CITY OF MERRILL

COMMITTEE OF THE WHOLE

AGENDA ● MONDAY OCTOBER 17, 2022

Budget Session	City Hall Council Chambers	6:00 PM

To attend remotely call 401-552-4741 PIN 104 301 359 #

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

IV. Possible reconsideration of the logo vote

1. Possible reconsideration of the logo vote to reconsider the action that was taken. Possible recommendation to the Common Council.

V. Consider 2023 Operational Budget Requests:

1. Marketing & Communications
2. Fund 24 - Merrill Festival Grounds & Bierman Building
3. Non-Departmental Revenues
4. Public Safety - Police, Fire and Ambulance-EMS
5. Other City Functions
6. Community Events and Organizations

VI. Overall General-Tax Levy Budget and Preliminary Tax Levy Projection

VII. Schedule additional Budget meeting - if needed

VIII. Adjournment

City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: October 13th, 2022

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director

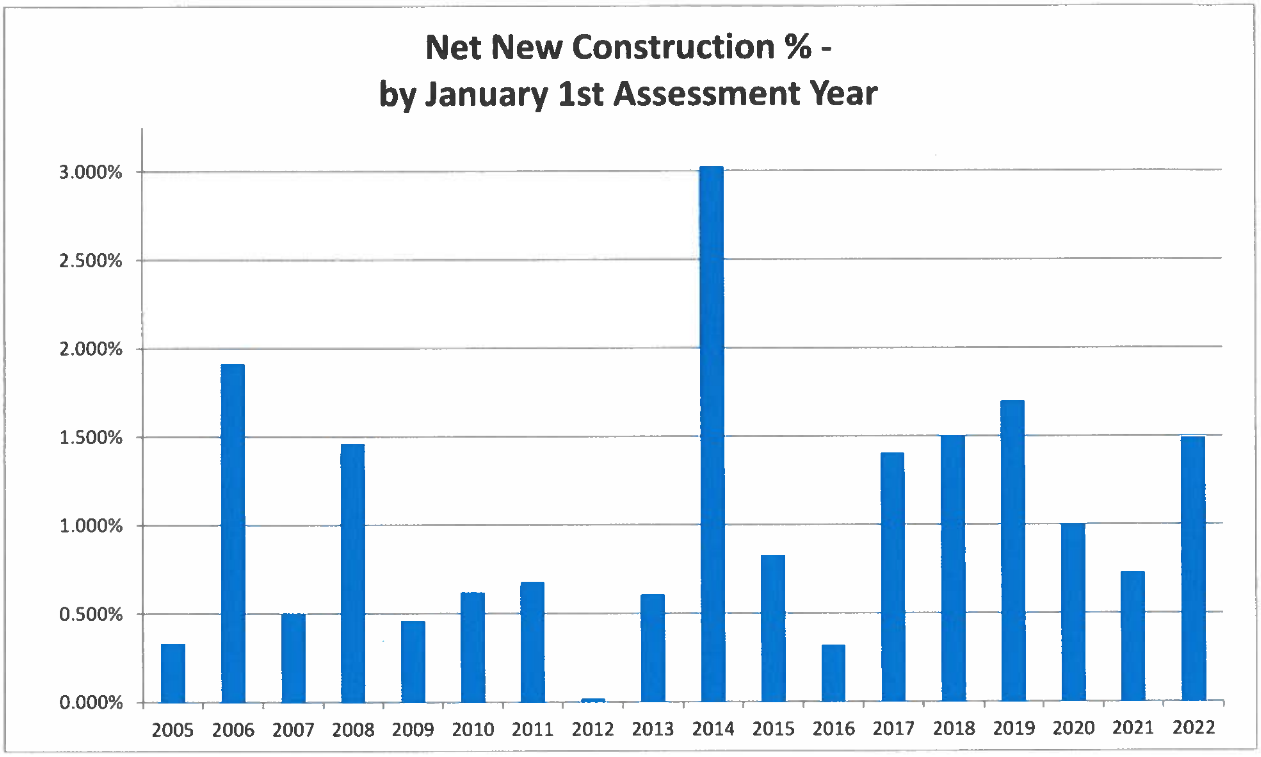
RE: Overall General-Tax Levy Budget – Preliminary Summary

This is a preliminary overview with additional summary information being prepared (including Appendix A which summarizes the budget and tax levy). The Wisconsin Department of Revenue final 1/1/2022 Assessment information is still pending.

- State Levy Limit – maximum Tax Levy Operations increase of $26,888
- With 7.7% Consumer Price Index – City would be allowed to increase Operational Budget by $993,768
- Police expenditures represent 26% of the City's Net Operational Budget
- There is summary of Net Cost which includes project 2022 and 2023 Operation Budgets
- Projected 2022 fiscal variances are also listed

The last three pages of this information section reflect the 8/29/2022 Committee of Whole action on Capital equipment and tax-levy funded infrastructure investments.

City of Merrill **Net New Construction - Historical**



Source: Wisconsin Department of Revenue

Levy Year	City Budget Year	Net New Construction	Developments
2005	2006	0.334%	
2006	2007	1.913%	Church Mutual Addition
2007	2008	0.500%	
2008	2009	1.463%	Lincoln Community Bank, Dave's County Market expansion, etc.*
2009	2010	0.463%	
2010	2011	0.620%	
2011	2012	0.680%	
2012	2013	0.019%	
2013	2014	0.608%	
2014	2015	3.028%	New Wal-Mart - S. Pine Ridge Ave.
2015	2016	0.830%	
2016	2017	0.320%	
2017	2018	1.404%	Nortrax & Eastgate Apartments (by football field)
2018	2019	1.501%	Rock Ridge Apartments - Phase 1
2019	2020	1.700%	One Way Collision & Rock Ridge - Phase 2
2020	2021	1.000%	Partial valuations on Golden Harvest & Nelson's Powerhouse
2021	2022	0.730%	Full valuations on Golden Harvest & Nelson's Powerhouse
2022	**2023**	**1.490%**	Partial valuation FoxPoint, various new homes, & Rain Car Wash

*Additional 2007 construction: Heritage Ct. 4-plex condos, Jackson St. Apartments, and Mitchell Metal expansion

City of Merrill - State Tax Levy Limit - Operations

	Amount
Based upon Net New Construction %, the maximum potential Tax Levy Limit increase for Operations is:	$68,160
However, need to reduce by the 2023 State Personal Property Aid of:	($41,272)
Maximum potential Tax Levy increase is:	**$26,888**

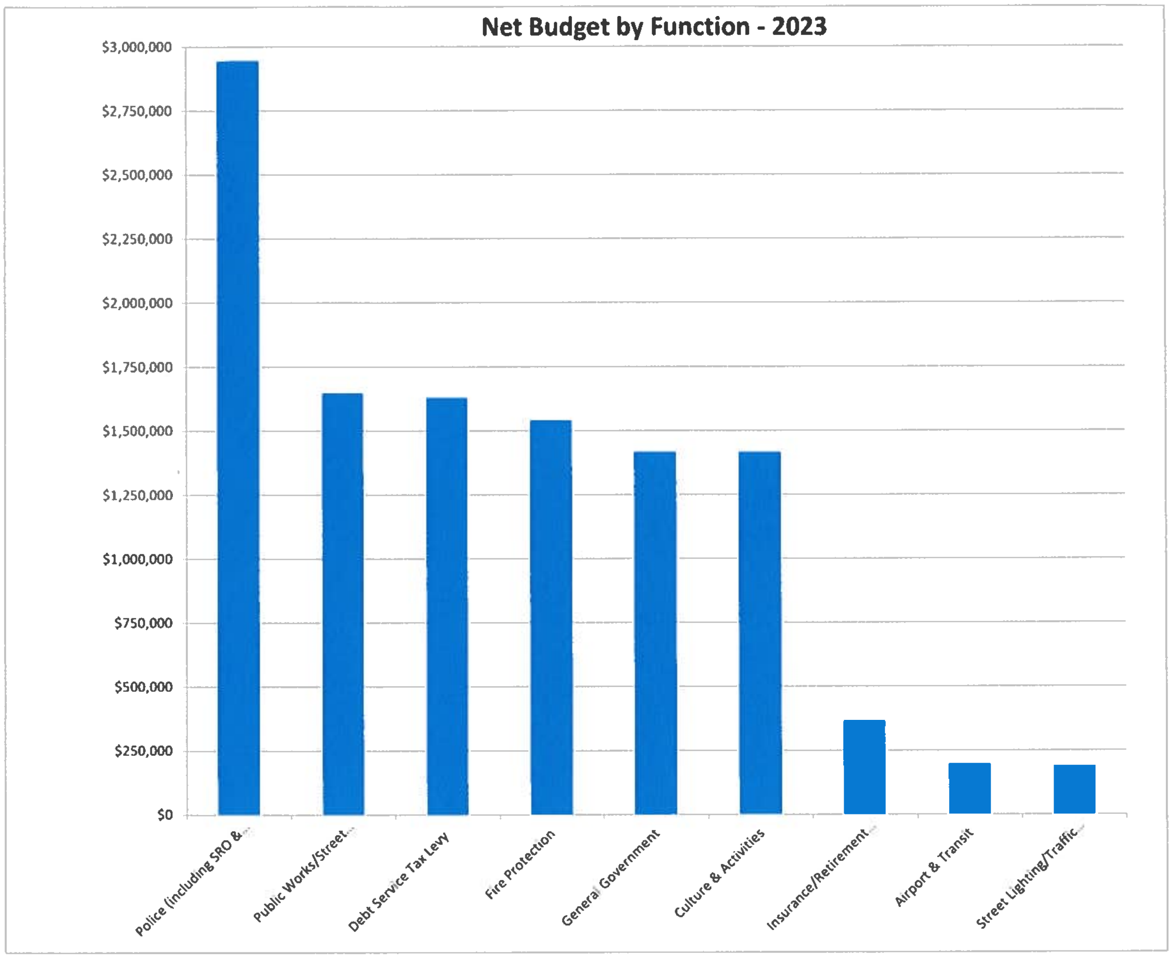
State of Wisconsin - Consumer Price Index (CPI) for Expenditure Restraint Program (ERP)

Qualifies City of Merrill for almost $300,000 in State Aid

The allowable increase for 2023 Budget expenditures is at **7.7% CPI:**

$993,768

City of Merrill - Net Budget 2023
(Expenses minus Revenues)



City of Merrill - 2023 Net Budget

Police (including SRO & ARPA)*	$2,944,755	26.0%	
Public Works/Street Dept.**	$1,646,161	14.5%	
Debt Service Tax Levy	$1,629,118	14.4%	Pending
Fire Protection	$1,540,356	13.6%	
General Government	$1,417,497	12.5%	
Culture & Activities	$1,416,489	12.5%	
Insurance/Retirement Payouts	$365,250	3.2%	
Airport & Transit	$195,990	1.7%	
Street Lighting/Traffic Controls	$187,450	1.7%	
	$11,343,066	100.0%	

Culture & Activities
(Without Non-Lapsing/ARPA)

Marketing & Outside Agencies	$64,389	4.5%
MEC - Enrichment	$135,001	9.5%
T.B. Scott Library	$524,443	37.0%
Parks & Recreation	$692,656	48.9%
Total Culture & Activities	**$1,416,489**	**100.0%**

Pending verification of 2023 info by Finance Director (as of 10/13/2022)

*Includes School Resource Office (City 50%) and the 23rd Police Officer (American Rescue Plan Act)

**Without Capital Fund (Borrowing) for Sidewalk & Concrete

Joint Municipal Court **$100,614 Expenses are covered entirely by offsetting Court Revenues**

Ambulance - EMS **$1,198,137 Expenses are covered by Lincoln County (9 Paramedics)**

CITY OF MERRILL 2023 BUDGET				Net Cost (Expenditures minus Revenues)		
Based upon 10/3rd and 10/17/2022 Committee of Whole Operational Info						
	2022	2022	2022	2023	2023	Difference
	Request	Projected	Difference	Request	Council	22 to '23
Non-Departmental Revenue						
Taxes	4,445,502	4,427,497	(18,005)	4,466,540	4,466,540	21,038
Intergovernmental	4,399,898	4,418,658	18,760	4,457,013	4,457,013	57,115
Licenses & Permits	41,720	36,965	(4,755)	40,120	40,120	(1,600)
Fines, Forfeits, & Penalties	118,500	112,500	(6,000)	117,500	117,500	(1,000)
Public Services - Charges	9,150	8,615	(535)	8,100	8,100	(1,050)
Miscellaneous Revenues	120,325	115,616	(4,709)	126,925	126,925	6,600
Revenues	**9,135,095**	**9,119,851**	**(15,244)**	**9,216,198**	**9,216,198**	**81,103**
Departmental Net Cost (Expenditures minus Revenues)						
Common Council	47,225	50,490	3,265	50,275	50,275	3,050
Municipal Court	96,100	97,260	1,160	100,614	100,614	4,514
City Attorney	197,250	237,647	40,397	200,995	200,995	3,745
Mayor	20,125	20,215	90	25,365	25,365	5,240
City Administrator	91,000	91,000	0	90,000	90,000	(1,000)
Personnel - HR	4,750	5,000	250	4,750	4,750	0
City Clerk	91,295	66,334	(24,961)	94,343	94,343	3,048
Clerk/Treasurer Staff	162,075	162,899	824	171,403	171,403	9,328
Elections (Averaged)	45,500	44,000	(1,500)	45,500	45,500	0
Treasurer/Finance Director	115,626	115,626	0	115,226	115,226	(400)
Information Technology	180,325	180,217	(108)	180,000	180,000	(325)
Assessment of Property	31,150	30,445	(705)	32,000	32,000	850
Independent Auditing	18,750	18,700	(50)	18,790	18,790	40
Over-Collected Taxes	(150)	1,701	1,851	(150)	(150)	0
Insurance/Employee	346,250	369,565	23,315	365,250	365,250	19,000
City Sealer	4,800	4,800	0	4,800	4,800	0
City Maintenance	221,500	241,142	19,642	232,575	232,575	11,075
City Maintenance - Library	0	0	0	0	0	0
Building Inspector/Zoning	120,965	118,685	(2,280)	116,790	116,790	(4,175)
Community Development	10,000	10,000	0	15,000	15,000	5,000
Economic Development	20,200	20,200	0	20,200	20,200	0
Police	2,652,969	2,729,051	76,082	2,780,497	2,780,497	127,528
Police SRO (Tax Levy)	60,911	60,911	0	62,661	62,661	1,750
Police (Additional Officer	93,693	0	(93,693)	101,597	101,597	7,904
Traffic Control	28,850	21,551	(7,299)	25,950	25,950	(2,900)

Net Budget - 2023 Revised: 10/12/2022

Attachment: 2023 Budget Overview (9313 : Marketing & Communications)

CITY OF MERRILL 2023 BUDGET			Net Cost (Expenditures minus Revenues)			
Based upon 10/3rd and 10/17/2022 Committee of Whole Operational Info						
	2022	2022	2022	2023	2023	Difference
	Request	Projected	Difference	Request	Council	22 to '23
Hydrant Rental	0	53,712	53,712	0	0	0
Fire Protection	1,446,475	1,465,174	18,699	1,540,356	1,540,356	93,881
Ambulance	0	0	0	0	0	0
			NET - 1			
Street Commissioner	4,895	4,895	0	5,355	5,355	460
Public Works/City Engineer	5,000	5,000	0	5,000	5,000	0
Storm Water Plan/Const.	4,000	2,500	(1,500)	4,000	4,000	0
Street Superintendent	83,450	80,450	(3,000)	81,450	81,450	(2,000)
Garage Maintenance	45,145	53,690	8,545	48,550	48,550	3,405
Operations Support (M&E)	235,645	305,484	69,839	275,463	275,463	39,818
Roads	250,250	243,760	(6,490)	250,896	250,896	646
Street Cleaning	47,750	51,360	3,610	51,395	51,395	3,645
Snow & Ice	281,725	236,626	(45,099)	290,975	290,975	9,250
Storm Water Maintenance	62,400	58,364	(4,036)	62,400	62,400	0
Street Painting	42,700	41,338	(1,362)	40,800	40,800	(1,900)
Street Leave Expenses	70,055	67,400	(2,655)	70,325	70,325	270
Garbage Collection	218,125	277,720	59,595	260,388	260,388	42,263
Recycling	212,979	198,314	(14,665)	198,729	198,729	(14,250)
Weed and Nuisance Control	5,515	1,693	(3,822)	5,515	5,515	0
Decorations & Banners	5,575	5,575	0	9,275	9,275	3,700
Concrete & Sidewalks						
Street Lighting	156,250	162,500	6,250	161,500	161,500	5,250
Airport	119,494	120,054	560	119,494	119,494	0
Transit	76,495	78,196	1,701	84,725	84,725	8,230
Health Officer	4,945	5,888	943	5,888	5,888	943
Enrichment Center	135,001	135,001	0	135,001	135,001	0
Library	524,443	524,443	0	524,443	524,443	0
			NET - 2			

CITY OF MERRILL 2023 BUDGET			Net Cost (Expenditures minus Revenues)			
Based upon 10/3rd and 10/17/2022 Committee of Whole Operational Info						
	2022	2022	2022	2023	2023	Difference
	Request	Projected	Difference	Request	Council	22 to '23
Parks	373,225	368,794	(4,431)	387,130	387,130	13,905
Athletic Park Lights	1,750	1,700	(50)	1,750	1,750	0
Ott's Field Lights	1,500	1,500	0	1,500	1,500	0
Livingston Building	0	2,250	2,250	2,250	2,250	2,250
Recreation Programs	195,550	178,188	(17,362)	196,326	196,326	776
MARC - Smith Center	41,675	46,644	4,969	43,700	43,700	2,025
Aquatic Center	60,000	60,000	0	60,000	60,000	0
			Plus more ARPA			
Marketing - PR	21,250	19,450	(1,800)	23,500	23,500	2,250
Outside Agencies	36,963	36,963	0	40,889	40,889	3,926
Cable Franchise	(6,500)	(5,000)	1,500	(5,000)	(5,000)	1,500
Total Expenditures	**9,424,884**	**9,587,065**	**162,181**	**9,838,399**	**9,838,399**	**413,515**
			NET - 3			

City of Merrill - 2022 Fiscal Overview

The following fiscal variances are projected:

		Amount
City Attorney	Outside Legal	$40,397
City Clerk	From Jan. - April	($24,961)
Insurance/Employee	Liability Insurance	$23,315
Review of additional Water/Sewer allocations pending		
Police	23rd Officer - American Rescue Plan Act (ARPA)	
Finance Director needs to review further		
Fire Hydrant Rental	Transfer to Water Bills - 4/1st	$53,712
Street Department	Diesel & gasoline fuel costs	$60,460
Aquatic Center	Water usage/leaks	$30,000
Will need additional American Rescue Plan Act (ARPA)		
	Preliminary Total	**$182,923**

City of Merrill - Tax Levy Capital for 2023

Tax Levy Target $153,000

Department	Description	Amount Budget
Festival Grounds	Livestock Barn & Camping	$30,000
City Hall	Flooring	$3,500
City Hall	Muni Court Security	$10,000
Police	Police Vehicle & Equipment	$35,000
Police	Joint SRT Team Startup	$20,000
Parks	Security Cameras	$17,000
Community	Trees-Street Lawn	$10,000
Streets	Black Dirt Screening	$12,500
Assessment	Future Revaluation	$15,000
	Total	**$153,000**

City of Merrill - Capital 2023
American Rescue Plan Act (ARPA)

Department	Description	Amount Budget
Police	Employee Kitchen Improvements	$14,000
Fire	Firefighter Turnout Gear	$76,000
Parks	Docks & Ramps Ott's and Riverside Parks	$40,000
Parks	Streeter Square Basketball	$25,000
	Total	**$155,000**

City of Merrill - 2022 Borrowing/Capital

General - Tax Levy Supported

			Borrowing Amount	
Streets	Wood Chipper	Replacement	$75,000	
Streets	Seal Coating	E. Main St. (Park to Memorial)	$60,000	
Streets	Resurfacing	Extending Street Lifespan	$100,000	
Streets	Sidewalk/Concrete	Replacements	$85,000	
Streets	N. State St.	Replacement - Pavement	$150,000	**Streets**
				$470,000
Parks	Tractor (Mowing/Snow)	Old unit to City Maintenance	$70,000	
Library	Fire Panel & Access Controls	Replacements	$35,000	
Parks	Deferred from 2021 & 2022	Connecting Trail - River Bend to Prairie Trail	$50,000	
Maintenance	Unable to obtain in 2022	Truck & Plow	$40,000	
		Total (Tax-Levy Supported)	**$665,000**	

