



CITY OF MERRILL
COMMITTEE OF THE WHOLE
AGENDA • TUESDAY OCTOBER 19, 2021

Budget Session

City Hall Council Chambers

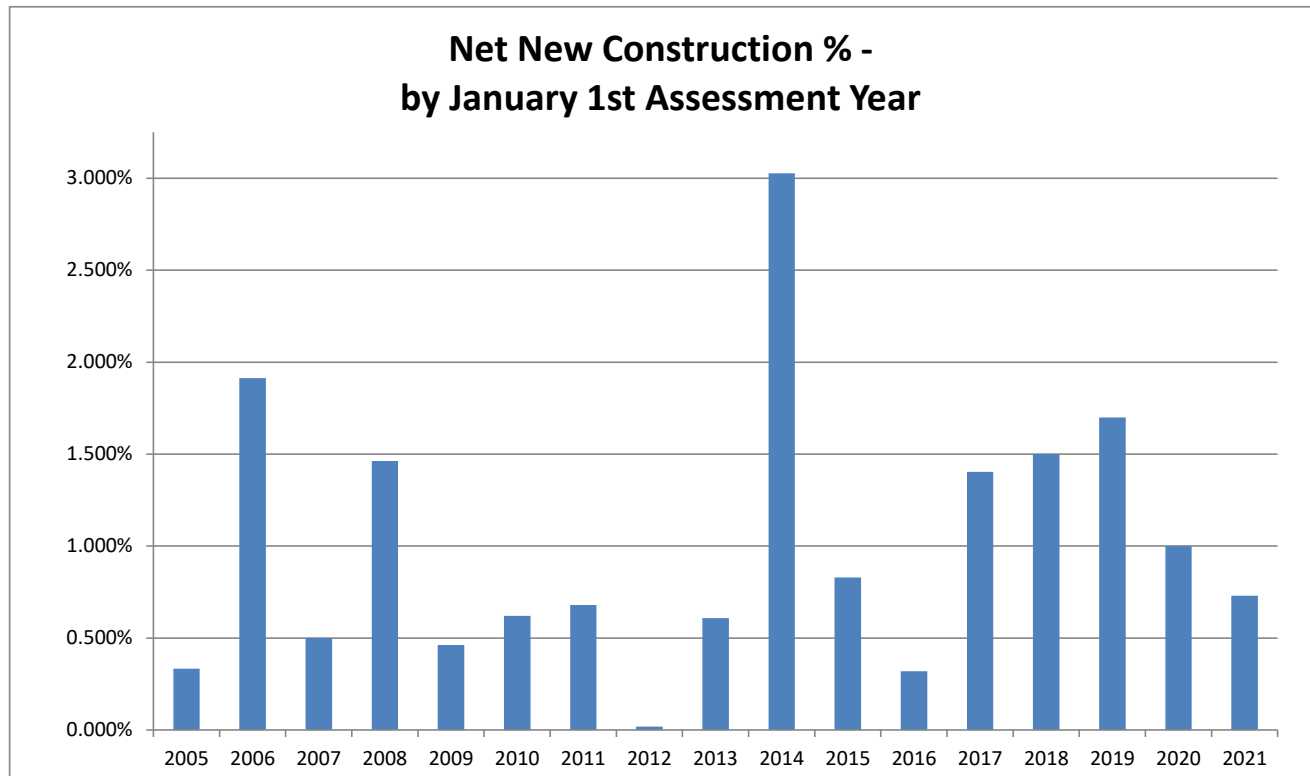
5:30 PM

To attend virtually, call 219-213-6276 and meeting PIN 731 225 412#

- I. Call to order
- II. Pledge of Allegiance
- III. Public Comment
- IV. Other agenda items :
 - 1. Update on Net New Construction, State Levy Limit, & Consumer Price Index (CPI) for Expenditure Restraint Program
 - 2. Update on City Borrowing Capacity and 2022 Debt Service
 - 3. Consider 2022 Capital Budget Requests
 - 4. Consider 2022 Potential Infrastructure Projects
- V. Adjournment

City of Merrill

Net New Construction - Historical



Source: Wisconsin Department of Revenue

Levy Year	City Budget Year	Net New Construction	Developments
2005	2006	0.334%	
2006	2007	1.913%	Church Mutual Addition
2007	2008	0.500%	
2008	2009	1.463%	Lincoln Community Bank, Dave's County Market expansion, etc.*
2009	2010	0.463%	
2010	2011	0.620%	
2011	2012	0.680%	
2012	2013	0.019%	
2013	2014	0.608%	
2014	2015	3.028%	New Wal-Mart - S. Pine Ridge Ave.
2015	2016	0.830%	
2016	2017	0.320%	
2017	2018	1.404%	Nortrax & Eastgate Apartments (by football field)
2018	2019	1.501%	Rock Ridge Apartments - Phase 1
2019	2020	1.700%	One Way Collision & Rock Ridge - Phase 2
2020	2021	1.000%	Partial valuations on Golden Harvest & Nelson's Powerhouse
2021	2022	0.730%	Full valuations on Golden Harvest & Nelson's Powerhouse

*Additional 2007 construction: Heritage Ct. 4-plex condos, Jackson St. Apartments, and Mitchell Metal expansion

Attachment: Update on State of WI Levy Limits (8362 : Net New Construction, State Levy Limit, & Consumer Price Index)

City of Merrill

State Levy Limit - Operations

Amount

Based upon Net New Construction %,
the maximum potential Levy Limit
increase for Operations is:

\$33,084

However, need to reduce by the
2022 State Personal Property Aid:

(\$41,372)

Since adjustment is negative, maximum
potential Operations Levy Change is:

\$0

Attachment: Update on State of WI Levy Limits (8362 : Net New Construction, State Levy Limit, & Consumer Price Index)

Unertl, Kathy

From: Wisconsin Department of Revenue <DOR-do-not-reply@wisconsin.gov>
Sent: Tuesday, September 21, 2021 12:37 PM
To: Unertl, Kathy
Subject: Consumer Price Index (CPI-U) Certification

September 21, 2021

**To: Municipal Clerks and Treasurers
 County Clerks and Treasurers**

The Wisconsin Department of Revenue (DOR) would like to inform you that the Consumer Price Index for all urban consumers (CPI-U) was certified at **3.0%** for the 12 months ending August 31, 2021. Note: This percentage was rounded to the nearest 0.10%.

Expenditure Restraint Program (ERP)

Per state law, DOR used this 3.0 percent CPI-U (inflation factor) in ERP to determine the allowable general fund budget percentage increase for qualifying municipalities from 2021 to 2022 (sec. 79.05(1)(am), Wis. Stats.).

To qualify for a 2023 ERP payment:

- Your 2021 municipal TID Out property tax rate must exceed five mills
- Your net general fund budget increase from 2021 to 2022 must be less than the sum of the 3.0% CPI-U increase, plus 60.0% of your net new construction percentage during 2020 (up to a maximum 2.0%)
- **Note:** By October 1, 2021, DOR will send ERP budget limit letters providing allowable budget percent increases to municipalities with a 2020 mill rate that exceed five mills

Levy Limits

Under state law, the 3.0% inflation factor is also used for the levy limit increase available for an increase in charges assessed by a joint fire department or joint emergency medical service (EMS) district (sec. 66.0602(3)(h), Wis. Stats.). You can enter an adjustment in Section D, Line I of the Levy Limit Worksheet if all of the following applies:

