

City of Merrill
Commission Meeting Minutes
Wednesday, October 21, 2020
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Banser, Joe Malsack, Mark Weix, Jr.
(Alderman), Gary Schulz (via phone)

Public Present: Larry Wenning, City Cameraman

1. Call to Order – Meeting called to order by Chairman Schwartz at 18:05.
2. Approval of Meeting Minutes from September, 2020 – Minutes not available.
3. Approval of Vouchers – Vouchers reviewed and initialed. Motion to pay vouchers by Malsack; second by Schulz. All ayes. Motion carried.
4. Runway 16/34 Project Status – Schwartz met with Karl Kemper and Randy VanNetta at Beecher Hoppe Engineering and discussed data from the AWOS System. They found that the current system does not record wind gusts but does record steady winds that FAA use as criteria for justifying cross wind runways. So, they concluded that the AWOS System with the current software is flawed and not including wind gusts. Chairman Schwartz and the Beecher Hoppe Reps, Karl and Randy, set up a conference call with the head of the BOA (Bureau of Aeronautics), Dave Green, and several other reps of the BOA. They all committed to further investigation of the AWOS System's incomplete recording capability. We are hopeful that this new information will create some positive results for Merrill's cross wind runway. FAA is unable to understand the software used in recording AWOS (Automated Weather Observation System).

Also, Schwartz had a chance meeting with FAA maintenance reps which were doing the annual check on the AWOS System, which they reported was working correctly. Then earlier this month, Merrill Airport was notified that the AWOS was in fact off by 4° and that the Lightening Reporting System should be replaced.

5. Discussion Entitlement Projects – First project when approved will be the Lightening Reporting System, which we planned on doing for two years.
6. Discussion/Decision Fuel System Credit Card Reader – Has been budgeted for this next year. EMV (European Master Visa) is an updated security device which keeps fuel sale vendors from being liable for fraudulent charges.
7. Discussion F-84 Display and Mounting – Schwartz asked the Committee members to start thinking about a new stand support at the new FBO location for the F-84 Display.

8. Discussion T Hangar – Schwartz discussed his presentation at the City Council Meeting for a T-Hangar and will put together costs for an 8 – or 10-unit T-Hangar. Schwartz reported Tyler Hess is planning on building a 60' x 60' hangar in the SE corner lot by the new FBO area and will attend November meeting with proposal.
9. Discussion/Decision Spraying Weed Killer – Would like to spray as soon as possible to maintain the apron area that was built for future use so it does not deteriorate.
10. Manager's Report – None
11. Airport General Maintenance – Joe Malsack met with Rich McCullough for explanation of FBO lighting; all lighting is completed in the new terminal.

Still waiting for the warranty for exterior lighting. Trying to install tie downs for airplanes if weather permits. Still waiting for new door on FBO Hangar.
12. Chairman's Report – Was covered in No. 4.
13. Aviation Happenings – 737 Max is reported to be back in service within this year.
14. Public Comment – None
15. Agenda Items for Next Meeting – Tyler Hess' new hanger. Discussed the list for new T Hangar vacancies.
16. Adjournment – Motion by Malsack; second by Weix. All ayes. Motion carried. Meeting adjourned.

Minutes prepared by Lyle Baner