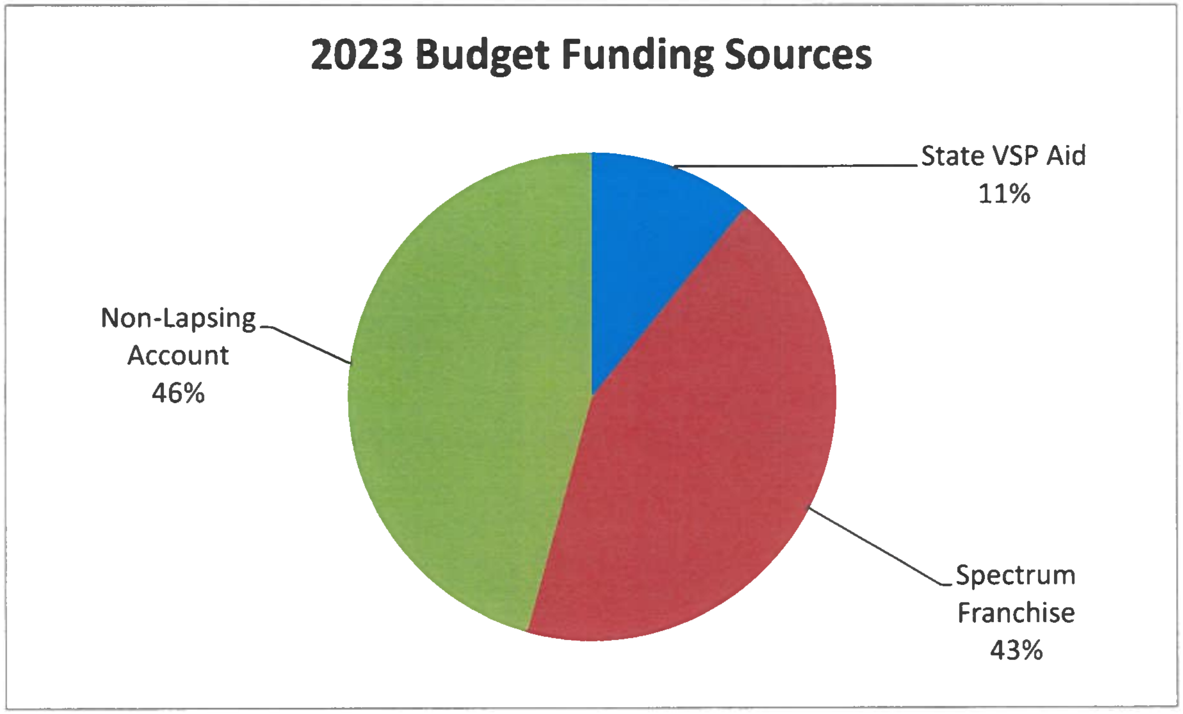
CITY OF MERRILL

GENERAL FUND/TAX LEVY SUPPORTED

2023 BUDGET - OPERATING

10/17/2022 Committee of Whole

City of Merrill - Marketing & Communications - Funding Sources



VSP is Video Service Provider

Non-Lapsing Account Balance:

12/31st	Amount
2017	$148,100
2018	$191,253
2019	$197,647
2020	$230,632
2021	$285,903

26 -Reserved - Non-Lapsing
Cable Franchise

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
45305-43439 State VSP Aid	12,008	24,324	24,324	24,324	24,324	24,324	0	24,324
45305-43510 CARES COVID-19 Reimb	18,326	0	0	0	0	0	0	0
TOTAL Intergovernmental	30,334	24,324	24,324	24,324	24,324	24,324	0	24,324
Licenses and Permits								
45305-44900 Cable Franchise (Less Adm)	107,595	95,107	110,000	74,414	97,500	97,500	(12,500)	97,500
TOTAL Licenses and Permits	107,595	95,107	110,000	74,414	97,500	97,500	(12,500)	97,500

45305-44900 Cable Franchise (Less Adm) PERMANENT NOTES:
Revenue less City 5% Administrative Fee which is transfered to General Fund - estimated at $5,000 annually.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	137,929	119,432	134,324	98,739	121,824	121,824	(12,500)	121,824
EXPENDITURES								
Supplies & Expenses								
55305-03-40000 MAPS Merrill Productions	58,666	54,401	92,000	38,230	92,000	75,000	(17,000)	75,000
55305-03-40022 Closed Captioning Legal	0	0	1,000	0	1,000	1,000	0	1,000
55305-03-45000 Audio-Chambers & Expo	18,473	38	3,000	112	3,000	20,000	17,000	20,000
55305-03-46389 Wi-Fi Public Replacements	0	0	7,500	0	7,500	7,500	0	7,500
55305-03-46390 Software-Web Filtering	17,643	0	7,500	1,081	7,500	7,500	0	7,500
55305-03-46500 Festival Grounds & Expo	438	0	0	27	0	0	0	0
55305-03-47500 Accela Live Streaming	9,724	9,724	10,000	9,724	9,724	10,000	0	10,000
55305-03-47533 M&C Committee - Resources	0	0	110,000	615	100,000	110,800	800	110,800
55305-03-47555 Marketing Contractor	0	0	0	15,400	0	0	0	0
55305-03-47557 Social Media Contractor	0	0	0	0	0	0	0	0
55305-03-47566 M&C - Cell Phone	0	0	0	246	0	0	0	0
TOTAL Supplies & Expenses	104,943	64,162	231,000	65,434	220,724	231,800	800	231,800

55305-03-4000MAPS Merrill Productions RPERMANENT NOTES:
Average reimbursement from 2017 through 2021 was $70,420.
See 2022-2023 MAPS budget info - provided June 2022.

55305-03-4500Audio-Chambers & Expo PERMANENT NOTES:
Pending 2023 plan for Council/Municipal Court Chambers.

55305-03-4753M&C Committee - Resources PERMANENT NOTES:
See 2023 request from M&C Committee.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	104,943	64,162	231,000	65,434	220,724	231,800	800	231,800
REVENUE OVER/(UNDER) EXPENDITURES	32,986	55,270	(96,676)	33,304	(98,900)	(109,976)	(13,300)	(109,976)

2023 Marketing & Communications Budget

Goals for 2023: Build a scalable branding and marketing campaign leveraging digital channels, signage, and community engagement. Metrics from the digital and community efforts will inform marketing efforts for 2024.

- Communications Consultant: $54,600
- Social Media Specialist (consultant/freelance): $26,000
- Website: $5,500
- Social media management software: $480
- Digital marketing software: $1,200
- Digital Marketing/Social Media Ads: $8,000
- Printing and Office Supplies: $1,000
- Signage: $14,020
    - Have more than 20 signs to replace.

Total Budget = $110,800

Request recommended by Marketing & Communication Committee – 9/22/2022

Recommended Budget Proposal as of June 2022 for Merrill Community Media / MHS Media Productions

**See page two for further details on each line item. ! Line items H, I, and J shall be considered crucial equipment replacements necessary for resumed broadcasting on channel 986 Spectrum.*

Line Items Budget Summary		TOTAL
(A)	Student Run Non-School Public/Community Events	$3,500
(B)	Youth Apprenticeship	$4,500
(C)	Employability Skills	$1,800
(D)	Transportation	$1,000
(E)	Expected Non-Student Staffing Annual Costs	$50,000
(F)	Hosting, Streaming, Media Fees	$2200
(G)	Curriculum & Studio Equipment Needs	$10,000
(H)	Field Cameras & Equipment Needs	$7,200
(I)	Fiber Optic Transmitter and Convertor/Uploader	$8,000
(J)	UltraNEXUS-HD HD/SD Digital Video Server	$10,000
		$98,200

A. Student Run Non-School Public/Community Event Production Wage
    a. Planned Wage $10 per hour.
        i. *$3500 annually*

B. Youth Apprenticeship (450 Hours Per Student)
    a. Planned Wage $10 per hour.
        i. *$9000 annually*

C. Employability Skills (90 Hours Per Student)
    a. Planned Wage $10 per hour.
        i. *$1800 annually*

D. Transportation for Student Public/Community Event Production
    $1000 annually
    a. Merrill Go Round
    b. Bluejay Taxi

E. Non-Student Production Staffing Based on Annual Costs 2020 - 2021
    a. Full Time
        i. *$25,000*
    b. Part Time
        i. *$19,000*
    c. **Other Related expenses brought costs to $50,000 for the 2020 - 2021 cycle.*

F. Annual Service Fees for Hosting and Streaming
    a. *$400 | WI Media*
    b. *$1000 Server License*
    c. *$100 Domain License*
    d. *$500 Hosting License*
    e. *$200 SSL Certificate (Secure Site Licensing)*

G. Necessary Studio Upgrades / Equipment and Curriculum Alignment ***Much of the equipment - if not all is designed for CATV and OTA (Cable Television and Over the Air Antenna Broadcasting).***
    a. **See recommended.**

H. Necessary Field Camera Equipment Upgrades
    a. **See recommended**

I. Fiber Optic Transmitter and Convertor/Uploader. Crucial equipment replacement needed to resume broadcasting on channel 986. Previous equipment is nearing a decade old and has completely failed.

J. UltraNEXUS-HD HD/SD Digital Video Server. Crucial equipment replacement needed to resume broadcasting on channel 986. Previous equipment is nearing a decade old and has completely failed.

City of Merrill - Merrill Festival Grounds
2023 Budget Summary

Revenues Department		2019 Actual	2020 Actual	2021 Actual	2022 Budget	Through Aug-22	2022 Projected	2023 Request	Budget Change
24-45304	Room Tax **(City %)**	$21,874	$15,235	$19,864	$21,425	$23,756	$24,750	$27,000	$5,575
24-45225	Merrill Festival Grounds	$150,306	$91,725	$63,105	$252,130	$222,503	$251,230	$91,000	($161,130)
							Increase $30,000 Tax Levy Capital for Livestock Barn Rehab & Camping Project		
24-45513	Bierman Building	$8,625	$21,499	$6,958	$7,500	$9,062	$9,500	$9,500	$2,000
	Total Revenues	**$180,805**	**$128,459**	**$89,927**	**$281,055**	**$255,321**	**$285,480**	**$127,500**	**($153,555)**

Expenses Department		2019 Actual	2020 Actual	2021 Budget	2022 Budget	Through Aug-22	2022 Projected	2023 Request	Budget Change
24-45225	Merrill Festival Grounds	$115,735	$78,925	$90,788	$248,100	$238,052	$265,371	$97,129	($150,971)
24-55513	Bierman Building	$44,691	$53,510	$30,817	$33,680	$24,353	$34,732	$33,927	$247
	Total Expenses	**$160,426**	**$132,435**	**$121,605**	**$281,780**	**$262,405**	**$300,103**	**$131,056**	**($150,724)**
	Net (Revenues - Expenses)	**$20,379**	**($3,976)**	**($31,678)**	**($725)**	**($7,084)**	**($14,623)**	**($3,556)**	**($2,831)**

TID No. 3 Expenses	2019 Actual	2020 Actual	Total
Merrill Festival Grounds	**$76,597**	**$151,891**	**$228,488**

In 2019 - Paving Grandstand-Restroom

In 2020 - Paving & Water (Food Stands)

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

24 -Merrill Festival Grounds
Room Tax

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
45304-41210 Room Tax	63,998	91,915	100,000	76,883	115,000	125,000	25,000	125,000
TOTAL Taxes (or Utility Rev.)	63,998	91,915	100,000	76,883	115,000	125,000	25,000	125,000

45304-41210 Room Tax — PERMANENT NOTES:
Increased from 4.0% to 6.0% effective 10/1/2015.
Hotel retains 0.1%.

45304-41210 Room Tax — CURRENT YEAR NOTES:
The 2019 total Room Tax amount was $101,621.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	63,998	91,915	100,000	76,883	115,000	125,000	25,000	125,000
EXPENDITURES								
Supplies & Expenses								
55304-03-41000 MARC - PR/Marketing	3,965	7,781	8,575	6,322	9,750	10,500	1,925	10,500
55304-03-50000 Tourism Committee-Chamber	44,798	64,270	70,000	52,216	80,500	87,500	17,500	87,500
TOTAL Supplies & Expenses	48,763	72,051	78,575	58,537	90,250	98,000	19,425	98,000

55304-03-4100MARC - PR/Marketing — PERMANENT NOTES:
0.5% for PR/Marketing of Merrill Area Recreation Complex.

55304-03-5000Tourism Committee-Chamber — PERMANENT NOTES:
Per WI Stats, 70.0% to Tourism Commission (through Merrill Area Chamber of Commerce).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	48,763	72,051	78,575	58,537	90,250	98,000	19,425	98,000
REVENUE OVER/(UNDER) EXPENDITURES	15,235	19,864	21,425	18,346	24,750	27,000	5,575	27,000

24 -Merrill Festival Grounds
Merrill Festival Grounds

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
45225-41110 Property Tax-MFG	36,000	36,000	36,000	36,000	36,000	66,000	30,000	66,000
45225-41113 Proceeds-Long Term Debt	0	0	25,000	0	25,000	0	(25,000)	0
TOTAL Taxes (or Utility Rev.)	36,000	36,000	61,000	36,000	61,000	66,000	5,000	66,000

45225-41110 Property Tax-MFG — PERMANENT NOTES:
For 2023, for Livestock Barn rehabilitation and for campground project.

45225-41113 Proceeds-Long Term Debt — PERMANENT NOTES:
In 2022, planned $25,000 investment in emergency public address system reallocated to Grandstand lighting.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Intergovernmental								
45225-43510 CARES - COVID-19 Reimb	3,714	0	0	0	0	0	0	0
TOTAL Intergovernmental	3,714	0	0	0	0	0	0	0
Public Charges-Services								
45225-46735 MFG Rental Revenues	12,011	1,700	12,500	11,037	11,250	12,500	0	12,500
45225-46752 Camping Revenue MFG	0	0	0	0	0	8,000	8,000	8,000
TOTAL Public Charges-Services	12,011	1,700	12,500	11,037	11,250	20,500	8,000	20,500

45225-46735 MFG Rental Revenues — PERMANENT NOTES:
Other than Merrill Riders and utility contractor rental, Food Vendor leases paid in 2020 included 2021 use.

45225-46735 MFG Rental Revenues — CURRENT YEAR NOTES:
MFG Committe reduced lease fees by 50% in 2022.

45225-46752 Camping Revenue MFG — PERMANENT NOTES:
Festival Grounds Committee - 10/6/2022 meeting.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Miscellaneous Revenues								
45225-48225 Reimb Utilities - Events	0	3,560	3,250	3,560	3,750	3,750	500	3,750
45225-48227 Reimb Supply -Events	0	875	1,150	1,701	1,000	1,000	(150)	1,000
45225-48450 Reimbursement-Damages	0	469	0	0	0	0	0	0
45225-48460 Insurance Reimbursement	0	0	0	0	0	0	0	0
45225-48500 Bierman Foundation-Grant	40,000	20,500	174,230	174,230	174,230	0	(174,230)	0
TOTAL Miscellaneous Revenues	40,000	25,405	178,630	179,491	178,980	4,750	(173,880)	4,750

45225-48500 Bierman Foundation-Grant — PERMANENT NOTES:
For 2020 and 2021, livestock barn rehab. For 2022, grandstand lighting improvements.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	91,725	63,105	252,130	226,528	251,230	91,250	(160,880)	91,250

Attachment: General-Tax Levy Operations - Part 2 (9313 : Marketing & Communications)

24 -Merrill Festival Grounds
Merrill Festival Grounds

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
55225-01-11000 Wages - Salaried	0	340	0	0	500	0	0	0
55225-01-21000 Wages - Perm - Regular	8,574	10,555	5,000	8,856	7,500	7,500	2,500	7,500
55225-01-22000 Overtime	0	555	0	886	0	0	0	0
55225-01-25000 Wages - PT - Regular	0	267	350	66	350	350	0	350
55225-01-51000 Social Security-Medicare	536	837	275	700	450	300	25	300
55225-01-52000 WRS - Retirement	579	780	265	634	400	275	10	275
55225-01-54000 Health Insurance	2,762	5,530	2,500	488	2,500	2,500	0	2,500
55225-01-55000 Life Insurance	2	74	30	38	30	40	10	40
TOTAL Personnel Services	12,453	18,938	8,420	11,667	11,730	10,965	2,545	10,965
Contractual Services								
55225-02-15000 Festival Grounds Manager	9,500	10,500	12,000	10,010	12,000	12,000	0	12,000
55225-02-15222 Campground Expenses	0	0	0	0	0	13,000	13,000	13,000
55225-02-15333 LC & State Permits	144	0	150	0	150	150	0	150
55225-02-15500 Mowing Services	4,960	7,065	5,000	4,545	7,000	7,000	2,000	7,000
55225-02-21000 Water and Sewer	1,935	4,868	5,500	1,863	5,500	5,500	0	5,500
55225-02-22000 Electric and Natural Gas	4,168	14,385	6,500	5,732	6,500	6,500	0	6,500
55225-02-24250 Electrical Repair/Maint.	16	0	1,000	0	1,000	1,000	0	1,000
55225-02-25000 Telephone-iPad	219	260	250	165	250	250	0	250
55225-02-50000 Locks-Security	124	17	100	0	100	100	0	100
55225-02-85000 Inspection-Grandstand	3,069	2,915	3,000	2,770	2,770	3,464	464	3,464
TOTAL Contractual Services	24,133	40,010	33,500	25,085	35,270	48,964	15,464	48,964

55225-02-1522Campground Expenses — PERMANENT NOTES:
Festival Grounds Committee - 10/6/2022 meeting.

55225-02-8500Inspection-Grandstand — PERMANENT NOTES:
City has contract with Dant Clayton for annual inspection and repair services from 2023 through 2027.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
55225-03-30000 Mileage	500	400	500	0	500	500	0	500
55225-03-40000 Operating Supplies	30	153	500	374	500	500	0	500
55225-03-43000 Vandalism Repair/Maint	0	0	0	0	0	0	0	0
55225-03-43333 Expo Center-PR/Marketing	0	0	1,000	0	1,000	1,000	0	1,000
55225-03-44000 Janitor Supplies	0	578	2,750	3,731	4,000	4,000	1,250	4,000
55225-03-50000 Repair/Maint Supplies	0	45	500	301	500	500	0	500
TOTAL Supplies & Expenses	530	1,176	5,250	4,406	6,500	6,500	1,250	6,500

24 -Merrill Festival Grounds
Merrill Festival Grounds

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Fixed Charges								
55225-05-50220 COVID19 - Supplies	3,714	0	0	0	0	0	0	0
TOTAL Fixed Charges	3,714	0	0	0	0	0	0	0
Capital Outlay								
55225-08-20000 Sell Bldg - LC Fair Assoc	0	0	0	0	0	0	0	0
55225-08-23522 Sand-Clay Materials/Equip	0	5,544	1,000	5,049	5,049	5,000	4,000	5,000
55225-08-23575 Grandstand Lighting Impro	0	0	199,230	198,205	199,230	0	(199,230)	0
55225-08-24333 Plumbing Repair/Maint	198	243	500	128	500	500	0	500
55225-08-24500 Electrical Improvements	0	0	0	3,092	3,092	0	0	0
55225-08-26000 Water Imp - Campground	0	0	0	564	2,500	0	0	0
55225-08-75775 Steckling Bldg-Metal	0	150	0	0	0	0	0	0
55225-08-75782 Restroom-Paint/Repair	330	24	0	0	0	0	0	0
55225-08-75788 Barn - Repair/Maint	37,135	23,229	0	0	0	25,000	25,000	25,000
55225-08-75790 Barn-Electrical Imp.	0	0	0	0	0	0	0	0
55225-08-81000 Floor Cleaner-Restroom	0	0	0	0	0	0	0	0
55225-08-81008 Signage - MFG Buildings	0	1,474	0	0	0	0	0	0
55225-08-82122 Van (Former Sewer)	0	0	0	1,500	1,500	0	0	0
55225-08-91225 Weed Control/Mulch	432	0	200	0	0	200	0	200
TOTAL Capital Outlay	38,095	30,664	200,930	208,538	211,871	30,700	(170,230)	30,700

55225-08-2357Grandstand Lighting ImprovPERMANENT NOTES:
For 2022, Emergency PA System - $ 25,000 in Capital Budget.

55225-08-2600Water Imp - Campground PERMANENT NOTES:
Preliminary 2022 estimate for Water improvements - pending
Water Utility inventory expenses.