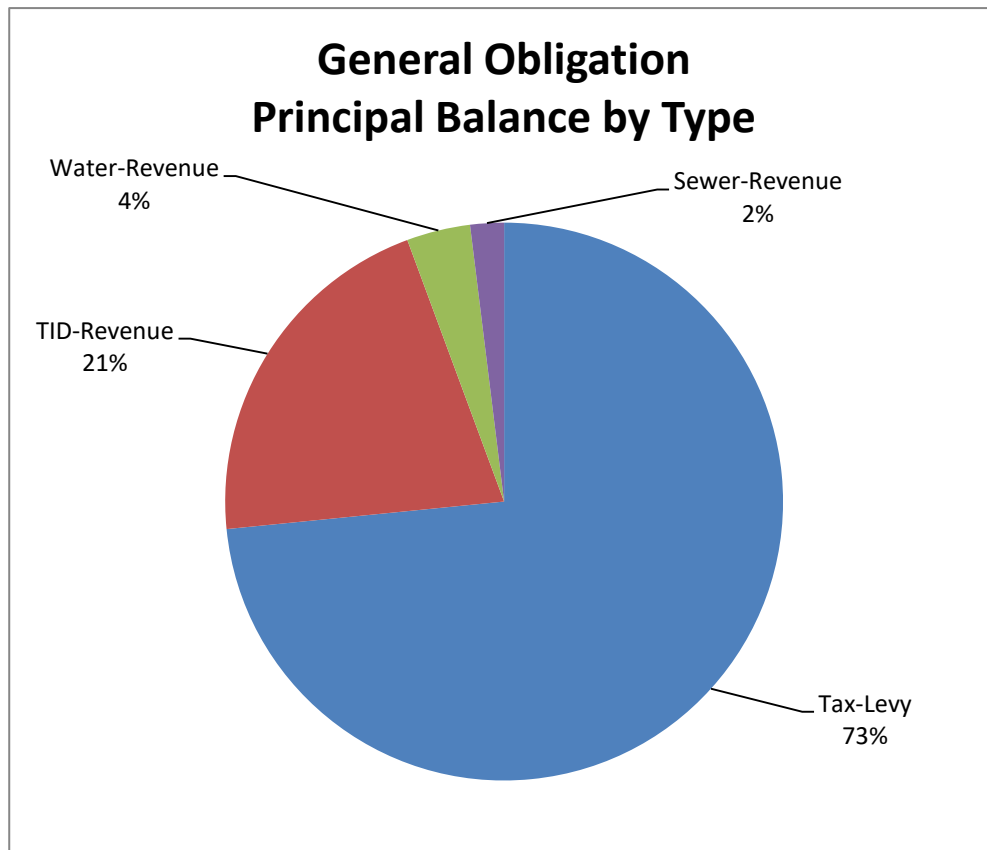
- Your municipality is a member of a joint fire department or joint EMS district as defined in sec. 66.0602(1), Wis. Stats.
- The increase in assessed charges would result in your municipality exceeding its levy limit
- The joint fire department or joint EMS district's **total** charges assessed (imposed on all members) for the current year (2022 budget year) compared to the prior year (2021 budget year), increased less than or equal to the CPI-U increase of 3.0% plus 2.0% (total of 5.0%).

City of Merrill
General Obligation (GO) Borrowing Capacity

Equalized Valuation - 2021		\$487,323,100
State of WI Limitation	5%	\$24,366,155
Principal Balance after 10/31/2021		\$20,670,000
Legal margin for new debt		\$3,696,155
		15.2%

City of Merrill

General Obligation (GO) Principal Balance by Type



General Obligation Principal Balance

Tax-Levy	\$15,227,275	73.7%
TID-Revenue	\$4,272,725	21.0%
Water-Revenue	\$765,000	3.7%
Sewer-Revenue	\$405,000	2.0%
Total GO Principal	\$20,670,000	100.3%

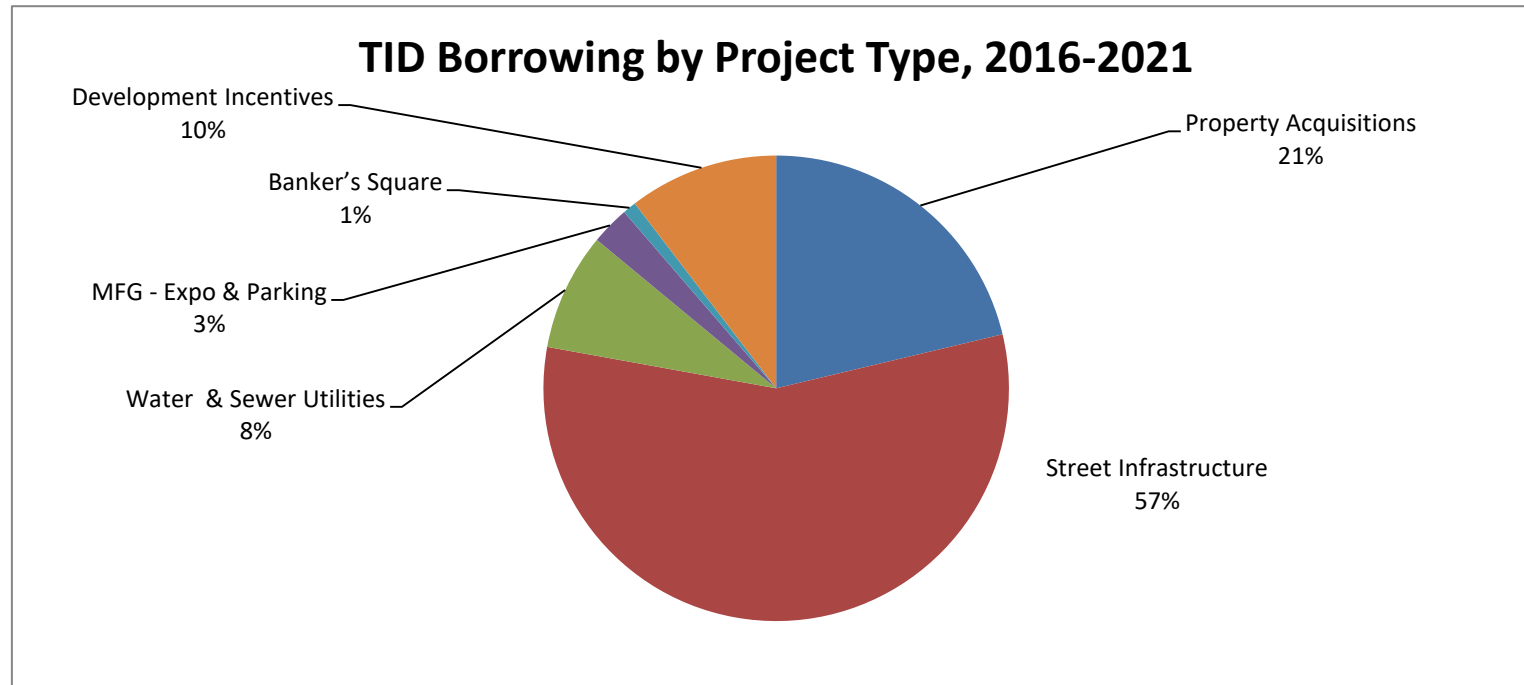
Note: Several Tax Increment Districts (TIDs) and the Water Fund also have Non-General Obligation Borrowing.

City of Merrill - Tax Increment Districts (TIDs)
Debt Service - Outstanding Principal 10/31/2021

	GO-General Obligation	TID Revenue Bonds	Total Principal	%
TID No. 3	\$273,250	\$3,755,000	\$4,028,250	39.6%
TID No. 4	\$170,000	\$390,000	\$560,000	5.5%
TID No. 5	\$23,083	\$0	\$23,083	0.2%
TID No. 6	\$336,392	\$0	\$336,392	3.3%
TID No. 7	\$160,000	\$0	\$160,000	1.6%
TID No. 8	\$2,190,000	\$0	\$2,190,000	21.5%
TID No. 9	\$265,000	\$0	\$265,000	2.6%
TID No. 10	\$0	\$565,000	\$565,000	5.6%
TID No. 11	\$740,000	\$1,195,000	\$1,935,000	19.0%
TID No. 12	\$115,000	\$0	\$115,000	1.1%
	\$4,272,725	\$5,905,000	\$10,177,725	100.0%

TID No. 10 Series 2021D is a TID Bond Anticipation Note (BAN)
which will be refinanced prior to 9/1/2026

City of Merrill - Tax Increment District (TID) Borrowing



	2016	2017	2018	2019	2020	2021	Total
Property Acquisitions	\$695,000	\$1,499,000	\$0	\$0	\$0	\$200,000	\$2,394,000
Street Infrastructure	\$544,704	\$1,081,000	\$1,970,850	\$1,500,000	\$620,000	\$650,000	\$6,366,554
Water & Sewer Utilities	\$119,500	\$0	\$228,150	\$125,000	\$0	\$445,000	\$917,650
MFG - Expo & Parking	\$0	\$300,000	\$0	\$0	\$0	\$0	\$300,000
Banker's Square	\$0	\$0	\$105,000	\$0	\$0	\$0	\$105,000
Development Incentives	\$0	\$500,000	\$0	\$0	\$200,000	\$470,000	\$1,170,000
Total	\$1,359,204	\$3,380,000	\$2,304,000	\$1,625,000	\$820,000	\$1,765,000	\$11,253,204

MFG = Merrill Festival Grounds

Principal and interest debt service being paid for by Tax Increment Districts (TIDs).

