CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY OCTOBER 13, 2020

Regular Meeting	City Hall Council Chambers	6:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
   1. Minutes of September 8, 2020 Common Council meeting
7. Revenue & Expense Reports(s):
   1. Revenue & Expense Report for the period ending September 30, 2020
8. General agenda items:
   1. Employee Years of Service Recognition:

      Donald A. Norman, 15 years (Police Department)
9. Committee of the Whole:
   1. Consider request to lift the hiring freeze to create and fill Fire Inspector position (part-time) in the Fire Department. The Committee of the Whole recommends approval.
10. Personnel & Finance Committee:
    1. Bowmar Appraisal contract for 2021-2022
11. Placing Committee Reports on File:
    1. Consider placing the following committee reports on file: Airport Commission, Board of Review, Committee of the Whole/Redevelopment Authority (joint meeting), Health & Safety Committee, Library Board, Personnel & Finance Committee, Redevelopment Authority, Transit Commission and Water & Sewage Disposal Committee.
12. Ordinances:
    1. An Ordinance amending Code of Ordinances Chapter 36, Article V, Section 36-251, related to ATV/UTV routes. At the Common Council meeting on September 8, 2020, this ordinance was given a first reading only. The Health and Safety Committee recommends approval.
    2. An Ordinance amending Code of Ordinances Chapter 6, Article IV, Section 6-90, to establish maximum number, size and location of apiaries (places where bees are kept) on private property. The Health and Safety Committee recommends approval.

13. Resolutions:

    1. A Resolution approving a Preliminary Plat for single family residential development between West St. Paul Street and West Tenth Street. The City Plan Commission recommends approval.
    2. A Resolution approving a Conditional Use Permit to remodel existing structure and construct two new storage buildings at 305 East First Street. The City Plan Commission recommends approval.
    3. A Resolution authorizing a Development Agreement by and between the City and JJ Premier LLC. The Redevelopment Authority recommends approval.
    4. A Resolution authorizing a Development Agreement by and between the City and RC-N-DI Investments LLC. The Redevelopment Authority recommends approval.
    5. A Resolution authorizing the issuance and sale of a $1,069,000 General Obligation Promissory Note.
    6. A Resolution introduced by Mayor Woellner regarding the use of face masks.

14. Mayor's Communications

15. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

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CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY SEPTEMBER 8, 2020

Regular Meeting | **City Hall Council Chambers** | **6:00 PM**

1. Call to Order

Mayor Woellner called the meeting to order at 6:05 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Alderperson - First District	Excused	
Steve Hass	Alderperson - Second District	Present	
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Mike Rick	Alderperson - Sixth District	Present	
Mark Weix	Alderperson - Seventh District	Present	
Steve Sabatke	Alderman - Eighth District	Remote	
Derek Woellner	Mayor	Present	

2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):

   1. Minutes of August 12, 2020 Common Council meeting

   Motion (Osness/Van Lieshout) to approve.

RESULT:	**APPROVED**

7. Revenue & Expense Reports(s):

   1. Revenue & Expense Report for the period ending August 31, 2020

   Motion (Hass/Rick) to approve.

RESULT:	**APPROVED**

8. Communications and Petitions:

   1. Insurance claim from Progressive Insurance, as Subrogee of James Swanson, related to insured vehicle damage, allegedly caused by City of Merrill Firefighters at 111 E. Riverside Avenue on February 7th, 2020. The City's insurance carrier recommends that this claim be disallowed. This is based on the fact that an investigation revealed no liability on behalf of the City. The City does not accept responsibility for the damage being claimed. In addition, it is the City's insurance carrier's stance that the City is subject to discretionary immunity in this situation.

Motion (Hass/Blake) to disallow the claim.

RESULT:	**DISALLOWED**

9. General agenda items:

   1. Employee Years of Service Recognition:

      Vincent L. Conrad, 30 years (Street Department)

   City Clerk Heideman read a certificate of recognition for Vincent Conrad. Mayor Woellner then presented Mr. Conrad with the certificate.

      Joshua J. Grovogel, 10 years (Fire Department)

   City Clerk Heideman read a certificate of recognition for Joshau Grovogel.

   2. 2019 Audit Presentation (delayed until later)

   No representative of CliftonLarsonAllen LLP (the City's audit firm) was in attendance at this time. Mayor Woellner requested that he be allowed to continue with the agenda and return to the audit later. Without objection, it was so ordered.

10. Board of Public Works:

    1. Consider alley improvements for alley between East Eighth Street and East Ninth Street, between Cedar Street and Elm Street. The Board of Public Works recommends approval.

    Motion (Van Lieshout/Weix) to approve.

RESULT:	**APPROVED**

11. Health and Safety Committee:

    1. Application from Casa-Amigos Mexican Restaurant, LLC, Yareldi Gutierrez, Agent, for Class "B" (beer) and "Class B" (liquor) licenses for Casa-Amigos Restaurant, N2410 State Highway 107 , effective September 9th, 2020. The Health and Safety Committee recommends approval.

    Motion (Blake/Hass) to approve.

RESULT:	**APPROVED**

    2. Application from Schmitt-Manecke-Donner VFW Post 1638 to transfer their Class "B" (beer) and "Class B" (liquor) licenses from one premises to another (205 N. Cleveland Street to 601 Johnson Street). Alderman Hass is bringing this application directly to the Common Council.

    Motion (Hass/Van Lieshout) to approve.

RESULT:	**APPROVED**

12. Personnel and Finance Committee:

    1. Consider writing off 2019 over-collected Personal Property tax bill of $234.74 for Winter Chiropractic, as well as future 2020 Personal Property tax bill. The Personnel and Finance Committee recommends approval.

    Motion (Osness/Rick) to approve.

RESULT:	**APPROVED**

13. Placing Committee Reports on File:

    1. Consider placing the following committee reports on file: Board of Public Works, Health & Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee and Redevelopment Authority.

    Motion (Rick/Van Lieshout) to place on file.

RESULT:	**PLACED ON FILE**

14. Mayor's Appointments:

    1. Alderman Hass, as temporary member and chairperson of the Health and Safety Committee, during the absence of Alderman Russell.

    Motion (Blake/Osness) to approve.

RESULT:	**APPROVED**

15. Ordinances:

    1. An Ordinance amending Code of Ordinances Chapter 36, Article V, Section 36-251, related to ATV/UTV routes

    City Attorney Hayden gave the ordinance a first reading.

16. Resolutions:

    1. Initial Resolution authorizing $1,395,000 General Obligation Bonds for Street Improvement Projects (Resolution #2643).

    BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $1,395,000 for the public purpose of paying the cost of street improvement projects.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

2. Initial Resolution authorizing $50,000 General Obligation Bonds for Parks and Public Grounds Projects (Resolution #2644).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $50,000 for the public purpose of paying the cost of parks and public grounds projects.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	John M. Van Lieshout, Alderperson - Fifth District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

3. Initial Resolution authorizing $275,000 General Obligation Bonds for Community Development Projects in Tax Incremental Districts (Resolution #2645).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $275,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs included in the project plans for the City's Tax Incremental Districts.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	John M. Van Lieshout, Alderperson - Fifth District
SECONDER:	Steve Osness, Alderperson - Fourth District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

4. Initial Resolution authorizing $210,000 General Obligation Bonds for Sewerage Projects (Resolution #2646).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $210,000 for the public purpose of paying the cost of sewerage projects.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Steve Osness, Alderperson - Fourth District
SECONDER:	Mike Rick, Alderperson - Sixth District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

5. Initial Resolution authorizing $75,000 General Obligation Bonds for Library Projects (Resolution #2647).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $75,000 for the public purpose of paying the cost of library projects.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

6. Initial Resolution authorizing $360,000 General Obligation Bonds for Water System Projects (Resolution #2648).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $360,000 for the public purpose of paying the cost of water system projects.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	John M. Van Lieshout, Alderperson - Fifth District
SECONDER:	Steve Osness, Alderperson - Fourth District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

7. Initial Resolution authorizing $1,145,000 General Obligation Refunding Bonds (Resolution #2649).

BE IT RESOLVED by the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City"), that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed $1,145,000 for the public purpose of paying the cost of refunding certain outstanding obligations of the City.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	John M. Van Lieshout, Alderperson - Fifth District
SECONDER:	Steve Osness, Alderperson - Fourth District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

8. Resolution directing publication of Notice to Electors relating to bond issues (Resolution #2650).

WHEREAS, initial resolutions authorizing general obligation bonds have been adopted by the Common Council of the City of Merrill, Lincoln County, Wisconsin (the "City") and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Mark Weix, Alderperson - Seventh District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

9. Resolution providing for the sale of not to exceed $3,510,000 General Obligation Corporate Purpose Bonds (Resolution #2651).

WHEREAS, the City of Merrill, Lincoln County, Wisconsin (the "City") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

(a) $1,395,000 for street improvement projects;
(b) $50,000 for parks and public grounds projects;
(c) $275,000 for providing financial assistance to community development projects;
(d) $210,000 for sewerage projects;
(e) $75,000 for library projects;
(f) $360,000 for water system projects; and
(g) $1,145,000 for refunding certain outstanding obligations of the City.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Combination of Issues. The issues referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds") in an amount not to exceed $3,510,000 for the purposes above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Mike Rick, Alderperson - Sixth District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

10. Resolution authorizing the issuance and sale of a $266,000 General Obligation Promissory Note (Resolution #2652).

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Merrill, Lincoln County, Wisconsin (the "City") to raise funds for public purposes, including paying the cost of acquiring buses (the "Project");

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to sell a General Obligation Promissory Note (the "Note") to mBank (the "Purchaser") pursuant to the terms and conditions set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Note. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of TWO HUNDRED SIXTY-SIX THOUSAND DOLLARS ($266,000) from the Purchaser. To evidence the obligation of the City, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Note in the principal amount of TWO HUNDRED SIXTY-SIX THOUSAND DOLLARS ($266,000).

Section 2. Terms of the Note. The Note shall be designated "General Obligation Promissory Note"; shall be issued in the principal amount of $266,000; shall be dated its date of issuance; shall be in the denomination of $100,000 or more; shall be initially numbered R-1; shall bear interest at the rate of 1.99% per annum and shall mature on April 1, 2021. Interest shall be payable at maturity. The schedule of principal and interest due on the Note is set forth on the Debt Service Schedule attached hereto as Exhibit A and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Note is subject to redemption prior to maturity, at the option of the City, on any date. The Note shall be redeemable in whole or in part, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Note. The Note shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Note as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the year 2020 for payments due in the year 2021 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Note remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Note, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Note when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Note" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Note is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Note; (ii) any premium which may be received by the City above the par value of the Note and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Note when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Note when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Note until all such principal and interest has been paid in full and the Note canceled; provided (i) the funds to provide for each payment of principal of and interest on the Note prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Note may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Note as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When the Note has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Note; Segregated Borrowed Money Fund. The proceeds of the Note (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Note into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purpose for which borrowed or for the payment of the principal of and the interest on the Note. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Note has been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Note to be an "arbitrage bond" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Note, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Note to the Purchaser which will permit the conclusion that the Note is not an "arbitrage bond," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the Project and the ownership, management and use of the Project will not cause the Note to be a "private activity bond" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Note including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Note) if taking, permitting or omitting to take such action would cause the Note to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Note to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Note shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Note provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Note and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Note; Closing; Professional Services. The Note shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Note may be imprinted on the Note in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Note, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Note shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Note and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Note, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Note is hereby ratified and approved in all respects.

Section 12. Payment of the Note; Fiscal Agent. The principal of and interest on the Note shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Note. The City shall cause books for the registration and for the transfer of the Note to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. March 15, 2021 shall be the record date for the Note (the "Record Date"). Payment on the Note shall be made to the registered owners of the Note on any interest payment date as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Note allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers & Associates, Inc.

Section 16. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Note in the Record Book.

Section 17. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

RESULT:	**APPROVED BY ROLL CALL VOTE [7 TO 0]**
MOVER:	Steve Hass, Alderperson - Second District
SECONDER:	Rick Blake, Alderperson - Third District
AYES:	Hass, Blake, Osness, Van Lieshout, Rick, Weix, Sabatke
EXCUSED:	Russell

11. A Resolution temporarily moving Aldermanic Districts 3 and 6 polling places to the Bierman Building at the Merrill Festival Grounds for the election to be held on November 3, 2020 (Resolution #2653).

WHEREAS, Ordinance No. 2012-04 provides that the designated polling place for Aldermanic Districts 3 and 6 is the TB Scott Library; and,

WHEREAS, the TB Scott Library nor the Prairie River Middle School will not be available for voting by the residents of Aldermanic Districts 3 and 6 for the November 3, 2020 election; and,

WHEREAS, the Bierman Building at the Merrill Festival Grounds is a desirable and fitting alternative polling location; and,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2020, that the Common Council, does hereby temporarily relocate Aldermanic Districts 3 and 6 from TB Scott Library to the Bierman Building at the Merrill Festival Grounds at 2001 E 2nd St., for the November 3, 2020 election.

Motion (Van Lieshout/Blake) to approve.

