



**CITY OF MERRILL**  
**POLICE AND FIRE COMMISSION**  
**AGENDA • MONDAY OCTOBER 23, 2023**

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**Regular Meeting**

**City Hall Council Chambers**

**6:00 PM**

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- I. Call to Order
- II. Consider approving minutes from previous meeting:
  1. Minutes from the October 12, 2022 meeting
- III. Agenda Items:
  1. Consider approving the 2023 Battalion Chief promotional list - Fire Chief Klug
  2. Discussion on current employment levels and current hiring process - Police Chief Bennett
- IV. Public Comment
- V. Closed Session:
  1. The Commission may convene in closed session pursuant to Wisconsin State Statutes Chapter 19.85(1)(b) to conduct Police Officer candidate interviews.
- VI. Reconvene in Open Session:
  1. The Commission may reconvene in open session for possible action related the closed session item
- VII. Adjournment

## CITY OF MERRILL

## Police and Fire Commission

Wednesday, October 12th, 2022 – 5:15 pm

City Hall Council Chambers -1004 East First Street, Merrill, WI

Members Present: Nicole Johnson, Eric Malm, Jeremy Thompson and Norm Hanson

Members Absent: Lisa Gervais

Other Present: Fire Chief Klug and Police Chief Bennett

I. **Call to Order**

Chairman Hanson called the meeting to order at 5:17 pm.

II. **Public Comment**

None

III. **Approval of Prior Minutes**

Minutes from the August 17<sup>th</sup>, 2022 up for approval. Motion made to accept the minutes. (Thompson/Malm). Carried.

IV. **Open Session**

a. Fire Department:

- i. Discussion on request by Chief Klug to extend the list of promotional candidates approved from 11/15/22 to 1/31/23 due to a retirement date change. Motion made to approve extension to 01/31/23 (Thompson/Hanson). Vote of 4/4, *motion carried*.
- ii. Chief Klug updated the commissioners on the current hiring list. Prior meeting produced 4 approved candidates. There is currently an accepted offer with a tentative start date of 10/31/22.
  1. Commissioner Malm requested an updated status list for candidates. Chief Klug will provide to the commissioners.

b. Police Department:

- i. Chief Bennett updated the commissioners on the recent hires. One has been released to solo patrol and the other two are in field training. A new hiring posting will go live 10/13/22 to start the process to fill a vacancy for an upcoming retirement.

V. **Closed Session(s):** Convened at 5:28 pm.

Pursuant to Wisconsin State Statutes Section 19.85(1)(c), moved (Thompson/Gervais) that the Commission go into closed session “to conduct Fire Fighter/Paramedic candidate interviews. (Thompson/Johnson). *Carried*.”

- VI. **Reconvene in Open Session:** Reconvened at 5:46 pm.  
The committee may reconvene in open session to recommend applicant approvals. Motion to move to open session (Malm/Thompson). *Carried.*

Motion made to approve the promotion of Officer Robert Caylor to Police Lieutenant and the effective date to be determined by Chief Bennett. (Hanson/Thompson). Vote of 4/4, *motion carried.*

- VII. **Adjournment**  
Move to adjourn at 5:48 pm. (Thompson/Johnson). *Carried.*

Respectfully submitted,

Nicole Johnson, Secretary