	CITY OF MERRILL				
	2022 BUDGET AND TAX LEVY - PRELIMINARY				
DEBT SERVICE (PRINCIPAL & INTEREST)					
	2020 Budget	2021 Budget	2022 Budget	Difference	
Revenue:					
Property Tax - Debt Service Levy	\$1,552,201	\$1,573,921	\$1,720,453	\$146,532	9.3%
Federal Stimulus - Build America Bonds	\$519	\$0	\$0	\$0	
Transfer - Fund 27 Airport	\$0	\$0	\$1,625	\$1,625	
Tax Increment Districts (TIDs)	\$806,914	\$1,158,728	\$1,246,431	\$87,703	
Debt Service - Fund 30 Offset	\$76,050	\$0	\$22,243	\$22,243	
Transfer - Fund 10 WRS Prior Service	\$0	\$0	\$13,000	\$13,000	
	\$2,435,684	\$2,732,649	\$3,003,752	\$271,103	9.9%
	2020 Budget	2021 Budget	2022 Budget	Difference	
Expenditures:					
General Obligation (GO) - Tax Levy	\$1,628,770	\$1,573,921	\$1,753,810	\$179,889	
Tax Increment Districts (TIDs)	\$806,914	\$1,158,728	\$1,249,942	\$91,214	
	\$2,435,684	\$2,732,649	\$3,003,752	\$271,103	9.9%

CITY OF MERRILL

CAPITAL EQUIPMENT/PROJECTS

2022 BUDGET REQUESTS

COMMITTEE OF WHOLE - 10/19/2021

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

CITY OF MERRILL

UTILITY 2022 REQUESTS

Water - Well 4 Rehab

Sewer - Secondary Clarifiers Rehab

Sewer - 1 Ton Truck

Landfill - Blower Replacement

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

C-1

CAPITAL REQUEST 2022

Department Water Fund
Responsible Person Gabe Steinagel

PROJECT # Well 4 Rehab

PROJECT NAME

CATEGORY _____
PRIORITY 1 (1 High...5 Low)

Maintenance
Useful Life 15 Years

DESCRIPTION

Chemical treatment of the well to restore capacity and replace casing if needed.

JUSTIFICATION

Rehab was last done in 1999. There is a loss of specific capacity in the well, the pump components and casing need to be inspected and replaced if needed. The concrete base must also be replaced to make code which was in the DNR Sanitary Survey.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$57,000						

\$57,000

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL

Water Fund \$57,000

\$57,000



C-3

CAPITAL REQUEST 2022

Department Sewer Fund
Responsible Person Gabe Steinagel

PROJECT # Secondary Clarifiers Rehab

PROJECT NAME

CATEGORY _____
PRIORITY 1 (1 High...5 Low)

Maintenance
Useful Life 10 Years

DESCRIPTION

The secondary clarifiers skim off the sinking and floating sludge with slow rotating arms. It is the final step to separate the solids before it is released into the river.

JUSTIFICATION

The two clarifiers were last rehabbed in 2002. The tolerance on the bearings are past its useful life and needs to be replaced. The drive chain and gears are showing excessive wear and the tanks will need to be drained and inspected for any other repairs.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$60,000						

\$60,000

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL

Sewer Replacement Fund \$60,000

\$60,000

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)



CAPITAL REQUEST 2022

Department Sewer Utility
Responsible Person Gabe Steinagel

PROJECT # Sewer 1 Ton Truck

PROJECT NAME

CATEGORY _____

Maintenance

PRIORITY 1 (1 High...5 Low)

Useful Life 20 Years

DESCRIPTION

Replace 1995 Ford 1 ton truck for hauling sludge and grit.

JUSTIFICATION

The truck is 26 years old and the body and frame are rusted out. Will be able to use the stainless dump box on the new chassis saving around \$15,000.

Expenditure Schedule

PRIOR TOTAL

2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
\$50,000						

\$50,000

Funding Sources

PRIOR TOTAL

2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
\$50,000						

Sewer Replacement Fund \$50,000

\$50,000



C-7

CAPITAL REQUEST 2022

Department Landfill (Fund 20)Responsible Person Gabe SteinagelPROJECT # Landfill Blower

PROJECT NAME

CATEGORY

Maintenance

PRIORITY 1 (1 High...5 Low)Useful Life 12+ Years

DESCRIPTION

The blower pulls gas from the landfill through the gas wells. It prevents the gases from the landfill to spread into the ground water.

JUSTIFICATION

The blower is over 20 years old. It trips out during storms and there has been some complaints about the noise.

Expenditure Schedule

PRIOR TOTAL

2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
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\$9,000

\$9,000

Funding Sources

PRIOR TOTAL

2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
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Landfill (Fund 20) \$9,000

\$9,000

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)



CITY OF MERRILL

ITEMS DEFERRED FROM 2021 CAPITAL

TAX LEVY

TID No. 11 - AIRPORT

C-10

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Library
 Contact Library Director
 Type Improvement
 Useful Life 20+ years
 Category T.B. Scott Library
 Priority 1 Critical

Project # **LIB-21-005**
 Project Name **Library Parking Lot Replacement**

Description

Total Project Cost: 965,000

Removal and replacement of asphalt pavement in parking lots. Also, install curb and gutter to problem areas.

Staff lot replaced in 2017
 Public lot requested in 2021 - carryover project 2022

Justification

Asphalt paving has increasing cracks and pot holes - reaching maximum lifespan.

Existing surface in rough condition that needs to be patched multiple times a year and is not safe for the heavy foot traffic that uses the library.

Replacement needed for safety of employees and public users. Curb and gutter will assist with stormwater drainage.

Prior	Expenditures	2021	2022	2023	2024	2025	Total
25,000	Construction - Parking Lot	40,000					40,000
Total	Total	40,000					40,000

Prior	Funding Sources	2021	2022	2023	2024	2025	Total
25,000	Borrowing-20-Years (City Tax Levy)	25,000	series 2021A				25,000
Total	Library Endowment Fund	15,000					15,000
	Total	40,000					40,000

Budget Impact/Other

C-11

CAPITAL REQUEST 2022

Department Streets
Responsible Person Dustin Bonack

PROJECT # Garbage & Recycling Carts
PROJECT NAME Carts - including shipping and distribution

CATEGORY _____ Maintenance
PRIORITY 1 (1 High...5 Low) Useful Life 15+ Years

DESCRIPTION

Purchase and distribution of 7,600 garbage and recycling 96 gallon carts.

JUSTIFICATION

Carts on wheels and with lids needed for implementation of automated garbage and recycling trucks.

There is projected \$15 per recycling cart grant available from Recycling Partnership.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$515,500						

\$515,500

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$460,500						

Borrowing - Bonds

Potential Grant \$55,000

\$515,500

OPERATIONAL IMPACT/OTHER

Needed to implement new automate trucks with one Streets employee vs. two employees.

Operating Budget Impact

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department City Hall
 Contact Maintenance Manager
 Type Equipment
 Useful Life 15 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # **CH-21-002**
 Project Name **City Hall Roof Top HVAC**

Description

Total Project Cost: **\$30,000**

Remove and replace two roof top HVAC units.

deferred to 2022 due to post COVID availability & prices

Justification

The existing roof top HVAC equipment nearing end of life cycle.