RESULT:	APPROVED

12. An Authorizing Resolution for a Wisconsin Department of Natural Resources Urban Forestry Grant and Catastrophic Storm Grant Programs (Resolution #2654).

WHEREAS, the applicant, City of Merrill Parks & Recreation Department, desires to obtain a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and,

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 8th day of September, 2020, that the applicant, City of Merrill Parks & Recreation Department, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the Parks & Recreation Director/City Forester, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the WDNR
3. Submit interim and/or final reports to the WDNR to satisfy the grant agreement
4. Submit grant reimbursement request to the WDNR
5. Sign and submit other required documentation

Motion (Van Lieshout/Blake) to approve.

RESULT:	APPROVED

17. Audit Presentation:

1. Presentation of and discussion of 2019 City of Merrill Audit Reports

This presentation was postponed from earlier in the meeting.

Representing CliftonLarsonAllen LLP, Dave Maccoux distributed copies of the Management Communications document and the Annual Financial Report document. He then reviewed those two documents.

18. Mayor's Communications

None.

19. Closed Session:

    1. The Common Council may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to discuss and consider the rural fire contracts.

    Motion (Hass/Van Lieshout) to convene in closed session. Carried 7-0 on roll call vote.

    The closed session minutes will be filed separately and confidentially.

20. The Common Council may reconvene in open session for potential action(s) on closed session issues.

The Common Council did not reconvene in open session.

21. Adjournment

Motion (Van Lieshout/Rick) to adjourn. Carried. Adjourned (from closed session) at 7:15 P.M.

Derek R. Woellner
Mayor

William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on September 8th, 2020.

William N. Heideman, CMC, WCMC
City Clerk

City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: October 7th, 2020

To: Mayor Derek Woellner
Alderpersons

From: Kathy Unertl, Finance Director Kathy Unertl

RE: September 2020 - Revenue & Expense Reports

Debt Service – Fund 30:

City of Merrill paid $1,438,049.28 in Principal and Interest through Fund 30. The detailed Revenue & Expense Report is provided.

An additional $19,421.88 was paid by Water Fund and $20,547.25 from Sewer Fund.

There are additional debt service payments due by 12/1st.

Revenues – General Fund:

Consistent with budgeted amounts – especially with Parks & Recreation Commission decision not to open aquatic center or hold summer playground, as well as Common Council policy decision to have reduced Liquor License fees.

Expenses – General Fund:

Consistent with budgeted amounts – with lower Parks & Recreation expenditures.

The deficits in Fixed Costs are COVID-19 related expenditures. I will be submitting reimbursement requests from the Wisconsin Road to Recovery allocation to the City of Merrill (i.e. total of $158,088 for general City/Utility expenses).

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Non-Departmental					
Taxes (or Utility Rev.)	4,472,229.00	1,447.97	4,444,685.17	99.38	27,543.83
Intergovernmental	4,335,605.78	0.00	1,496,055.59	34.51	2,839,550.19
Licenses and Permits	40,018.00	565.00	19,621.57	49.03	20,396.43
Fines, Forfeits, & Pen.	116,500.00	9,301.10	85,245.36	73.17	31,254.64
Public Charges-Services	7,650.00	1,122.99	5,753.11	75.20	1,896.89
Miscellaneous Revenues	129,650.00	6,815.13	106,984.94	82.52	22,665.06
TOTAL Non-Departmental	9,101,652.78	19,252.19	6,158,345.74	67.66	2,943,307.04
Municipal Court					
Intergov Charges (Misc.)	7,990.00	450.00	3,556.50	44.51	4,433.50
TOTAL Municipal Court	7,990.00	450.00	3,556.50	44.51	4,433.50
City Attorney					
Intergov Charges (Misc.)	11,000.00	0.00	1,919.00	17.45	9,081.00
Miscellaneous Revenues	13,578.66	0.00	0.00	0.00	13,578.66
TOTAL City Attorney	24,578.66	0.00	1,919.00	7.81	22,659.66
City Administrator					
Miscellaneous Revenues	26,514.38	0.00	0.00	0.00	26,514.38
TOTAL City Administrator	26,514.38	0.00	0.00	0.00	26,514.38
Personnel - HR					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Personnel - HR	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Clerk/Treasurer Staff	1,000.00	0.00	0.00	0.00	1,000.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	5,488.80	0.00	(5,488.80)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	5,488.80	0.00	(5,488.80)
Treasurer/Finance Dir.					
Intergovernmental	0.00	0.00	884.51	0.00	(884.51)
Licenses and Permits	400.00	205.91	2,723.18	680.80	(2,323.18)
Miscellaneous Revenues	20,886.17	0.00	0.00	0.00	20,886.17
TOTAL Treasurer/Finance Dir.	21,286.17	205.91	3,607.69	16.95	17,678.48

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Over-Collected Taxes					
Miscellaneous Revenues	75.00	0.00	264.45	352.60	(189.45)
TOTAL Over-Collected Taxes	75.00	0.00	264.45	352.60	(189.45)
Police					
Intergovernmental	15,700.00	0.00	0.00	0.00	15,700.00
Public Charges-Services	7,525.00	889.30	5,035.54	66.92	2,489.46
Intergov Charges (Misc.)	10,000.00	0.00	7,466.49	74.66	2,533.51
Miscellaneous Revenues	0.00	0.00	2,242.73	0.00	(2,242.73)
TOTAL Police	33,225.00	889.30	14,744.76	44.38	18,480.24
Traffic Control					
Miscellaneous Revenues	0.00	0.00	86.73	0.00	(86.73)
TOTAL Traffic Control	0.00	0.00	86.73	0.00	(86.73)
Fire Protection					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	8,275.00	35.00	6,846.08	82.73	1,428.92
Intergov Charges (Misc.)	221,898.59	0.00	221,898.60	100.00	(0.01)
Miscellaneous Revenues	0.00	(338.26)	10,470.76	0.00	(10,470.76)
TOTAL Fire Protection	230,173.59	(303.26)	239,215.44	103.93	(9,041.85)
Ambulance/EMS					
Intergovernmental	1,091,000.00	89,460.70	696,158.14	63.81	394,841.86
Miscellaneous Revenues	0.00	0.00	1,969.20	0.00	(1,969.20)
TOTAL Ambulance/EMS	1,091,000.00	89,460.70	698,127.34	63.99	392,872.66
Bldg. Inspection/Zoning					
Licenses and Permits	32,500.00	5,655.00	26,936.00	82.88	5,564.00
Miscellaneous Revenues	12,500.00	0.00	0.00	0.00	12,500.00
TOTAL Bldg. Inspection/Zoning	45,000.00	5,655.00	26,936.00	59.86	18,064.00
Public Works/Engineer					
Miscellaneous Revenues	77,785.84	0.00	0.00	0.00	77,785.84
TOTAL Public Works/Engineer	77,785.84	0.00	0.00	0.00	77,785.84
Street Superintendent					
Miscellaneous Revenues	5,321.79	0.00	0.00	0.00	5,321.79
TOTAL Street Superintendent	5,321.79	0.00	0.00	0.00	5,321.79
Garage Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Intergovernmental	353,500.00	17,921.30	189,223.65	53.53	164,276.35
Miscellaneous Revenues	0.00	204.10	1,907.05	0.00	(1,907.05)
TOTAL Operations Support (M&E)	353,500.00	18,125.40	191,130.70	54.07	162,369.30
Roads					
Intergovernmental	78,000.00	32,663.38	48,126.90	61.70	29,873.10
Public Charges-Services	2,500.00	0.00	2,298.00	91.92	202.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Roads	80,500.00	32,663.38	50,424.90	62.64	30,075.10
Snow and Ice					
Public Charges-Services	10,000.00	0.00	1,838.73	18.39	8,161.27
TOTAL Snow and Ice	10,000.00	0.00	1,838.73	18.39	8,161.27
Stormwater Maintenance					
Intergovernmental	0.00	102.03	102.03	0.00	(102.03)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	102.03	102.03	0.00	(102.03)
Street Painting-Marking					
Intergovernmental	0.00	469.42	469.42	0.00	(469.42)
TOTAL Street Painting-Marking	0.00	469.42	469.42	0.00	(469.42)
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
Airport					
Public Charges-Services	25,500.00	675.00	20,685.86	81.12	4,814.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,500.00	675.00	20,685.86	81.12	4,814.14
Transit					
Specials (Utility Rev.)	242,500.00	99,090.74	224,204.01	92.46	18,295.99
Intergovernmental	82,500.00	0.00	69,232.00	83.92	13,268.00
Public Charges-Services	126,000.00	6,683.90	54,306.25	43.10	71,693.75
Miscellaneous Revenues	24,000.00	0.00	3,019.00	12.58	20,981.00
TOTAL Transit	475,000.00	105,774.64	350,761.26	73.84	124,238.74

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Garbage Collection					
Miscellaneous Revenues	6,000.00	362.50	3,164.50	52.74	2,835.50
TOTAL Garbage Collection	6,000.00	362.50	3,164.50	52.74	2,835.50
Recycling					
Intergovernmental	32,500.00	0.00	32,576.79	100.24	(76.79)
Miscellaneous Revenues	5,000.00	0.00	1,090.00	21.80	3,910.00
TOTAL Recycling	37,500.00	0.00	33,666.79	89.78	3,833.21
Weed & Nuisance Control					
Public Charges-Services	5,000.00	0.00	2,527.50	50.55	2,472.50
Miscellaneous Revenues	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Weed & Nuisance Control	6,000.00	0.00	2,527.50	42.13	3,472.50
MEC - Enrichment					
Public Charges-Services	11,766.00	0.00	0.00	0.00	11,766.00
TOTAL MEC - Enrichment	11,766.00	0.00	0.00	0.00	11,766.00
Library					
Intergovernmental	449,305.00	224,652.50	453,142.93	100.85	(3,837.93)
Public Charges-Services	13,500.00	748.57	5,333.37	39.51	8,166.63
Miscellaneous Revenues	0.00	0.00	2,456.00	0.00	(2,456.00)
TOTAL Library	462,805.00	225,401.07	460,932.30	99.60	1,872.70
Parks					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	19,500.00	565.66	4,162.12	21.34	15,337.88
Miscellaneous Revenues	0.00	0.00	50.00	0.00	(50.00)
TOTAL Parks	19,500.00	565.66	4,212.12	21.60	15,287.88
Recreation Programs					
Public Charges-Services	81,000.00	(69.00)	2,270.28	2.80	78,729.72
TOTAL Recreation Programs	81,000.00	(69.00)	2,270.28	2.80	78,729.72
Decorations & Banners					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
Outside Agencies					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Outside Agencies	0.00	0.00	0.00	0.00	0.00
Cable Franchise Adm					
Licenses and Permits	6,000.00	0.00	0.00	0.00	6,000.00
TOTAL Cable Franchise Adm	6,000.00	0.00	0.00	0.00	6,000.00

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MARC - Smith Center					
Public Charges-Services	70,500.00	(208.00)	31,579.50	44.79	38,920.50
TOTAL MARC - Smith Center	70,500.00	(208.00)	31,579.50	44.79	38,920.50
Aquatic Center					
Public Charges-Services	105,000.00	0.00	1,151.89	1.10	103,848.11
TOTAL Aquatic Center	105,000.00	0.00	1,151.89	1.10	103,848.11
TOTAL REVENUE	12,416,924.21	499,471.94	8,307,210.23	66.90	4,109,713.98
EXPENDITURES					
Common Council					
Personnel Services	32,900.00	2,241.90	22,577.66	68.63	10,322.34
Contractual Services	4,876.00	0.00	2,761.16	56.63	2,114.84
Supplies & Expenses	7,149.00	175.40	5,876.08	82.19	1,272.92
TOTAL Common Council	44,925.00	2,417.30	31,214.90	69.48	13,710.10
Municipal Court					
Personnel Services	89,284.00	7,003.38	64,667.28	72.43	24,616.72
Contractual Services	500.00	0.00	114.08	22.82	385.92
Supplies & Expenses	4,750.00	26.45	1,570.19	33.06	3,179.81
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,000.00	0.00	5,754.00	95.90	246.00
TOTAL Municipal Court	101,034.00	7,029.83	72,105.55	71.37	28,928.45
City Attorney					
Personnel Services	213,611.34	15,986.87	148,331.07	69.44	65,280.27
Contractual Services	3,700.00	1,690.00	12,685.04	342.84	(8,985.04)
Supplies & Expenses	7,000.00	420.00	3,166.01	45.23	3,833.99
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	224,311.34	18,096.87	164,182.12	73.19	60,129.22
Mayor					
Personnel Services	13,780.00	1,043.40	9,912.28	71.93	3,867.72
Supplies & Expenses	825.00	0.00	198.00	24.00	627.00
TOTAL Mayor	14,605.00	1,043.40	10,110.28	69.22	4,494.72
City Administrator					
Personnel Services	119,721.39	9,611.32	85,983.99	71.82	33,737.40
Contractual Services	675.00	41.17	338.49	50.15	336.51
Supplies & Expenses	550.00	15.61	136.24	24.77	413.76
Technology	0.00	0.00	285.00	0.00	(285.00)
TOTAL City Administrator	120,946.39	9,668.10	86,743.72	71.72	34,202.67