55225-08-7578Barn - Repair/Maint PERMANENT NOTES:
Potential wood replacement, painting/whitewashing, and
ceiling fans (from 2023 Tax Levy Capital).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	78,925	90,788	248,100	249,697	265,371	97,129	(150,971)	97,129
REVENUE OVER/(UNDER) EXPENDITURES	12,800	(27,683)	4,030	(23,169)	(14,141)	(5,879)	(9,909)	(5,879)

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

24 -Merrill Festival Grounds
Bierman Building

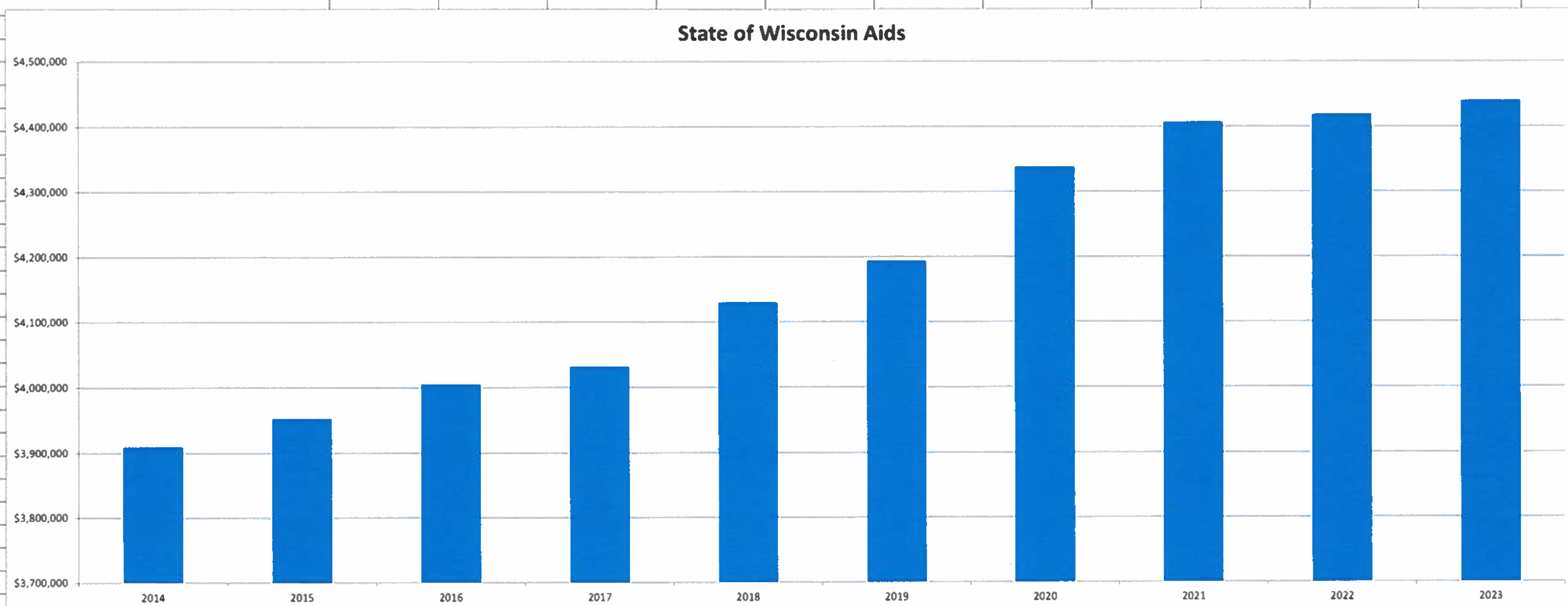
	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
45513-43510 CARES COVID-19 Reimb	799	0	0	0	0	0	0	0
TOTAL Intergovernmental	799	0	0	0	0	0	0	0
Public Charges-Services								
45513-46732 Expo Center Revenues	700	6,958	7,500	8,562	9,000	9,500	2,000	9,500
TOTAL Public Charges-Services	700	6,958	7,500	8,562	9,000	9,500	2,000	9,500
45513-46732 Expo Center Revenues	PERMANENT NOTES: In 2019, total Expo Rental Revenues was $8,625.							
Miscellaneous Revenues								
45513-48460 Expo - Damages/Insurance	0	0	0	500	500	0	0	0
45513-48500 Bierman Foundation-Grant	20,000	0	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	20,000	0	0	500	500	0	0	0
45513-48500 Bierman Foundation-Grant	PERMANENT NOTES: In 2020, replacement of rocks with concrete around building.							
TOTAL REVENUES	21,499	6,958	7,500	9,062	9,500	9,500	2,000	9,500
EXPENDITURES								
Personnel Services								
55513-01-11000 Wages - Salaried	0	0	0	0	0	0	0	0
55513-01-21000 Wages - Perm - Regular	2,818	494	1,250	1,129	1,500	1,250	0	1,250
55513-01-22000 Overtime	0	0	0	0	0	0	0	0
55513-01-25000 Wages - PT - Regular	6,187	3,789	5,500	4,532	5,000	5,000	(500)	5,000
55513-01-25500 Lincoln Industries-Custod	0	2,898	3,000	2,582	3,000	3,000	0	3,000
55513-01-51000 Social Security	674	533	850	640	850	850	0	850
55513-01-52000 Retirement (WRS)	190	29	150	77	175	150	0	150
55513-01-54000 Health Insurance	1,513	240	775	354	550	775	0	775
55513-01-55000 Life Insurance	(14)	4	30	9	28	27	(3)	27
TOTAL Personnel Services	11,368	7,988	11,555	9,323	11,103	11,052	(503)	11,052
Contractual Services								
55513-02-16250 HVAC Service Contract	0	1,856	1,000	401	1,000	1,000	0	1,000
55513-02-16500 Fire/Security Service	2,060	1,999	2,000	2,104	2,104	2,000	0	2,000
55513-02-16700 Electrical Repair/Maint	126	0	500	0	500	500	0	500
55513-02-21000 Water and Sewer	912	1,102	1,250	1,053	1,250	1,250	0	1,250
55513-02-22000 Electric and Natural Gas	6,337	7,519	7,500	7,177	8,500	8,500	1,000	8,500

24 -Merrill Festival Grounds
Bierman Building

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
55513-02-23250 Cleaning - Mats/Rugs, Etc	2,286	2,262	2,000	2,060	2,500	2,500	500	2,500
55513-02-25000 Telephone (Backup 911)	836	702	750	413	750	750	0	750
55513-02-25500 Fiber-Internet-Wireless	3,097	2,096	3,000	1,539	2,250	2,250	(750)	2,250
TOTAL Contractual Services	15,654	17,537	18,000	14,747	18,854	18,750	750	18,750
Supplies & Expenses								
55513-03-30000 Mileage - Custodians	452	0	150	0	150	150	0	150
55513-03-40000 Operating Supplies	741	106	1,250	202	750	1,250	0	1,250
55513-03-44000 Janitor Supplies	977	2,640	2,500	1,909	2,500	2,500	0	2,500
55513-03-44744 Kitchen Equip-Operating	0	0	125	0	125	125	0	125
55513-03-50000 Repair/Maint. Supplies	119	102	100	952	1,250	100	0	100
55513-03-56500 Painting - Exterior Metal	0	2,380	0	0	0	0	0	0
TOTAL Supplies & Expenses	2,289	5,228	4,125	3,063	4,775	4,125	0	4,125
Fixed Charges								
55513-05-50220 COVID19 - Supplies	1,793	0	0	0	0	0	0	0
TOTAL Fixed Charges	1,793	0	0	0	0	0	0	0
Capital Outlay								
55513-08-81000 Floor Scrubber/Vacuum	4,014	0	0	0	0	0	0	0
55513-08-81001 Signange-Bierman Bldg.	300	64	0	0	0	0	0	0
55513-08-81123 Tables-Carts EXPO	0	0	0	0	0	0	0	0
55513-08-81247 Landscaping/Concrete	18,092	0	0	0	0	0	0	0
TOTAL Capital Outlay	22,406	64	0	0	0	0	0	0
TOTAL EXPENDITURES	53,510	30,817	33,680	27,134	34,732	33,927	247	33,927
REVENUE OVER/(UNDER) EXPENDITURES	(32,011)	(23,859)	(26,180)	(18,072)	(25,232)	(24,427)	1,753	(24,427)
FUND TOTAL REVENUES	177,223	161,978	359,630	312,473	375,730	225,750	(133,880)	225,750
FUND TOTAL EXPENDITURES	181,199	193,656	360,355	335,368	390,353	229,056	(131,299)	229,056
REVENUE OVER/(UNDER) EXPENDITURES	(3,976)	(31,678)	(725)	(22,895)	(14,623)	(3,306)	(2,581)	(3,306)

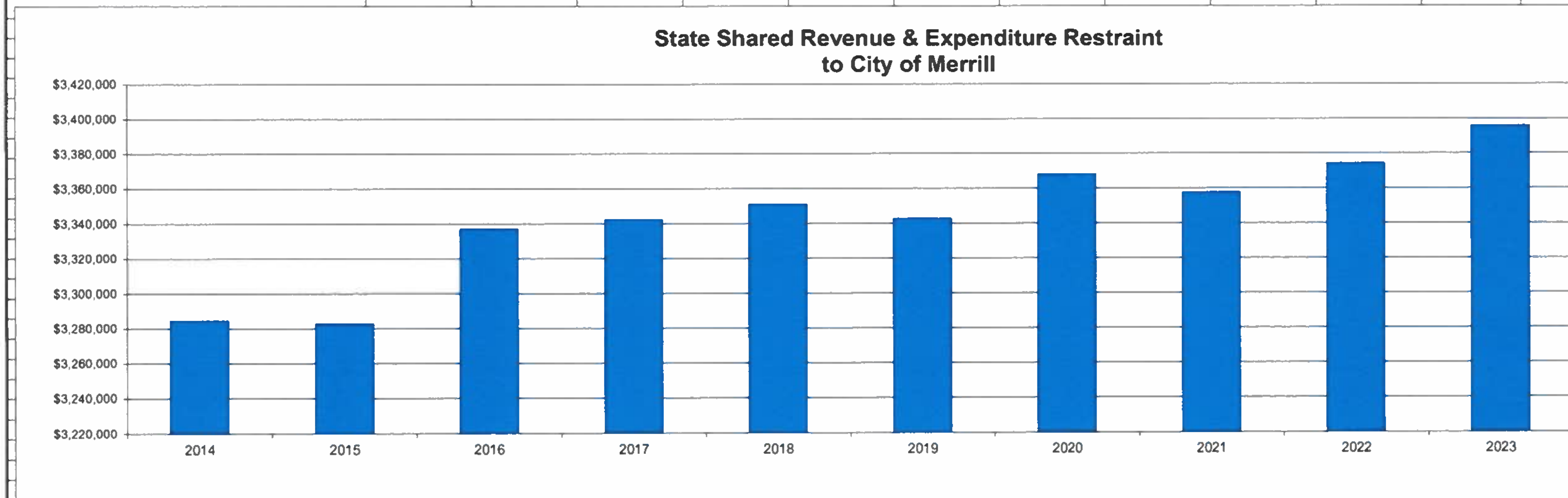
*** END OF REPORT ***

City of Merrill - State Intergovernmental Aids												
	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Projected	2023 Budget	Change	
Expenditure Restraint Program	$220,081	$218,468	$256,479	$262,733	$266,664	$257,750	$279,870	$271,030	$270,262	$293,553	$23,291	8.3%
State Shared Revenue	3,064,464	3,064,087	3,080,545	3,079,601	3,045,184	3,045,184	3,045,184	3,045,041	3,045,109	3,045,107	($2)	
State Utility Aid					39,171	39,772	42,720	41,421	58,684	56,943	($1,741)	
State Computer Exemption Aid	61,114	59,982	51,878	49,152	49,875	51,081	51,081	51,081	51,081	51,100	$19	
State Personal Property Aid						19,739	41,372	63,006	41,372	41,372	$0	0.0%
State Aid - General Transportation	459,028	486,981	505,697	530,590	610,178	660,576	759,663	814,887	829,026	831,327	$2,301	0.3%
State Aid - Connecting Highway	86,034	94,879	94,603	95,858	105,062	104,990	104,729	105,183	105,358	105,358	$0	
State Aid - State Facilities	14,295	22,660	10,876	8,698	9,339	10,464	8,870	10,883	13,678	11,000	($2,678)	
State Aid - Conservation	4,695	5,166	5,265	5,726	4,639	4,436	3,973	3,996	4,089	4,000	($89)	
Total State of WI Aids	$3,909,710	$3,952,223	$4,005,343	$4,032,358	$4,130,112	$4,193,992	$4,337,462	$4,406,529	$4,418,659	$4,439,760	$21,101	0.5%
Change From Previous Year	($16,594)	$42,513	$53,120	$27,015	$97,754	$63,880	$143,470	$69,067	$12,131	$21,101		

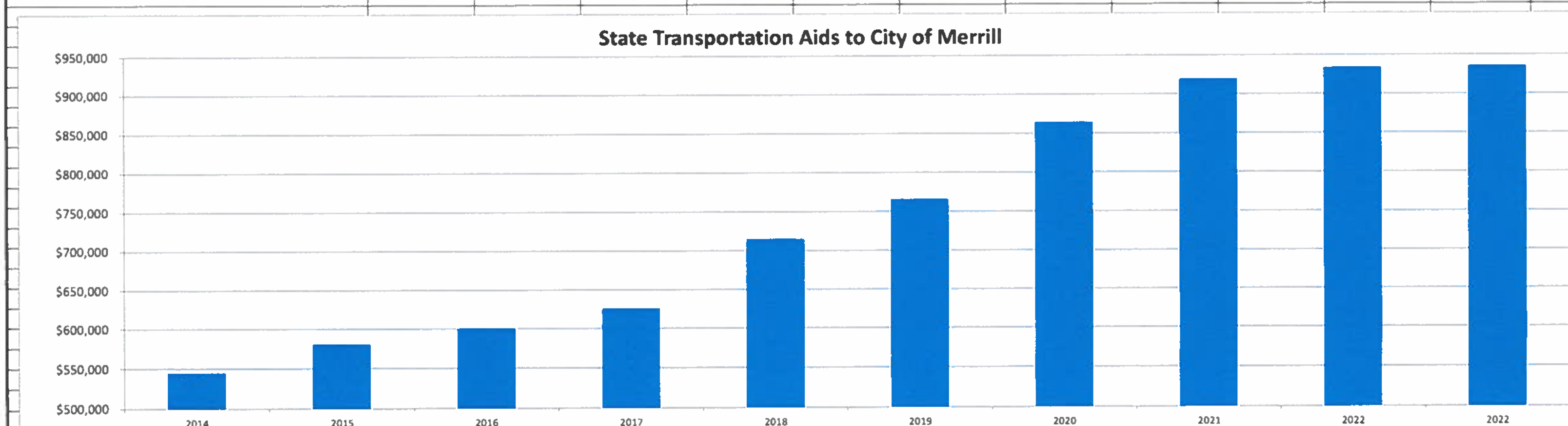


15

	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Projected	2022 Budget
Shared Revenue/Expenditure Restraint	$3,284,546	$3,282,555	$3,337,024	$3,342,334	$3,351,019	$3,342,706	$3,367,774	$3,357,492	$3,374,055	$3,395,603
Change in Shared Revenue/Expenditure	($19,795)	($1,991)	$54,469	$5,310	$8,685	($8,313)	$25,068	($10,282)	$16,563	$21,548



	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Projected	2022 Budget
State Transportation Aids	$545,061	$581,860	$600,301	$626,448	$715,240	$765,566	$864,392	$920,071	$934,384	$936,685
Change in State Transportation Aids	($7,320)	$36,799	$18,441	$26,147	$88,792	$50,326	$98,826	$55,679	$14,313	$2,301



CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Non-Departmental

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
40000-41110 General Property Taxes	3,966,350	3,933,341	3,942,252	3,937,764	3,942,252	3,969,040	26,788	3,969,040
40000-41140 Mobile Home Parking Fees	16,158	20,551	22,500	22,219	27,250	28,500	6,000	28,500
40000-41310 PILOT - Utility	381,171	371,929	399,250	371,929	380,000	390,000	(9,250)	390,000
40000-41320 PILOT-Housing Authority	48,466	63,543	65,000	61,318	61,318	62,500	(2,500)	62,500
40000-41800 Interest on Del. Taxes	16,577	10,906	16,500	16,677	16,677	16,500	0	16,500
TOTAL Taxes (or Utility Rev.)	4,428,722	4,400,270	4,445,502	4,409,907	4,427,497	4,466,540	21,038	4,466,540
Intergovernmental								
40000-43400 Expend. Restraint	279,870	271,030	270,262	0	270,262	293,553	23,290	293,553
40000-43410 Shared Revenue	3,045,184	3,045,041	3,045,109	733,084	3,045,109	3,045,107	(2)	3,045,107
40000-43420 Utility Aid - State	42,720	41,421	40,371	0	58,684	56,943	16,573	56,943
40000-43430 Exempt. Computer Aid	51,081	51,081	51,100	51,081	51,081	51,100	0	51,100
40000-43435 State PP Aid	41,372	63,006	41,372	41,372	41,372	41,372	0	41,372
40000-43531 Gen. Transportation Aids	759,663	814,887	831,327	621,768	829,026	845,947	14,621	845,947
40000-43533 Connecting Highway Aids	104,729	105,183	105,358	79,018	105,358	105,491	134	105,491
40000-43610 Mun. Services Aid	8,870	10,883	11,000	13,678	13,678	13,500	2,500	13,500
40000-43620 PILOT-ST. Conservation	3,973	3,996	4,000	4,089	4,089	4,000	0	4,000
TOTAL Intergovernmental	4,337,462	4,406,528	4,399,898	1,544,092	4,418,658	4,457,013	57,115	4,457,013
Licenses and Permits								
40000-44100 Liquor & Malt Licenses	11,101	11,391	25,000	22,600	23,500	23,500	(1,500)	23,500
40000-44110 Bartenders Licenses-AVE.	2,160	10,760	6,500	2,340	2,500	6,500	0	6,500
40000-44120 Cigarette Licenses	1,800	2,100	2,100	1,900	2,000	2,000	(100)	2,000
40000-44125 Liquor License - Pub. Fees	390	295	400	255	300	400	0	400
40000-44150 Misc. Bus./Occ. Licenses	785	825	750	510	750	750	0	750
40000-44200 Dog Licenses	178	282	300	156	300	300	0	300
40000-44350 Excavation Permits	3,555	8,090	5,000	5,345	5,345	5,000	0	5,000
40000-44400 Zoning & Plan Fees	1,775	2,025	1,500	1,925	2,100	1,500	0	1,500
40000-44910 Mobile Home Park License	170	170	170	0	170	170	0	170
TOTAL Licenses and Permits	21,913	35,938	41,720	35,031	36,965	40,120	(1,600)	40,120
Fines, Forfeits, & Pen.								
40000-45100 Municipal Court Revenue	76,880	79,218	102,500	78,737	97,500	102,500	0	102,500
40000-45150 Parking Violations Tickets	15,690	7,880	16,000	8,010	15,000	15,000	(1,000)	15,000
TOTAL Fines, Forfeits, & Pen.	92,570	87,098	118,500	86,747	112,500	117,500	(1,000)	117,500

40000-45100 Municipal Court Revenue

PERMANENT NOTES:
In Fall 2018, implemented new State of WI debt collections system (SDC) As of 8/31/2021, there is about $462,500 posted to this system owed to City of Merrill.

10 -General Fund
Non-Departmental

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Public Charges-Services								
40000-46100 Copier Revenue	1	18	50	52	65	50	0	50
40000-46115 NSF Ck.-Processing Fee	60	30	100	10	50	50	(50)	50
40000-46130 SA Research - Title Co.	4,621	5,982	6,000	4,113	5,500	5,000	(1,000)	5,000
40000-46215 Service/Writ Fee-POLICE	0	0	0	0	0	0	0	0
40000-46330 Parking Lot Permits	3,037	2,539	3,000	1,125	3,000	3,000	0	3,000
TOTAL Public Charges-Services	7,718	8,568	9,150	5,300	8,615	8,100	(1,050)	8,100
Miscellaneous Revenues								
40000-48110 Interest - Investments	28,912	4,575	22,500	11,505	16,500	27,500	5,000	27,500
40000-48120 Int.-Delinquent PP	613	132	200	370	450	250	50	250
40000-48130 Int -Special Assmts/Charges	1,272	782	1,000	715	1,000	500	(500)	500
40000-48200 City Hall Rentals	92,139	86,991	90,000	69,505	89,000	92,000	2,000	92,000
40000-48250 Misc. Rentals	10	10	50	10	50	50	0	50
40000-48275 Right of Way Leases	4,610	4,496	4,725	4,463	4,725	4,725	0	4,725
40000-48278 Lamar Billboard Lease	1,800	1,800	1,800	0	1,800	1,800	0	1,800
40000-48310 Sale of City Land	0	0	0	1,991	1,991	0	0	0
40000-48950 Other Misc. Revenues	190	59	50	84	100	100	50	100
TOTAL Miscellaneous Revenues	129,545	98,845	120,325	88,644	115,616	126,925	6,600	126,925
TOTAL REVENUES	9,017,930	9,037,247	9,135,095	6,169,720	9,119,851	9,216,198	81,103	9,216,198
REVENUE OVER/(UNDER) EXPENDITURES	9,017,930	9,037,247	9,135,095	6,169,720	9,119,851	9,216,198	81,103	9,216,198

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Police

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42100-43219 Fed. Hwy. Safety Enforcement	2,904	32,412	8,500	18,324	25,000	10,000	1,500	10,000
42100-43510 CARES - COVID-19 Reimb	12,688	0	0	0	0	0	0	0
42100-43521 State DOJ-LE Training	3,360	3,200	3,200	0	3,200	3,200	0	3,200
42100-43790 Other Gov. Grants	10,623	0	7,000	0	2,500	5,000	(2,000)	5,000
TOTAL Intergovernmental	29,575	35,612	18,700	18,324	30,700	18,200	(500)	18,200
Public Charges-Services								
42100-46150 Copier-Police Fees	1,392	2,551	1,300	1,362	2,000	2,000	700	2,000
42100-46210 Vehicle Registration-Police	6,614	9,957	12,000	7,309	10,000	10,000	(2,000)	10,000
42100-46215 Suspension Fees-Citation	315	250	500	75	500	500	0	500
42100-46250 Employment App-Reimburse	0	0	250	0	250	250	0	250
42100-46300 Blood Draw Reimbursement	312	458	250	94	250	250	0	250
42100-46350 Alcohol Server Workshop	0	0	500	0	0	500	0	500
42100-46390 Police Towing Revenue	756	150	500	0	500	500	0	500
TOTAL Public Charges-Services	9,389	13,366	15,300	8,840	13,500	14,000	(1,300)	14,000
Intergov Charges (Misc.)								
42100-47121 OT Reimb.-Federal (NORDEG)	0	0	2,500	0	0	2,500	0	2,500
42100-47321 MAPS Crossing Guard Reimb.	7,466	6,798	7,841	7,845	7,845	8,836	995	8,836
TOTAL Intergov Charges (Misc.)	7,466	6,798	10,341	7,845	7,845	11,336	995	11,336

42100-47321 MAPS Crossing Guard Reimb.PERMANENT NOTES:
MAPS reimburses the City for 50%.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Miscellaneous Revenues								
42100-48210 Court Ordered or Related	0	58	0	25	25	0	0	0
42100-48220 Other Reimburse-Non-Court	0	0	0	0	0	0	0	0
42100-48420 Ins Recovery-Police Damage	2,702	2,792	0	3,418	3,418	0	0	0
TOTAL Miscellaneous Revenues	2,702	2,850	0	3,443	3,443	0	0	0
TOTAL REVENUES	49,133	58,626	44,341	38,452	55,488	43,536	(805)	43,536
EXPENDITURES								
Personnel Services								
52100-01-11000 Salaries - Regular	96,042	103,830	103,294	77,250	103,294	108,597	5,303	108,597
52100-01-21000 Wages-Perm-Sworn	1,379,882	1,384,369	1,420,936	1,028,885	1,472,900	1,481,501	60,565	1,481,501
52100-01-21220 COVID-19 Leave	13,042	1,721	0	0	0	0	0	0
52100-01-21250 Wages-Perm-Non-Sworn	137,531	145,910	144,743	107,235	144,743	154,099	9,356	154,099
52100-01-22000 Overtime	20,230	42,405	30,000	52,870	57,500	30,000	0	30,000