Expenditures	2021	2022	2023	2024	2025
Construction/Maintenance	30,000	<i>40,000</i>			
Total	30,000				
Funding Sources	2021	2022	2023	2024	2025
Borrowing-10-Years (City Tax Levy)	30,000	<i>40,000</i>			
Total	30,000				

Budget Impact/Other

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Parks and Recreation

Contact Park & Rec. Director

Type Improvement

Useful Life 20+ years

Category Parks & Recreation

Priority 2 Important

Project # P&R-21-025

Project Name Trail-River Bend to Prairie Trails

Description

Total Project Cost: \$50,000

The Parks & Recreation Department would like to connect two very popular trails systems in our community with a connector trail. We feel that this will add a great deal of functionality to our existing trail systems and continue to connect people to parks and to businesses.

I have already secured permission from Weinbrenner and FreMarq to utilize their property on both ends and the remainder of the trail will be through existing parks and a small portion we intend to use bike route designation.

Justification

It has been fairly obvious the popularity of trails within our community. Since the inception of the River Bend Trail, the usage of that amenity within our community has been staggering. The same applies for our trails at City Forest, MARC, and Prairie Trails. People want trails and people use trails. By connecting them we can continue to add more function and organization to our trails within our community.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	50,000					50,000
Total	50,000					50,000

Funding Sources	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Finance Director Note: The northern portion of proposed route should be further reviewed for overall infrastructure needs. Tax Increment District (TID) No. 7 includes this area.

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan

City of Merrill, Wisconsin

2021 thru 2025

Department Merrill Municipal Airport

Contact Airport Manager

Type Improvement

Useful Life 20+ years

Category Buildings

Priority 1 Critical

Project # MAR-21-004

Project Name Airport T-Hangar - Champagne

Description

Total Project Cost: \$350,000

Construction of new 8-unit T-hangar at Champagne Street terminal area.

Since this is an economic development project, Tax Increment District (TID) No. 11 could be used to offset debt service in addition to lease revenues. Need to amend TID No. 11 plan to include as eligible project.

Justification

Existing 10-unit T-hangar at Airport Road terminal area has been fully leased and there is waiting list for hangar rental space.

Expenditures	2021	2022	2023	2024	2025	Total
Construction/Maintenance	350,000					350,000
Total	350,000					350,000
<i>May be higher</i>						
Funding Sources	2021	2022	2023	2024	2025	Total
Taxable Borrowing-Revenue	350,000					350,000
Offset <i>TID No. 11</i>						
Total	350,000					350,000

Budget Impact/Other

There would be offsetting revenue from T-hangar lease and aviation fuel sales that would assist in repayment of debt service.

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

CITY OF MERRILL

NEW 2022 CAPITAL REQUESTS

TAX LEVY

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

C-16

City of Merrill - Capital Requests for 2022

For Departments with Non-Lapsing accounts, Finance Director reduced proposed to 50% of requested amounts (50% Request).

Tax Levy Target \$153,000

Department	Description	Amount	
Fire	Station Exterior	\$12,000	
Fire	Confined Space Rescue	\$11,000	50% Request
Police	Vehicles/Equipment	\$70,000	
Police	Cameras-Body/Evidence	\$21,000	50% Match
Police	K-9 Dog Replacement	\$35,000	Donation?
Police	Bulk Ammo	\$5,000	
Parks	Equipment - Vehicles	\$20,000	
Parks	Playground - Surfaces	\$20,000	50% Request
Streets	Black Dirt Screening	\$12,500	
Streets	Trees-Street Lawn	\$10,000	
Assessment	Future Revaluation	\$15,000	
City Hall	Flooring	\$3,500	

Total Requests \$235,000

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

**City of Merrill - 2022 Borrowing/Capital
Series 2022 - Notes Preliminary**

			Budget Request	
Streets	Carts - Garbage/Recycling		\$460,500	
Streets	Seal Coating		\$50,000	
City Hall	HVAC Roof Units		\$40,000	
IT	Wireless Equipment	Replacements	\$80,000	
Total - GO Tax-Levy			\$630,500	GO Notes

**City of Merrill - 2022 Borrowing/Capital
Series 2022 - Bonds Preliminary**

			Budget Request	
Streets	Front End Loader		\$135,000	
Streets	Resurfacing		\$100,000	
Streets	Sidewalk/Concrete	Replacements	\$85,000	
Streets	M2022 - To Be Determined		\$200,000	
Streets	Crushing	Recycling removed pavemen	\$50,000	\$570,000 Streets
Maintenance	Truck with plow	Replaces Personal Truck	\$52,000	\$52,000
Parks	Connecting Trail	River Bend to Prairie Trail	\$50,000	
Parks	Docks	Ott's & Riverside	\$40,000	
Parks	Parking Lots	Replacements - 3 locations	\$100,000	
Parks	New Shelter	City Forest	\$40,000	
Parks	Baseball Court	Streeter Square Park	\$30,000	\$260,000 Parks
MFG	Grandstand Lighting	Safety Issue	\$150,000	
MFG	Emergency PA System	Safety Issue	\$25,000	\$175,000 MFG
Total - GO Tax-Levy			\$1,057,000	

American Rescue Plan Act (ARPA)

Parks	Land by City Forest	American Rescue - Tourism	\$140,000
Parks	Pit Toilets-Prairie Trails	American Rescue - Tourism	\$20,000
Total - ARPA			\$160,000

CAPITAL REQUEST

2022-2027

Department Streets
 Responsible Person Dustin Bonack

PROJECT # _____

PROJECT NAME Front End Loader

CATEGORY _____

Improvement _____ (Equipment) x

PRIORITY 1 (1 High...5 Low)

Useful Life 15 years

DESCRIPTION

Replacement of our 2006 Volvo L70 front end loader with a new similar sized machine.

JUSTIFICATION

We rely heavily on our two front end loaders that are used almost daily throughout the year. They are used for loading materials in trucks, removing blacktop, plowing snow and lifting heavy items. Our current machine has around 9,500 hours on it which is where we replaced our last loader. Our staff feels this is the highest priority on our replacement schedule given this machine's daily use. A new machine will cost around \$175,000 and our current loader has a value of around \$40,000.

Expenditure Schedule

RIOR TOTAL

2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
\$135,000						\$140,000

\$135,000

Funding Sources

RIOR TOTAL

2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
						\$140,000

Borrowing - Notes \$135,000

\$135,000

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

CAPITAL REQUEST

2022-2027

Department Maintenance
 Responsible Person Nick Wszalek

PROJECT # _____
 PROJECT NAME Maintenance Department Truck

CATEGORY _____ Improvement _____ or Equipment ☒
 PRIORITY 1 (1 High...5 Low) Useful Life 15 years

DESCRIPTION Purchase a new 3/4 ton truck equipped with a v-plow and hydraulic lift gate.

JUSTIFICATION Maintenance supervisor has been using personal truck for work since 2015.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$52,000						
	\$52,000						

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
Borrowing - Notes	\$52,000						
	\$52,000						

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department City Hall
 Contact Maintenance Manager
 Type Maintenance
 Useful Life 10 years
 Category City Hall
 Priority 2 Important

Project # **CH-16-012**
 Project Name **Carpeting Replacement - City Hall**

Description

Total Project Cost: \$68,500

Replacement of carpeting - various locations of City Hall.

If damaged, removal, remediation, and replacement of floor tile with asbestos. Potential front entryway tile repairs as needed due to cracking.

Justification

Planned life cycle replacement of the following areas:

In 2020 Police Work Area (Replaced last in 2009) Total 2020 expenditure up to \$43,500 with \$20,000 from Police Squad tax levy allocation..

In 2022 Clerk-Treasurer Work Area (From about 2000)

Future year priority based upon condition. If damaged, removal, remediation, and replacement of floor tile with asbestos.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
44,000	Other	3,500	3,500	3,500	3,500	3,500	17,500	7,000
Total	Total	3,500	3,500	3,500	3,500	3,500	17,500	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
44,000	Tax Levy	3,500	3,500	3,500	3,500	3,500	17,500	7,000
Total	Total	3,500	3,500	3,500	3,500	3,500	17,500	Total

Budget Impact/Other

Unexpended funds will be placed in Non-Lapsing account if needed for removal, remediation, and replacement of floor tile with asbestos.
 Carpeting over asbestos floor tile might be option depending upon area of the building.