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Personnel - HR					
Contractual Services	4,500.00	355.50	2,758.70	61.30	1,741.30
Supplies & Expenses	250.00	0.00	139.67	55.87	110.33
TOTAL Personnel - HR	4,750.00	355.50	2,898.37	61.02	1,851.63
City Clerk					
Personnel Services	79,565.00	6,233.85	58,195.87	73.14	21,369.13
Supplies & Expenses	4,550.00	126.58	3,204.61	70.43	1,345.39
Technology	4,500.00	0.00	6,251.18	138.92	(1,751.18)
TOTAL City Clerk	88,615.00	6,360.43	67,651.66	76.34	20,963.34
Clerk/Treasurer Staff					
Personnel Services	170,900.00	9,887.40	101,844.16	59.59	69,055.84
Supplies & Expenses	1,100.00	103.41	1,641.99	149.27	(541.99)
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Clerk/Treasurer Staff	172,000.00	9,990.81	103,486.15	60.17	68,513.85
Elections - AVERAGED					
Personnel Services	25,250.00	221.57	37,595.66	148.89	(12,345.66)
Contractual Services	13,000.00	0.00	0.00	0.00	13,000.00
Supplies & Expenses	1,525.00	156.07	4,036.68	264.70	(2,511.68)
Fixed Charges	0.00	254.94	2,620.51	0.00	(2,620.51)
TOTAL Elections - AVERAGED	39,775.00	632.58	44,252.85	111.26	(4,477.85)
Treasurer/Finance Dir.					
Personnel Services	104,571.17	8,471.98	74,206.82	70.96	30,364.35
Contractual Services	6,250.00	85.82	1,514.65	24.23	4,735.35
Supplies & Expenses	25,300.00	8,129.84	28,483.62	112.58	(3,183.62)
Technology	0.00	0.00	310.93	0.00	(310.93)
TOTAL Treasurer/Finance Dir.	136,121.17	16,687.64	104,516.02	76.78	31,605.15
Information Technology					
Personnel Services	72,150.00	4,293.52	45,199.80	62.65	26,950.20
Technology	122,100.00	2,503.47	69,401.38	56.84	52,698.62
TOTAL Information Technology	194,250.00	6,796.99	114,601.18	59.00	79,648.82
Assessment of Property					
Contractual Services	28,825.00	0.00	19,950.00	69.21	8,875.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	28,825.00	0.00	19,950.00	69.21	8,875.00
Independent Auditing					
Contractual Services	15,500.00	0.00	11,553.19	74.54	3,946.81
Technology	1,250.00	0.00	1,218.00	97.44	32.00
TOTAL Independent Auditing	16,750.00	0.00	12,771.19	76.25	3,978.81

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Maintenance					
Personnel Services	133,607.00	8,169.88	81,068.24	60.68	52,538.76
Contractual Services	69,400.00	4,087.17	48,691.37	70.16	20,708.63
Supplies & Expenses	17,050.00	723.80	11,217.19	65.79	5,832.81
Fixed Charges	0.00	805.72	5,195.22	0.00	(5,195.22)
Capital Outlay	7,000.00	3.98	5,748.94	82.13	1,251.06
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	227,057.00	13,790.55	151,920.96	66.91	75,136.04
City Maint-Library					
Personnel Services	0.00	181.77	20,723.38	0.00	(20,723.38)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	181.77	20,723.38	0.00	(20,723.38)
City Maint-Fire Station					
Personnel Services	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Fire Station	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Supplies & Expenses	350.00	0.00	1,439.35	411.24	(1,089.35)
TOTAL Over-Collected Taxes	350.00	0.00	1,439.35	411.24	(1,089.35)
Insurance/Employee					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	343,750.00	2,117.74	367,070.59	106.78	(23,320.59)
TOTAL Insurance/Employee	343,750.00	2,117.74	367,070.59	106.78	(23,320.59)
Police					
Personnel Services	2,452,928.00	178,387.26	1,709,979.71	69.71	742,948.29
Contractual Services	47,900.00	1,201.88	39,434.78	82.33	8,465.22
Supplies & Expenses	67,100.00	2,663.91	34,434.86	51.32	32,665.14
Fixed Charges	0.00	190.68	1,996.88	0.00	(1,996.88
Capital Outlay	11,000.00	0.00	0.00	0.00	11,000.00
Technology	13,000.00	0.00	12,500.88	96.16	499.12
TOTAL Police	2,591,928.00	182,443.73	1,798,347.11	69.38	793,580.89
Traffic Control					
Personnel Services	13,345.00	1,404.52	6,383.08	47.83	6,961.92
Supplies & Expenses	17,500.00	222.83	13,191.37	75.38	4,308.63
TOTAL Traffic Control	30,845.00	1,627.35	19,574.45	63.46	11,270.55
Fire Protection					
Personnel Services	1,509,328.00	106,612.94	1,067,261.09	70.71	442,066.91
Contractual Services	21,800.00	1,502.97	19,347.86	88.75	2,452.14
Supplies & Expenses	54,500.00	3,224.76	58,799.07	107.89	(4,299.07
Fixed Charges	0.00	44.00	3,169.39	0.00	(3,169.39
Capital Outlay	0.00	81.03	81.03	0.00	(81.03
Technology	5,000.00	356.42	3,274.29	65.49	1,725.71
TOTAL Fire Protection	1,590,628.00	111,822.12	1,151,932.73	72.42	438,695.27

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection-Hydrants					
Contractual Services	125,160.00	0.00	93,870.00	75.00	31,290.00
TOTAL Fire Protection-Hydrants	125,160.00	0.00	93,870.00	75.00	31,290.00
Ambulance/EMS					
Personnel Services	971,548.00	70,475.37	674,876.95	69.46	296,671.05
Contractual Services	27,700.00	1,502.98	19,306.95	69.70	8,393.05
Supplies & Expenses	86,752.00	3,623.63	60,720.41	69.99	26,031.59
Fixed Charges	0.00	43.99	8,103.10	0.00	(8,103.10)
Technology	5,000.00	356.42	3,274.29	65.49	1,725.71
TOTAL Ambulance/EMS	1,091,000.00	76,002.39	766,281.70	70.24	324,718.30
Bldg. Inspection/Zoning					
Personnel Services	149,135.00	12,472.57	114,375.97	76.69	34,759.03
Contractual Services	450.00	8.77	70.16	15.59	379.84
Supplies & Expenses	4,280.00	49.60	2,201.37	51.43	2,078.63
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	153,865.00	12,530.94	116,647.50	75.81	37,217.50
City Sealer					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
Public Works/Engineer					
Personnel Services	107,991.16	5,909.92	49,216.68	45.57	58,774.48
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	2,000.00	46.82	579.44	28.97	1,420.56
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Public Works/Engineer	112,991.16	5,956.74	49,796.12	44.07	63,195.04
Street Commissioner					
Personnel Services	2,690.00	207.02	1,966.69	73.11	723.31
Contractual Services	250.00	17.55	140.40	56.16	109.60
Supplies & Expenses	810.00	167.90	691.71	85.40	118.29
TOTAL Street Commissioner	3,750.00	392.47	2,798.80	74.63	951.20
Street Superintendent					
Personnel Services	87,281.78	6,812.03	61,465.40	70.42	25,816.38
Supplies & Expenses	1,490.00	25.08	561.18	37.66	928.82
Technology	0.00	0.00	245.92	0.00	(245.92
TOTAL Street Superintendent	88,771.78	6,837.11	62,272.50	70.15	26,499.28
Garage Maintenance					
Personnel Services	976.00	0.00	0.00	0.00	976.00
Contractual Services	34,000.00	882.07	19,726.13	58.02	14,273.87
Supplies & Expenses	12,500.00	704.01	14,720.96	117.77	(2,220.96
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	47,476.00	1,586.08	34,447.09	72.56	13,028.91

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Personnel Services	207,139.00	12,895.26	135,189.09	65.26	71,949.91
Contractual Services	3,250.00	0.00	3,024.00	93.05	226.00
Supplies & Expenses	376,850.00	7,203.03	215,357.92	57.15	161,492.08
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	587,814.00	20,098.29	353,571.01	60.15	234,242.99
Roads					
Personnel Services	206,338.00	17,899.56	187,026.14	90.64	19,311.86
Supplies & Expenses	91,000.00	3,372.94	62,253.06	68.41	28,746.94
TOTAL Roads	297,338.00	21,272.50	249,279.20	83.84	48,058.80
Street Cleaning					
Personnel Services	45,542.00	5,127.57	30,878.35	67.80	14,663.65
Supplies & Expenses	1,250.00	12.76	1,287.25	102.98	(37.25)
TOTAL Street Cleaning	46,792.00	5,140.33	32,165.60	68.74	14,626.40
Snow and Ice					
Personnel Services	225,954.00	0.00	126,913.35	56.17	99,040.65
Contractual Services	1,350.00	0.00	1,142.52	84.63	207.48
Supplies & Expenses	60,250.00	0.00	33,456.79	55.53	26,793.21
TOTAL Snow and Ice	287,554.00	0.00	161,512.66	56.17	126,041.34
Stormwater Maintenance					
Personnel Services	37,930.00	4,732.41	34,057.98	89.79	3,872.02
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	20,500.00	670.00	16,748.43	81.70	3,751.57
TOTAL Stormwater Maintenance	60,430.00	5,402.41	50,806.41	84.07	9,623.59
Street Painting-Marking					
Personnel Services	23,000.00	7,206.09	18,216.38	79.20	4,783.62
Supplies & Expenses	20,000.00	0.00	6,052.45	30.26	13,947.55
TOTAL Street Painting-Marking	43,000.00	7,206.09	24,268.83	56.44	18,731.17
Street Leave Expenses					
Personnel Services	73,313.00	3,364.69	29,910.28	40.80	43,402.72
TOTAL Street Leave Expenses	73,313.00	3,364.69	29,910.28	40.80	43,402.72
Street Lighting					
Contractual Services	158,775.00	1,441.30	101,628.94	64.01	57,146.06
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Street Lighting	163,775.00	1,441.30	101,628.94	62.05	62,146.06
Stormwater Plan/Const.					
Contractual Services	7,250.00	0.00	2,500.00	34.48	4,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	2,500.00	34.48	4,750.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Airport					
Personnel Services	1,250.00	60.12	701.61	56.13	548.39
Contractual Services	116,419.00	6,907.28	87,817.57	75.43	28,601.43
Supplies & Expenses	27,325.00	1,178.92	28,789.21	105.36	(1,464.21)
TOTAL Airport	144,994.00	8,146.32	117,308.39	80.91	27,685.61
Transit					
Personnel Services	382,575.00	27,350.69	256,447.55	67.03	126,127.45
Contractual Services	3,000.00	81.45	1,835.38	61.18	1,164.62
Supplies & Expenses	127,775.00	2,833.03	28,003.67	21.92	99,771.33
Fixed Charges	33,350.00	0.00	24,384.75	73.12	8,965.25
Technology	4,795.00	122.85	3,931.76	82.00	863.24
TOTAL Transit	551,495.00	30,388.02	314,603.11	57.05	236,891.89
Garbage Collection					
Personnel Services	122,065.00	8,546.54	81,544.51	66.80	40,520.49
Supplies & Expenses	97,150.00	9,116.32	72,360.98	74.48	24,789.02
Capital Outlay	24,000.00	1,287.59	19,970.00	83.21	4,030.00
TOTAL Garbage Collection	243,215.00	18,950.45	173,875.49	71.49	69,339.51
Recycling					
Personnel Services	144,495.00	12,127.22	111,569.03	77.21	32,925.97
Supplies & Expenses	95,050.00	8,304.34	76,127.48	80.09	18,922.52
TOTAL Recycling	239,545.00	20,431.56	187,696.51	78.36	51,848.49
Weed & Nuisance Control					
Personnel Services	16,859.00	483.35	8,026.70	47.61	8,832.30
Contractual Services	250.00	50.00	225.00	90.00	25.00
Supplies & Expenses	1,250.00	0.00	761.95	60.96	488.05
TOTAL Weed & Nuisance Control	18,359.00	533.35	9,013.65	49.10	9,345.35
Health Officer					
Personnel Services	3,660.00	1,830.06	3,660.12	100.00	(0.12)
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	1,830.06	3,660.12	97.34	99.88
MEC - Enrichment					
Personnel Services	134,617.00	10,051.30	91,515.50	67.98	43,101.50
Contractual Services	500.00	48.91	432.06	86.41	67.94
Supplies & Expenses	3,275.00	66.72	952.94	29.10	2,322.06
Technology	0.00	0.00	1,155.19	0.00	(1,155.19)
TOTAL MEC - Enrichment	138,392.00	10,166.93	94,055.69	67.96	44,336.31
Library					
Personnel Services	755,995.00	56,804.83	527,385.73	69.76	228,609.27
Contractual Services	49,000.00	3,922.35	36,958.34	75.43	12,041.66
Supplies & Expenses	47,885.00	1,577.06	28,990.69	60.54	18,894.31
Fixed Charges	9,400.00	1,290.00	7,059.09	75.10	2,340.91
Capital Outlay	0.00	(224.00)	7,667.95	0.00	(7,667.95)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Print Media - Library	51,000.00	5,184.32	26,041.14	51.06	24,958.86
Non-Print Media-Library	17,855.00	839.45	12,194.34	68.30	5,660.66
Technology	46,315.00	93.13	29,137.47	62.91	17,177.53
TOTAL Library	977,450.00	69,487.14	675,434.75	69.10	302,015.25
Parks					
Personnel Services	238,828.00	17,410.28	166,931.24	69.90	71,896.76
Contractual Services	34,250.00	1,028.97	14,710.20	42.95	19,539.80
Supplies & Expenses	37,150.00	1,650.49	20,667.99	55.63	16,482.01
Fixed Charges	0.00	830.25	2,587.46	0.00	(2,587.46)
Capital Outlay	24,000.00	2,231.68	12,273.48	51.14	11,726.52
TOTAL Parks	334,228.00	23,151.67	217,170.37	64.98	117,057.63
Athletic Park Lights					
Contractual Services	1,800.00	140.71	1,003.58	55.75	796.42
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	140.71	1,003.58	50.18	996.42
Ott's Park Lights					
Contractual Services	1,400.00	0.00	736.75	52.63	663.25
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	0.00	736.75	49.12	763.25
Recreation Programs					
Personnel Services	217,311.00	12,238.03	110,940.10	51.05	106,370.90
Contractual Services	5,650.00	200.15	4,147.22	73.40	1,502.78
Supplies & Expenses	38,900.00	437.11	6,489.24	16.68	32,410.76
TOTAL Recreation Programs	261,861.00	12,875.29	121,576.56	46.43	140,284.44
Marketing - PR					
Personnel Services	2,905.00	521.81	1,268.13	43.65	1,636.87
Supplies & Expenses	18,345.00	40.00	733.00	4.00	17,612.00
TOTAL Marketing - PR	21,250.00	561.81	2,001.13	9.42	19,248.87
Decorations & Banners					
Personnel Services	2,775.00	0.00	548.31	19.76	2,226.69
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Decorations & Banners	5,575.00	0.00	548.31	9.84	5,026.69
Outside Agencies					
Supplies & Expenses	46,500.00	1,000.00	46,500.00	100.00	0.00
TOTAL Outside Agencies	46,500.00	1,000.00	46,500.00	100.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2020