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Police

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
52100-01-22500 Overtime-Offsetting Rev.	4,625	5,000	5,000	7,895	5,000	5,000	0	5,000
52100-01-23000 Longevity	6,437	5,691	5,778	0	7,321	6,149	371	6,149
52100-01-24000 Holiday Pay	98,771	99,068	102,654	611	98,775	107,217	4,563	107,217
52100-01-25000 Wages-Temp-Crossing Guard	12,631	14,576	14,780	9,941	14,780	16,416	1,636	16,416
52100-01-26000 Certification/Educ Pay	6,060	7,006	6,500	7,140	7,140	7,500	1,000	7,500
52100-01-26500 Shift Differential	9,136	9,690	9,350	8,352	9,000	8,500	(850)	8,500
52100-01-50000 Clothing Allowance	16,900	18,700	19,980	22,570	23,570	22,200	2,220	22,200
52100-01-51000 Social Security	130,128	135,268	144,551	100,494	122,294	150,951	6,400	150,951
52100-01-52000 Retirement (WRS)	201,326	205,318	214,461	156,176	173,410	234,345	19,884	234,345
52100-01-54000 Health Insurance	339,716	335,888	309,981	218,986	298,844	298,844	(11,137)	298,844
52100-01-55000 Life Insurance	5,316	5,061	5,047	3,937	5,000	5,884	837	5,884
52100-01-56000 PEHP - City Portion	19,721	20,535	19,980	16,547	19,980	19,980	0	19,980
TOTAL Personnel Services	2,497,494	2,540,034	2,557,035	1,818,889	2,563,551	2,657,183	100,148	2,657,183

52100-01-1100Salaries - Regular PERMANENT NOTES:
Includes only Police Chief effective 2017.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
52100-02-19000 Animal Control	1,045	0	500	0	500	500	0	500
52100-02-20000 Marathon Cty Bomb Squad	0	0	0	0	0	0	0	0
52100-02-25000 Telephone	8,964	9,330	8,500	7,203	9,000	9,000	500	9,000
52100-02-27000 Teletype/Badger-Net	1,608	1,842	1,700	1,267	1,700	1,700	0	1,700
52100-02-41000 Towing Charges	756	271	500	125	500	500	0	500
52100-02-52115 DOT-Suspension Fee	350	240	500	385	500	500	0	500
52100-02-75000 Dispatch-Lincoln Cty.	28,107	28,096	28,150	86	28,150	28,150	0	28,150
52100-02-90000 Radio Contract	336	336	2,000	1,948	2,000	2,000	0	2,000
52100-02-94000 Jail/Evidence	2,227	3,962	4,000	1,809	4,000	4,000	0	4,000
52100-02-95000 Fobs Annual Mainteance	1,085	1,134	1,250	1,250	1,250	1,250	0	1,250
TOTAL Contractual Services	44,479	45,212	47,100	14,071	47,600	47,600	500	47,600
Supplies & Expenses								
52100-03-11000 Postage	792	796	825	784	800	900	75	900
52100-03-20000 Publish Legal Notices	0	303	350	30	350	350	0	350
52100-03-25000 Job Recruitment	994	2,658	2,500	1,320	2,500	2,500	0	2,500
52100-03-32000 Education & Conference	3,574	8,031	8,500	3,704	8,500	8,500	0	8,500
52100-03-32500 Firearms-Supplies	4,310	5,041	5,000	1,391	5,000	5,000	0	5,000
52100-03-40000 Operating Supplies	7,303	6,536	8,500	6,375	8,500	8,500	0	8,500
52100-03-50000 Equipment Repair	3,847	802	1,500	1,743	2,000	2,000	500	2,000
52100-03-51000 Vehicle Repair/Maintenanc	8,170	11,402	8,500	8,478	11,250	12,500	4,000	12,500
52100-03-53000 Gas & Oil - Vehicles	18,979	26,432	23,500	29,650	39,000	39,000	15,500	39,000
TOTAL Supplies & Expenses	47,968	62,001	59,175	53,475	77,900	79,250	20,075	79,250
Fixed Charges								
52100-05-50220 COVID-19 Expense	2,927	39	0	0	0	0	0	0
TOTAL Fixed Charges	2,927	39	0	0	0	0	0	0

10 -General Fund
Police

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Capital Outlay								
52100-08-24000 Equipment - Police	0	340	11,000	0	11,000	11,000	0	11,000
TOTAL Capital Outlay	0	340	11,000	0	11,000	11,000	0	11,000
Technology								
52100-15-31000 Computer Supplies	1,407	819	1,500	975	1,500	1,500	0	1,500
52100-15-92500 RMS/InCode Support	11,499	27,513	21,500	2,453	27,500	27,500	6,000	27,500
TOTAL Technology	12,906	28,332	23,000	3,428	29,000	29,000	6,000	29,000

52100-15-9250RMS/InCode Support

PERMANENT NOTES:
Records Management System (RMS) software with Lincoln County operational in 2019.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	2,605,774	2,675,958	2,697,310	1,889,863	2,729,051	2,824,033	126,723	2,824,033
REVENUE OVER/(UNDER) EXPENDITURES	(2,556,641)	(2,617,333)	(2,652,969)	(1,851,411)	(2,673,563)	(2,780,497)	(127,528)	(2,780,497)

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

21 -Police - SRO
Police-SRO

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
42100-41110 Property Taxes-SRO	59,572	60,667	60,911	60,911	60,911	62,661	1,750	62,661
TOTAL Taxes (or Utility Rev.)	59,572	60,667	60,911	60,911	60,911	62,661	1,750	62,661
Intergovernmental								
42100-43525 MAPS Local Match	57,520	74,696	63,411	33,737	65,000	65,161	1,750	65,161
TOTAL Intergovernmental	57,520	74,696	63,411	33,737	65,000	65,161	1,750	65,161
42100-43525 MAPS Local Match	PERMANENT NOTES: 50% funding plus OT for one position.							
TOTAL REVENUES	117,092	135,363	124,322	94,648	125,911	127,822	3,500	127,822
EXPENDITURES								
Personnel Services								
52100-01-21000 Wages-Perm-Sworn	66,648	70,945	71,529	52,597	72,052	73,471	1,942	73,471
52100-01-21220 COVID-19 Leave	1,568	0	0	0	0	0	0	0
52100-01-22000 Overtime	3,576	6,127	5,000	3,849	5,000	5,000	0	5,000
52100-01-23000 Longevity	756	540	333	0	540	540	207	540
52100-01-24000 Holiday Pay	4,559	4,653	4,823	0	4,858	4,954	131	4,954
52100-01-26000 Certification/Educ Pay	0	0	0	0	0	0	0	0
52100-01-50000 Clothing Allowance	800	800	1,000	1,000	1,000	1,000	0	1,000
52100-01-51000 Social Security	5,253	6,183	6,325	4,322	6,384	6,500	175	6,500
52100-01-52000 Retirement (WRS)	9,058	9,540	9,868	7,204	9,960	11,117	1,249	11,117
52100-01-52500 Prior Service-Debt Servic	541	554	572	572	572	588	16	588
52100-01-54000 Health Insurance	20,519	20,806	20,137	15,102	20,137	20,137	0	20,137
52100-01-55000 Life Insurance	794	371	253	180	239	283	30	283
52100-01-56000 PEHP - City Portion	1,332	1,443	1,332	1,025	1,332	1,332	0	1,332
TOTAL Personnel Services	115,406	121,963	121,172	85,851	122,074	124,922	3,750	124,922
Supplies & Expenses								
52100-03-32000 Education & Conference	0	450	500	505	505	500	0	500
TOTAL Supplies & Expenses	0	450	500	505	505	500	0	500
Fixed Charges								
52100-05-10500 Workers Comp. Insurance	2,214	2,475	2,650	2,078	2,078	2,400	(250)	2,400
TOTAL Fixed Charges	2,214	2,475	2,650	2,078	2,078	2,400	(250)	2,400
TOTAL EXPENDITURES	117,620	124,888	124,322	88,434	124,657	127,822	3,500	127,822
REVENUE OVER/(UNDER) EXPENDITURES	(528)	10,475	0	6,214	1,254	0	0	0

21 -Police - SRO
Police-23rd Officer

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42102-43515 Federal ARPA - Am Rescue	0	0	93,693	0	0	101,597	7,904	101,597
TOTAL Intergovernmental	0	0	93,693	0	0	101,597	7,904	101,597
TOTAL REVENUES	0	0	93,693	0	0	101,597	7,904	101,597
EXPENDITURES								
Personnel Services								
52102-01-21000 Wages-Perm-Sworn	0	0	61,468	0	0	66,963	5,495	66,963
52102-01-24000 Holiday Pay	0	0	4,145	0	0	4,583	438	4,583
52102-01-26000 Certification/Educ Pay	0	0	1,320	0	0	1,320	0	1,320
52102-01-26500 Shift Differential	0	0	880	0	0	880	0	880
52102-01-50000 Clothing Allowance	0	0	1,000	0	0	1,000	0	1,000
52102-01-51000 Social Security	0	0	5,188	0	0	5,622	434	5,622
52102-01-52000 Retirement (WRS)	0	0	8,192	0	0	9,729	1,537	9,729
52102-01-54000 Health Insurance	0	0	10,068	0	0	10,068	0	10,068
52102-01-55000 Life Insurance	0	0	100	0	0	100	0	100
52102-01-56000 PEHP - City Portion	0	0	1,332	0	0	1,332	0	1,332
TOTAL Personnel Services	0	0	93,693	0	0	101,597	7,904	101,597

52102-01-2100Wages-Perm-Sworn

PERMANENT NOTES:
Due to Police Officer transitions, no 2022 ARPA expenditures (i.e. covered through Fund 10 - General).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	0	0	93,693	0	0	101,597	7,904	101,597
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	0	0	0
FUND TOTAL REVENUES	117,092	135,363	218,015	94,648	125,911	229,419	11,404	229,419
FUND TOTAL EXPENDITURES	117,620	124,888	218,015	88,434	124,657	229,419	11,404	229,419
REVENUE OVER/(UNDER) EXPENDITURES	(528)	10,475	0	6,214	1,254	0	0	0

*** END OF REPORT ***

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Fire Protection

	2020 ACTUAL	2021 ACTUAL	(-------- 2022 CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END --------)	(-------- 2023 REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET --------)
REVENUES								
Intergovernmental								
42200-43510 CARES - COVID-19 Reimb	7,926	0	0	0	0	0	0	0
TOTAL Intergovernmental	7,926	0	0	0	0	0	0	0
Public Charges-Services								
42200-46100 Fire Reinspection Fees	0	0	0	0	0	0	0	0
42200-46150 Copy Fees-Fire	61	40	25	45	50	50	25	50
42200-46230 CPR/First Aid Training	3,780	3,480	5,000	7,120	7,500	7,500	2,500	7,500
42200-46300 CPR Mask Sales	0	0	0	0	0	0	0	0
42200-46375 Pool Filling Revenue	3,686	5,619	6,000	5,610	5,610	5,500	(500)	5,500
TOTAL Public Charges-Services	7,527	9,139	11,025	12,775	13,160	13,050	2,025	13,050
Intergov Charges (Misc.)								
42200-47323 Fire Protection - Towns	221,899	221,899	221,899	221,899	221,899	221,899	0	221,899
TOTAL Intergov Charges (Misc.)	221,899	221,899	221,899	221,899	221,899	221,899	0	221,899
Miscellaneous Revenues								
42200-48460 Ins. Recovery-Fire	9,203	14,365	0	1,190	1,190	0	0	0
42200-48463 WC Wage Reimbursement	7,188	0	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	16,391	14,365	0	1,190	1,190	0	0	0
TOTAL REVENUES	253,742	245,403	232,924	235,864	236,249	234,949	2,025	234,949
EXPENDITURES								
Personnel Services								
52200-01-11000 Salaries - Regular	90,032	107,470	101,906	78,521	101,906	107,141	5,235	107,141
52200-01-21000 Wages - Perm - Regular	915,601	914,790	944,487	683,011	944,487	975,004	30,517	975,004
52200-01-21220 COVID-19 Leave	7,154	(727)	0	0	0	0	0	0
52200-01-22000 Overtime	29,673	24,612	27,500	20,625	27,500	27,500	0	27,500
52200-01-23000 Longevity	3,191	3,818	2,961	0	3,200	3,270	309	3,270
52200-01-24000 Holiday Pay	61,773	64,939	66,251	0	66,251	68,386	2,135	68,386
52200-01-25000 Wages - Adm. Assistant	20,416	22,245	22,032	16,567	22,032	23,874	1,842	23,874
52200-01-25022 Fire Standby-Special Serv	0	653	0	125	250	500	500	500
52200-01-26000 Certification/Educ. Pay	11,748	11,360	12,000	11,900	13,000	12,000	0	12,000
52200-01-50000 Clothing Allowance	6,477	5,703	6,500	5,679	6,750	6,750	250	6,750
52200-01-51000 Medicare 1.45%	17,152	17,586	18,570	12,767	18,570	19,279	709	19,279
52200-01-52000 Retirement (WRS)	181,998	186,646	190,511	137,250	190,511	216,841	26,330	216,841
52200-01-54000 Health Insurance	136,741	142,820	138,750	98,291	141,500	149,000	10,250	149,000
52200-01-55000 Life Insurance	2,851	3,145	3,447	2,710	3,750	3,916	469	3,916
52200-01-55250 Cell Phone Stipend	3,460	3,780	3,780	4,280	4,375	4,340	560	4,340

10 -General Fund
Fire Protection

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
52200-01-56000 PEHP - City Portion	9,203	8,843	8,879	8,186	9,250	8,879	0	8,879
52200-01-57000 Workers Comp Ins.	47,500	47,500	47,500	47,500	47,500	47,500	0	47,500
TOTAL Personnel Services	1,544,970	1,565,185	1,595,074	1,127,412	1,600,832	1,674,180	79,106	1,674,180
52200-01-1100Salaries - Regular	PERMANENT NOTES: Only Fire Chief is salaried.							
Contractual Services								
52200-02-21000 Water and Sewer	2,251	2,305	2,500	2,244	2,750	3,000	500	3,000
52200-02-22000 Electric and Natural Gas	10,183	11,125	11,750	9,894	12,000	12,000	250	12,000
52200-02-25500 Fiber - Internet & VOIP	11,017	7,525	7,000	6,477	7,500	7,500	500	7,500
52200-02-90000 Radio Contract	0	220	1,000	335	500	1,000	0	1,000
52200-02-95000 FOBS-Security Monitoring	546	562	575	591	591	625	50	625
TOTAL Contractual Services	23,996	21,738	22,825	19,541	23,341	24,125	1,300	24,125
Supplies & Expenses								
52200-03-25500 Job Recruitment	3,278	1,106	1,500	1,626	1,750	1,500	0	1,500
52200-03-32000 Eduation & Conference	3,351	3,380	5,000	4,134	5,000	5,000	0	5,000
52200-03-40000 Operating Supplies	32,884	40,619	32,500	28,325	37,500	37,500	5,000	37,500
52200-03-51000 Vehicle Repair/Maintenanc	25,330	19,242	10,000	10,830	15,000	15,000	5,000	15,000
52200-03-53000 Gas & Oil - Vehicles	5,599	8,136	7,500	8,638	12,000	12,000	4,500	12,000
TOTAL Supplies & Expenses	70,441	72,482	56,500	53,552	71,250	71,000	14,500	71,000
Fixed Charges								
52200-05-50220 COVID-19 Expenses	4,164	513	0	0	0	0	0	0
TOTAL Fixed Charges	4,164	513	0	0	0	0	0	0
Technology								
52200-15-92500 CAD-Software Linking	4,344	6,060	5,000	5,197	6,000	6,000	1,000	6,000
52200-15-92533 IT Storage Array	0	0	0	0	0	0	0	0
TOTAL Technology	4,344	6,060	5,000	5,197	6,000	6,000	1,000	6,000
TOTAL EXPENDITURES	1,647,915	1,665,978	1,679,399	1,205,702	1,701,423	1,775,305	95,906	1,775,305
REVENUE OVER/(UNDER) EXPENDITURES	(1,394,172)	(1,420,575)	(1,446,475)	(969,838)	(1,465,174)	(1,540,356)	(93,881)	(1,540,356)

Attachment: General-Tax Levy Operations - Part 2 (9313 : Marketing & Communications)

CITY OF MERRILL

Fire Department

Joshua Klug, Fire Chief

110 *Pier Street • Merrill, Wisconsin 54452*

Phone: 715-536-2233 • Work Cell: 715-218-0815 • Fax: 715-536-8334

October 12, 2022

There have been rumors and discussion of eliminating the part-time Administrative Assistant position at the Merrill Fire Department. I am not sure why a $23,000 position in a $2.5 million dollar budget is being scrutinized, but I will proceed justifying the need for maintaining this valuable position. I believe that every other city department has at least one part-time or full-time administrative position. Attached is the job description and list of duties for our Administrative Assistant. I could accept eventually replacing this position with a full-time position or even transitioning to another full-time administrative chief position, but flat out cutting this position is absurd. If this important position is eliminated from our department, here are the programs that will be severely impacted or eliminated. Most of these are related to prevention in our community, which means we will be failing the first part of our mission statement...preventing harm.

Programs Cut or Eliminated:

Community Paramedic Program (CPP) – Since the inception of the program, Jana has been providing the necessary documentation to city hall for payroll and budgeting as well as to the hospital for accountability. She also handles scheduling the appointments with the patients. Without someone performing these functions, the program will fail. This would be very unfortunate for our community because the CPP is paid exclusively by Merrill Aspirus Hospital. The benefits of such a program are widespread and impactful to Merrill residents. Our CPP program is a model for others across the state and country to follow.

CPR Classes – Jana is responsible for scheduling CPR classes. Without someone to answer phone calls and emails about CPR classes, our line and command staff would be inproficient making these arrangements.

Community Night Out – For ten years, Merrill residents and guests have enjoyed this annual event. Jana makes this largely attended community event run. She is involved in every facet of this prevention program. Without her, this event will not take place.

Pool Fills – Even though Jana does not go out and fill pools, she is schedules them. Without her work, pools won't get filled because no one will be assigned to schedule them. This non-emergent, low-cost training/public relations function has been a bright spot for our department and has enhanced the community. Our community has now becomes reliant on this service.

CITY OF MERRILL
Fire Department
Joshua Klug, Fire Chief
110 *Pier Street • Merrill, Wisconsin 54452*
Phone: 715-536-2233 • Work Cell: 715-218-0815 • Fax: 715-536-8334

This service also brings in a moderate amount of revenue which goes to offset other budget expenditures.

Fire Inspections – Jana works closely with Fire Inspector Bozinski. She assists in scheduling fire inspections and entering data into various reporting systems. Our inspections program would be significantly impacted if her position is eliminated.

Other issues – Our administrative assistant primarily handles payroll duties for our department. Elimination of her position means the command staff will need to assume her duties. The tradeoff in doing that means less supplemental administration functions like reduced grant writing, public relations events, and pre-incident planning.

Respectfully submitted,

Joshua R. Klug

Fire Chief

Job Duties Fire Department Administrative Assistant

1. Answer Fire Department phone calls.
2. Intake of mail, distribute mail.
3. Answer door, sign for packages.
4. Prepare invoices and monthly credit card billing for accounts payable.
5. Prepare invoices and receipts for accounts payable.
6. Generate & maintain record keeping of OT, Comp Time, and Scheduled time off with ExecuTime software and payroll worksheets.
7. CPR/First Aid scheduling.
8. Community Paramedic scheduling with patient initial visit. Prepare CPP folder for visit.
9. Schedule events and activities.
10. Swimming pools application scheduling and prepare for invoicing.
11. Coordinate Community Night Out event invites, flyers and participants
12. Update business occupants and create new business occupants in Image Trend/Elite.
13. Send violation follow-up notice to business occupant/owners.
14. Enter violation compliance responses in Image Trend/Elite.
15. Add monthly staff training & activities in Image trend for monthly report.
16. Report monthly Community Paramedic report to Aspirus Hospital and Finance Department.
17. Report monthly fire department callback and FD report.
18. Fill open records requests for fire incidents.
19. Order office supplies.
20. Document and maintain CPP spreadsheet for report and expenses.
21. Create spreadsheets and charts for callbacks, vehicle maintenance, and CPR classes.
22. Create attendance controller and work trade binders yearly.
23. Create flyers and documents as needed.
24. Update LODD numbers on white board
25. Assist fire chief and staff as needed with projects as assigned.
26. Monthly tracking of the apparatus maintenance out of service spreadsheet

Tasks and Projects:

NFIRS check for errors, report to BC copy.
Maintain the four SOP books.
City of Merrill Safety Manual draft updated.
Update Supra Box manual in binder and electronic version.
Help create forms for CPP visits and Organizational diagrams.

CITY OF MERRILL
JOB DESCRIPTION

JOB TITLE: Administrative Assistant **STATUS: Non-exempt**

REPORTS: Fire Chief **DATE: May 2022**

Position Summary:

This position is responsible for coordinating the Fire Department administrative, clerical and data processing functions. Provide administrative support to the Fire Chief and Battalion Chiefs. The position has a high degree of responsibility, and requires confidentiality and efficiency.