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

**CAPITAL REQUEST
2022**

 Department Fire
 Responsible Person Nick Wszalek

 PROJECT # Fire Station Exterior
 PROJECT NAME Power wash and apply sealant to building exterior

 CATEGORY _____ Maintenance
 PRIORITY 1 (1 High...5 Low) Useful Life 7 Years
DESCRIPTION
 Low pressure power wash before applying sealant to exterior CMU block and brick facade. Also painting of exterior HM doors and frames.

JUSTIFICATION
 Original CMU block did not have sealant, so regular exterior treatment is required. Last done in 2013.
 Need for exterior sealant to keep moisture out could be contributing to high humidity conditions inside the Fire Station.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$25,000						\$25,000

 \$25,000

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$13,000						\$25,000

Non-Lapsing

Tax Levy \$12,000

 \$25,000

OPERATIONAL IMPACT/OTHER
Operating Budget Impact

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL

CAPITAL REQUEST

2022-2031

Department Fire
Responsible Person Josh Klug

PROJECT # _____

PROJECT NAME Confined Space Rescue Equipment

CATEGORY Equipment Improvement _____ or Equipment X
PRIORITY 1 (1 High...5 Low) Useful Life 10 years

DESCRIPTION

With recent confined space training, we realized that most of our equipment is beyond it's service life. Additionally, we found improvements in the newer equipment that will make our job safer. Some of the equipment that is needed are ropes, harnesses, tripod, mechanical advantages, pulleys, carabineers, and webbing.

JUSTIFICATION

OSHA 29 CFR 1910.146 Compliance with NFPA 350,1986,1989,306,1006,1670

Current equipment is beyond it's 10 year life span.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$22,000						
	\$22,000						

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
Tax Levy	\$11,000						
Non-Lapsing	\$11,000						
	\$22,000						

CAPITAL REQUEST 2022

Department Information Technology
Responsible Person Dustin Brown

PROJECT # Wireless Replacements

PROJECT NAME

CATEGORY _____

Maintenance

PRIORITY 1 (1 High...5 Low)

Useful Life 7 Years

DESCRIPTION

Updating end of life wireless hardware at all City facilities, as well as public in downtown:
Replace wireless access points
Replace wireless controllers

JUSTIFICATION

Current hardware end of life; outdated functionality and security

Expenditure Schedule

PRIOR TOTAL

	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
	\$110,000						

\$110,000

Funding Sources

PRIOR TOTAL

	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL
TIDs	\$15,000						

Water/Sewer \$15,000

Borrowing - Notes \$80,000

\$110,000

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan

2021 thru 2025

City of Merrill, Wisconsin

Department Police
 Contact Police Chief
 Type Vehicle
 Useful Life 3 years
 Category Vehicles & Equipment
 Priority 1 Critical

Project # POL-15-001
 Project Name Police Vehicles & Equipment

Description

Total Project Cost: \$821,950

On-going replacement of Police vehicles (both marked and unmarked squads), lightbars, police squad radios, and other equipment. On-going replacement of Police rifles, handguns, Taser's, ballistic vests, scheduling software, and other Police equipment,

Justification

For 2020, there was replacement of only one Police Squad.

Reallocation of \$30,000 went to the following:

- Police flooring replacement - \$20,000 (in addition to Non-Lapsing account funding)
- Parks parking lot crack sealing - \$10,000

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
271,950	Equipment/Vehicles	70,000	60,000	60,000	60,000	60,000	310,000	240,000
Total	Total	70,000	60,000	60,000	60,000	60,000	310,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
271,950	Tax Levy	70,000	60,000	60,000	60,000	60,000	310,000	240,000
Total	Total	70,000	60,000	60,000	60,000	60,000	310,000	Total

Budget Impact/Other

There is an Non-Lapsing account to cover balance of Police vehicle and equipment expenditures. In some prior years, either one or two Police vehicles are replaced. Sale proceeds for used squads and equipment is credited to this Non-Lapsing account.

Balance as of 12/31st:

2016 \$22,601
 2017 \$15,700
 2018 \$17,977
 2019 \$19,920

2020 \$14,057

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Police
 Contact Police Chief
 Type Equipment
 Useful Life 5 years
 Category Equipment: Miscellaneous
 Priority 5 Future Consideration

Project # **POL-20-005**
 Project Name **Bulk Ammo Purchases**

Description

Total Project Cost: \$45,000

Bulk purchases of handgun and rifle ammo for firearms training. About 1,000 rounds per officer per year are needed for handgun training and about 5,000 rounds per year are needed for rifle training.

Justification

Potential for lower cost for bulk purchasing, as well as ensures an adequate supply of ammo on hand.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
15,000	Other				15,000		15,000	15,000
Total	Total				15,000		15,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
15,000	Tax Levy	5,000	5,000	5,000	5,000	5,000	25,000	20,000
Total	Total	5,000	5,000	5,000	5,000	5,000	25,000	Total

Budget Impact/Other

Finance Director will establish Non-Lapsing account at 2019 year-end with initial \$10,000 amount.

CAPITAL REQUEST

2022-2027

Department

Police

Responsible Person

Corey Bennett

PROJECT # _____

PROJECT NAME **Body Camera/Video Evidence Replacement**

CATEGORY _____

Improvement _____ or Equipment ☒ XPRIORITY 1 (1 High... 5 Low)Useful Life 5-7 years**DESCRIPTION**

The Police Department has utilized squad mounted video cameras for decades in order to capture audio and video evidence. Our current systems are aging beyond expected life span and need to be replaced with similar or better solutions. The plan, as connected to a Federal grant opportunity, is to replace squad mounted video systems with officer mounted video systems (Body worn cameras). A redundant backup will be mounted in the squad car for "hot swap" capability with the BWC or as a fixed squad cam. The other component requested is a weapon mounted video camera/light solution that will be assigned to each officer. That camera activates when the weapon is drawn from the holster. The weapon mounted systems will be the higher priority item to acquire.

JUSTIFICATION

Video systems are heavily leaned upon in the criminal court setting. Additionally, body cameras are quickly becoming an expectation in the profession as they seemingly wear a moniker of improved officer accountability too. In my professional estimation it is a matter of time until such body worn systems are mandated by State or Federal regulations. This request anticipates those changes, addresses our aging systems, and provides for better video evidence overall. This proposal is connected to a grant application and a 50% match responsibility.

Expenditure Schedule

PRIOR TOTAL

2022

2023

2024

2025

2026

2027

FUTURE TOTAL

\$42,000

\$50,000

\$42,000
Funding Sources

PRIOR TOTAL

2022

2023

2024

2025

2026

2027

FUTURE TOTAL

Borrowing - Notes

\$21,000

\$50,000

Federal Grant

\$21,000

\$42,000
OPERATIONAL IMPACT/OTHER

If the grant applications fail, we will scale back our plan to provide the immediate acquisition as needed and then incrementally acquire the remainder with normal technology related funding sources.

Operating Budget Impact

PRIOR TOTAL

2022

2023

2024

2025

2026

TOTAL

FUTURE TOTAL

C-27

CAPITAL REQUEST
2022-2027

 Department **Police**
 Responsible Person **Corey Bennett**

 PROJECT # _____
 PROJECT NAME **K-9 Dog Replacement**

 CATEGORY _____
 PRIORITY 3 (1 High...5 Low) Useful Life 6 years
DESCRIPTION

Merrill Police K9 replacement. This includes purchase and training of a new dog, handler, police vehicle, and up fitting for this specific purpose.

Note*** \$35,000 is anticipated to be drawn from the capital vehicle replacement schedule in 2022.
 Note*** Total costs are estimated to be \$70,000

JUSTIFICATION

The current K9 has aged out of service and is in need of replacement if we wish to continue the program. Currently the K9 and handler are a unique position with unique expertise offered to the community. Additionally as we try to attract and retain employees, it offers an area of specialization that current and future employees may be looking for.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	2027	FUTURE TOTAL
	\$70,000						\$75,000

 \$70,000

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	2027	FUTURE TOTAL
	\$35,000						\$75,000

Tax Levy

Vehicle Replacement \$35,000

 \$70,000

OPERATIONAL IMPACT/OTHER

Potential for community donations?