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
MARC - Smith Center					
Personnel Services	36,550.00	1,537.01	23,775.98	65.05	12,774.02
Contractual Services	54,250.00	1,832.35	34,236.48	63.11	20,013.52
Supplies & Expenses	17,700.00	(282.61)	7,559.16	42.71	10,140.84
Capital Outlay	5,000.00	272.82	3,995.14	79.90	1,004.86
TOTAL MARC - Smith Center	113,500.00	3,359.57	69,566.76	61.29	43,933.24
Aquatic Center					
Personnel Services	88,325.00	0.00	181.32	0.21	88,143.68
Contractual Services	24,300.00	395.08	3,386.92	13.94	20,913.08
Supplies & Expenses	41,250.00	0.00	2,966.08	7.19	38,283.92
Technology	2,500.00	0.00	5,755.67	230.23	(3,255.67)
TOTAL Aquatic Center	156,375.00	395.08	12,289.99	7.86	144,085.01
Economic Development					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	12,446,744.84	759,712.01	8,549,290.36	68.69	3,897,454.48
REVENUES OVER/(UNDER) EXPENDITURES	(29,820.63)	(260,240.07)	(242,080.13)	0.00	212,259.50

*** END OF REPORT ***

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Remediation Action					
Personnel Services	7,825.00	1,255.59	7,410.29	94.70	414.71
Contractual Services	19,750.00	147.59	15,966.85	80.84	3,783.15
TOTAL Remediation Action	27,575.00	1,403.18	23,377.14	84.78	4,197.86
TOTAL EXPENDITURES	27,575.00	1,403.18	23,377.14	84.78	4,197.86
REVENUES OVER/(UNDER) EXPENDITURES	(27,575.00)	(1,403.18)	(23,377.14)	0.00	(4,197.86)

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2020

PAGE: 1

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	59,572.00	0.00	59,572.00	100.00	0.00
Intergovernmental	63,071.00	0.00	28,831.88	45.71	34,239.12
TOTAL Police-SRO	122,643.00	0.00	88,403.88	72.08	34,239.12
TOTAL REVENUE	122,643.00	0.00	88,403.88	72.08	34,239.12
EXPENDITURES					
Police-SRO					
Personnel Services	119,768.00	8,067.09	78,880.47	65.86	40,887.53
Supplies & Expenses	725.00	0.00	0.00	0.00	725.00
Fixed Charges	2,150.00	0.00	2,214.00	102.98	(64.00)
TOTAL Police-SRO	122,643.00	8,067.09	81,094.47	66.12	41,548.53
TOTAL EXPENDITURES	122,643.00	8,067.09	81,094.47	66.12	41,548.53
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,067.09)	7,309.41	0.00	(7,309.41)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Merrill Festival Grounds					
Taxes (or Utility Rev.)	36,000.00	0.00	36,000.00	100.00	0.00
Public Charges-Services	11,750.00	350.00	11,661.25	99.24	88.75
Miscellaneous Revenues	44,400.00	40,000.00	40,000.00	90.09	4,400.00
TOTAL Merrill Festival Grounds	92,150.00	40,350.00	87,661.25	95.13	4,488.75
Room Tax					
Taxes (or Utility Rev.)	97,500.00	9,539.16	46,786.91	47.99	50,713.09
TOTAL Room Tax	97,500.00	9,539.16	46,786.91	47.99	50,713.09
Bierman Building					
Public Charges-Services	12,500.00	(450.00)	400.00	3.20	12,100.00
Miscellaneous Revenues	20,000.00	20,000.00	20,000.00	100.00	0.00
TOTAL Bierman Building	32,500.00	19,550.00	20,400.00	62.77	12,100.00
TOTAL REVENUE	222,150.00	69,439.16	154,848.16	69.70	67,301.84
EXPENDITURES					
Merrill Festival Grounds					
Personnel Services	6,445.00	7,004.61	4,363.16	67.70	2,081.84
Contractual Services	35,669.00	1,387.29	19,869.26	55.70	15,799.74
Supplies & Expenses	6,000.00	0.00	0.00	0.00	6,000.00
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	41,700.00	24,893.82	28,758.63	68.97	12,941.37
TOTAL Merrill Festival Grounds	89,814.00	33,285.72	52,991.05	59.00	36,822.95
Room Tax					
Supplies & Expenses	76,525.00	8,145.00	36,715.46	47.98	39,809.54
TOTAL Room Tax	76,525.00	8,145.00	36,715.46	47.98	39,809.54
Bierman Building					
Personnel Services	18,305.00	481.73	6,603.72	36.08	11,701.28
Contractual Services	22,500.00	778.42	11,677.55	51.90	10,822.45
Supplies & Expenses	4,875.00	0.00	1,094.03	22.44	3,780.97
Fixed Charges	0.00	0.00	1,067.69	0.00	(1,067.69)
Capital Outlay	20,000.00	0.00	4,313.80	21.57	15,686.20
TOTAL Bierman Building	65,680.00	1,260.15	24,756.79	37.69	40,923.21
TOTAL EXPENDITURES	232,019.00	42,690.87	114,463.30	49.33	117,555.70
REVENUES OVER/(UNDER) EXPENDITURES	(9,869.00)	26,748.29	40,384.86	0.00	(50,253.86)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	165,300.00	1,928.60	296,267.78	179.23	(130,967.78)
TOTAL CDBG Grants/Loans	165,300.00	1,928.60	296,267.78	179.23	(130,967.78)
Community Development					
Taxes (or Utility Rev.)	14,000.00	0.00	14,000.00	100.00	0.00
Intergov Charges (Misc.)	13,185.00	0.00	125.00	0.95	13,060.00
TOTAL Community Development	27,185.00	0.00	14,125.00	51.96	13,060.00
TOTAL REVENUE	192,485.00	1,928.60	310,392.78	161.26	(117,907.78)
EXPENDITURES					
CDBG Grants/Loans					
Special Services	150,500.00	22,560.00	186,829.82	124.14	(36,329.82)
TOTAL CDBG Grants/Loans	150,500.00	22,560.00	186,829.82	124.14	(36,329.82)
Community Development					
Personnel Services	24,810.00	1,952.20	18,367.24	74.03	6,442.76
Contractual Services	400.00	8.77	70.16	17.54	329.84
Supplies & Expenses	1,975.00	109.59	1,003.19	50.79	971.81
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	27,185.00	2,070.56	19,440.59	71.51	7,744.41
TOTAL EXPENDITURES	177,685.00	24,630.56	206,270.41	116.09	(28,585.41)
REVENUES OVER/(UNDER) EXPENDITURES	14,800.00	(22,701.96)	104,122.37	0.00	(89,322.37)

*** END OF REPORT ***

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Public Charges-Services	88,900.00	9,296.31	60,935.86	68.54	27,964.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	100.00	0.00	150.00	150.00	(50.00
TOTAL Aviation Fuel	89,000.00	9,296.31	61,085.86	68.64	27,914.14
TOTAL REVENUE	89,000.00	9,296.31	61,085.86	68.64	27,914.14
EXPENDITURES					
Aviation Fuel					
Contractual Services	3,425.00	524.07	5,214.26	152.24	(1,789.26
Special Services	83,250.00	293.21	42,750.24	51.35	40,499.76
Fixed Charges	1,625.00	812.50	1,625.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	88,300.00	1,629.78	49,589.50	56.16	38,710.50
TOTAL EXPENDITURES	88,300.00	1,629.78	49,589.50	56.16	38,710.50
REVENUES OVER/(UNDER) EXPENDITURES	700.00	7,666.53	11,496.36	0.00	(10,796.36

*** END OF REPORT ***

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

30 -Debt Sevice

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
========					
Taxes (or Utility Rev.)					
40000-41027 Transfer from Airport	1,625.00	812.50	1,625.00	100.00	0.00
40000-41041 Transfer from TID	815,069.39	761,970.45	801,851.93	98.38	13,217.46
40000-41110 Tax Levy - Debt Service	1,552,201.00	0.00	1,552,201.00	100.00	0.00
TOTAL Taxes (or Utility Rev.)	2,368,895.39	762,782.95	2,355,677.93	99.44	13,217.46
Miscellaneous Revenues					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	0.00	0.00	0.00	0.00	0.00
TOTAL Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49125 Fund 30-Offset	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	11,500.00	0.00	13,668.00	118.85	(2,168.00)
TOTAL Other Financing Sources	11,500.00	0.00	13,668.00	118.85	(2,168.00)
TOTAL REVENUES	2,380,395.39	762,782.95	2,369,345.93	99.54	11,049.46
EXPENDITURES					
============					
Debt Service					
50000-06-11755 STL 2009-2 Equip	0.00	0.00	0.00	0.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	42,087.35	0.00	42,087.35	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	180,000.00	0.00	0.00	0.00	180,000.00
50000-06-11905 GO 2013B - Various	400,000.00	0.00	0.00	0.00	400,000.00
50000-06-11913 Series GO2016A-Various	70,000.00	70,000.00	70,000.00	100.00	0.00
50000-06-11916 Series GO2016B-Various	110,649.00	110,649.00	110,649.00	100.00	0.00
50000-06-11923 GO 2017C - Various	85,000.00	85,000.00	85,000.00	100.00	0.00
50000-06-11925 GO 2017D - Various	70,000.00	70,000.00	70,000.00	100.00	0.00
50000-06-11927 GO 2018A Notes-Prin.	120,000.00	120,000.00	120,000.00	100.00	0.00
50000-06-11928 GO 2018B-Bonds Princ	35,000.00	35,000.00	35,000.00	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	10,186.85	0.00	7,621.06	74.81	2,565.79
50000-06-12050 STL 2005 Prin.-Streets	17,437.35	0.00	17,437.35	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	0.00	0.00	0.00	0.00	0.00
50000-06-18075 STL 2004 Prin.- Pension	0.00	0.00	0.00	0.00	0.00
50000-06-19033 GO 2019A - Bonds	65,000.00	65,000.00	65,000.00	100.00	0.00
50000-06-20000 Intrest - to be Allocated	0.00	0.00	0.00	0.00	0.00
50000-06-21755 STL 2009-2 Int Equip	0.00	0.00	0.00	0.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	1,582.51	0.00	1,582.51	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	111,580.00	0.00	55,790.01	50.00	55,789.99
50000-06-21905 GO 2013B - Various Int.	22,700.00	0.00	11,350.00	50.00	11,350.00
50000-06-21913 GO 2016A Int - Various	29,497.50	14,748.75	29,497.50	100.00	0.00
50000-06-21914 GO 2016B Int-Airport	1,625.00	812.50	1,625.00	100.00	

REVENUE & EXPENSE REPORT (UNAUDITED)