Principal Duties and Responsibilities:

1. Provide administrative support to the fire chief, including typing and preparing documents, reports and minutes. Payroll functions, scheduling, updating and tracking in spreadsheets and working with a variety of programs.
2. Coordinates office records; receiving, opening and routing mail.
3. Establishes and maintains department records and administrative files that must be kept confidential.
4. Creates and maintains personnel, and administrative files.
5. Works with Fire Chief and Battalion Chiefs to compile department statistical information and prepare monthly and annual reports.
6. Assists with accounts payable procedures. Tracks and assigns budgets account numbers for purchases from credit cards and invoicing.
7. Performs a customer service role. Telephone and walk-in enquires for the fire department; ensure public concerns are addressed either by the Fire Chief, Battalion Chief or Temporary Supervisor.
8. Scheduling of events, station tours, CPR/first aid classes, smoke alarm installs, and swimming pool fills.
9. Generate and maintain record keeping of overtime, compensation time. Enters payroll data for fire department employees into the computer system. Assist in recording and monitoring benefit time, vacation, Kelly days, sick leave and paid holidays.
10. Purchase office supplies and other items upon request.
11. Entering monthly training and activities in Image Trend for monthly reporting.

12. Community Paramedic scheduling and preparing initial visit paperwork and follow up tracking in spreadsheet.

13. Assists fire inspector with follow up inspection correspondence, making updates for business occupants in Image Trend/Elite. Upload violation corrections and pre-plans.

14. Maintain Excel spreadsheets for payroll tracking, comp time, monthly callback reporting and tracking Community Paramedic visits for the finance department and Aspirus Merrill Hospital.

15. Coordinate the annual Community Night Out event to include communication with participants and the public, event organization, and flyers.

16. Create and assemble annual binders for attendance controller, work trade and call backs

17. Assemble fire department annual reports for yearly distribution.

Additional Duties and Responsibilities:

1. Maintain operating supply inventory

2. Supervises departmental daily mail correspondence

3. Other duties as may be necessary to fulfill the responsibilities of the administrative unit

Work Relationships and Scope:

Reports to: Fire Chief
Supervises: Not Applicable
Work Relationships: Works very closely with all fire department employees. Works with City Administrator's Office. Has occasional contact with the public suppliers and other governmental agencies.

Knowledge, Skills and Abilities, Qualifications Required:

Education/Experience: High school graduation or equivalent. An associate degree from an accredited college or university or technical school in business, management administrative professional certificate or technical diploma is desirable. Proficiency with Microsoft Office applications. Strong Aptitude for learning various computer programs applicable to the fire department. Ability to maintain confidentiality.

Skills/Abilities:

- Thorough knowledge of office procedures
- Ability to type at a reasonable rate of speed
- Ability to maintain complex clerical records and prepare reports
- Ability to operate and maintain records on computer using Microsoft Word and Excel
- Good command of the English language
- Knowledge of the principles and practices of fire service work
- Maintain confidentiality of all fire service and employee matters
- Possesses good judgment, tact and courtesy
- Ability to work efficiently under pressure
- Ability to get along well with others
- Thoroughness, dependability and in good physical condition
- Ability to work independently, be task oriented, yet flexible
- Must be a team player
- Must exhibit a problem solving approach to community needs
- Effective interpersonal skills

Qualifications
Candidates are required to pass physical examination once job is offered. Physical examination is paid for by the City. Physical is administered by the City Health Officer. Until physical examination has been conducted and records turned over to the City of Merrill, applicant chosen is not officially hired. Must obtain and maintain CPR certification. Must possess a valid Wisconsin driver's license and must undergo a drug screen.

Working Conditions:

Job Conditions/Work Location: Work is performed largely in a pleasant office environment with minimal chance for personal injury. Work schedule to include holidays, weekends and non-business hours and average at least 20 hours weekly. This position is subject to call-in when project deadlines dictate.

Physical Requirements: Requires sitting and walking extensively, talking, climbing stairs and bending. Lift and carry up to 25 lbs. Requires excellent vision and use of keyboard, telephone and dictation equipment.

Equipment Operated: General office equipment including computer, calculator, copy machine, shredder, fax machine, and telephone.

Salary Grade: Starting at clerical grade 4 on the pay scale for clerical and support depending on experience, plus fringes. Upon satisfactory completion of six months, salary increases as per the established pay scale.

Employee Acknowledgment:

This job description describes the general nature and level of work performed by the employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the supervisor. All requirements are subject to change over time, and to possible modification to reasonably accommodate individuals with a disability.

Jana Johnson
Employee Signature

May 4, 2022
Date

Department Head Signature

5-4-22
Date

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

26 -Reserved - Non-Lapsing
Fire Department

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42200-43212 Fire FEMA Grant	0	0	0	0	0	0	0	0
42200-43220 LC Emergency Man. Grant	0	61	0	0	0	0	0	0
42200-43420 Fire Ins Tax - City 2% Dues	20,260	21,202	0	21,741	21,741	22,000	22,000	22,000
42200-43525 WI DNR Grant	5,570	5,004	0	0	0	0	0	0
42200-43537 Lincoln County HazMat Grant	2,247	0	0	0	0	0	0	0
42200-43575 WPS Grant - Fire	2,000	0	0	0	0	0	0	0
42200-43582 League Ins-Safety Grant	0	0	0	4,170	0	0	0	0
TOTAL Intergovernmental	30,076	26,268	0	25,911	21,741	22,000	22,000	22,000
Public Charges-Services								
42200-46460 HazMat Materials-Reimb	577	0	0	0	0	0	0	0
TOTAL Public Charges-Services	577	0	0	0	0	0	0	0
Intergov Charges (Misc.)								
42200-47222 2% Fire Dues - Towns	15,433	11,724	0	9,213	19,500	15,500	15,500	15,500
TOTAL Intergov Charges (Misc.)	15,433	11,724	0	9,213	19,500	15,500	15,500	15,500
Miscellaneous Revenues								
42200-48301 Sale-Fire Vehicles/Equip.	19,642	9,089	0	2,257	2,257	0	0	0
42200-48350 Fire Prevention Donations	100	100	0	2,009	2,009	0	0	0
42200-48500 Fire Dept. Donations	1,300	9,261	0	5,250	5,250	0	0	0
42200-48525 Bierman Foundation Donation	652,646	0	0	0	0	0	0	0
42200-48533 Donations-Fire Equip	0	1,250	0	0	0	0	0	0
42200-48555 Firefighters Memorial	11,545	100	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	685,233	19,800	0	9,516	9,516	0	0	0
TOTAL REVENUES	731,318	57,793	0	44,640	50,757	37,500	37,500	37,500
EXPENDITURES								
Personnel Services								
52200-01-21000 Wages-Fire Inspection	0	24,363	0	22,135	30,000	33,297	33,297	33,297
52200-01-22000 Overtime	0	0	0	0	0	0	0	0
52200-01-51000 SS/Medicare	0	1,787	0	1,778	2,295	2,547	2,547	2,547
52200-01-52000 WRS Retirement	0	1,569	0	1,510	1,950	2,264	2,264	2,264
52200-01-55000 Life Ins.	0	281	0	302	430	461	461	461
TOTAL Personnel Services	0	28,002	0	25,725	34,675	38,569	38,569	38,569

52200-01-2100Wages-Fire Inspection PERMANENT NOTES:
Part-time employee started 3/8/2021 (24 Hours/Week).

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Ambulance/EMS

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
42300-43510 CARES - COVID-19 Reimb	15,892	0	0	0	0	0	0	0
42300-43795 County Ambulance Aid	1,093,360	1,105,620	1,155,912	708,116	1,155,912	1,198,137	42,225	1,198,137
TOTAL Intergovernmental	1,109,252	1,105,620	1,155,912	708,116	1,155,912	1,198,137	42,225	1,198,137
Miscellaneous Revenues								
42300-48460 Ins. Reimbursement-EMS	1,969	0	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	1,969	0	0	0	0	0	0	0
TOTAL REVENUES	1,111,221	1,105,620	1,155,912	708,116	1,155,912	1,198,137	42,225	1,198,137
EXPENDITURES								
Personnel Services								
52300-01-19000 Ambulance Training	7,929	4,402	5,000	718	5,000	5,000	0	5,000
52300-01-21000 Wages - Perm - Regular	594,829	618,539	619,545	458,798	622,612	635,127	15,582	635,127
52300-01-21220 COVID-19 Leave	5,795	0	0	0	0	0	0	0
52300-01-21500 Medical Director	0	0	0	250	250	250	250	250
52300-01-22000 Overtime	49,890	41,254	47,500	39,457	47,500	47,500	0	47,500
52300-01-23000 Longevity	3,611	3,312	3,665	0	3,665	3,908	243	3,908
52300-01-24000 Holiday Pay	37,701	38,649	39,426	0	39,621	40,417	991	40,417
52300-01-25000 Amb-EMS Stand-by Service	1,726	571	3,000	2,737	3,000	3,000	0	3,000
52300-01-26000 Certification/Educ Pay	7,260	7,620	8,000	7,120	8,000	8,000	0	8,000
52300-01-50000 Clothing Allowance	3,600	3,634	3,600	3,600	3,600	3,600	0	3,600
52300-01-51000 Medicare 1.45%	10,681	10,093	10,581	7,460	10,628	10,853	272	10,853
52300-01-52000 Retirement (WRS)	116,027	117,696	119,420	88,004	119,958	134,772	15,352	134,772
52300-01-52500 Prior Service-Debt Servic	7,604	7,793	7,952	7,952	7,952	8,153	201	8,153
52300-01-54000 Health Insurance	129,254	128,683	152,100	87,134	135,000	150,000	(2,100)	150,000
52300-01-55000 Life Insurance	1,932	1,713	1,749	1,365	1,750	1,865	116	1,865
52300-01-55250 Cell Phone Stipend	2,160	2,430	2,430	2,430	2,430	2,950	520	2,950
52300-01-56000 PEHP - City Portion	8,719	8,962	8,926	7,891	9,400	9,425	499	9,425
TOTAL Personnel Services	988,718	995,351	1,032,894	714,916	1,020,366	1,064,820	31,926	1,064,820
Contractual Services								
52300-02-21000 Water and Sewer	2,251	2,305	2,250	2,244	2,500	2,500	250	2,500
52300-02-22000 Electric and Natural Gas	10,183	11,125	11,570	9,894	11,500	11,500	(70)	11,500
52300-02-25000 Telephone & Internet	10,989	8,123	9,000	7,065	8,750	8,750	(250)	8,750
52300-02-90000 Radio Contract	0	0	1,500	335	1,500	1,500	0	1,500
52300-02-95000 Security/Alarm Monitoring	546	562	575	591	591	600	25	600
TOTAL Contractual Services	23,968	22,116	24,895	20,129	24,841	24,850	(45)	24,850

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Ambulance/EMS

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
52300-03-10000 Office Supplies	2,393	1,886	2,000	1,944	2,000	2,000	0	2,000
52300-03-32000 Education & Conference	5,180	3,199	7,000	2,617	7,000	7,000	0	7,000
52300-03-40000 Operating Supplies	45,157	56,396	61,750	60,734	68,705	67,887	6,137	67,887
52300-03-51000 Amb. Repair/Maintenance	13,910	8,919	7,373	4,948	10,000	10,000	2,627	10,000
52300-03-53000 Gas & Oil - Vehicles	8,459	10,963	10,000	12,116	16,500	15,080	5,080	15,080
TOTAL Supplies & Expenses	75,099	81,363	88,123	82,359	104,205	101,967	13,844	101,967
Fixed Charges								
52300-05-50220 COVID-19 Expenses	19,093	729	5,000	0	0	0	(5,000)	0
TOTAL Fixed Charges	19,093	729	5,000	0	0	0	(5,000)	0
Technology								
52300-15-92500 CAD-Linking Software	4,344	6,060	5,000	4,441	6,500	6,500	1,500	6,500
TOTAL Technology	4,344	6,060	5,000	4,441	6,500	6,500	1,500	6,500
TOTAL EXPENDITURES	1,111,221	1,105,620	1,155,912	821,846	1,155,912	1,198,137	42,225	1,198,137
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	(113,730)	0	0	0	0

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Fire Protection-Hydrants

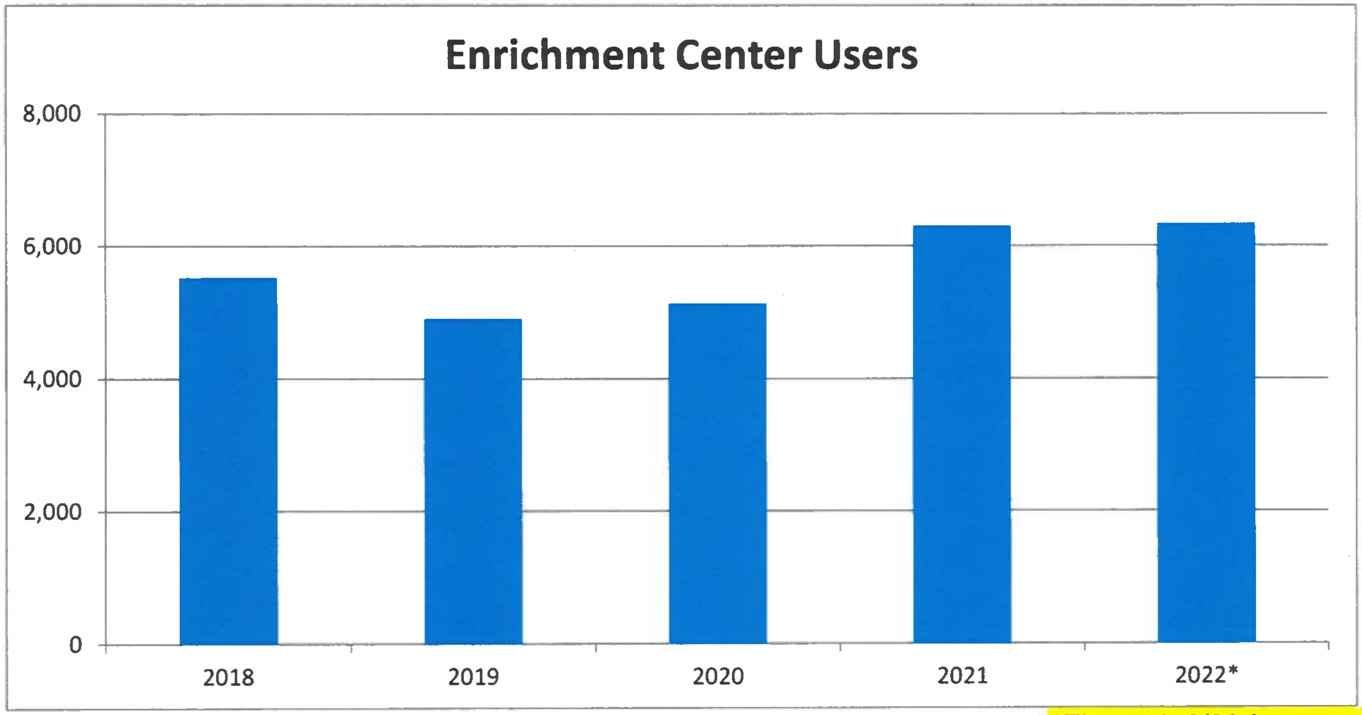
	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
52250-02-21250 Hydrant Rental	125,160	127,038	0	53,712	53,712	0	0	0
TOTAL Contractual Services	125,160	127,038	0	53,712	53,712	0	0	0

52250-02-2125Hydrant Rental — PERMANENT NOTES:
Amount per Wisconsin Public Service Commission (PSC)
water rate order.

52250-02-2125Hydrant Rental — CURRENT YEAR NOTES:
Effective 4/1/2022, entire Public Fire Protection on Water
Bills (instead of Tax Levy).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	125,160	127,038	0	53,712	53,712	0	0	0

City of Merrill - Enrichment Center Users



*Through 9/30th

	Annual Participants	
2017		Bierman Building opened in July. There were 960 users July to December.
2018	5,527	
2019	4,901	
2020	5,129	COVID impact starting mid-March (Closed 5 months)
2021	6,300	
2022*	6,332	**Through 9/30th**

Note: Totals do not include: Craft Shows/Events, Craft Store shopping, Center, or Expo showings.

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
MEC - Enrichment

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
44600-43515 Federal ARPA - Am Rescue	0	0	5,000	5,000	7,500	25,000	20,000	25,000
TOTAL Intergovernmental	0	0	5,000	5,000	7,500	25,000	20,000	25,000
Public Charges-Services								
44600-46150 Copier Rev-MEC	0	0	0	0	0	0	0	0
44600-46574 MEC Activities-Fees	2,576	3,005	9,250	0	9,374	10,649	1,399	10,649
44600-46750 Enrichment - Rental Rev	0	0	0	0	0	0	0	0
TOTAL Public Charges-Services	2,576	3,005	9,250	0	9,374	10,649	1,399	10,649

44600-46574 MEC Activities-Fees — PERMANENT NOTES:
Transfer from Fund 26 (Non-Lapsing).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	2,576	3,005	14,250	5,000	16,874	35,649	21,399	35,649
EXPENDITURES								
Personnel Services								
54600-01-11000 Salaries - Regular	51,798	53,031	56,125	41,470	56,125	61,338	5,213	61,338
54600-01-11020 Wages - COVID Functions	301	0	0	0	0	0	0	0
54600-01-21000 Wages - Perm - Regular	43,318	48,625	56,150	39,640	56,150	67,065	10,915	67,065
54600-01-22000 Overtime	0	0	0	0	0	0	0	0
54600-01-23000 Longevity	0	0	0	0	423	483	483	483
54600-01-51000 Social Security	6,420	6,894	8,600	5,792	8,600	9,860	1,260	9,860
54600-01-52000 Retirement (WRS)	5,618	5,929	5,921	4,995	5,921	6,828	907	6,828
54600-01-54000 Health Insurance	19,111	19,341	18,504	13,733	20,504	21,035	2,531	21,035
54600-01-55000 Life Insurance	340	362	401	297	402	466	65	466
TOTAL Personnel Services	126,905	134,182	145,701	105,926	148,125	167,075	21,374	167,075

54600-01-1100Salaries - Regular — PERMANENT NOTES:
Director 80% position (32 hours/week) - plus 50 hours for MEC events and increased Personal Holiday leave. MEC Events include: two craft shows, quilt show, and Christmas Shopping.

54600-01-2100Wages - Perm - Regular — PERMANENT NOTES:
One position at 80% (32 hours/week) and one position at 72.5% (29 hours/week). Each with 50 hours for MEC events and Personal Holiday increase.

10 -General Fund
MEC - Enrichment

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
54600-02-25000 Telephone	546	702	575	413	600	600	25	600
TOTAL Contractual Services	546	702	575	413	600	600	25	600
Supplies & Expenses								
54600-03-10000 Office Supplies	197	260	450	26	400	450	0	450
54600-03-11000 Postage	0	13	50	3	50	50	0	50
54600-03-13000 Copier/Printer	302	26	350	296	350	350	0	350
54600-03-19000 MEC-CC Fees	428	499	425	208	425	425	0	425
54600-03-30000 Mileage	0	0	50	0	50	50	0	50
54600-03-32000 Education & Conference	0	0	150	0	150	150	0	150
54600-03-40000 Operating Supplies	335	485	500	506	725	500	0	500
TOTAL Supplies & Expenses	1,263	1,284	1,975	1,039	2,150	1,975	0	1,975
Technology								
54600-15-91000 Computer Equip & Shopkeep	1,155	1,838	1,000	0	1,000	1,000	0	1,000
TOTAL Technology	1,155	1,838	1,000	0	1,000	1,000	0	1,000
TOTAL EXPENDITURES	129,869	138,006	149,251	107,379	151,875	170,650	21,399	170,650
REVENUE OVER/(UNDER) EXPENDITURES	(127,293)	(135,001)	(135,001)	(102,379)	(135,001)	(135,001)	0	(135,001)

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Health Officer

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
54100-01-11000 Salaries - Regular	3,400	3,400	4,500	5,400	5,400	5,400	900	5,400
54100-01-51000 Social Security	260	260	345	413	413	413	68	413
TOTAL Personnel Services	3,660	3,660	4,845	5,813	5,813	5,813	968	5,813

54100-01-1100Salaries - Regular

PERMANENT NOTES:
For 2022, increase in Health Officer compensation (per Committee of Whole - 10/29/2021).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
54100-03-30000 Mileage	36	48	100	37	75	75	(25)	75
TOTAL Supplies & Expenses	36	48	100	37	75	75	(25)	75

54100-03-3000Mileage

PERMANENT NOTES:
If rat control expense needed, it will be charged to Fund 52 (Capital) - Blight-Demo account.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	3,696	3,708	4,945	5,851	5,888	5,888	943	5,888

10 -General Fund
Airport

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
43510-43510 CARES - COVID19 Reimb	30,000	0	0	0	0	0	0	0
TOTAL Intergovernmental	30,000	0	0	0	0	0	0	0
Public Charges-Services								
43510-46340 Airport Revenue	0	23,641	25,500	20,841	25,500	26,000	500	26,000
43510-46400 Fund 27 - Fuel Profit	0	0	0	0	0	0	0	0
TOTAL Public Charges-Services	0	23,641	25,500	20,841	25,500	26,000	500	26,000
43510-46400 Fund 27 - Fuel Profit	PERMANENT NOTES: Aviation fuel profit to balance Fund 10 (General) budget.							
Miscellaneous Revenues								
43510-48445 Ins Recovery-Damages	0	0	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	0	0	0	0	0	0	0	0
TOTAL REVENUES	30,000	23,641	25,500	20,841	25,500	26,000	500	26,000
EXPENDITURES								
Personnel Services								
53510-01-51000 Social Security	788	636	985	736	985	981	(4)	981
TOTAL Personnel Services	788	636	985	736	985	981	(4)	981
53510-01-5100Social Security	PERMANENT NOTES: For part-time employees hired for snow removal and mowing.							
Contractual Services								
53510-02-13400 FBO/Airport Man. Contract	54,639	56,005	57,405	43,054	57,405	58,840	1,435	58,840
53510-02-15500 Snow Removal Services	3,093	4,701	7,500	3,139	7,500	7,500	0	7,500
53510-02-15550 Mowing Services	6,179	5,439	7,500	5,782	6,500	7,500	0	7,500
53510-02-15600 Brush Cutting/Tree Grub	535	5,230	6,000	6,777	6,777	6,000	0	6,000
53510-02-21000 Water and Sewer	976	1,105	1,000	486	1,000	1,250	250	1,250
53510-02-22000 Electric and Natural Gas	12,521	14,586	15,000	12,469	15,000	15,000	0	15,000
53510-02-24000 Black Top Maintenance	21,802	0	15,149	0	15,149	15,149	0	15,149
53510-02-24250 Electrical Maint/Repair	1,397	851	4,000	1,554	2,500	2,500	(1,500)	2,500
53510-02-24271 Electric to New Hangar	393	0	0	0	0	0	0	0
53510-02-24277 Lightning Damage Repairs	36	0	0	0	0	0	0	0
53510-02-24600 T-Hangar Repair/Maint.	573	27	750	476	750	750	0	750
53510-02-24700 Terminal Maint/Repair	124	306	0	142	250	0	0	0
53510-02-24703 LED Lighting Improvements	0	0	0	0	0	0	0	0

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Airport

	2020	2021	(2022		)	(2023		)
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
53510-02-24711 SRE Building	288	0	0	0	0	0	0	0
53510-02-24725 FBO Hanger Maint/Repairs	406	35	500	35	500	500	0	500
53510-02-24733 New Terminal - Maint/Imp.	1,372	1,414	750	260	750	750	0	750
53510-02-24735 Cleaning - New Terminal	1,300	1,300	1,250	1,000	1,250	1,300	50	1,300
53510-02-24739 Parking Lots-Painting/Rep	469	0	0	0	0	0	0	0
53510-02-24750 House Maintenance/Repair	63	1,159	750	0	750	750	0	750
53510-02-25000 Telephone (9-1-1 Backup)	426	59	750	16	750	750	0	750
53510-02-30000 Regulatory Fees/Permits	130	0	130	130	130	130	0	130
53510-02-31117 Compass Rose Project	0	0	0	0	0	0	0	0
53510-02-31777 Legal Notice-Public Heari	0	758	0	0	758	0	0	0
53510-02-91000 AWOS - Airport	0	0	0	0	0	0	0	0
TOTAL Contractual Services	106,724	92,974	118,434	75,319	117,719	118,669	235	118,669

53510-02-1340FBO/Airport Man. ContractoPERMANENT NOTES:
Contract with Park City Aviation, LLC.

Supplies & Expenses

	2020 ACTUAL	2021 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
53510-03-10000 Office Supplies	0	123	125	0	150	125	0	125
53510-03-32000 Education & Conference	0	100	100	0	100	100	0	100
53510-03-40000 Operating Supplies	1,644	1,486	2,000	2,595	3,000	2,000	0	2,000
53510-03-41000 Promotion - Airport Day	0	0	3,000	0	0	3,000	0	3,000
53510-03-41500 Airport Promotion	320	240	500	669	750	500	0	500
53510-03-42500 Support - Gates/Cameras	4,212	3,117	3,500	2,976	3,500	3,500	0	3,500
53510-03-42575 Fiber - Spectrum	8,283	3,600	3,600	2,699	3,600	3,600	0	3,600
53510-03-42600 UPS-Computer Equipment	877	91	0	0	0	0	0	0
53510-03-50000 Repair/Maint Supplies	477	70	1,000	385	1,000	1,000	0	1,000
53510-03-50750 Equipment Maint/Repair	1,541	1,153	4,750	510	2,500	1,500	(3,250)	1,500
53510-03-51000 Vehicle Repair/Maint	1,701	4,512	1,500	5,237	6,750	5,000	3,500	5,000
53510-03-53000 Fuel & Oil-For Equipment	2,707	3,945	5,500	3,050	5,500	5,500	0	5,500
TOTAL Supplies & Expenses	21,763	18,437	25,575	18,121	26,850	25,825	250	25,825

53510-03-4257Fiber - Spectrum PERMANENT NOTES:
In mid-2020, City-owned interal fiber network service.

	2020 ACTUAL	2021 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
TOTAL EXPENDITURES	129,275	112,047	144,994	94,175	145,554	145,475	481	145,475
REVENUE OVER/(UNDER) EXPENDITURES	(99,275)	(88,406)	(119,494)	(73,335)	(120,054)	(119,475)	19	(119,475)

10-11-2022 03:37 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

27 -Merrill Airport Fuel
Aviation Fuel

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
43515-41110 Tax Levy - Airport 2020	6,679	0	0	0	0	0	0	0
TOTAL Taxes (or Utility Rev.)	6,679	0	0	0	0	0	0	0
Public Charges-Services								
43515-46340 Airport Revenue 2020	23,321	0	0	0	0	0	0	0
43515-46450 Jet-A Fuel Sales	22,067	13,269	23,500	11,846	15,500	15,500	(8,000)	15,500
43515-46457 100LL Fuel Sales	54,714	50,931	56,500	40,622	60,500	60,500	4,000	60,500
TOTAL Public Charges-Services	100,102	64,199	80,000	52,468	76,000	76,000	(4,000)	76,000

43515-46457 100LL Fuel Sales PERMANENT NOTES:
Finance Director Note: If needed, aviation fuel net profit will be transferred to balance Fund 10 (General - Airport).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Miscellaneous Revenues								
43515-48222 Sale of Vehicles-Equipment	0	465	0	0	0	0	0	0
43515-48500 F84 Memorial Revenue	0	0	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	0	465	0	0	0	0	0	0
Other Financing Sources								
43515-53333 CC - Car Rentals	286	0	0	0	0	0	0	0
TOTAL Other Financing Sources	286	0	0	0	0	0	0	0
TOTAL REVENUES	107,067	64,664	80,000	52,468	76,000	76,000	(4,000)	76,000
EXPENDITURES								
Contractual Services								
53515-02-24500 Fuel System Maintenance	4,234	8,359	3,500	1,993	3,500	3,500	0	3,500
53515-02-25022 Telephone-Fuel Pumps	1,373	1,426	500	914	1,300	500	0	500
53515-02-25028 Telephone-CC Line	995	1,007	925	800	925	925	0	925
TOTAL Contractual Services	6,602	10,791	4,925	3,707	5,725	4,925	0	4,925

53515-02-2450Fuel System Maintenance PERMANENT NOTES:
There was also a 2021 Capital modernization project which received a 80% State of WI Fuel System grant.

27 -Merrill Airport Fuel
Aviation Fuel

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Special Services								
53515-04-51000 Jet-A Truck Repair/Maint	0	0	1,000	0	1,000	1,000	0	1,000
53515-04-52666 Fuel Credit Card Fees	2,026	1,848	2,000	1,704	2,000	2,000	0	2,000
53515-04-53000 Jet-A Fuel Purchases	15,949	5,146	20,000	0	13,349	15,000	(5,000)	15,000
53515-04-53250 100LL Fuel Purchases	47,638	58,113	48,000	46,954	65,000	60,000	12,000	60,000
53515-04-53333 Rental Car - Paid via CC	146	0	0	0	0	0	0	0
TOTAL Special Services	65,759	65,107	71,000	48,658	81,349	78,000	7,000	78,000
Fixed Charges								
53515-05-11000 Transfer - Debt Service	1,625	1,625	1,625	0	1,625	1,625	0	1,625
TOTAL Fixed Charges	1,625	1,625	1,625	0	1,625	1,625	0	1,625

53515-05-1100Transfer - Debt Service PERMANENT NOTES:
Debt Service on Series 2016B borrowing of $80,000
(for airport local match).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Capital Outlay								
53515-08-57500 Airport - Equipment	0	0	0	0	0	0	0	0
TOTAL Capital Outlay	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	73,985	77,523	77,550	52,365	88,699	84,550	7,000	84,550
REVENUE OVER/(UNDER) EXPENDITURES	33,082	(12,859)	2,450	104	(12,699)	(8,550)	(11,000)	(8,550)
FUND TOTAL REVENUES	107,067	64,664	80,000	52,468	76,000	76,000	(4,000)	76,000
FUND TOTAL EXPENDITURES	73,985	77,523	77,550	52,365	88,699	84,550	7,000	84,550
REVENUE OVER/(UNDER) EXPENDITURES	33,082	(12,859)	2,450	104	(12,699)	(8,550)	(11,000)	(8,550)

*** END OF REPORT ***

10 -General Fund
Municipal Court

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergov Charges (Misc.)								
41200-47125 Joint Court-Tomahawk	4,908	6,660	7,525	3,030	6,750	7,525	0	7,525
41200-47500 Tomahawk IT Reimb.	479	479	500	636	636	650	150	650
TOTAL Intergov Charges (Misc.)	5,387	7,139	8,025	3,666	7,386	8,175	150	8,175
TOTAL REVENUES	5,387	7,139	8,025	3,666	7,386	8,175	150	8,175
EXPENDITURES								
Personnel Services								
51200-01-11000 Salaries - Regular	16,000	14,788	16,120	11,900	16,120	16,120	0	16,120
51200-01-21000 Wages - Perm - Regular	44,866	48,462	48,673	35,734	48,673	52,279	3,606	52,279
51200-01-23000 Longevity	0	0	0	0	238	268	268	268
51200-01-51000 Social Security	4,193	4,410	4,957	3,508	4,957	5,233	276	5,233
51200-01-52000 Retirement (WRS)	3,002	3,165	3,164	2,425	3,164	3,655	491	3,655
51200-01-54000 Health Insurance	20,519	20,806	20,136	15,102	20,136	20,136	0	20,136
51200-01-55000 Life Insurance	132	208	245	200	245	273	28	273
TOTAL Personnel Services	88,711	91,840	93,295	68,869	93,533	97,964	4,669	97,964
Contractual Services								
51200-02-33000 Substitute Judge	114	0	250	0	0	250	0	250
51200-02-35000 Interpreter Services	0	0	250	0	0	250	0	250
TOTAL Contractual Services	114	0	500	0	0	500	0	500
Supplies & Expenses								
51200-03-10000 Office Supplies	1,205	408	750	208	750	750	0	750
51200-03-11000 Postage	607	558	905	552	900	750	(155)	750
51200-03-13000 Copier	85	35	200	351	450	200	0	200
51200-03-30000 Mileage	212	309	350	221	350	350	0	350
51200-03-32000 Education & Conference	845	1,172	1,750	1,289	1,750	1,750	0	1,750
51200-03-65000 Surety Bond	0	0	0	325	325	0	0	0
TOTAL Supplies & Expenses	2,954	2,481	3,955	2,946	4,525	3,800	(155)	3,800
Capital Outlay								
51200-08-95000 Security Alarm	0	500	500	0	500	500	0	500
TOTAL Capital Outlay	0	500	500	0	500	500	0	500

10 -General Fund
Municipal Court

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Technology								
51200-15-35000 Tomahawk IT Expenses	479	479	500	636	636	650	150	650
51200-15-40000 Computer Maintenance	0	0	0	0	0	0	0	0
51200-15-42500 Computer Hardware/Upgrade	0	309	0	161	161	0	0	0
51200-15-91000 TIPSS Program/Support	5,275	5,275	5,375	5,291	5,291	5,375	0	5,375
TOTAL Technology	5,754	6,063	5,875	6,087	6,088	6,025	150	6,025
TOTAL EXPENDITURES	97,534	100,884	104,125	77,902	104,646	108,789	4,664	108,789
REVENUE OVER/(UNDER) EXPENDITURES	(92,147)	(93,745)	(96,100)	(74,236)	(97,260)	(100,614)	(4,514)	(100,614)

10 -General Fund
Mayor

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41410-48111 Various TIDs	0	0	1,600	0	1,600	2,500	900	2,500
TOTAL Miscellaneous Revenues	0	0	1,600	0	1,600	2,500	900	2,500

41410-48111 Various TIDs

PERMANENT NOTES:
Allocations to TIDs are year-end journal entries. Chair of the Redevelopment Authority (RDA).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	0	0	1,600	0	1,600	2,500	900	2,500
EXPENDITURES								
Personnel Services								
51410-01-11000 Salaries - Regular	12,669	12,635	19,300	14,762	19,300	25,000	5,700	25,000
51410-01-51000 Social Security	964	964	1,475	1,161	1,474	1,915	440	1,915
TOTAL Personnel Services	13,633	13,599	20,775	15,923	20,774	26,915	6,140	26,915

51410-01-1100Salaries - Regular

PERMANENT NOTES:
Mayor annual salary of $12,600 through the 4/19/2022 term of office.

51410-01-1100Salaries - Regular

CURRENT YEAR NOTES:
Effective 4/19/2022, Mayor annual salary of $25,000.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
51410-03-10000 Office Supplies	114	0	200	146	200	200	0	200
51410-03-30000 Mileage	0	0	200	0	200	200	0	200
51410-03-31000 Business/Misc. Expense	491	1,172	300	300	450	300	0	300
51410-03-32000 Education & Conference	0	0	250	0	0	250	0	250
TOTAL Supplies & Expenses	605	1,172	950	446	850	950	0	950
Capital Outlay								
51410-08-50000 Desk-Workstation	0	0	0	191	191	0	0	0
TOTAL Capital Outlay	0	0	0	191	191	0	0	0
TOTAL EXPENDITURES	14,238	14,771	21,725	16,560	21,815	27,865	6,140	27,865
REVENUE OVER/(UNDER) EXPENDITURES	(14,238)	(14,771)	(20,125)	(16,560)	(20,215)	(25,365)	(5,240)	(25,365)

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Common Council

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51110-01-11000 Salaries - Regular	29,791	32,316	31,000	20,812	31,000	31,000	0	31,000
51110-01-25000 Wages - Temp - Regular	3,495	4,103	3,250	0	3,250	3,500	250	3,500
51110-01-51000 Social Security	2,263	2,473	2,625	1,660	2,625	2,640	15	2,640
TOTAL Personnel Services	35,548	38,892	36,875	22,473	36,875	37,140	265	37,140
51110-01-1100Salaries - Regular	PERMANENT NOTES: 25% of three Alderpersons allocated to Water & Sewer Funds.							
Contractual Services								
51110-02-15000 Ordinance - Muni Code	3,152	2,109	3,000	2,858	3,250	3,000	0	3,000
51110-02-16000 Strategic Planning	616	386	500	151	500	500	0	500
TOTAL Contractual Services	3,768	2,495	3,500	3,009	3,750	3,500	0	3,500
Supplies & Expenses								
51110-03-20000 Publish Legal Notices	7,045	12,545	4,000	6,138	7,000	6,500	2,500	6,500
51110-03-21000 Membership Dues	1,999	2,093	2,100	2,280	2,280	2,385	285	2,385
51110-03-32000 Education & Conference	305	0	250	26	100	250	0	250
51110-03-40000 Operating Supplies	15	300	500	564	620	500	0	500
TOTAL Supplies & Expenses	9,363	14,938	6,850	9,008	10,000	9,635	2,785	9,635
51110-03-2000Publish Legal Notices	PERMANENT NOTES: Legal notices and publication of Council proceedings. Some ordinance may be published by synopis only.							
51110-03-2100Membership Dues	PERMANENT NOTES: League of Wisconsin Municipalities							
TOTAL EXPENDITURES	48,680	56,325	47,225	34,490	50,625	50,275	3,050	50,275

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Attorney

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergov Charges (Misc.)								
41300-47300 Tomahawk Legal Services	7,404	8,299	10,000	4,208	8,750	9,000	(1,000)	9,000
TOTAL Intergov Charges (Misc.)	7,404	8,299	10,000	4,208	8,750	9,000	(1,000)	9,000
Miscellaneous Revenues								
41300-48111 Various TIDs	0	0	31,000	0	33,500	35,000	4,000	35,000
TOTAL Miscellaneous Revenues	0	0	31,000	0	33,500	35,000	4,000	35,000

41300-48111 Various TIDs — PERMANENT NOTES:
Allocations to TIDs are year-end journal entries.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	7,404	8,299	41,000	4,208	42,250	44,000	3,000	44,000
EXPENDITURES								
Personnel Services								
51300-01-11000 Salaries - Regular	107,095	105,343	121,421	89,301	121,421	124,134	2,713	124,134
51300-01-21000 Wages - Perm - Regular	42,633	46,106	46,715	35,322	46,715	50,228	3,513	50,228
51300-01-23000 Longevity	0	0	0	0	640	640	640	640
51300-01-51000 Social Security	11,411	11,492	12,862	9,614	12,911	13,339	477	13,339
51300-01-52000 Retirement (WRS)	10,010	10,153	12,862	8,458	10,970	11,857	(1,005)	11,857
51300-01-54000 Health Insurance	22,473	30,609	20,137	22,654	20,137	20,137	0	20,137
51300-01-55000 Life Insurance	1,690	1,594	1,853	1,405	1,853	1,910	57	1,910
TOTAL Personnel Services	195,313	205,297	215,850	166,754	214,647	222,245	6,395	222,245
Contractual Services								
51300-02-11500 Outside Legal Counsel	15,062	27,035	15,000	45,387	57,500	15,000	0	15,000
51300-02-27500 E-Time - WI DOJ	1,200	1,500	1,200	1,125	1,500	1,500	300	1,500
TOTAL Contractual Services	16,262	28,535	16,200	46,512	59,000	16,500	300	16,500
Supplies & Expenses								
51300-03-10000 Office Supplies	355	216	500	275	500	500	0	500
51300-03-11000 Postage	199	143	200	153	200	200	0	200
51300-03-13000 Copier	707	1,303	1,000	226	1,000	750	(250)	750
51300-03-13500 L. Filing Fees/Court Cost	125	136	250	50	250	250	0	250
51300-03-30000 Mileage - Tomahawk	173	577	500	428	550	550	50	550
51300-03-32000 Education & Conference	1,313	1,995	2,000	1,092	1,750	2,000	0	2,000
51300-03-33000 Library/West Law On-Line	1,214	941	1,250	1,462	1,500	1,500	250	1,500
51300-03-40000 Operating Supplies	0	223	500	0	500	500	0	500
TOTAL Supplies & Expenses	4,086	5,533	6,200	3,686	6,250	6,250	50	6,250

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Attorney

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Technology								
51300-15-42500 Computer Replacement	0	0	0	0	0	0	0	0
TOTAL Technology	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	215,660	239,365	238,250	216,951	279,897	244,995	6,745	244,995
REVENUE OVER/(UNDER) EXPENDITURES	(208,256)	(231,066)	(197,250)	(212,744)	(237,647)	(200,995)	(3,745)	(200,995)

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Administrator

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41415-43510 CARES - COVID-19 Reimb	10,933	0	0	0	0	0	0	0
TOTAL Intergovernmental	10,933	0	0	0	0	0	0	0
Miscellaneous Revenues								
41415-48111 Various TIDs	0	0	36,005	0	23,022	12,142	(23,863)	12,142
TOTAL Miscellaneous Revenues	0	0	36,005	0	23,022	12,142	(23,863)	12,142

41415-48111 Various TIDs — PERMANENT NOTES:
Allocations to TIDs are year-end journal entries.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	10,933	0	36,005	0	23,022	12,142	(23,863)	12,142
EXPENDITURES								
Personnel Services								
51415-01-11000 Salaries - Regular	71,459	67,698	97,004	71,319	83,750	67,212	(29,792)	67,212
51415-01-23000 Longevity	0	0	0	0	163	0	0	0
51415-01-51000 Social Security	5,012	4,872	7,421	5,231	6,419	5,142	(2,279)	5,142
51415-01-52000 Retirement (WRS)	4,757	4,593	6,305	4,843	5,454	4,570	(1,735)	4,570
51415-01-54000 Health Insurance	10,990	11,793	15,100	11,327	12,750	11,325	(3,775)	11,325
51415-01-55000 Life Insurance	486	608	0	0	0	143	143	143
TOTAL Personnel Services	92,704	89,564	125,830	92,719	108,536	88,392	(37,438)	88,392

51415-01-1100Salaries - Regular — PERMANENT NOTES:
Position directly budgeted with 25% to Water/Sewer Funds.
For 2023, budgeted at Grade 21 - Step 6 effective April 1st.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
51415-02-25000 Telephone-Cell/Smart	1,153	518	675	331	331	650	(25)	650
TOTAL Contractual Services	1,153	518	675	331	331	650	(25)	650
Supplies & Expenses								
51415-03-10000 Office Supplies	38	0	250	0	0	250	0	250
51415-03-25000 Job Recruitment-CA	0	0	0	0	5,000	5,000	5,000	5,000
51415-03-25500 Moving Expenses	0	0	0	0	0	6,250	6,250	6,250
51415-03-30000 Mileage	141	81	100	0	0	100	0	100
51415-03-32000 Education & Conference	0	0	150	155	155	500	350	500
TOTAL Supplies & Expenses	179	81	500	155	5,155	12,100	11,600	12,100

51415-03-2500Job Recruitment-CA — PERMANENT NOTES:

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Administrator

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
	Job Recruitment & Mowing Expenses estimated at 50% (with 25% Water and 25% Sewer Funds).							
Technology								
51415-15-42500 Computer Replacement	285	0	0	0	0	1,000	1,000	1,000
TOTAL Technology	285	0	0	0	0	1,000	1,000	1,000
TOTAL EXPENDITURES	94,322	90,164	127,005	93,206	114,022	102,142	(24,863)	102,142
REVENUE OVER/(UNDER) EXPENDITURES	(83,389)	(90,164)	(91,000)	(93,206)	(91,000)	(90,000)	1,000	(90,000)

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Personnel - HR

			(------- 2022	-------	-------)	(------- 2023	-------	-------)
	2020 ACTUAL	2021 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51417-02-18000 Drug Testing (CDL)	729	498	500	385	500	500	0	500
51417-02-19000 HR Consulting	0	275	500	0	500	500	0	500
51417-02-25023 HR-Legal Assistance	0	0	0	0	30	5,000	5,000	5,000
51417-02-50000 EAP-Employee Assistance	3,358	3,846	3,250	2,376	3,500	3,500	250	3,500
51417-02-75000 Training Support	175	294	250	52	220	250	0	250
TOTAL Contractual Services	4,262	4,913	4,500	2,814	4,750	9,750	5,250	9,750

51417-02-2502HR-Legal Assistance   PERMANENT NOTES:
Potential assistance during City Administrator transition.