Operating Budget Impact

PRIOR TOTAL	2022	2023	2024	2025	2026	TOTAL	FUTURE TOTAL

CAPITAL REQUEST 2022-2031

Department	<u>Festival Grounds</u>
Responsible Person	David Johnson

PROJECT #	
PROJECT NAME	Grandstand Area Lighting

CATEGORY		Improvement	X	Equipment
PRIORITY	1 (1 High...5 Low)	Useful Life	25 years	

DESCRIPTION
Replace and upgrade lighting for grandstand events

JUSTIFICATION

The present lighting for grandstand events has proven to be inadequate. The present lighting shines into the eyes of viewers in the grandstand, it casts shadows that are dangerous for event participants, the lights must be manually adjusted from a bucket truck for each event and there insufficient lumens for this size area.

Presently we have the Rodeo (3 days), the Fair (5 days), and the Merrill Riders Club (6 separate weekends) using this area. We need more lights on higher poles with more lumens to properly light this area.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	2027	FUTURE TOTAL
	\$150,000						
	\$150,000						

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	2027	FUTURE TOTAL
Borrowing - Notes \$150,000							
will be requesting grant funding							
	\$150,000						

CAPITAL REQUEST

2022-2031

Department Festival Grounds
Responsible Person David Johnson

PROJECT # _____

PROJECT NAME Emergency Public Address System

CATEGORY _____

PRIORITY 1 (1 High...5 Low)

Equipment x

Useful Lif 10+ years

DESCRIPTION

Install Festival Grounds-wide public address system for events.

JUSTIFICATION

There currently is not a public address system that covers the Festival Grounds. With the 2021 tornado warring during the Lincoln County Fair, we were unable to make announcements information Fair goes to seek shelter.

This PA system would be in building, as well as outdoors, and could also be potentially used for announcing for events.

Expenditure Schedule

PRIOR TOTAL	2022	2023	2024	2025	2026	2027	FUTURE TOTAL
	\$25,000						
	\$25,000						

Funding Sources

PRIOR TOTAL	2022	2023	2024	2025	2026	2027	FUTURE TOTAL
Borrowing - Notes	\$25,000						
will be requesting grant funding							
	\$150,000						



2022 CAPITAL EQUIPMENT & PROJECT REQUESTS

PROJECT/EQUIPMENT REQUESTED	PRIORITY ORDER	ESTIMATED COST
5 year Outdoor Recreation Plan	1a	\$7,000 <i>Non-lapsing</i>
Purchase 70 acres adjacent to City Forest	1b	\$140,000 <i>ARPA-Touris</i>
Sand/salt spreader for back of truck AND small mower	2a	~\$6,000~
Plow blade for New Holland Tractor	2b	~\$10,000~ - \$29,000
"Tommy/tailgate lift" for pick up truck	3	\$4,000
Replace wood mulch in playgrounds at MARC and Kitchenette (rubber mulch)	4	\$40,000
Replace Ott's & Riverside docks and repair boat launch at Ott's	5	\$40,000 <i>50% Non-lapsing</i>
Replace/repave parking lots at Kitchenette, Lions, and Riverside	6	\$100,000
Re-do Streeter Square basketball court	7	\$30,000
Construct shelter at City Forest	8	\$40,000
Granite for topdressing existing trails	9	\$20,000 <i>Non-lapsing</i>
Pit toilets at Prairie Trails	10	\$20,000 <i>ARPA-Touris</i>

Notes: Finance Director Kathy Unertl (10/13/2021)

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME 5 Year Outdoor Recreation Plan

CATEGORY _____ Improvement _____ or Equipment _____
PRIORITY 1 (1 High...5 Low) Useful Life _____

DESCRIPTION

In order to qualify for State & Federal Grants we need to have a 5 year plan. Our current outdoor recreation plan expires at the end of 2022.
This funding will allow for the us to complete the plan next year utilizing North Central Regional Planning Commission.

JUSTIFICATION

Necessary if we want to qualify for grants and is always a great exercise to evaluate our operations, spaces, parks, programs, public input.

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$7,000				
		\$7,000				

Funding Sources

PRIOR TOTAL

Non-Lapsing

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$7,000				
		\$7,000				

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME Purchase of 70 acre parcel adjacent to City Forest

CATEGORY _____

Improvement X

Equipment _____

PRIORITY 1 (1 High...5 Low)

Useful Life 50+ years

DESCRIPTION

We have a very unique opportunity to purchase 70 acres of land immediately adjacent to our City Forest. This is a very nice piece of property that would allow us to continue to add pedestrian trails and opportunities. With the amenities that we have added to this area, we have already noticed more users and visitors to our area. Including organized bike rides and races, addition of the Badger State Games (snowshoe races and fat tire bike races) and casual visitors to name a few. Adjacent property doesn't come around often and this is a great opportunity.

JUSTIFICATION

We have already proven that if you build it they will come. Our community (as discussed in virtually any/every plan we have all worked on) is always in need of generating visitors to help our businesses and to attract and retain people. Recreational opportunities is consistently one of the very top things people and businesses look for in a community before they decide to move or relocate here.

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$140,000				

\$140,000

Funding Sources

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$140,000				

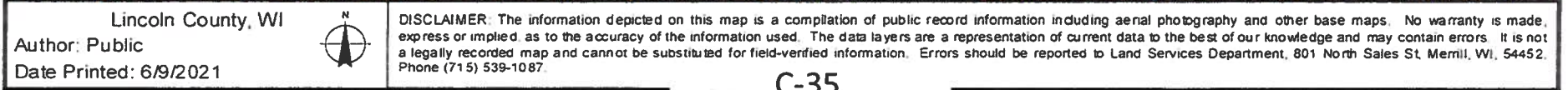
American Rescue Plan Act
Tourism

\$140,000

**Potential Land Purchase - Town of Schley
Joyce W. Sumnight Living Trust - 2020 Info.**

Property adjacent to City of Merrill Forest

PIN	Acres	Assessed Valuation	Fair Market Valuation
022-3207-111-9997	30	\$51,000	\$58,900
022-3207-111-9998	40	\$68,000	\$78,500
Totals	70	\$119,000	\$137,400



CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME Plow for New Holland Tractor

CATEGORY _____

Improvement _____ or Equipment ☒ X

PRIORITY 2 (1 High...5 Low)

Useful Life 5-7 years

DESCRIPTION

Each year I discuss with our Buildings & Grounds staff what equipment we need to look into purchasing, altering, adding implements to to make our lives . This was one of their requests to allow us to be more efficient with our snow removal tasks. A directional huydraulic plow for the tractor would allow us to more carefully plow snow in some areas that we couldn't in the past and we wouldn't have to switch equipment as much with the same person.

JUSTIFICATION

Efficiency after snowfalls. Even with the addition of a third full time employee, we still have a lot of ground to cover after snowfalls. This is another step in addressing efficiency without adding additional employees (yet).

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$10,000				

\$10,000

Funding Sources

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL

Tax Levy

\$10,000

\$10,000

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____
PROJECT NAME **Mulch Replacement - Playgrounds**

CATEGORY _____ Improvement X _____ Equipment _____
PRIORITY 2 (1 High...5 Low) Useful Life 7-10 yrs

DESCRIPTION

Our woodchip mulch levels in each of these playgrounds is low and in need of more. Instead of continuously replentishing these areas with woodchips, we are looking to replace with rubber mulch. With rubber mulch, it stays in place much better, is softer, and lasts a considerable amount of time longer than wood.

JUSTIFICATION

Safer product that lasts much longer than wood mulch. Either way we need more mulch in these two playground areas and was hoping to invest in something that gives us a better/safer product and lasts longer as well.

Expenditure Schedule

PRIOR TOTAL	2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
			\$40,000				
			\$40,000				

Funding Sources

PRIOR TOTAL	2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
			\$20,000				
Tax Levy			\$20,000				
Non-Lapsing			\$20,000				
			\$40,000				

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME **Repair/Replace Ott's & Riverside docks & boat launch areas**

CATEGORY _____ Improvement X _____ Equipment _____

PRIORITY 2 (1 High...5 Low) Useful Life 15+ years

DESCRIPTION

Both of these areas are in need of replacement docks and repairs to existing launch's. Both docks were damaged over the past 3-5 years by a combination of high water and high use. Boat launch areas everywhere deal with this and it is fairly typical. We hope to try and fix these issues with some longer term solutions. One idea I am hoping for approval on is concrete piers at each location in lieu of a traditional dock. This will withstand water fluctuation much better, as well as human caused damage.