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30 -Debt Sevice

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21916 GO 2016B Int-Various	59,124.62	29,562.31	59,124.62	100.00	0.00
50000-06-21923 GO 2017C - Int	44,100.00	22,050.00	44,100.00	100.00	0.00
50000-06-21925 GO 2017D - Int	13,132.50	6,566.25	13,132.50	100.00	0.00
50000-06-21927 GO 2018A Notes Int.	29,888.76	14,944.38	29,888.76	100.00	0.00
50000-06-21928 GO 2018B-Bonds Int	30,022.50	15,011.25	30,022.50	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	127.66	0.00	114.81	89.93	12.85
50000-06-22050 STL 2005 Int.-Streets	6,158.87	0.00	6,158.87	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	0.00	0.00	0.00	0.00	0.00
50000-06-28075 STL 2004 Int.- Pension	0.00	0.00	0.00	0.00	0.00
50000-06-29033 GO 2019A - Bonds Int	28,221.16	15,134.39	28,221.16	100.00	0.00
50000-06-38087 GO 2013A	0.00	0.00	400.00	0.00	(400.00)
50000-06-38090 GO 2013B	0.00	0.00	400.00	0.00	(400.00)
50000-06-38091 GO 2016A	0.00	0.00	400.00	0.00	(400.00)
50000-06-38092 GO 2016B	0.00	0.00	400.00	0.00	(400.00)
50000-06-38093 GO 2017C	0.00	400.00	400.00	0.00	(400.00)
50000-06-38094 GO 2017D	0.00	400.00	400.00	0.00	(400.00)
50000-06-38095 GO 2018A	0.00	400.00	400.00	0.00	(400.00)
50000-06-38096 GO 2018B	0.00	400.00	400.00	0.00	(400.00)
50000-06-38097 GO 2019A	0.00	0.00	400.00	0.00	(400.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	0.00	0.00	0.00
TOTAL Debt Service	1,583,121.63	676,078.83	937,003.00	59.19	646,118.63
TOTAL EXPENDITURES	1,583,121.63	676,078.83	937,003.00	59.19	646,118.63
REVENUES OVER/(UNDER) EXPENDITURES	797,273.76	86,704.12	1,432,342.93	0.00	(635,069.17)

30 -Debt Sevice
TID - Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Debt Service					
54000-06-14006 GO2018B - TID6 Princ	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14008 GO2018B - TID8 Princ	20,000.00	20,000.00	20,000.00	100.00	0.00
54000-06-14080 GO2017C-TID4 Prin.	25,000.00	25,000.00	25,000.00	100.00	0.00
54000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	0.00	0.00	1,489.36
54000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	0.00	0.00	8,510.64
54000-06-14821 GO2017C-TID 11	25,000.00	25,000.00	25,000.00	100.00	0.00
54000-06-14827 GO2017C-TID 7	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14828 GO2017C-TID 8	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14829 GO2017C-TID 9	10,000.00	10,000.00	10,000.00	100.00	0.00
54000-06-14916 GO 2016B-TID3	54,025.00	54,025.00	54,025.00	100.00	0.00
54000-06-14917 GO 2016B-TID6	9,151.00	9,151.00	9,151.00	100.00	0.00
54000-06-14918 GO 2016B-TID8	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14919 GO2019A-TID 12 Princ	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14973 TID3 2017 Rev Bond-Princ	163,000.00	163,000.00	163,000.00	100.00	0.00
54000-06-14974 TID4 2017 Rev Bond-Princ	48,000.00	48,000.00	48,000.00	100.00	0.00
54000-06-14975 TID3 2018 Rev Bond-Princ	197,000.00	197,000.00	197,000.00	100.00	0.00
54000-06-24006 GO2018B - TID6 Int	3,040.00	1,520.00	3,040.00	100.00	0.00
54000-06-24008 GO2018B - TID8 Int	14,112.50	7,056.25	14,112.50	100.00	0.00
54000-06-24080 GO 2017C Int. -TID #4	6,000.00	3,000.00	6,000.00	100.00	0.00
54000-06-24085 GO 2013A Int. -TID #5	958.03	0.00	479.02	50.00	479.01
54000-06-24090 GO 2013A Int. -TID #6	5,474.47	0.00	2,737.22	50.00	2,737.25
54000-06-24821 GO2017C Int - TID 11	17,750.00	8,875.00	17,750.00	100.00	0.00
54000-06-24827 GO2017C Int - TID 7	5,025.00	2,512.50	5,025.00	100.00	0.00
54000-06-24828 GO2017C Int - TID 8	3,925.00	1,962.50	3,925.00	100.00	0.00
54000-06-24829 GO2017C Int - TID 9	8,650.00	4,325.00	8,650.00	100.00	0.00
54000-06-24916 GO 2016B Int-TID 3	7,578.50	3,789.25	7,578.50	100.00	0.00
54000-06-24917 GO 2016B Int-TID 6	2,809.84	1,404.32	2,809.24	99.98	0.60
54000-06-24918 GO 2016B Int-TID 8	1,825.00	912.50	1,825.00	100.00	0.00
54000-06-24919 GO2019A-TID 12 Int	2,920.42	1,612.50	2,920.42	100.00	0.00
54000-06-24927 NAN Series 2016C-TID 7	3,253.70	3,253.70	3,253.70	100.00	0.00
54000-06-24940 NAN Series 2016C-TID 10	20,132.31	20,132.31	20,132.31	100.00	0.00
54000-06-24941 NAN Series 2016C-TID 11	20,539.02	20,539.02	20,539.02	100.00	0.00
54000-06-24973 TID3 2017 Rev Bond-Int	36,412.40	36,412.40	36,412.40	100.00	0.00
54000-06-24974 TID4 2017 Rev Bond-Int	14,902.20	14,902.20	14,902.20	100.00	0.00
54000-06-24975 TID3 2018C Rev Bond	53,585.00	53,585.00	53,585.00	100.00	0.00
TOTAL Debt Service	815,069.39	761,970.45	801,852.53	98.38	13,216.86
TOTAL EXPENDITURES	815,069.39	761,970.45	801,852.53	98.38	13,216.86
FUND TOTAL REVENUES	2,380,395.39	762,782.95	2,369,345.93	99.54	11,049.46
FUND TOTAL EXPENDITURES	2,398,191.02	1,438,049.28	1,738,855.53	72.51	659,335.49
REVENUES OVER/(UNDER) EXPENDITURES	(17,795.63)	(675,266.33)	630,490.40	0.00	(648,286.03)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	889,641.37	0.92	889,742.33	100.01	(100.96)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	87,811.08	0.00	87,708.50	99.88	102.58
TOTAL TID #3 - East Side	977,452.45	0.92	977,450.83	100.00	1.62
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	150,000.00	0.00	0.00	0.00	150,000.00
TOTAL TID #3 -Festival Grounds	150,000.00	0.00	0.00	0.00	150,000.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	266,436.27	0.00	0.00	0.00	266,436.27
TOTAL TID #3 - Idle Sites Grant	266,436.27	0.00	0.00	0.00	266,436.27
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	89,409.13	0.00	89,409.13	100.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	89,409.13	0.00	89,409.13	100.00	0.00
TOTAL REVENUE	1,483,297.85	0.92	1,066,859.96	71.92	416,437.89
EXPENDITURES					
TID #3 - East Side					
Personnel Services	24,975.00	0.00	25,579.70	102.42	(604.70)
Contractual Services	18,400.00	0.00	4,400.00	23.91	14,000.00
Special Services	294,500.00	0.00	265,000.00	89.98	29,500.00
Fixed Charges	542,555.00	507,811.65	511,600.90	94.29	30,954.10
Capital Outlay	13,122.27	0.00	10,772.75	82.10	2,349.52
Transfers	110,000.00	0.00	0.00	0.00	110,000.00
TOTAL TID #3 - East Side	1,003,552.27	507,811.65	817,353.35	81.45	186,198.92
TID #3 -Festival Grounds					
Personnel Services	7,225.00	616.38	27,765.26	384.29	(20,540.26)
Capital Outlay	150,000.00	118,468.58	124,125.88	82.75	25,874.12
TOTAL TID #3 -Festival Grounds	157,225.00	119,084.96	151,891.14	96.61	5,333.86
TID #3 - Idle Sites Grant					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TID #3 - Wal-Mart Dev.					
Capital Outlay	89,409.13	0.00	89,409.13	100.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	89,409.13	0.00	89,409.13	100.00	0.00
TOTAL EXPENDITURES	1,250,186.40	626,896.61	1,058,653.62	84.68	191,532.78
REVENUES OVER/(UNDER) EXPENDITURES	233,111.45	(626,895.69)	8,206.34	0.00	224,905.11

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	208,266.60	0.00	208,266.60	100.00	0.00
Intergovernmental	23,916.00	0.00	23,877.64	99.84	38.36
TOTAL TID #4 -Thielman/P Ridge	232,182.60	0.00	232,144.24	99.98	38.36
TOTAL REVENUE	232,182.60	0.00	232,144.24	99.98	38.36
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	10,973.00	0.00	0.00	0.00	10,973.00
Contractual Services	9,900.00	0.00	2,400.00	24.24	7,500.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	93,902.00	90,902.20	93,902.20	100.00	(0.20)
Capital Outlay	30,000.00	0.00	25,700.35	85.67	4,299.65
Transfers	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #4 -Thielman/P Ridge	219,775.00	90,902.20	122,002.55	55.51	97,772.45
TOTAL EXPENDITURES	219,775.00	90,902.20	122,002.55	55.51	97,772.45
REVENUES OVER/(UNDER) EXPENDITURES	12,407.60	(90,902.20)	110,141.69	0.00	(97,734.09)

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

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45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	17,322.30	0.00	17,322.30	100.00	0.00
Intergovernmental	560.00	0.00	137.21	24.50	422.79
TOTAL TID #5 - Hwy 107/Taylor	17,882.30	0.00	17,459.51	97.64	422.79
TOTAL REVENUE	17,882.30	0.00	17,459.51	97.64	422.79
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	1,645.00	232.46	232.46	14.13	1,412.54
Contractual Services	650.00	0.00	650.00	100.00	0.00
Fixed Charges	2,448.00	0.00	479.02	19.57	1,968.98
Capital Outlay	35,000.00	3,068.55	8,419.59	24.06	26,580.41
TOTAL TID #5 - Hwy 107/Taylor	39,743.00	3,301.01	9,781.07	24.61	29,961.93
TOTAL EXPENDITURES	39,743.00	3,301.01	9,781.07	24.61	29,961.93
REVENUES OVER/(UNDER) EXPENDITURES	(21,860.70)	(3,301.01)	7,678.44	0.00	(29,539.14)

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2020

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	41,796.72	0.00	41,796.72	100.00	0.00
Intergovernmental	2,845.00	0.00	2,844.45	99.98	0.55
Miscellaneous Revenues	36,895.00	0.00	5,000.00	13.55	31,895.00
TOTAL TID #6 - Downtown	81,536.72	0.00	49,641.17	60.88	31,895.55
TOTAL REVENUE	81,536.72	0.00	49,641.17	60.88	31,895.55
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	6,150.00	0.00	1,150.00	18.70	5,000.00
Special Services	20,000.00	0.00	20,000.00	100.00	0.00
Fixed Charges	33,985.00	17,075.32	22,737.46	66.90	11,247.54
Capital Outlay	2,500.00	3,275.93	3,275.93	131.04	(775.93
TOTAL TID #6 - Downtown	65,620.00	20,351.25	47,163.39	71.87	18,456.61
TOTAL EXPENDITURES	65,620.00	20,351.25	47,163.39	71.87	18,456.61
REVENUES OVER/(UNDER) EXPENDITURES	15,916.72	(20,351.25)	2,477.78	0.00	13,438.94

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CITY OF MERRILL

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	18,501.32	0.00	18,501.32	100.00	0.00
Intergovernmental	1,475.00	0.00	1,475.77	100.05	(0.77)
Miscellaneous Revenues	2,028.00	0.00	0.00	0.00	2,028.00
TOTAL TID #7 - N Center Ave	22,004.32	0.00	19,977.09	90.79	2,027.23
TOTAL REVENUE	22,004.32	0.00	19,977.09	90.79	2,027.23
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	2,674.00	0.00	0.00	0.00	2,674.00
Contractual Services	900.00	0.00	1,400.00	155.56	(500.00)
Special Services	28,946.07	0.00	28,946.07	100.00	0.00
Fixed Charges	13,261.00	10,766.20	13,278.70	100.13	(17.70)
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #7 - N Center Ave	75,781.07	10,766.20	43,624.77	57.57	32,156.30
TOTAL EXPENDITURES	75,781.07	10,766.20	43,624.77	57.57	32,156.30
REVENUES OVER/(UNDER) EXPENDITURES	(53,776.75)	(10,766.20)	(23,647.68)	0.00	(30,129.07)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	650,347.70	0.00	40,347.70	6.20	610,000.00
Intergovernmental	3,675.00	0.00	3,667.68	99.80	7.32
Miscellaneous Revenues	36,688.00	0.00	0.00	0.00	36,688.00
TOTAL TID #8 - West Side	690,710.70	0.00	44,015.38	6.37	646,695.32
TOTAL REVENUE	690,710.70	0.00	44,015.38	6.37	646,695.32
EXPENDITURES					
TID #8 - West Side					
Personnel Services	19,562.00	0.00	8,866.40	45.32	10,695.60
Contractual Services	2,400.00	143.50	2,543.50	105.98	(143.50)
Special Services	0.00	2,032.00	2,223.00	0.00	(2,223.00)
Fixed Charges	49,863.00	39,931.25	49,862.50	100.00	0.50
Capital Outlay	610,000.00	35,312.98	603,490.89	98.93	6,509.11
TOTAL TID #8 - West Side	681,825.00	77,419.73	666,986.29	97.82	14,838.71
TOTAL EXPENDITURES	681,825.00	77,419.73	666,986.29	97.82	14,838.71
REVENUES OVER/(UNDER) EXPENDITURES	8,885.70	(77,419.73)	(622,970.91)	0.00	631,856.61

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Intergovernmental	4,775.00	0.00	4,895.82	102.53	(120.82)
Miscellaneous Revenues	47,840.00	234.96	2,114.64	4.42	45,725.36
TOTAL TID #9-WI River/S Center	52,615.00	234.96	7,010.46	13.32	45,604.54
TID #9-Idle Sites (Page)					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	52,615.00	234.96	7,010.46	13.32	45,604.54
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	2,315.00	0.00	0.00	0.00	2,315.00
Contractual Services	31,650.00	0.00	900.00	2.84	30,750.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	18,650.00	14,325.00	18,650.00	100.00	0.00
Capital Outlay	0.00	310.58	310.58	0.00	(310.58)
TOTAL TID #9-WI River/S Center	52,615.00	14,635.58	19,860.58	37.75	32,754.42
TID #9-Idle Sites (Page)					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	52,615.00	14,635.58	19,860.58	37.75	32,754.42
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(14,400.62)	(12,850.12)	0.00	12,850.12

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #10-Fox Point					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #10-Fox Point	1.00	0.00	0.00	0.00	1.00
TOTAL REVENUE	1.00	0.00	0.00	0.00	1.00
EXPENDITURES					
TID #10-Fox Point					
Personnel Services	4,575.00	0.00	0.00	0.00	4,575.00
Contractual Services	10,400.00	170.00	1,081.00	10.39	9,319.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	20,132.31	20,132.31	20,132.31	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	35,107.31	20,302.31	21,213.31	60.42	13,894.00
TOTAL EXPENDITURES	35,107.31	20,302.31	21,213.31	60.42	13,894.00
REVENUES OVER/(UNDER) EXPENDITURES	(35,106.31)	(20,302.31)	(21,213.31)	0.00	(13,893.00

*** END OF REPORT ***

10-07-2020 10:31 AM CITY OF MERRILL PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #11 - Apartments					
Taxes (or Utility Rev.)	313,059.95	0.00	113,059.95	36.11	200,000.00
Intergovernmental	16,305.00	0.00	16,304.81	100.00	0.19
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #11 - Apartments	329,364.95	0.00	129,364.76	39.28	200,000.19
TOTAL REVENUE	329,364.95	0.00	129,364.76	39.28	200,000.19
EXPENDITURES					
TID #11 - Apartments					
Personnel Services	3,435.00	0.00	0.00	0.00	3,435.00
Contractual Services	8,150.00	0.00	2,433.00	29.85	5,717.00
Special Services	230,000.00	0.00	200,000.00	86.96	30,000.00
Fixed Charges	70,679.00	54,414.02	63,289.02	89.54	7,389.98
Capital Outlay	8,500.00	0.00	0.00	0.00	8,500.00
TOTAL TID #11 - Apartments	320,764.00	54,414.02	265,722.02	82.84	55,041.98
TOTAL EXPENDITURES	320,764.00	54,414.02	265,722.02	82.84	55,041.98
REVENUES OVER/(UNDER) EXPENDITURES	8,600.95	(54,414.02)	(136,357.26)	0.00	144,958.21

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	20,970.36	0.00	20,970.36	100.00	0.00
TOTAL TID #12 - Weinbrenner	20,970.36	0.00	20,970.36	100.00	0.00
TOTAL REVENUE	20,970.36	0.00	20,970.36	100.00	0.00
EXPENDITURES					
TID #12 - Weinbrenner					
Personnel Services	6,625.00	6,025.14	6,025.14	90.95	599.86
Contractual Services	400.00	0.00	900.00	225.00	(500.00)
Fixed Charges	7,920.00	6,612.50	7,919.82	100.00	0.18
Capital Outlay	125,000.00	3,745.00	3,745.00	3.00	121,255.00
TOTAL TID #12 - Weinbrenner	139,945.00	16,382.64	18,589.96	13.28	121,355.04
TOTAL EXPENDITURES	139,945.00	16,382.64	18,589.96	13.28	121,355.04
REVENUES OVER/(UNDER) EXPENDITURES	(118,974.64)	(16,382.64)	2,380.40	0.00	(121,355.04)

*** END OF REPORT ***

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	1,928,000.00	266,001.91	499,208.30	25.89	1,428,791.70
Specials (Utility Rev.)	30,000.00	0.00	3,680.85	12.27	26,319.15
Intergovernmental	1,220,855.00	354,323.20	354,323.20	29.02	866,531.80
Public Charges-Services	0.00	0.00	540.00	0.00	(540.00)
Miscellaneous Revenues	0.00	0.00	1,000.00	0.00	(1,000.00)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	3,178,855.00	620,325.11	858,752.35	27.01	2,320,102.65
Streets - Sealcoat					
Taxes (or Utility Rev.)	52,385.00	0.00	0.00	0.00	52,385.00
TOTAL Streets - Sealcoat	52,385.00	0.00	0.00	0.00	52,385.00
Streets - Resurfacing					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE	3,331,240.00	620,325.11	858,752.35	25.78	2,472,487.65
EXPENDITURES					
Streets - Sealcoat					
Personnel Services	18,135.00	0.00	0.00	0.00	18,135.00
Supplies & Expenses	34,250.00	0.00	50,521.28	147.51	(16,271.28)
TOTAL Streets - Sealcoat	52,385.00	0.00	50,521.28	96.44	1,863.72
Streets - Resurfacing					
Personnel Services	23,000.00	0.00	0.00	0.00	23,000.00
Supplies & Expenses	77,000.00	8,810.15	84,813.73	110.15	(7,813.73)
TOTAL Streets - Resurfacing	100,000.00	8,810.15	84,813.73	84.81	15,186.27
Capital Outlay/Projects					
Personnel Services	0.00	582.09	4,005.73	0.00	(4,005.73
Capital Outlay	2,810,464.60	554,814.49	1,329,243.40	47.30	1,481,221.20
TOTAL Capital Outlay/Projects	2,810,464.60	555,396.58	1,333,249.13	47.44	1,477,215.47
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,962,849.60	564,206.73	1,468,584.14	49.57	1,494,265.46

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/(UNDER) EXPENDITURES	368,390.40	56,118.38	(609,831.79)	0.00	978,222.19

*** END OF REPORT ***

10-06-2020 04:39 PM CITY OF MERRILL PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	111,276.00	9,410.20	79,370.23	71.33	31,905.77
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,509,660.00	141,316.65	1,090,991.19	72.27	418,668.81
Intergov Charges (Misc.)	23,775.00	545.01	9,638.56	40.54	14,136.44
Miscellaneous Revenues	357,500.00	0.51	704.66	0.20	356,795.34
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	2,000,773.00	151,272.37	1,180,704.64	59.01	820,068.36
TOTAL REVENUE	2,000,773.00	151,272.37	1,180,704.64	59.01	820,068.36
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	291,700.00	0.00	359,655.63	123.30	(67,955.63)
TOTAL Non-Departmental	291,700.00	0.00	359,655.63	123.30	(67,955.63)
Pumping Expenses					
	79,750.00	1,015.85	46,430.89	58.22	33,319.11
TOTAL Pumping Expenses	79,750.00	1,015.85	46,430.89	58.22	33,319.11
Water Treatment Expenses					
	67,750.00	1,032.76	50,986.64	75.26	16,763.36
TOTAL Water Treatment Expenses	67,750.00	1,032.76	50,986.64	75.26	16,763.36
Trans & Distribution Exp					
	286,250.00	18,718.78	188,917.30	66.00	97,332.70
TOTAL Trans & Distribution Exp	286,250.00	18,718.78	188,917.30	66.00	97,332.70
Customer Accts Expenses					
	85,250.00	7,423.86	70,119.79	82.25	15,130.21
TOTAL Customer Accts Expenses	85,250.00	7,423.86	70,119.79	82.25	15,130.21
Admin & General Expenses					
	759,206.00	18,926.80	246,736.67	32.50	512,469.33
TOTAL Admin & General Expenses	759,206.00	18,926.80	246,736.67	32.50	512,469.33
Contract Work					
	3,500.00	0.00	1,339.10	38.26	2,160.90
TOTAL Contract Work	3,500.00	0.00	1,339.10	38.26	2,160.90

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes					
	409,000.00	2,269.62	392,032.34	95.85	16,967.66
TOTAL Taxes	409,000.00	2,269.62	392,032.34	95.85	16,967.66
Debt Service					
	25,019.00	4,421.88	19,991.47	79.91	5,027.53
TOTAL Debt Service	25,019.00	4,421.88	19,991.47	79.91	5,027.53
TOTAL EXPENDITURES	2,007,425.00	53,809.55	1,376,209.83	68.56	631,215.17
REVENUES OVER/(UNDER) EXPENDITURES	(6,652.00)	97,462.82	(195,505.19)	0.00	188,853.19

*** END OF REPORT ***

Attachment: Revenue-Expense Report - 2020-09 (5353 : Revenue & Expense Report for the period ending September 30, 2020)

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	20,000.00	58.15	8,486.50	42.43	11,513.50
Intergov Charges (Misc.)	8,000.00	0.00	1,339.01	16.74	6,660.99
Miscellaneous Revenues	202,500.00	0.50	556.65	0.27	201,943.35
Other Financing Sources	8,500.00	0.00	0.00	0.00	8,500.00
Public Charges-Services	1,523,000.00	165,885.64	1,143,638.46	75.09	379,361.54
Other Charges-Services	125,000.00	10,507.56	105,020.96	84.02	19,979.04
TOTAL Non-Departmental	1,887,000.00	176,451.85	1,259,041.58	66.72	627,958.42
TOTAL REVENUE	1,887,000.00	176,451.85	1,259,041.58	66.72	627,958.42
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	395,000.00	297.90	252,320.01	63.88	142,679.99
TOTAL Non-Departmental	395,000.00	297.90	252,320.01	63.88	142,679.99
Contract Work					
	500.00	0.00	40.98	8.20	459.02
TOTAL Contract Work	500.00	0.00	40.98	8.20	459.02
Taxes - SS/Medicare					
	33,500.00	2,941.06	26,574.40	79.33	6,925.60
TOTAL Taxes - SS/Medicare	33,500.00	2,941.06	26,574.40	79.33	6,925.60
Operations					
	278,750.00	10,491.61	205,150.92	73.60	73,599.08
TOTAL Operations	278,750.00	10,491.61	205,150.92	73.60	73,599.08
Maintenance					
	286,072.00	16,540.54	182,464.28	63.78	103,607.72
TOTAL Maintenance	286,072.00	16,540.54	182,464.28	63.78	103,607.72
Customer Accts Expenses					
	103,500.00	9,834.32	81,194.03	78.45	22,305.97
TOTAL Customer Accts Expenses	103,500.00	9,834.32	81,194.03	78.45	22,305.97
Admin & General Expenses					
	451,650.00	21,039.05	267,456.81	59.22	184,193.19
TOTAL Admin & General Expenses	451,650.00	21,039.05	267,456.81	59.22	184,193.19

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2020

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes & Depreciation					
	325,500.00	0.00	0.00	0.00	325,500.00
TOTAL Taxes & Depreciation	325,500.00	0.00	0.00	0.00	325,500.00
Transfers					
	7,424.98	4,372.25	7,424.98	100.00	0.00
TOTAL Transfers	7,424.98	4,372.25	7,424.98	100.00	0.00
TOTAL EXPENDITURES	1,881,896.98	65,516.73	1,022,626.41	54.34	859,270.57
REVENUES OVER/(UNDER) EXPENDITURES	5,103.02	110,935.12	236,415.17	0.00	(231,312.15)

*** END OF REPORT ***

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ACTION TAKEN AT 9/29/20 COMMITTEE OF THE WHOLE MEETING RE: FIRE INSPECTOR POSITION

Information was in the meeting packet.

It was noted that, if approved, this position would be funded from the non-lapsing 2% Fire Dues account. Therefore, creation of the position would have no tax levy impact.

Motion (Osness/Blake) to approve creation and filling of the position.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 10/13/2020 6:00 PM**

City of Merrill - Fire Department

Proposed part-time Fire Inspector Assistant - 2021 fiscal

Funding source: 2% Fire Inspection Dues (No Tax Levy impact)

	Grade 10 - Step 1	If Jan. 2nd (1,199 Hours)	If WRS/Life (1,199 Hours)
Wages	$23.18	$27,792	$27,792
Medicare	1.45%	$403	$403
If Social Security*	6.20%	N/A	$1,723
WRS - Retirement**	7.65%	N/A	$2,126
Health Insurance - Family per month	N/A	N/A	N/A
Life Insurance -Estimated monthly	N/A	N/A	$120
	Total	$28,195	Potential $32,164

*Social Security (6.2%) might also be required for this proposed position. Needs further legal - employee benefits review.

