennett the employee handbook, Chapter 15 relates to Employee Assistance. Fire Chief Klug will provide the language used for the Fire Department. This will be sent to the Department Heads for feedback.

V. **Minutes and Monthly Reports:**

1. Consider placing the minutes from the September 26, 2022 meeting on file. Alderson Caylor mentioned the Police Canine's name was incorrect and Alderson Rick stated he was recorded as absent. Alderson Caylor motioned to approve the minutes with the corrections. Alderson Rick seconded and the motion carried.
2. Monthly Report – Fire Chief Klug – his report was in the packet and answered questions.
3. Monthly Report – Police Chief Bennett – his report was in the packet. He highlighted parts of his report and answered questions.

VI. **Establish date and time of next regular meeting:**

The next meeting will be Monday, November 28 at 5:15 PM

VII. **Public Comment**

There was no public comment

- VIII. **Adjournment** – Alderson Rick made a motion to adjourn. Alderson Caylor seconded and the motion carried. The meeting was adjourned at 5:47 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk