



CITY OF MERRILL

Merrill Transit System

Brad Brummond, Transit Administrator

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NOTICE

THE TRANSIT COMMISSION WILL MEET ON October 16, 2023 AT 4:00 P.M. in the chambers at Merrill City Hall, 1004 E 1st Street, Merrill, WI 54452 or by calling in Phone: : 252-427-1357 PIN: 244 365 064 #

Transit Commission; Chairman- Mr. Rick Blake, Ms. Sue Kunkel, Ms. Jill Weber, Ms. Denise Ziech, Ms. Sara Doerr, Brad Brummond; Transit Administrator

THE FOLLOWING ITEMS WILL BE ON THE AGENDA

- 1) Call to Order
- 2) Public Comment:
- 3) Approve the minutes of the September, 2023 regular meeting:
- 4) Administrator's Report:
 - a. Ridership
 - b. Employee Status
 - c. 3rd Quarter report
- 5) Restructure Employee to maintain coverage Plans
- 6) Budget
- 7) Tomahawk Bus Service
- 8) Future Agenda items:
- 9) Next meeting date: November 20, 2023 at 4:00pm. Meeting will be held at City Hall in the Council Chambers
1004 E 1st St Merrill, WI 54452
- 10) Adjournment:

Submitted by

Brad Brummond

THE MERRILL CITY HALL IS ACCESSIBLE TO THE PHYSICALLY DISADVANTAGED. IF SPECIAL ACCOMODATIONS ARE NEEDED, PLEASE CONTACT THE MERRILL CITY HALL AT 536-5594.

Transit Commission Meeting
September 18, 2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Jill Weber, Ms. Denise Ziech, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2 Public Comment – None

3) Approval of July, 2023 minutes

A motion to approve minutes of the August 2023 regular and special meeting was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Employee Status – P/T not work out- Discussions on options

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

Introductions with new member Jill Weber

5) Restructure Employee to maintain coverage- Discussions on options. Put together plans for future

6) Budget – Discussion on adding 4th full time driver

7) Future Agenda Items: Admin Report, Restructure Employees plans, budget

8) Next meeting date will be October 16, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

THIRD QUARTER REPORT										
PASSENGERS						REVENUE				
YEAR	MONTH			QUARTER TOTAL	%	YEAR	MONTH			QUARTER TOTAL
	JULY	AUGUST	SEPT				JULY	AUGUST	SEPT	
2016	5900	4329	5958	16,187		2016	\$4,804.00	\$3,992.00	\$6,416.50	\$15,212.50
2017	4046	4110	5097	13,253		2017	\$3,348.20	\$3,806.45	\$7,242.40	\$14,397.05
2018	3999	4022	4482	12,503		2018	\$3,517.00	\$4,033.75	\$5,160.50	\$12,711.25
2019	4207	3859	4831	12,897		2019	\$3,626.95	\$4,569.55	\$8,899.45	\$17,095.95
2020	1493	1371	2105	4,969		2020	\$1,332.10	\$1,517.90	\$3,356.55	\$6,206.55
2021	2961	2269	3330	8,560		2021	\$5,023.00	\$4,524.00	\$5,304.00	\$14,851.00
2022	3164	2987	4798	10,949		2022	\$6,173.30	\$6,936.30	\$9,967.90	\$23,077.50
2023	3191	3670	4832	11,693		2023	\$5,847.40	\$6,977.90	\$10,310.90	\$23,136.20
REVENUE PER RIDE						MILEAGE				
YEAR	QUARTER AVERAGE				%	YEAR	MONTH			QUARTER TOTAL
	JULY	AUGUST	SEPT				JULY	AUG	SEPT	
2016	\$0.81	\$0.92	\$1.08	\$0.94		2016	5000	4480	5656	15,136
2017	\$1.02	\$1.10	\$0.87	\$1.00		2017	4114	4534	4458	13,106
2018	\$0.88	\$1.00	\$1.15	\$1.01		2018	4641	4597	4209	13,447
2019	\$0.86	\$1.18	\$1.84	\$1.29		2018	4157	4195	4659	12,975
2020	\$0.89	\$1.11	\$1.59	\$1.20		2020	2264	3805	2289	8,358
2021	\$1.69	\$1.99	\$1.59	\$1.76		2021	3044	3009	3621	9,674
2022	\$1.95	\$2.32	\$2.08	\$2.26		2022	3146	3637	4187	10,970
2023	\$1.83	\$1.91	\$2.13	\$1.96		2023	2965	3302	3858	10,125
MILES PER PASSENGER						Fuel				
YEAR	QUARTER AVERAGE				%	YEAR	QUARTER AVERAGE			QUARTER TOTAL
	JULY	AUGUST	SEPT				JULY	AUGUST	SEPT	%
2016	0.85	1.03	0.95	0.9		2016				
2017	1.02	1.1	0.87	1.0		2017				
2018	1.16	1.14	0.94	1.08		2018				
2018	0.99	1.09	0.96	1.01		2019				
2020	1.52	2.77	1.09	1.79		2020				
2021	1.03	1.32	1.08	1.14		2021				
2022	1.01	0.87	0.87	0.916666667		2022				
2023	0.93	0.9	0.79	0.873333333		2023	514.3	665.8	725.3	1905.4
YEAR	57	119	FREE	STUDENT	ADA	ELDERLY	ADULT	TOTAL		
2012	137	19	443	5,639	4816	2056	1805	14,759		
2013	200	2	417	7,971	4826	1969	2333	17,516		
2014	153	0	375	7,101	4900	1,724	1,913	16,013		
2015	172	0	360	7,417	5014	1,473	1,923	16,187		
2016	133	0	262	7,029	5,023	1,472	1,664	15,450		
2017	85	0	158	5,082	4957	1,345	1,661	13,203		
2018	65	0	253	4,556	4275	1,096	2,323	12,555		
2019	88	0	209	4385	3870	2281	2064	12,897		
2020	133	0	143	1171	2194	723	605	4,969		
2021	0	0	120	3,623	2625	1016	1176	8,560		
2022	0	0	170	4413	3552	1537	1277	10,949		
2023	0	0	528	2917	5631	1306	1311	11,693		