**There is also potential that participation in Wisconsin Retirement System. If 1,200 hours, would definitely be required. However, there are various criteria if potential individual receiving WRS retirement annuity.

Fund 26 - Non-Lapsing Account - 2% Fire Dues

	2016	2017	2018	2019	2020
City of Merrill	$15,760	$16,061	$17,745	$19,847	$20,260
Town of Merrill	$7,557	$7,979	$7,656	$8,551	$8,584
Town of Rock Falls	$2,407	$2,521	$2,548	$2,698	$2,662
Town of Scott	$3,904	$4,079	$3,825	$4,240	$4,187
Total	**$29,629**	**$30,640**	**$31,774**	**$35,336**	**$35,692**

CITY OF MERRILL

Fire Department

Joshua Klug, Fire Chief

110 *Pier Street • Merrill, Wisconsin 54452*

Phone: 715-536-2233 • Work Cell: 715-218-0815 • Fax: 715-536-8334

September 23, 2020

Fire Inspector – Information to Consider

- Sturgeon Bay Fire Department went through similar fire inspections and audit issues which resulted in hiring a part-time Fire Inspector. Highlights of their position include:
  1) Employee is limited part-time employee
  2) Works 24 hours/week
  3) Does receive holiday pay & vacation
  4) $25.00/hour or $31,2000 annually + benefits
  5) Eligible & enrolled in Wisconsin Retirement System (WRS)

- WRS website shows employees hired after July 1, 2011 are eligible if they work 880 hours/year. This is approximately 16.9 hours/week.
- WRS Employee contribution rate is 6.75%

- According to Payroll Specialist Bostrom, employees are only eligible for health insurance if they work over 29 hours/week. As a part-time employee, they would not be eligible for health insurance through the city.

- Job position was reviewed by Carlson Dettmann for wage classification. It was determined the position would be Grade 10. If we start the position at Step 1, they would be paid $23.18/hour.

- We will use 2% Dues funds to pay for part-time position. Annually, we receive over $35,000 from 2% Fire Dues which covers the cost of the position. Fire Inspector is one of the approved uses of 2% Dues funds. 2% Dues are not generated through local taxes, so no taxpayer money is used to fund this position.

- We recently had a firefighter/paramedic on light duty, so he was able to perform fire inspections. Last month, he performed 91 inspections in 49.5 hours plus spent 1.3 hours making phone calls related to fire inspections. This equates approximately to 2 inspections/hour, meaning there should be no problem having this position conduct our 1,206 annually.

CITY OF MERRILL

Fire Department

Joshua Klug, Fire Chief

110 *Pier Street · Merrill, Wisconsin 54452*

Phone: 715-536-2233 · Work Cell: 715-218-0815 · Fax: 715-536-8334

- This position will also be responsible for re-inspections, code review, occupancy limit calculations, and organizing fire prevention programs. With those duties assigned to the fire inspector, our Administrative Battalion Chief will be allowed to focus primarily on training and EMS administration in the department.

- MFD line personnel will still conduct company inspections and incident pre-planning to maintain a level of awareness and familiarity with high hazard buildings in our jurisdiction. During the past couple months, MFD line personnel have experienced the increased flexibility in other assigned duties since fire inspections were performed by our employee on light duty. The fire inspector position will allow us to keep that flexibility for crew assignments.

Respectfully submitted,

Joshua R. Klug

Joshua R. Klug

CITY OF MERRILL
JOB DESCRIPTION

JOB TITLE: Fire Inspector **STATUS: Non-exempt**

REPORTS TO: Fire Chief **DATE: October 2020**

Position Summary:
The incumbent oversees the planning, implementation, performance, and evaluation of fire prevention/inspections and public safety education as directed by the fire department. The Fire Inspector is responsible for coordinating and performing fire inspections. He/she performs fire prevention and suppression functions, answers emergency calls, and operates and maintains Fire/EMS Department equipment, apparatus, and facilities.

Principal Duties and Responsibilities:

- Develops, maintains, and evaluates the fire inspection division record-keeping system.
- Manages the process for conducting fire inspections and fire safety education.
- Inspects properties for fire code violations as required by State statutes and Merrill Municipal Code. Conduct periodic, special inspections and investigations, write technical reports on findings, issue violation notices, conduct re-inspections, recommend the issuance of citations or re-inspection fees, process complaints and referrals, and follow-through on the compliance process. Observe or review annual testing of fire protection systems and act on deficiencies.
- Inspects properties to ensure compliance with codes relative to safe storage and handling of flammable and combustible liquids and hazardous materials. Use detection devices to measure presence of flammable and combustible gases.
- Evaluates target risks in the community using level of protection and occupancy types and assists in development of community risk profile.
- Prepares for, schedules, and conducts fire/safety education.
- Receives, investigates, and determines disposition to citizen complaints against the fire inspection division.
- Receives complaints, investigates, and determines if fire hazards exist in occupancies per municipal code.
- Perform basic level sprinkler and building construction plan review. Act on findings.
- Calculate occupancy limits of buildings.
- Maintain adequate supplies for fire inspection division. Order supplies as needed.

Additional Duties and Responsibilities:

- Expected to maintain basic fire, rescue, and ambulance response capabilities.
- Function as Firefighter/EMT when necessary.
- Other duties as may be necessary to fulfill the responsibilities of this position.

Work Relationships and Scope:

Reports to: Fire Chief
Supervises: Line staff that are conducting inspections, public education, or assisting with fire investigation. Additional supervision of line staff while on emergency scenes.
Work Relationships: Works very closely with Merrill Fire/EMS department employees especially the Command Staff, City Employees, other fire departments, Wisconsin Department of Safety and Professional Services, and the public. Work is performed under the general supervision of the Fire Chief.

Knowledge, Skills and Abilities, Qualifications Required:

Education and Experience:
Minimum:

- State of Wisconsin or an IFSAC accredited agency Firefighter I ;
- State of Wisconsin licensed EMT – Basic or higher.
- State of Wisconsin or an IFSAC accredited agency Fire Inspector I
- State of Wisconsin or IFSAC accredited agency Fire Officer I
- National Incident Management System (NIMS) Incident Command System (ICS) 700, 100, 200, & 800
- Valid Wisconsin driver's license with acceptable driving record.
- Previous fire and/or EMS experience in career or similar type fire department, or experience with fire inspections, building construction, or public education.

Preferred/Potentially Requested after Hire:

- An Associate Degree or higher from a regional accredited college or university in fire service, building construction, or other related field.
- National Incident Management System (NIMS) Incident Command System (ICS) 300 & 400
- State of Wisconsin or an IFSAC accredited agency Fire Inspector II.
- State of Wisconsin or an IFSAC accredited agency Fire Officer II.

Qualifications:
Candidates are required to pass a background check and drug screening. A physical examination is required once job is offered. Physical examination is paid for by the City. Until physical examination has been conducted and records turned over to the City of Merrill, applicant chosen is not officially hired. Residency requirements apply within 60 days of successful completion of probationary period.

Skills/Abilities:

- Thorough knowledge of modern fire fighting methods and equipment and the application of firefighting and fire prevention practices;
- Possess good judgment, thoroughness, and dependability;
- Incumbents are required to maintain appropriate levels of licensure, certifications and proficiency.

- Ability to counsel, treats and mediates, and/or provides first line supervision. Ability to persuade, convince, Ability to decide the time, place and sequence of operations within an organizational framework, as well as the ability to oversee their execution. Ability to analyze and categorize data and information using established criteria, in order to determine consequences and to identify and select alternatives.
- Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations and train others.
- Ability to utilize a variety of advisory and design data and information such as equipment manuals, a variety of department activity statistical and narrative reports, license renewal forms, plans, department forms, non-routine correspondence, injury reports, inspection records, Wisconsin Administrative Codes, municipal ordinances, State statutes, professional journals and books, investigation manuals and guides, Department rules and regulations, National Fire Protection Association materials, engineering manuals and educational curricula.
- Ability to communicate orally and in writing with department personnel, city officials, law enforcement personnel, community groups, school personnel, state agency personnel and officials, and the general public.
- Ability to apply algebraic and trigonometric formulas. Ability to interpret inferential statistical reports and/or formulation and equation data.
- Ability to use functional reasoning in performing influence functions such as supervising, managing, leading, instructing, directing and controlling.
- Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable criteria.
- Ability to operate equipment and machinery with some requiring complex and rapid adjustments, such as motor vehicles, firefighting equipment and tools, carpenter's tools, mechanic's tools, audio-visual equipment, computer/tablets, smartphone, photocopier, fax machine, telephone, two-way radio, and gas detectors.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use and firefighting equipment operation.
- Ability to exert mildly heavy physical effort in moderate to heavy work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing, and pulling.
- Ability to assist in emergency medical services incidents making appropriate decisions in regard to patient care;
- Ability to assist in managing emergency fire incidents making appropriate decisions in regard to fire suppression and property protection.
- Must be in and maintain good physical condition.

Working Conditions:

Job Conditions/Work Location: Work is performed in a fire station, fire scenes, accident scenes, homes and businesses.

Physical Requirements: Ability to work under conditions where exposure to environmental factors such as temperature variations and extremes, odors, toxic agents, potential violence, noise, vibrations, machinery, electrical current, explosives, wetness, disease and/or dust, may cause discomfort and where there is a risk of injury.

Moderate exposure to environmental conditions that impact physical comfort such as poor ventilation and temperature extremes.

May require specialized clothing or use of common personal protective equipment. Damage to clothing possible. Frequent travel.

Close mental and visual attention is continuously required. Moderate physical demands typically found in trades work with moderate exposure to workplace hazards. Requires regular lifting, bending, twisting, turning, and use of power equipment.

Equipment Operated:

Firefighting and EMS equipment and apparatus.

Employee Acknowledgment:

This job description describes the general nature and level of work performed by the employee in this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the supervisor. All requirements are subject to change over time, and to possible modification to reasonably accommodate individuals with a disability.

I acknowledge that this job description is neither an employment contract nor a legal document. I have received, read, and understand the expectations for the successful performance of this job.

Employee's Signature ____________________ Date ____________

Fire Chief ____________________ Date ____________

MUNICIPAL ASSESSOR

BOWMAR APPRAISAL INC.

Kitt Koski 715-577-1875 PO Box 170 Minocqua, WI 54548

CITY OF MERRILL – LINCOLN COUNTY

Maintenance Contract

For the years 2021 - 2022

CITY OF MERRILL

ASSESSMENT MAINTENANCE CONTRACT FOR THE YEARS 2021 - 2022

THIS AGREEMENT by and between BOWMAR APPRAISAL, INC., a company hereinafter called the *Appraiser* and the City of Merrill, Lincoln County, hereinafter called the *City*.

WITNESSETH: The Appraiser and City for the consideration stated herein agree as follows:

ARTICLE I

SCOPE OF WORK: The Appraiser shall act as the Assessor for the City for the years 2021-2022. The appraiser hereby agrees to perform everything to be performed under this contract, and to complete in a professional manner all the work required under this agreement. All work shall be performed in accordance with applicable Wisconsin Statutes, court cases, and Department of Revenue administrative rules.

The following numbered paragraphs describe the work covered by this agreement:

1. The Appraiser shall answer all correspondence concerning the assessed values and related inquiries;

2. The appraiser will obtain building permits in order to observe and value new construction, remodeling, and other alterations. Partially completed improvements, properties in which buildings have been destroyed or moved, and properties in which the original parcel has been split into two or more parcels will be reviewed. All property record cards will be updated and property record cards created for new parcels;

3. The Appraiser will field check properties in which there appears to be a question concerning the assessed value of the property;

4. The Appraiser will send out self-reporting Personal Property Forms to all personal property accounts in the City and analyze all returns. Doomage Assessments (estimated) will be made on any personal property account that has not sent in a return;

5. All forms to be completed for the Department of Revenue or County by the Assessor, including TIF reports, will be completed by the Appraiser for the City in a timely manner on or before the specified due dates;

6. Prior to the scheduled Board of Review, the Appraiser will send change of value notices to property owners in which any valuation change to their assessment has been made;

7. The Appraiser will aid the County Real Property Lister in completing Real Estate and Personal Property Assessment Rolls in a timely manner;

8. The Appraiser shall arrange for scheduling of the Open Book and Board of Review with the Municipal Clerk;

9. The Appraiser and/or his staff will be present for at least two (2) hours in the municipal building while the Assessment Roll is open for inspection, commonly referred to as "Open Book" to explain the assessed values;

10. The Appraiser and/or his staff will attend all meetings of the Board of Review to explain and defend the assessed values and be prepared to testify under oath concerning such values. In the event of appeal to the Department of Revenue or to the courts, the Appraiser and/or his staff shall be available to furnish testimony in defense of the assessed values.

    a. If the Department of Revenue or City should place additional requirements on the Appraiser after the initial date of the signing of this document, which requirements are not set forth in this contract, the Appraiser and the City shall negotiate and determine if additional fees are required to complete each additional requirement. Any such additional fees are to be paid at the final installment of this contract.