JUSTIFICATION

Our landings are the only public access to motorized boats from Merrill Hydro all the way to Wausau so they are utilized frequently.

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$40,000				
		\$40,000				

Funding Sources

PRIOR TOTAL

Borrowing - Notes

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$40,000				
		\$40,000				

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME **Re-pave parking lots at Lions, Kitchenette, and Riverside Parks**

CATEGORY _____

Improvement ☒ X Equipment _____

PRIORITY 2 (1 High...5 Low)

Useful Life 20 years

DESCRIPTION

We requested this a few years ago (Kitchenette and Lions) and it was not funded. In north central Wisconsin, the conditions of these paved surfaces are not going to improve, they are going to deteriorate until/unless we do something about it. Riverside we could potentially get away with a partial replacement but the other two are in need of replacement.

JUSTIFICATION

Three heavily used parks that see a lot of vehicular traffic. Lions is home to our Little League baseball games/practices/tournaments/sledding/ice rink. Kitchenette is still one of our top reserved shelters and sees thousands of people each year. Riverside is also one of our top reserved shelters as well as disc golf/fishing, boat launch areas and drop in picnic areas.

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$100,000				
		\$100,000				

Funding Sources

PRIOR TOTAL

Borrowing - Bonds

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$100,000				
		\$100,000				

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

CAPITAL REQUEST 2022

Department

Parks

Responsible Person

Dan Wendorf

PROJECT # _____

PROJECT NAME Construct Open Air Shelter at City Forest

CATEGORY _____

Improvement ☒ X

Equipment _____

PRIORITY

2

(1 High...5 Low)

Useful Life

30 years

DESCRIPTION

The pit toilets have already been a great addition to that area with a lot of people thanking us for the investment. We would like to continue improvements with the construction of a simple open air shelter near the restrooms. This would be similar to (but smaller in scale) to the one at Prairie Trails.

Due to its semi-remote location it gives recreation seekers a place to cool off, get out of the elements, staging for the special events/races that we do without having to rent a tent each year or make other arrangements.

JUSTIFICATION

Increased usage has already been observed after building additional trails. The restrooms have been very well received and much appreciated by the user group.

A simple open air shelter would be a great addition to the main entrance/parking area and serve as a trail-head to help enhance everyone's experience there.

Expenditure Schedule

PRIOR TOTAL

2020

2021

2022

2023

2024

TOTAL

FUTURE TOTAL

\$40,000

\$40,000

Funding Sources

PRIOR TOTAL

2020

2021

2022

2023

2024

TOTAL

FUTURE TOTAL

Borrowing - Bonds

\$40,000

\$40,000

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME **Re-do Streeter Square Basketball courts**

CATEGORY _____

Improvement ☒ Equipment _____

PRIORITY 2 (1 High...5 Low)

Useful Life 20 yrs

DESCRIPTION

This project would require removing the basketball poles and standards, completely removing the very old pavement and re-sizing and re-paving a new court. Our poles and standards are in very good shape so we can save those but we would make the court bigger so it is closer to regulation size. This would be what we did at Stange Park a few years ago.

JUSTIFICATION

Streeter Square is a great neighborhood park that sees quite a bit of drop in traffic and this court is used quite frequently. The existing asphalt there is over 40 years old to my knowledge and in pretty tough shape. It would get used even more if it was resurfaced and resized.

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$30,000				

\$30,000

Funding Sources

PRIOR TOTAL

Borrowing - Bonds

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$30,000				

\$30,000

CAPITAL REQUEST 2022

Department Parks
Responsible Person Dan Wendorf

PROJECT # _____

PROJECT NAME Pit Toilets at Prairie Trails

CATEGORY _____

Improvement ☒ X

Equipment _____

PRIORITY 3 (1 High...5 Low)

Useful Life 30+ yrs

DESCRIPTION

With considerable usage of the walking trails there and citizen requests/feedback for amenities - this would be a perfect candidate location for pit toilets.
We would get the exact same type of pre-cast concrete restrooms that we recently put in at City Forest. They are virtually indestructable and look very nice.
Much cheaper solution than water and sewer to new restrooms and much more sturdy than portable restrooms (plus it looks nicer).

JUSTIFICATION

Increased usage of trails with nowhere to utilize restrooms in the immediate area.

Expenditure Schedule

PRIOR TOTAL

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$20,000				
		\$20,000				

Funding Sources

PRIOR TOTAL

American Rescue Plan Act
Tourism

2020	2021	2022	2023	2024	TOTAL	FUTURE TOTAL
		\$20,000				
		\$20,000				

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan

City of Merrill, Wisconsin

2021 thru 2025

Department Administration
 Contact Finance Director
 Type Assessments
 Useful Life 7+ years
 Category Assessments - Property Values
 Priority 1 Critical

Project # AS-16-001
 Project Name Revaluation

Description

Total Project Cost: \$283,000

Last City reassessments were 1/1/2000 and 1/1/2016.

If Assessment Ratio falls below 90% or above 110% in any major class (such as Residential or Commercial), a reassessment would be required by Wisconsin Department of Revenue. There is about six-years allowed for reassessment if community local assessments fall out of compliance.

Justification

Last reassessments were 1/1/2000 and 1/1/2016. There continues to be increasing variance between sale price and assessments.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	
133,000	Other				75,000	75,000	150,000	
Total	Total				75,000	75,000	150,000	

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
148,000	Tax Levy	15,000	15,000	15,000	15,000	15,000	75,000	60,000
Total	Total	15,000	15,000	15,000	15,000	15,000	75,000	Total

Budget Impact/Other

Finance Director recommendation to establish Non-Lapsing account with annual tax levy amount being reserved for future revaluations.

The 2015-2016 contact expense totaled \$133,250.

Prior	Budget Items	2021	2022	2023	2024	2025	Total	Future
157,800	Maintenance	27,000	27,500	28,000	28,500	29,000	140,000	152,500
Total	Total	27,000	27,500	28,000	28,500	29,000	140,000	Total

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Capital - Infrastructure
 Contact Park & Rec. Director
 Type Improvement
 Useful Life 20 years
 Category Street Improvements
 Priority 2 Important

Project # **TCAP-13-002**
 Project Name **Street Lawn Trees**

Description

Total Project Cost: \$130,000

Annual Capital Fund amount for replacement of street lawn trees (following street/utility infrastructure projects).

Justification

As part of many street and utility infrastructure projects, tree removals are required. New street lawn trees will be planted by Parks & Recreation Department.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
30,000	Other	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
30,000	Tax Levy	10,000	10,000	10,000	10,000	10,000	50,000	50,000
Total	Total	10,000	10,000	10,000	10,000	10,000	50,000	Total

Budget Impact/Other

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Capital - Infrastructure
 Contact Street Superintendent
 Type Improvement
 Useful Life 10+ years
 Category Street Department
 Priority I Critical

Project # **TCAP-14-005**
 Project Name **Street Sealcoat**

Description

Total Project Cost: **\$1,086,643**

Effective with 2013 City budget, City is borrowing for on-going sealcoating of streets. Moved to contractor operation in 2020.

Justification

Needed maintenance of street infrastructure to extend life of pavement.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
561,643	Construction/Maintenance	55,000	55,000	55,000	55,000	55,000	275,000	250,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
563,558	Borrowing-20-Years (City Tax Levy)	55,000	55,000	55,000	55,000	55,000	275,000	265,000
Total	Total	55,000	55,000	55,000	55,000	55,000	275,000	Total

Budget Impact/Other

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Capital - Infrastructure
 Contact Building Inspector
 Type Maintenance
 Useful Life 20 years
 Category Sidewalks/Paths
 Priority 1 Critical

Project # TCAP-15-001
 Project Name Sidewalk-Concrete Maintenance

Description

Total Project Cost: \$1,674,000

On-going sidewalk and concrete maintenance program (including curb & gutter and ADA ramps).

Due to unavailability of cost-effective contractors, proposed Street Department work beginning in 2020. This City-internal proposal is dependent upon automation of Garbage and Recycling operations or hiring of additional Streets-Public Works employee. Deferred from 2020 due to COVID-19.

