



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON October 18, 2021 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in phone: 443-494-6258 PIN: 561 554 234 #

Transit Commission; Chairman- Rick Blake, Steve Willis, Sue Kunkel, Katie Swope, Denise Ziech

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the September, 2021 meeting:
- 4) Administrator's Report:
 - a. Employee Status
 - b. Barley Fest
 - c. 3rd Quarter Review
- 5) 100 years of motor buses Celebration:
- 6) Future Agenda items:
- 7) Next meeting date: November 15, 2021, in City Hall Council Chambers 1004 E 1st St Merrill, WI 54452
- 8) The Commission may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, to discuss personnel issues, developments and concerns in the Transit Department.
- 9) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

**Transit Commission Meeting
September 20, 2021
Minutes**

**Present; Rick Blake – Chairperson, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Denise Ziech,
Ms. Katie Swope and Brad Brummond – Transit Administrator**

- 1) Call to order 4:00pm
- 2) Public Comment – None
- 3) Approval of August 2021 minutes

A motion to approve minutes of the August 2021 meeting was made by Mr. Steve Willis and seconded by Ms. Sue Kunkel. All ayes, motion approved unanimously.

4) Administrator's Report:

- A. COVID 19 Report – discussion – federal mask requirement
- B. Employee Status – Ad placed for part time driver
- C. School Year – discussion – All good. Number up from last year
- D. Barley Fest – discussion – October 2, happening and will be running service that day

5) 100 years of Motorbus Anniversary

- A. channel 12 not looking promising
 - a. two dates set for WJMT, 10/8 and 10/26
 - b. Tom contacting Merrill theater group about narrators

6) Future Agenda Items

- 100 year celebration
- Barley fest
- 3rd quarter review

7) Next meeting date will be October 18, 2021. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

**18) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech.
All ayes, motion approved unanimously.**

Respectfully submitted by:

**Brad Brummond
Transit Administrator**

THIRD QUARTER REPORT										2020
PASSENGERS						REVENUE				
YEAR	MONTH			QUARTER TOTAL	%	YEAR	MONTH			QUARTER TOTAL %
	JULY	AUGUST	SEPT				JULY	AUGUST	SEPT	
2016	5900	4329	5958	16,187	1	2016	\$4,804.00	\$3,992.00	\$6,416.50	\$15,212.50 -4
2017	4046	4110	5097	13,253	18	2017	\$3,348.20	\$3,806.45	\$7,242.40	\$14,397.05 5
2018	3999	4022	4482	12,503	6	2018	\$3,517.00	\$4,033.75	\$5,180.50	\$12,731.25 12
2019	4207	3859	4831	12,897	0.3	2019	\$3,626.95	\$4,509.55	\$8,899.45	\$17,035.95 35
2020	1493	1371	2105	4,969	61.5	2020	\$1,332.10	\$1,517.90	\$3,356.55	\$6,206.55 74
2021	2961	2269	3330	8,560	42	2021	\$5,023.00	\$4,524.00	\$5,304.00	\$14,851.00 59
REVENUE PER RIDE						MILEAGE				
YEAR	QUARTER AVERAGE				%	YEAR	MONTH			QUARTER TOTAL
	JULY	AUGUST	SEPT				JULY	AUG	SEPT	
2016	\$0.81	\$0.82	\$1.08	\$0.94	-5	2016	5000	4480	5858	15,136 5
2017	\$1.02	\$1.10	\$0.87	\$1.00	6	2017	4114	4534	4458	13,106 13
2018	\$0.88	\$1.00	\$1.15	\$1.01	1	2018	4841	4597	4209	13,447 3
2019	\$0.86	\$1.18	\$1.84	\$1.29	28	2019	4157	4195	4859	12,973 4
2020	\$0.89	\$1.11	\$1.69	\$1.20	5	2020	2264	3805	2289	8,358 36
2021	\$1.69	\$1.99	\$1.59	\$1.76	32	2021	3044	3009	3821	9,674 14
MILES PER PASSENGER										
YEAR	QUARTER AVERAGE				%					
	JULY	AUGUST	SEPT							
2016	0.85	1.03	0.95	0.9	0					
2017	1.02	1.1	0.87	1.0	0.1					
2018	1.16	1.14	0.94	1.08	0.8					
2019	0.99	1.09	0.96	1.01	0.8					
2020	1.52	2.77	1.09	1.79	77					
2021	1.03	1.32	1.08	1.14	37					
YEAR	57	119	FREE	STUDENT	ADA	ELDERLY	ADULT	TOTAL		
2012	137	19	443	5,639	4816	2056	1805	14,759		
2013	200	2	417	7,971	4826	1969	2333	17,516		
2014	153	0	375	7,101	4900	1,724	1,913	16,013		
2015	172	0	380	7,417	5014	1,473	1,923	16,187		
2016	133	0	262	7,029	5,023	1,472	1,864	15,450		
2017	85	0	158	5,082	4957	1,345	1,661	13,203		
2018	65	0	253	4,566	4275	1,096	2,323	12,555		
2019	88	0	209	4385	3870	2281	2064	12,897		
2020	133	0	143	1171	2194	723	605	4,969		
2021	0	0	120	3,823	2825	1016	1176	8,560		