Supplies & Expenses								
51417-03-40000 Operating Supplies	140	90	250	90	250	250	0	250
TOTAL Supplies & Expenses	140	90	250	90	250	250	0	250
TOTAL EXPENDITURES	4,401	5,003	4,750	2,904	5,000	10,000	5,250	10,000

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Clerk

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51420-01-11000 Salaries - Regular	60,764	61,776	62,435	27,170	42,225	64,774	2,339	64,774
51420-01-51000 Social Security	4,367	4,459	4,776	2,002	3,230	4,955	179	4,955
51420-01-52000 Retirement (WRS)	4,071	4,152	4,058	1,900	2,745	4,405	347	4,405
51420-01-54000 Health Insurance	10,054	10,195	9,817	4,934	7,400	9,817	0	9,817
51420-01-55000 Life Insurance	842	908	909	269	430	642	(267)	642
TOTAL Personnel Services	80,098	81,491	81,995	36,274	56,030	84,593	2,598	84,593

51420-01-1100Salaries - Regular — PERMANENT NOTES:
Same % increases as Non-Union employees.

51420-01-5500Life Insurance — PERMANENT NOTES:
Utility funds covering 2.5% of Personnel Service costs - support for utilities and insurance programs.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
51420-02-95000 Security Alarms	0	0	0	710	710	500	500	500
TOTAL Contractual Services	0	0	0	710	710	500	500	500
Supplies & Expenses								
51420-03-10000 Office Supplies	1,365	667	750	575	750	750	0	750
51420-03-13000 Copier	2,496	3,000	3,000	905	3,000	3,000	0	3,000
51420-03-30000 Mileage	571	608	500	2	100	250	(250)	250
51420-03-32000 Education & Conference	254	40	300	340	500	500	200	500
51420-03-65000 Surety Bond	0	0	0	50	50	0	0	0
TOTAL Supplies & Expenses	4,687	4,315	4,550	1,873	4,400	4,500	(50)	4,500
Capital Outlay								
51420-08-50000 Chair Replacement	0	0	0	350	350	0	0	0
TOTAL Capital Outlay	0	0	0	350	350	0	0	0
Technology								
51420-15-42500 Computer Replacement	0	872	0	156	156	0	0	0
51420-15-45000 Accela-Agenda/Minutes	4,688	4,688	4,750	4,688	4,688	4,750	0	4,750
TOTAL Technology	4,688	5,560	4,750	4,844	4,844	4,750	0	4,750

51420-15-4500Accela-Agenda/Minutes — PERMANENT NOTES:
Water and Sewer Funds - each 12.5% of Accela expense.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	89,474	91,366	91,295	44,051	66,334	94,343	3,048	94,343

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Elections - AVERAGED

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41440-43510 CARES - COVID-19 Reimb	15,640	0	0	0	0	0	0	0
41440-43695 WEC CARES-Elections	5,489	0	0	0	0	0	0	0
TOTAL Intergovernmental	21,129	0	0	0	0	0	0	0
TOTAL REVENUES	21,129	0	0	0	0	0	0	0
EXPENDITURES								
Personnel Services								
51440-01-21000 Wages - Election Set-Up	1,213	500	900	0	500	500	(400)	500
51440-01-21220 Wages - Other City Depts	7,660	0	0	0	0	0	0	0
51440-01-21500 Clerk-Treasurer Staff	14,487	2,910	5,500	1,249	5,300	5,500	0	5,500
51440-01-22000 Overtime-Elections	473	0	115	0	115	65	(50)	65
51440-01-25000 Wages-Election Off. AVE	23,012	11,292	20,000	13,017	20,000	21,000	1,000	21,000
51440-01-51000 Social Security	1,774	93	175	104	175	175	0	175
51440-01-52000 Retirement (WRS)	1,479	61	145	81	145	145	0	145
51440-01-54000 Health Insurance	1,693	0	575	0	500	575	0	575
51440-01-55000 Life Insurance	131	7	15	9	15	15	0	15
TOTAL Personnel Services	51,923	14,863	27,425	14,460	26,750	27,975	550	27,975

51440-01-2500Wages-Election Off. AVE PERMANENT NOTES:
Personnel & Finance Committee on 6/28/2022:
$17.00 Chief Inspector
$15.50 Election Inspector I
$14.00 Election Inspector II
$13.00 Election Inspector III

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
51440-02-47500 Equipment-Counting/Voting	0	0	5,000	0	5,000	5,000	0	5,000
51440-02-49500 Election Fees-County	6,449	3,203	5,500	0	5,000	5,500	0	5,500
51440-02-50000 Election Machine Maint.	200	200	1,500	0	1,000	1,000	(500)	1,000
TOTAL Contractual Services	6,649	3,403	12,000	0	11,000	11,500	(500)	11,500

51440-02-4750Equipment-Counting/Voting PERMANENT NOTES:
Unexpended for future equipment replacement (Non-Lapsing).

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Elections - AVERAGED

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
51440-03-11000 Postage & Envelopes	6,188	1,050	5,050	1,208	5,000	5,000	(50)	5,000
51440-03-20000 Publish Legal Notices	1,134	815	275	744	750	275	0	275
51440-03-23000 Poll Room Charges	0	0	0	0	0	0	0	0
51440-03-30000 Mileage-Elections	30	0	0	0	0	0	0	0
51440-03-40000 Operating Supplies	725	236	750	132	500	750	0	750
51440-03-41111 Ballot Drop Box	2,029	0	0	0	0	0	0	0
TOTAL Supplies & Expenses	10,106	2,100	6,075	2,085	6,250	6,025	(50)	6,025
Fixed Charges								
51440-05-50220 Elections-COVID-19	4,255	0	0	0	0	0	0	0
TOTAL Fixed Charges	4,255	0	0	0	0	0	0	0
TOTAL EXPENDITURES	72,933	20,366	45,500	16,545	44,000	45,500	0	45,500
REVENUE OVER/(UNDER) EXPENDITURES	(51,805)	(20,366)	(45,500)	(16,545)	(44,000)	(45,500)	0	(45,500)

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Clerk/Treasurer Staff

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41430-43510 CARES COVID-19 Reimb	9,125	0	0	0	0	0	0	0
TOTAL Intergovernmental	9,125	0	0	0	0	0	0	0
TOTAL REVENUES	9,125	0	0	0	0	0	0	0
EXPENDITURES								
Personnel Services								
51430-01-21000 Wages - Perm - Regular	101,263	107,997	125,169	89,974	125,169	131,030	5,861	131,030
51430-01-22000 Overtime	14,063	6,231	5,750	6,027	6,250	6,000	250	6,000
51430-01-23000 Longevity	418	360	225	0	825	957	732	957
51430-01-25000 Wages - Temp - Regular	1,558	3,303	0	0	0	0	0	0
51430-01-51000 Social Security	9,280	9,270	9,860	7,578	9,925	10,208	348	10,208
51430-01-52000 Retirement (WRS)	7,686	8,221	8,378	6,545	8,378	9,073	695	9,073
51430-01-54000 Health Insurance	14,017	19,882	10,590	3,136	8,405	10,630	40	10,630
51430-01-55000 Life Insurance	679	843	853	688	853	955	102	955
TOTAL Personnel Services	148,964	156,107	160,825	113,947	159,805	168,853	8,028	168,853

51430-01-2100Wages - Perm - Regular PERMANENT NOTES:
Parts of four positions directly charged to Utility Funds - changed allocations projected effective 2020.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
51430-03-10000 Office Supplies	1,032	1,046	1,000	1,696	2,000	1,750	750	1,750
51430-03-15333 Work Station Improvements	735	0	0	794	794	500	500	500
51430-03-32000 Education & Conference	355	20	250	274	300	300	50	300
TOTAL Supplies & Expenses	2,122	1,066	1,250	2,764	3,094	2,550	1,300	2,550
TOTAL EXPENDITURES	151,086	157,173	162,075	116,711	162,899	171,403	9,328	171,403
REVENUE OVER/(UNDER) EXPENDITURES	(141,960)	(157,173)	(162,075)	(116,711)	(162,899)	(171,403)	(9,328)	(171,403)

57

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Treasurer/Finance Dir.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41520-43222 IRS 2020 - Form 941 Credits	0	2,403	0	0	0	0	0	0
41520-43400 WI Sales Tax Refund	885	0	0	0	0	0	0	0
41520-43510 CARES COVID-19 Reimb	9,205	0	0	0	0	0	0	0
TOTAL Intergovernmental	10,090	2,403	0	0	0	0	0	0
Licenses and Permits								
41520-44175 CC Convenience Revenue	48	(334)	400	136	400	400	0	400
TOTAL Licenses and Permits	48	(334)	400	136	400	400	0	400
Miscellaneous Revenues								
41520-48111 Various TIDs	0	0	37,744	0	37,744	41,099	3,355	41,099
TOTAL Miscellaneous Revenues	0	0	37,744	0	37,744	41,099	3,355	41,099

41520-48111 Various TIDs PERMANENT NOTES:
Allocations to TIDs are year-end journal entries.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	10,138	2,070	38,144	136	38,144	41,499	3,355	41,499
EXPENDITURES								
Personnel Services								
51520-01-11000 Salaries - Regular	75,545	66,713	97,960	72,704	97,960	99,064	1,104	99,064
51520-01-23000 Longevity	0	0	0	0	618	623	623	623
51520-01-51000 Social Security	5,460	4,840	7,494	5,478	6,367	7,578	84	7,578
51520-01-52000 Retirement (WRS)	5,041	4,491	6,367	4,933	8,709	6,736	369	6,736
51520-01-54000 Health Insurance	7,254	6,937	8,709	6,607	8,709	8,709	0	8,709
51520-01-55000 Life Insurance	703	784	1,340	1,044	1,340	1,515	175	1,515
TOTAL Personnel Services	94,003	83,766	121,870	90,766	123,703	124,225	2,355	124,225

51520-01-1100Salaries - Regular PERMANENT NOTES:
12.5% salary & benefits direct to Utility Funds. TID
allocations are year-end journal entries.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
51520-02-12500 Financial Advisor Service	3,055	5,340	3,250	0	3,250	3,250	0	3,250
51520-02-25000 Telephone	2,032	1,855	2,000	1,395	2,000	2,000	0	2,000
51520-02-44444 LC Tax Software Fees	919	955	1,000	0	1,012	1,100	100	1,100
TOTAL Contractual Services	6,006	8,150	6,250	1,395	6,262	6,350	100	6,350

51520-02-1250Financial Advisor ServicesPERMANENT NOTES:

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Treasurer/Finance Dir.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Ehlers & Associates - continuing disclosurer reporting.								
Supplies & Expenses								
51520-03-10000 Office Supplies	556	359	1,000	832	1,000	750	(250)	750
51520-03-11000 Postage	15,640	5,689	11,000	7,715	11,000	10,750	(250)	10,750
51520-03-13000 Copier	9,823	12,785	7,500	9,259	11,000	8,500	1,000	8,500
51520-03-18000 Checks and Supplies	5,031	6,856	3,000	2,623	4,000	3,000	0	3,000
51520-03-19000 Credit Card Service Fees	445	1,797	1,000	432	1,000	1,000	0	1,000
51520-03-20000 Publish Legal Notices	58	0	150	0	150	150	0	150
51520-03-32000 Education & Conference	712	628	750	628	700	750	0	750
51520-03-40000 Operating Supplies	280	0	750	17	250	750	0	750
51520-03-51000 Vehicle Repair/Maint-Pool	1,324	785	500	688	725	500	0	500
TOTAL Supplies & Expenses	33,870	28,899	25,650	22,195	29,825	26,150	500	26,150
Technology								
51520-15-42500 Computer Replacement	311	0	0	0	0	0	0	0
TOTAL Technology	311	0	0	0	0	0	0	0
TOTAL EXPENDITURES	134,189	120,814	153,770	114,356	159,790	156,725	2,955	156,725
REVENUE OVER/(UNDER) EXPENDITURES	(124,052)	(118,745)	(115,626)	(114,219)	(121,646)	(115,226)	400	(115,226)

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Information Technology

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41525-43510 CARES COVID-19 Reimb	17,815	0	0	0	0	0	0	0
TOTAL Intergovernmental	17,815	0	0	0	0	0	0	0
TOTAL REVENUES	17,815	0	0	0	0	0	0	0
EXPENDITURES								
Personnel Services								
51525-01-21000 IT Manager-Salary	34,898	34,839	37,743	28,544	37,743	39,909	2,166	39,909
51525-01-21500 Wages - GIS Specialist	8,513	10,728	10,000	4,453	10,000	10,000	0	10,000
51525-01-23000 Longevity	0	0	0	0	142	167	167	167
51525-01-51000 Social Security	3,133	3,394	3,652	2,512	3,652	3,818	166	3,818
51525-01-52000 Retirement (WRS)	2,898	3,155	3,103	2,225	3,103	3,394	291	3,394
51525-01-54000 Health Insurance	13,111	13,967	14,000	8,642	14,000	14,095	95	14,095
51525-01-55000 Life Insurance	53	59	77	43	77	87	10	87
TOTAL Personnel Services	62,607	66,141	68,575	46,419	68,717	71,470	2,895	71,470

51525-01-2100IT Manager-Salary — PERMANENT NOTES:
50% directly allocated to Utility Funds.

51525-01-2150Wages - GIS Specialist — PERMANENT NOTES:
City cost for GIS work performed for non-Utility.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Technology								
51525-15-31000 Computer Supplies	340	503	500	381	500	500	0	500
51525-15-31500 Computer Insurance	0	0	0	0	0	0	0	0
51525-15-32000 Technology Training	0	0	500	0	500	500	0	500
51525-15-32750 Internet & Spam Filter	2,909	4,079	3,250	3,389	4,000	4,250	1,000	4,250
51525-15-32900 Fiber & PRI - Charter	18,920	13,949	15,000	8,913	14,000	14,000	(1,000)	14,000
51525-15-32915 Digger's Hotline-Fiber	1,107	0	1,000	0	1,000	1,000	0	1,000
51525-15-40000 Computer/Network Maint.	0	1,024	2,000	1,768	2,000	2,000	0	2,000
51525-15-41000 Systems Eng.-Tech.	0	200	5,000	0	3,000	5,000	0	5,000
51525-15-42500 Computer Hardware/Upgrade	29,229	15,100	20,000	1,364	17,000	15,000	(5,000)	15,000
51525-15-42517 NetApp Storage	2,835	2,835	0	0	0	0	0	0
51525-15-42525 Backup-Unitrends	0	8,908	0	0	0	0	0	0
51525-15-42531 Computer Room AC	9,496	0	500	0	500	500	0	500
51525-15-42550 Council iPads	2,814	1,905	3,000	4,598	5,000	3,000	0	3,000
51525-15-45000 Software Maintenance	35,476	49,599	45,000	38,522	49,000	47,000	2,000	47,000
51525-15-46025 Security-Filtering Softwa	8,821	236	0	0	0	0	0	0
51525-15-47500 Add. Software/Upgrades	1,019	1,081	11,000	0	10,000	10,780	(220)	10,780

10 -General Fund
Information Technology

	2020 ACTUAL	2021 ACTUAL	(------ 2022 CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END ------)	(------ 2023 REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET ------)
51525-15-55500 GIS - City Functions	8,089	3,540	5,000	3,766	5,000	5,000	0	5,000
TOTAL Technology	121,055	102,959	111,750	62,701	111,500	108,530	(3,220)	108,530
TOTAL EXPENDITURES	183,662	169,100	180,325	109,120	180,217	180,000	(325)	180,000
REVENUE OVER/(UNDER) EXPENDITURES	(165,847)	(169,100)	(180,325)	(109,120)	(180,217)	(180,000)	325	(180,000)

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Assessment of Property

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51530-02-12000 Assessment Contract	26,600	27,000	27,400	20,550	27,400	28,500	1,100	28,500
51530-02-12500 Manuf. Assmts.-State	2,307	2,347	3,750	0	3,000	3,500	(250)	3,500
TOTAL Contractual Services	28,907	29,347	31,150	20,550	30,400	32,000	850	32,000

51530-02-1200Assessment Contract — PERMANENT NOTES:
Bowmar Appraisal contract for 2023 - 2024 assessment years, including planned 1/1/2024 Market Revaluation.

51530-02-1250Manuf. Assmts.-State — PERMANENT NOTES:
State fee - 50% of manufacturing assessment costs.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
51530-03-10000 Office Supplies	0	28	0	45	45	0	0	0
TOTAL Supplies & Expenses	0	28	0	45	45	0	0	0
TOTAL EXPENDITURES	28,907	29,375	31,150	20,595	30,445	32,000	850	32,000

10 -General Fund
Over-Collected Taxes

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
41910-48950 Other Taxing-Reimbursement	264	442	750	124	1,898	750	0	750
TOTAL Miscellaneous Revenues	264	442	750	124	1,898	750	0	750

41910-48950 Other Taxing-Reimbursement PERMANENT NOTES:
City of Merrill is reimbursed by Lincoln County, MAPS, and NTC for their portion of taxes in the following year after write-offs occurs.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL REVENUES	264	442	750	124	1,898	750	0	750
EXPENDITURES								
Supplies & Expenses								
51910-03-13500 Small Claims-Filing Fees	0	0	100	0	0	100	0	100
51910-03-40000 Over-Collected Taxes	18,513	3,795	500	197	197	500	0	500
TOTAL Supplies & Expenses	18,513	3,795	600	197	197	600	0	600

51910-03-40000 Over-Collected Taxes PERMANENT NOTES:
In 2020, City wrote off delinquent Personal Property Taxes for former manufacturer for fiscal transparency. Collection efforts continue.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	18,513	3,795	600	197	197	600	0	600
REVENUE OVER/(UNDER) EXPENDITURES	(18,248)	(3,353)	150	(73)	1,701	150	0	150

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Sealer

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
52401-02-17500 City Sealer Contract	4,800	4,800	4,800	4,800	4,000	4,800	0	4,800
TOTAL Contractual Services	4,800	4,800	4,800	4,800	4,000	4,800	0	4,800

52401-02-1750City Sealer Contract

PERMANENT NOTES:
Contract service - State of Wisconsin.
Based upon number of devices and businesses inspected.

TOTAL EXPENDITURES	4,800	4,800	4,800	4,800	4,000	4,800	0	4,800

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Independent Auditing

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51580-02-13000 Auditing Contract	11,553	18,936	17,500	15,875	17,250	17,250	(250)	17,250
TOTAL Contractual Services	11,553	18,936	17,500	15,875	17,250	17,250	(250)	17,250
51580-02-1300Auditing Contract	PERMANENT NOTES: Contracting with CLA (Clifton Larson Allen),							
Technology								
51580-15-45000 Fixed Assets Software	1,218	1,279	1,250	1,407	1,450	1,540	290	1,540
TOTAL Technology	1,218	1,279	1,250	1,407	1,450	1,540	290	1,540
TOTAL EXPENDITURES	12,771	20,215	18,750	17,282	18,700	18,790	40	18,790

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Maintenance

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
REVENUES								
Intergovernmental								
41600-43510 CARES - COVID-19 Reimb	5,873	0	0	0	0	0	0	0
TOTAL Intergovernmental	5,873	0	0	0	0	0	0	0
Miscellaneous Revenues								
41600-48463 WC Wage Reimbursement	2,013	1,938	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	2,013	1,938	0	0	0	0	0	0
TOTAL REVENUES	7,885	1,938	0	0	0	0	0	0
EXPENDITURES								
Personnel Services								
51600-01-11000 Wages - Salaried	39,317	37,079	41,225	31,011	41,225	42,750	1,525	42,750
51600-01-11020 Wages - COVID Functions	50	93	0	189	0	0	0	0
51600-01-21000 Wages - Perm - Regular	21,140	31,789	26,025	30,251	33,750	33,500	7,475	33,500
51600-01-22000 Overtime	0	145	250	13	250	250	0	250
51600-01-23000 Longevity	0	0	0	0	442	680	680	680
51600-01-25000 Wages - PT- Regular	23,747	20,066	26,400	18,251	21,000	20,000	(6,400)	20,000
51600-01-51000 Social Security	6,423	6,824	7,775	6,277	7,344	7,350	(425)	7,350
51600-01-52000 Retirement (WRS)	5,422	5,819	7,250	5,445	6,240	6,675	(575)	6,675
51600-01-52500 Prior Service-Debt Servic	350	350	350	350	350	375	25	375
51600-01-54000 Health Insurance	12,837	15,632	18,000	14,041	19,250	18,000	0	18,000
51600-01-55000 Life Insurance	398	324	525	325	509	535	10	535
TOTAL Personnel Services	109,685	118,121	127,800	106,153	130,360	130,115	2,315	130,115

51600-01-1100Wages - Salaried — PERMANENT NOTES:
City Maintenance Manager - postion shared with Library.

51600-01-2100Wages - Perm - Regular — PERMANENT NOTES:
Position also allocated to Fund 24 - Merrill Festival Grounds and Bierman Building and Fund 10 - City Maintenance - Library.

51600-01-2500Wages - PT- Regular — PERMANENT NOTES:
In 2021, employee on WC to Clerk-Treasurer Staff & then Unemployment Compensation.