Justification

Replacement of public sidewalks, curb & gutter, and ADA ramps based upon City Building Inspector and Street Superintendent inspections.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
764,000	Construction/Maintenance	100,000	100,000	100,000	100,000	100,000	500,000	410,000
Total	Total	100,000	100,000	100,000	100,000	100,000	500,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
804,000	Borrowing-20-Years (City Tax Levy)	85,000	85,000	85,000	85,000	85,000	425,000	500,000
Total	Special Assessments	15,000	15,000	15,000	15,000	15,000	75,000	Total
	Total	100,000	100,000	100,000	100,000	100,000	500,000	

Budget Impact/Other

City Street Department program would allow maximum expenditures for this on-going concrete replacement operation. Property owners would also have lower Special Assessments.

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Capital - Infrastructure
 Contact Street Superintendent
 Type Maintenance
 Useful Life
 Category Street Improvements
 Priority 1 Critical

Project # **TCAP-18-009**
 Project Name **Black Dirt Screening**

Description

Total Project Cost: \$200,000

Purchase of screened black dirt for use on City streets and facility projects.

Justification

Material needed for various City street and facility projects. Will be purchased at < \$25,000 on as-needed.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
50,000	Other		25,000		25,000		50,000	100,000
Total	Total		25,000		25,000		50,000	Total

Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
50,000	Tax Levy	12,500	12,500	12,500	12,500	12,500	62,500	82,500
Total	Total	12,500	12,500	12,500	12,500	12,500	62,500	Total

Budget Impact/Other

Finance Director has establish future Non-Lapsing account for any unexpended amounts.

Capital Plan
City of Merrill, Wisconsin

2021 thru 2025

Department Capital - Infrastructure
 Contact Street Superintendent
 Type Improvement
 Useful Life 15 years
 Category Street Resurfacing
 Priority 1 Critical

Project # **TCAP-20-010**
 Project Name **Street Resurfacing**

Description

Total Project Cost: \$1,100,000

Resurfacing of City streets that are not in need of utility work; however, street condition beyond the point of a surface treatment like chip sealing. This may include milling the surface layer of asphalt and laying a new surface coat as well as thin overlays of other streets.

Justification

Current funding levels will not allow us to make enough progress on resurfacing of City streets. We are responsible for 72 miles of streets which means that we should be resurfacing 3-4 miles per year. We are currently completing about 1-2 miles annually as part of larger utility projects which will continue to put us behind schedule.

Prior	Expenditures	2021	2022	2023	2024	2025	Total	Future
100,000	Construction/Maintenance	100,000	100,000	100,000	100,000	100,000	500,000	500,000
Total	Total	100,000	100,000	100,000	100,000	100,000	500,000	Total
Prior	Funding Sources	2021	2022	2023	2024	2025	Total	Future
100,000	Borrowing-20-Years (City Tax Levy)	100,000	100,000	100,000	100,000	100,000	500,000	500,000
Total	Total	100,000	100,000	100,000	100,000	100,000	500,000	Total

Budget Impact/Other

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

Capital Plan

City of Merrill, Wisconsin

2020 thru 2024

Project # **TCAP-18-013**
 Project Name **Crushing - Street Materials**

Type Improvement Department Capital - Infrastructure
 Useful Life 20+ years Contact Street Superintendent
 Category Street Improvements Priority 2 Important

Description Total Project Cost: \$286,000

Hiring contractor, with crushing equipment, to crush asphalt and concrete materials removed from City of Merrill streets.

Justification

Recycling of former streets materials reduces costs for future street infrastructure projects. Last crushing in 2017 expenditure of \$38,519.

Public Works Director received three bids for crushing work scheduled for spring 2020.

Prior	Expenditures	2020	2021	2022	2023	2024	Total	Future
86,000	Other	50,000		50,000		50,000	150,000	50,000
Total	Total	50,000		50,000		50,000	150,000	Total

Prior	Funding Sources	2020	2021	2022	2023	2024	Total	Future
86,000	Borrowing-20-Years (City Tax Levy)	50,000		50,000		50,000	150,000	50,000
Total	Total	50,000		50,000		50,000	150,000	Total

Budget Impact/Other

Projected two to four year cycle for crushing depending upon City street infrastructure projects.

Attachment: Capital 2022 Budget Requests (8364 : Consider 2022 Capital Budget Requests)

City of Merrill - Tax Increment Districts (TIDs)

Infrastructure Investments - 2022 Budget

TID	Street:	From:	To:	Project Type:	Additional Info.:	Water:	Sewer:	City:	Total:
8	Webster St.	Alexander St.	Eugene St.	Curb, gutter, paving, & streetlighting.	Completion of street extension		\$55,000 lift station pumping	\$160,000	\$215,000
									\$215,000
7	E. 10th St.	N.Mill St.	Spruce St.	New utilities and street	New house under construction	\$72,000	\$63,000	\$90,000	\$225,000
7	N. Mill St.	E. 9th St.	to Prairie River	Stormwater and street replacement	Water and sewer extension	\$120,000	\$25,000	\$230,000	\$375,000
7	N. Poplar St.	E. 9th St.	E. 10th St.	Paving C&G				\$35,000	\$35,000
7	N. Spruce St.	E. 9th St.	E. 10th St.	Completion of area improvements				\$35,000	\$35,000
									\$670,000
11	Chippewa St.	Grand Ave.	W. 7th St.	Sewer, water storm , C&G and paving	Surface is failing	\$45,000	\$40,000	\$65,000	\$150,000
11	N. State St.	W. 10th St.	W. St. Paul St.	Curb, gutter, and paving				\$60,000	\$60,000
									\$210,000
8	Parkway/E 3rd	Granve Ave.	Blaine St.	Parkway (1,100' Paving C&G)		\$110,000			\$110,000
				Third St.(Reconstruct)		\$120,000	\$60,000	\$150,000	\$330,000
									\$440,000
12	Riverside St.	S. Center Ave.	S. State St.	New sidewalk (7,000 LF)				\$63,000	\$63,000
									\$63,000
Total TID Proposed:						\$467,000	\$243,000	\$888,000	\$1,598,000

Attachment: 2022 Potential Infrastructure (8365 : Consider 2022 Potential Infrastructure Projects)

City of Merrill - Infrastructure Investments

Potential 2022 Construction

Infrastructure Investments - 2022 General Obligation (GO) - Tax Levy (Extension pavement lifespan)

Streets - Sealcoating	Mico-Surfacing Contractor	City: \$55,000
Streets - Resurfacing	Contractor or Lincoln County Highway Department	\$100,000
Total:		\$155,000

Infrastructure Investments - 2022 General Obligation (GO) - Tax Levy and Special Assessments

Street:	From:	To:	Project Type:	Additional Info.:	Water:	Sewer:	City:	Total:
Capital GO Michler Crest	S. Center Ave.	Cul-da-sac	Replacement	Petition	\$30,000	\$25,000	\$47,000	\$102,000
				Special Assessments			(\$6,000)	(\$6,000)
Capital GO Smith St.	Michler Crest	to the south	Gravel Street	Petition	\$0	\$0	\$50,000	\$50,000
				Special Assessments			(\$27,500)	(\$27,500)
Referred from 2021				Total:	\$30,000	\$25,000	\$63,500	\$118,500

Street:	From:	To:	Project Type:	Additional Info.:	Water:	Sewer:	City:	Total:
Capital GO E. 10th St.	N. Center Ave.	Lake St.	Replacement	No curb/gutter	\$126,000	\$100,000	\$130,000	\$356,000

Street:	From:	To:	Project Type:	Additional Info.:	Water:	Sewer:	City:	Total:
Capital GO Summitt St.	Bramble Way	Wildwood Ln.	Replacement	Petition			\$120,000	\$120,000
			Paving and spot C&G replacement					

Street:	From:	To:	Project Type:	Additional Info.:	Water:	Sewer:	City:	Total:
River St. River St.	S. Park St.	S. Kyes St.	Replacement		\$150,000	\$120,000	\$200,000	\$470,000
Referred from 2021								

Attachment: 2022 Potential Infrastructure (8365 : Consider 2022 Potential Infrastructure Projects)