10 -General Fund
City Maintenance

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Contractual Services								
51600-02-16000 Elevator Contract	3,507	3,621	3,500	4,053	4,053	4,000	500	4,000
51600-02-16250 HVAC Service Contractor	2,355	6,018	5,000	12,914	12,914	13,000	8,000	13,000
51600-02-16277 Generator Contractor	0	0	0	953	953	1,000	1,000	1,000
51600-02-21000 Water and Sewer	3,420	3,420	3,650	3,008	3,650	2,660	(990)	2,660
51600-02-22000 Electric and Natural Gas	37,472	40,787	42,500	37,031	43,500	42,000	(500)	42,000
51600-02-23000 Outside Services	1,063	1,472	1,500	2,129	2,500	1,500	0	1,500
51600-02-23250 Mats, Rugs, Etc.	9,427	10,162	7,500	8,273	10,500	10,000	2,500	10,000
51600-02-95000 Fire/Security Monitoring	2,659	2,933	4,000	4,408	4,370	4,500	500	4,500
51600-02-95333 Lift Rental	0	0	500	0	500	500	0	500
TOTAL Contractual Services	59,903	68,412	68,150	72,769	82,940	79,160	11,010	79,160

51600-02-9533Lift Rental

PERMANENT NOTES:
Non-Lapsing account created in 2019 from unexpended amounts.
Need $1,500 every three-years.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
Supplies & Expenses								
51600-03-30000 Mileage	674	0	500	0	500	500	0	500
51600-03-44000 Janitor Supplies	8,211	11,472	8,750	5,028	6,000	6,500	(2,250)	6,500
51600-03-46000 Uniform Services	2,665	3,179	2,000	1,387	2,000	2,000	0	2,000
51600-03-46500 Boots & Clothing-Reimburs	240	121	300	85	300	300	0	300
51600-03-50000 Repair/Maintenance Supply	3,751	4,729	5,000	5,373	6,500	5,000	0	5,000
51600-03-51000 Vehicle Repairs/Maintenan	304	579	1,000	137	750	1,000	0	1,000
51600-03-53000 Oil & Gas	510	607	1,000	707	1,000	1,000	0	1,000
TOTAL Supplies & Expenses	16,354	20,687	18,550	12,718	17,050	16,300	(2,250)	16,300
Fixed Charges								
51600-05-50220 COVID-19 Expense	6,082	0	0	0	0	0	0	0
TOTAL Fixed Charges	6,082	0	0	0	0	0	0	0
Capital Outlay								
51600-08-82000 Bldg/Grounds Improvements	6,574	2,471	7,000	6,566	7,000	7,000	0	7,000
51600-08-82022 LED Lighting Fixtures	0	0	0	0	0	0	0	0
51600-08-82100 Exterior Pressure Wash	0	0	0	0	0	0	0	0
51600-08-82122 Van (Former Sewer)	0	0	0	1,500	1,500	0	0	0
51600-08-82177 Doors - ADA Replacement	0	0	0	2,104	2,104	0	0	0
51600-08-82333 Maintenance Shop Imp	0	0	0	0	0	0	0	0
TOTAL Capital Outlay	6,574	2,471	7,000	10,170	10,604	7,000	0	7,000
Technology								
51600-15-42500 IT Hardware-Printer	0	0	0	188	188	0	0	0
TOTAL Technology	0	0	0	188	188	0	0	0
TOTAL EXPENDITURES	198,598	209,691	221,500	201,997	241,142	232,575	11,075	232,575
REVENUE OVER/(UNDER) EXPENDITURES	(190,712)	(207,754)	(221,500)	(201,997)	(241,142)	(232,575)	(11,075)	(232,575)

10-11-2022 02:02 PM

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
City Maint-Library

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51651-01-11020 Wages - COVID Functions	0	0	0	0	0	0	0	0
51651-01-21000 Wages - Perm - Regular	12,401	3,829	0	747	1,000	0	0	0
51651-01-22000 Overtime	0	0	0	0	0	0	0	0
51651-01-51000 Social Security	926	269	0	58	77	0	0	0
51651-01-52000 Retirement (WRS)	837	254	0	53	65	0	0	0
51651-01-54000 Health Insurance	7,246	1,641	0	274	325	0	0	0
51651-01-55000 Life Insurance	127	39	0	11	15	0	0	0
TOTAL Personnel Services	21,537	6,032	0	1,144	1,482	0	0	0
Supplies & Expenses								
51651-03-30000 Mileage-Library-City Hall	267	1,346	0	0	0	0	0	0
TOTAL Supplies & Expenses	267	1,346	0	0	0	0	0	0
TOTAL EXPENDITURES	21,804	7,379	0	1,144	1,482	0	0	0

City of Merrill - T.B. Scott Free Library

Please see following summary page that was recommended by Personnel & Finance Committee on 7/26/2022 prior to submission to Lincoln County

		2020 Actual	2021 Actual	2022 Projected	2023 Request	Difference
10-45110-43790	County Library Aid	$449,305	$457,661	$453,672	$442,869	($10,803)
10-45110-45710	Library Revenue	$7,067	$6,026	$8,000	$2,600	($5,400)
10-45110-43515	**Federal ARPA** (American Rescue Plan Act)	N/A	N/A	$15,000	**$41,733**	$26,733
	Revenues - Total	**$456,372**	**$463,687**	**$476,672**	**$487,202**	**$10,530**
	Expenditures - Total	**$976,259**	**$992,104**	**$1,001,115**	**$1,011,645**	**$10,530**
Net Budget (Expenses - Revenues)	**City Tax Levy**	**$517,400**	**$524,443**	**$524,443**	**$524,443**	**$0**

69

Proposal

I propose a budget that keeps non-personnel lines flat, in recognition of finite resources and competing civic needs. However, I request additional money for personnel, with accelerated step and COLA adjustments. Employees in steps 1-8 would skip a year. For example, a new hire in 2022 comes in at step 1 and would typically move to step 2 in 2023. Under this scenario they would skip to step 3. Employees at maximum step 9 would receive a 2% COLA adjustment twice annually instead of the standard 1% twice annually.

Note: Lincoln County vs. City of Merrill percentages are based on the previous year's number of items circulated and the residence of the library borrower. In 2021, Lincoln County had a 43.89% share (down from 46.11%). City of Merrill had 56.11% (up from 53.89%).

This proposal was approved by the T. B. Scott Free Library Board of Trustees on July 20, 2022.

2023 library budget proposal			
Description	**$ increase**	**% increase**	**Total 2023**
Personnel - **requested**	$ 19,541.00	2.52%	$ 794,981.00
Non-personnel - **requested**	$ -	0.00%	$ 216,664.00
Misc. income - anticipated	$ (5,400.00)	-67.50%	$ 2,600.00
Total requested	**$ 24,941.00**	**2.53%**	**$ 1,009,045.00**
Lincoln County - **requested**	$ (10,802.09)	-2.38%	$ 442,869.85
City of Merrill - **requested**	$ 35,743.09	6.74%	$ 566,175.15
GRAND TOTAL BUDGET	**$ 19,541.00**	**1.97%**	**$ 1,011,645.00**

2023 library budget proposal in detail			
Description	**$ increase**	**% increase**	**Total 2023**
Personnel - **requested**	$ 19,541.00	2.52%	$ 794,981.00
Contractual service - **requested**	$ -	0.00%	$ 47,400.00
Supplies and expenses - **requested**	$ -	0.00%	$ 47,500.00
Fixed charges (insurance) - **requested**	$ -	0.00%	$ 9,400.00
Print media - **requested**	$ -	0.00%	$ 51,000.00
Digital media - **requested**	$ -	0.00%	$ 16,001.00
Technology - **requested**	$ -	0.00%	$ 45,363.00
Special major projects - **requested**	$ -	0.00%	$ -
Misc. income - anticipated	$ (5,400.00)	-67.50%	$ 2,600.00
Total - requested	**$ 24,941.00**	**2.53%**	**$ 1,009,045.00**
Lincoln County - **requested**	$ (10,802.09)	-2.38%	$ 442,869.85
City of Merrill - **requested**	$ 35,743.09	6.74%	$ 566,175.15
GRAND TOTAL BUDGET	**$ 19,541.00**	**1.97%**	**$ 1,011,645.00**

10 -General Fund
Insurance/Employee

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51930-01-21000 Wages-Perm-Regular	0	0	0	0	0	0	0	0
51930-01-51000 Social Security	0	0	0	0	0	0	0	0
51930-01-52000 Retirement WRS	0	0	0	0	0	0	0	0
51930-01-54000 Health Insurance	0	0	0	0	0	0	0	0
51930-01-55000 Life Insurance	0	0	0	0	0	0	0	0
51930-01-56000 PEPH	0	0	0	0	0	0	0	0
51930-01-75000 Contingency-Health Ins.	0	0	0	0	0	0	0	0
TOTAL Personnel Services	0	0	0	0	0	0	0	0
Fixed Charges								
51930-05-10000 Property & Liability Ins.	121,816	120,245	122,000	170,140	170,140	170,140	48,140	170,140
51930-05-10500 Workers Comp. Ins.	124,080	137,557	124,000	59,068	104,331	94,750	(29,250)	94,750
51930-05-30000 Unemployment Comp.	5,490	4,680	0	0	0	0	0	0
51930-05-40000 Flex Plan - Section 125	0	0	0	375	375	110	110	110
51930-05-45000 Retiree's SL/Health Ins.	102,653	215,330	100,250	9,427	94,719	100,250	0	100,250
TOTAL Fixed Charges	354,039	477,812	346,250	239,011	369,565	365,250	19,000	365,250

51930-05-1000Property & Liability Ins. PERMANENT NOTES:
Pending further review of Liability Insurance 2022 increase (with potential additional allocations to Water & Sewer Funds). Coverage increased from $4 million to $10 million.

51930-05-1000Property & Liability Ins. CURRENT YEAR NOTES:
Additional City and Utility property were added to the Property Insurance coverage.

51930-05-1050Workers Comp. Ins. PERMANENT NOTES:
Fire/EMS workers comp insurance ($47,500) directly allocated to Fire Department. Lower WC Modifier effective mid-2022.

51930-05-4500Retiree's SL/Health Ins. PERMANENT NOTES:
See retiree sick leave payouts/health insurance historical information (2010 - projected 2022).

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	354,039	477,812	346,250	239,011	369,565	365,250	19,000	365,250

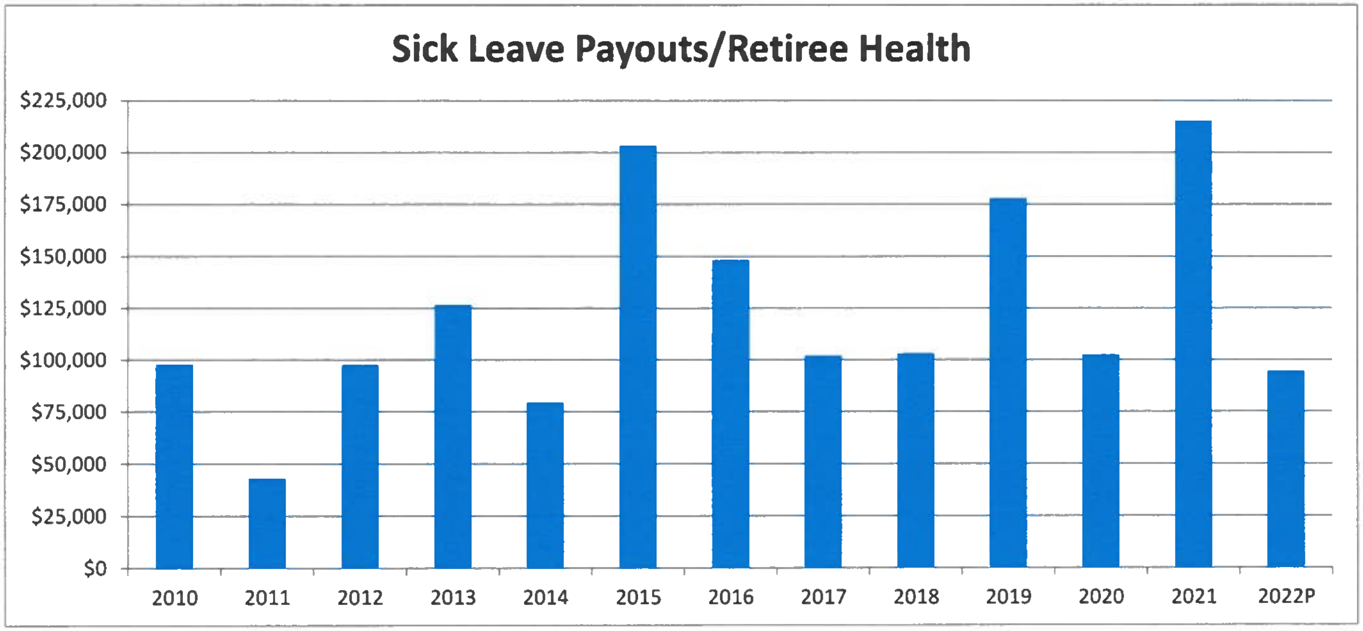
City of Merrill - Insurance

	2021	2022	Difference	
Property Insurance	$90,867	$100,887	$10,020	Additional City Property included in coverage info
Liability Insurance	$123,405	$157,729	$34,324	Coverage went from $4 million to $10 million Pending further review for Water/Sewer allocations
Crime Policy	$2,762	$2,762	$0	
Storage Tank Liability	$0	$2,452	$2,452	
LWMIC Credit	($23,600)	($21,960)	$1,640	
Billed to Departments	($73,189)	($71,730)	$1,459	
Totals	$120,245	$170,140	$49,895	

	2021	2022	Difference	
Workers Comp Ins.	$229,140	$190,598	($38,542)	Better Experience Modifier
Previous Year Credit	($5,069)	($333)	$4,736	
Fire Department	($47,500)	($47,500)	$0	
Billed to Departments	($39,014)	($38,434)	$580	
Totals	$137,557	$104,331	($33,226)	

Net Difference	**$16,669**

City of Merrill - Retiree Sick Leave Payouts/Health Insurance



2010	$98,105
2011	$43,279
2012	$97,845
2013	$126,734
2014	$79,717
2015	$203,377
2016	$148,381
2017	$102,313
2018	$103,172
2019	$177,934
2020	$102,653
2021	$215,330
2022P	$94,719 Projected

$122,581.53 Average - 13-Years

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Marketing - PR

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
55301-01-21000 Wages - Perm - Regular	1,111	1,969	2,000	2,641	2,516	2,300	300	2,300
55301-01-22000 Overtime	0	113	115	72	72	125	10	125
55301-01-25000 Wages - Temp - Regular	0	11	100	100	100	100	0	100
55301-01-51000 Social Security	81	149	175	206	197	185	10	185
55301-01-52000 Retirement (WRS)	75	141	150	176	168	165	15	165
55301-01-54000 Health Insurance	224	333	355	623	623	410	55	410
55301-01-55000 Life Insurance	12	5	10	4	4	15	5	15
TOTAL Personnel Services	1,503	2,720	2,905	3,822	3,680	3,300	395	3,300
Supplies & Expenses								
55301-03-22000 Merrill Marketing	0	279	0	478	478	0	0	0
55301-03-39100 Labor Day Celebration	0	4,813	8,000	3,011	5,014	5,000	(3,000)	5,000
55301-03-39200 Fireworks-July 4th	216	9,050	9,050	8,778	8,778	14,000	4,950	14,000
55301-03-39550 Historical Preservation	0	0	500	0	500	500	0	500
55301-03-40000 Operating Supplies	0	0	150	0	0	0	(150)	0
55301-03-41000 Council Public Relations	49	0	250	0	250	0	(250)	0
55301-03-45000 Promoting Govt Services	582	149	395	678	750	700	305	700
TOTAL Supplies & Expenses	847	14,291	18,345	12,945	15,770	20,200	1,855	20,200

55301-03-2200Merrill Marketing — PERMANENT NOTES:
Please see Fund 26 - Marketing & Communications Committee.

55301-03-3955Historical Preservation — PERMANENT NOTES:
Unexpended amount transferred to Non-Lapsing account.

55301-03-4500Promoting Govt Services — PERMANENT NOTES:
Promotion of cross-departmental/organizational programs, projects, and positions.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	2,350	17,010	21,250	16,767	19,450	23,500	2,250	23,500

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund
Outside Agencies

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
EXPENDITURES								
Supplies & Expenses								
55304-03-39222 Park City Gardens	1,000	1,000	1,000	0	1,000	1,000	0	1,000
55304-03-39277 River Bend Trail-RDDF	1,000	500	500	0	500	500	0	500
55304-03-39300 City Band	15,000	1,242	5,963	5,963	5,963	9,889	3,926	9,889
55304-03-39500 Historical Society	7,000	7,000	7,000	7,000	7,000	7,000	0	7,000
55304-03-39600 Humane Society	15,000	15,000	15,000	15,000	15,000	15,000	0	15,000
55304-03-45000 HAVEN (Shelter)	6,000	6,000	6,000	0	6,000	6,000	0	6,000
55304-03-50000 Chamber (Membership)	1,500	1,500	1,500	1,500	1,500	1,500	0	1,500
TOTAL Supplies & Expenses	46,500	32,242	36,963	29,463	36,963	40,889	3,926	40,889

55304-03-3930City Band — PERMANENT NOTES:
There were no City Band performances during 2020. Funding request for 2023 reflects performances in 2022.

55304-03-4500HAVEN (Shelter) — PERMANENT NOTES:
Requested potential $10,000 for 2023.

55304-03-5000Chamber (Membership) — PERMANENT NOTES:
Chamber membership rate for Government.

	2020 ACTUAL	2021 ACTUAL	2022 CURRENT BUDGET	2022 Y-T-D ACTUAL	2022 PROJECTED YEAR END	2023 REQUESTED BUDEGT	2023 BUDGET CHANGE	2023 PROPOSED BUDGET
TOTAL EXPENDITURES	46,500	32,242	36,963	29,463	36,963	40,889	3,926	40,889

Merrill City Band

August 22, 2022

Kathy Unertl
City Hall
1004 East First Street
Merrill, WI 54452

Dear Ms. Unertl,

The Merrill City Band had a slightly abbreviated season again this summer. We kept concerts to a "bare minimum," with no special events, soloists, etc. We had one concert cancelled because of bad weather, but it was made up on August 10th. Though we did not do parades this year, we have a lead on a flatbed trailer for next year. It will take some modification for safety reasons. Covid may still dictate some of what we do, based on the group's comfort level with being inside sitting very close together while moving large quantities of air around.

Our budget request for next year is to cover our 2022 concerts and annual expenses. If we have a normal season in 2023, we will be back with a full budget request of $14,000 for 2024.

964.00	Insurance
70.00	PO Box
65.00	Web Site
119.65	Misc. (chair parts, Damp Rid, etc.)
135.00	ChalkFest Concert Activities
8185.00	Stipends
290.00	Association of Concert Band Membership, including blanket ASCAP and BMI licensing
60.00	Gazebo Flower Basket
$9888.65	**Total Request for 2023**

Please contact me if you have any questions regarding our budget request.

Thank you.

Sincerely,

Linda Becker

Linda Becker - Director
Merrill City Band
PO Box 234
Merrill, WI 54452
715-218-1806 (Cell)
director@merrillcityband.com

MERRILL CITY BAND 202

Monday	**May 29**	**Memorial Day** Concert Attire Rehearsal: 8:45 – 10:00 A.M. Performance: 10:30 A.M. Ceremony: 11:00 A.M.

Wednesday	**June 21**	***Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.
Wednesday	**June 28**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.

Tuesday	**July 4**	***Pow Wow Days Parade: Tomahawk – 1:00 P.M** No Rehearsal
Wednesday	**July 5**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.
Wednesday	**July 12**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.
Wednesday	**July 19**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.
Wednesday	**July 26**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.

Wednesday	**August 2**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.
Wednesday	**August 9**	**Concert at Normal Park – 7:00 P.M.** *Rehearsal at MHS – 5:30 P.M.

Monday	**Sep 4**	***Labor Day Parade – 10:00 A.M.** No Rehearsal

HAVEN, INC.

HOUSEHOLD ABUSE VICTIMS EMERGENCY NETWORK

Crisis/Support Line 715.536.1300
Business 715.536.9563

1106 E 8th Street, Merrill, WI 54452
Email: executivedirector@haveninc.org

FAX:715.536.1801
FAX:715.536.3816

28 September 2022

To the City of Merrill:

Over the last few years, we have seen an increase of survivors seeking shelter who have experienced generational trauma including the victimization of being molested as a child. As children, they were exposed to various levels of adversities and spent their entire lifetime surviving in their best capacity. In 2021, HAVEN supported 229 individuals and 132 of them where survivors of sexual abuse. Many survivors of sexual abuse come to us, with limited basic life skills which required us to rethink our residential program to better prepare survivors for life outside of the shelter. A Life Skills Advocate was introduced to help survivors with the day to day tasks that are involved to upkeep their own residence. By practicing in shelter, we hope to build their confidence and self-worth to believe they will sustain on their own. Advocates and clients can learn together or share knowledge with one another through workshop, hands on learning or even visual/reading materials on topics including but not limited to: basic housekeeping skills, cleaning, cooking, sewing, home repairs, technical skills, survival skills, job skills, management/budgeting, relationship/communication, mental health/wellness, and parenting. Residents have taken ownership of their chores and really increased the hygiene of themselves and their space. They are also engaged weekly 'life skills' education and participate in topics including but not limited to: unclogging a sink/toilet, using the washer/dryer, basic societal etiquette, gentle parenting and basic first aid alleviating frequent trips to the emergency room.

HAVEN continues to provide free community education about identifying, addressing, and preventing all forms of interpersonal abuse and violence. Pro-actively, we share about the qualities of authentic and positive relationships and how to build them. We also teach about the effects of childhood abuse/adversity on health and relationships, and why that matters. We have topics for all ages. Each of the presentations is planned in advance with the class or community group to include the information requested for the specific audience.

HAVEN appreciates the City of Merrill including us in its annual budget. We are asking to increase our funding from $6,000 to **$10,000** which will help with operational expenses.

Thank you for your consideration,

Kim West

Executive Director

United Way