11. All office supplies, stamps, and telephone calls made by the Appraiser or his staff shall be paid by the Appraiser;

12. The Appraiser shall maintain Worker's Compensation and Public Liability Insurance on himself and his staff;

13. The City shall furnish adequate office space as necessary at no cost to the Appraiser;

14. Additional components are set forth in addenda;

ARTICLE II

COMPENSATION: The City shall pay to the Appraiser for the performance of this contract $54,400 as outlined in Addenda. The method of payment shall be quarterly invoices for services and expenses incurred during the previous quarter. The City shall make these payments no later than 30 days after receiving an invoice.

IN WITNESS WHEREOF
The parties hereto have set their hands this _____ day of ____________________

APPROVED BY:

City of Merrill

By:_____________________________________ date: ___________________________________

Appraiser

By:_____________________________________ date: ___________________________________

Witness

By:_____________________________________ date: ___________________________________

ADDENDUM #1

1. All building permit and sales information will be posted to appropriate assessment records;
2. Sales information will be posted on appropriate assessment record(s) and reviewed as necessary;
    a. Sale information will be supplied to the Department of Revenue;
3. This contract provides for two (2) hours of Open Book hearings[1] and Board of Review.
4. Assessments will be maintained utilizing appropriate computer programs;
    a. ***Computer Programs are detailed in addenda #2***;
5. Digital pictures of new and altered improvements will be taken as necessary;
6. Sketches of dwellings will be updated as necessary;
7. Sale book(s) or file(s) will be maintained using photographs and appropriate information;
8. Compensation:
    a. The method of payment shall be quarterly invoices. The City shall make these payments no later than 30 days after receiving an invoice.
        i. For the year 2021 - $27,000
        ii. For the year 2022 - $27,400

[1] These hearings give a property owner a chance to discuss the assessment informally with the Appraiser before going to the Board of Review.

ADDENDUM #2

Bowmar Appraisal Inc uses the Market Drive© [2] CAMA©[3] program, Apex© Sketch Program, SPSS statistics program, Microsoft Office, Pictometry, County GIS, and other programs to perform the duties of the office of Assessor.

Technology, innovation, and data security are increasing costs in today's digital world and Bowmar Appraisal Inc is a leader in the use of Market Drive© CAMA software. Bowmar Appraisal Inc implemented computerized records, digital sketching, and digital pictures *long before* the Department of Revenue requirement that all assessment records be in a digital format.

Bowmar Appraisal Inc has born the cost of these programs, the technology to safeguard the data, the staff time devoted to maintenance of the data, the dissemination of the stored records, and changing compliance issues.

Bowmar Appraisal Inc chose the Market Drive© CAMA program years ago (prior to 2000) because of the hopes of widespread usage throughout Wisconsin in order to have more uniform assessments. Market Drive© has become the most widely used CAMA program in the State of Wisconsin. Department of Revenue in the past created and distributed CAMA programs but ceased doing so in the mid 1990's.

Market Drive© contains modules for the assessment of land, residential housing, manufactured housing, mobile home parks, outbuildings, commercial buildings, sketches (if user owns a sketch program), digital pictures, sales, personal property, and numerous reports. Options for in depth sales analysis, income approach to value, and mapping are also available. Market Drive© allows for electronic reporting to Department of Revenue (required, as Department of Revenue no longer accepts paper reports) & County Real Property Tax Lister. Market Drive© imports sales information from Department of Revenue and name/address updates from county databases.

[2] Market Drive is a licensed product of Assessment Technologies LLC
[3] CAMA = Computer Assisted Mass Appraisal

Minutes Merrill Airport Commission

Wednesday June 17, 2020

Present: Gary Schwartz (Chairman), Joe Malsack, Gary Schulz , and Mark Weix (Alderman), Rich McCullough (Airport Manager).

Also: Anthony Kromire (Camera Man).

1. Gary call the meeting to order at 7 pm.
2. May minutes were reviewed. Joe Malsack made a motion to approve the minutes, Mark Weix seconded. Motion passed.
3. Vouchers were passed around and discussed. Gary Schulz made a motion to approve paying the vouchers, Joe Malsack seconded, Motion passed.
4. Runway 16/34 project: Gary contacted BOA and DBT and has not been contacted. DBT was supposed to respond. He has heard nothing. Andy Larson who is our new representative has not contacted us from the BOA.
5. Entitlement Projects: Gary Schwartz has had no contact from BOA. We were assured in May we will not lose any funding due to the delays. Gary will try to contact David Green to see if he can get some answers.
6. Discussion/Decision fuel system credit card reader: Rich has not heard on a final dollar amount. The new unit will fit into the old unit case. Colored screen with Wi-Fi connection instead of dial up system. Rich is checking to see if anyone has one in the area so we can see before purchasing. Hoses on fuel systems will have to be replaced next year. We will need to budget for.
7. Managers' Report: Crack sealing has been done. Some of the cracks have to be filled with mastic. Stage 1 is done until we get our funds from BOA to work on mastic filling and stage 3 Gee 88. Rich is having a hard time getting ahold of Teddy to get here and finish some other lighting. Tom is waiting on help for direction on signage. Gary and Rich will discuss with Tom to determine a plan. Power is now to Doug's hanger in the new building area, and black top will be done tomorrow in front of his hanger to the ramp. Fiber optic crew has finished installing, so Per Mar will be back to hook up the airport to system. Vehicle gate on west side was hit and not operating correctly. We had to have someone come in and repair gate to correct the condition. They are also putting an estimate together for annual maintenance on all 3 electric gates.

Monday, they performed fence repair due to 2 deer and 3 cranes on airport property, Rich is working with the DNR to remove from airport. He has been chasing cranes off with bang gun. Weed spraying on fence they started this week. Fuel pricing is all over the board throughout the area. Gary and Rich will review and reset pricing if needed. Trees on north side of airport are getting just as high as the power lines with the balls on. We will need to work on soon. NTC is working on entry and setting up a gate so we can access. NTC fence is on property line. Rest of airport fence is set back 15 ft.

8. Airport General Maintenance: included with manager's report.
9. Chairman's Report: No report.
10. Aviation Happenings: Wausau Airport has someone who just purchased a Cirrus Jet. A group of people want to fly to Oshkosh, but you cannot camp there.
11. Public Comment: None.
12. Agenda Items for Next Meeting: Roundup on taxi ways in new development area, F-84 jet display mount tilting.
13. A motion to adjourn was made by Joe Malsack, seconded by Mark Weix. Motion passed.

Minutes submitted by Joe Malsack

Minutes Merrill Airport Commission

Wednesday July 15, 2020

Present: Joe Malsack, Gary Schulz, and Mark Weix (Alderman), Rich McCullough (Airport Manager).

Also: Draco Fink (Camera Man).

1. Joe call the meeting to order at 7 pm.
2. April minutes were reviewed. Mark Weix made a motion to approve the minutes, Gary Schulz seconded. Motion passed.
3. Vouchers were passed around and discussed. Mark Weix made a motion to approve paying the vouchers, Gary Schulz seconded, Motion passed.
4. Runway 16/34 project: Gary stated prior to meeting to me he has heard nothing.
5. Entitlement Projects: Nothing at this time.
6. Discussion/Decision fuel system credit card reader: Rich has quotes on approximate cost on new card readers. Brian who Rich was working with prior is no longer with the company. He is now working with Michael. The quotes will vary depending on equipment, minus a $3500 trade in for our old unit. Cost will still run approximately $11795 to $12745 after the trade in. This price is delivered, not installed. We will need to contract with a local company to install. $500.00 to $1500.00 approximately for set up. Pricing is needed on all fuel farm hoses that need to be replaced next year. We will need to add to budget for next year.
7. Managers' Report: Golf cart at city garage for engine concern. Possible engine replacement is around $1000.00. The cart is used around the airport for maintenance, and is very handy. Runway surface was inspected on Tuesday. No report back yet on condition of surfaces. Fiber optic, they are working on and some of the gates are hooked up. They are still working to get all the gates on fiber. We have a Cessna 175 now on the field in Doug's hanger. We have more airplanes then hangars now.
8. Airport General Maintenance: Teddy still waiting on lighting parts, external and internal before he can do repairs. He is still working on circuitry for airport signage. Drive belt on zero turn mower had to be replaced. Rich is still

waiting on 2 bids for spraying roundup on taxiways. Tom could not make meeting tonight. Jet mount, Rich has called Agra and Army Core of engineers. No estimates back yet. Tie downs Rich call Dustin and waiting on response if the City Street Dept. can help install.

9. Chairman's Report: No report.
10. Aviation Happenings: Covid has dropped commercial aviation to 4% at the lowest point. Currently at 25% capacity. Electric airplanes going strong. Boeing has discontinued production of 747.
11. Public Comment: None.
12. Agenda Items for Next Meeting: Fuel farm card reader. Roundup on taxi ways in new development area, jet mount tilting, Hugh's hourly wage adjustment.
13. A motion to adjourn was made by Mark Weix, seconded by Gary Schulz. Motion passed.

Minutes submitted by Joe Malsack

City of Merrill
Commission Meeting Minutes
Wednesday, August 19, 2020
Merrill Airport Terminal

Members Present: Gary Schwartz (Chairman), Lyle Banser, Joe Malsack, Rich McCullough (Airport Manager), Mark Wiex, Jr. (Alderman), City Camera Man

Public Present: Larry Wenning

1. Call to Order – Meeting called to order by Chairman Schwartz at 19:00.

2. Approval of Meeting Minutes from July, 2020 – Minutes read. Motion by Malsack for approval of July Minutes; second by Banser. All ayes. Motion carried.

3. Approval of Vouchers – Vouchers reviewed and initialed. Motion to pay vouchers by Malsack; second by Wiex. All ayes. Motion carried.

4. Runway 16/34 Project Status – Schwartz handed out wind analysis for 2020. Explained and discussed. The data on the form showed Merrill did not meet the FAA's standard for having and maintaining a crosswind runway. The Commission of the Merrill Airport suspects the weather collection data may not be correct because of maintenance personnel showing up on a Sunday morning in March unannounced and then claiming the AWOS System is correct; and since then, the maintenance logbook in which all maintenance is recorded is now missing. Because of this, we are recording wind data independent of the BOA. Schwartz reported that the BOA is internally working on a plan to return 30 crosswind runways in Wisconsin to turf and Merrill is one of them.

5. Discussion Entitlement Projects – BOA has approved all the projects identified and prioritized, but they are not moving on any projects.

6. Discussion/Decision Fuel System Credit Card Reader – Discussed the current card reader will not be supported in the future. We are currently looking for new card reader equipment and looking for the most current unit at the best price. New units should operate on WiFi, which should allow a savings on need for dedicated phone line which is currently at $1,200.00 a year.

7. Discussion F-84 Display and Mounting – Working with a design engineer on a base to support the F-84 jet display at Champagne Street FBO location. A local Boy Scout group may be interested in helping to repaint the jet.

8. Discussion/Decision Airport Wage Rate – McCullough discussed a pay rate for a part-time worker who has two years' experience; after which, Banser made a motion to increase the wage rate for Hugh Hanig from $12.00 to $13.00 per hour. Second by Malsack. All ayes. Motion carried.

9. Discussion/Decision Spraying Weed Killer – McCullough is waiting for quotes on the weed spraying for parking lots and graveled areas.

10. Manager's Report – New Door and frame should be at the Airport next month. Discussed tie downs and adjusting the tail tie down placement.

11. Airport General Maintenance -

    No lighting work is scheduled yet. Contractor is very busy.

    McCullough report on signage. Will work with Tom O'Neal to make airport signage.

    All gates are run on the new fiber optic and working properly.

12. Chairman's Report – Schwartz reported WiFi is operating. Ornamental bushes around new hangar need trimming. Also discussed fence posts heaving out of the ground and the repair/fix for posts. NTC is working on an entrance gate on South side of the field.

13. Aviation Happenings – Nothing New.

14. Public Comment: Larry Wenning asked if we could track the type of planes fueling to get the number of gallons used of 100LL; and would it be possible to justify the sale of Swift fuel vs. 100LL fuel. Malsack will review the current sale of 100LL and the type of planes using it. He will compile a list of planes buying 100LL fuel and determine which planes could run on Swift fuel and the volume of fuel sold to plane owners that require 100LL and cannot operate on Swift fuel.

15. Agenda Items for Next Meeting – Reinstalling heaved posts around the Airport.

16. Adjournment – Motion by Malsack; second by Banser. All ayes. Motion carried. Meeting adjourned.

Minutes prepared by Lyle Banser

CITY OF MERRILL

BOARD OF REVIEW

MINUTES • THURSDAY JUNE 4, 2020

Regular Meeting | **City Hall Council Chambers** | **4:00 PM**

I. Call to Order

Mayor Woellner called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Bill Heideman	City Clerk	Present	
Paul Russell	Alderperson - First District	Present	
John M. Van Lieshout	Alderperson - Fifth District	Present	
Steve Osness	Alderperson - Fourth District	Excused	
Derek Woellner	Mayor	Present	
Steve Hass	Alderperson - Second District	Present	

Also in attendance: City Assessor Kitt Koski, City Attorney Tom Hayden and Christopher Hayden. A representative from Merrill Productions was present to videotape the meeting.

II. Agenda Items:

1. Roll Call - City Clerk Heideman

Roll call showed five Board of Review members present.

2. Verify that at least one member has met the mandatory training requirements.

City Clerk Heideman verbally indicated that he has taken the required training and has submitted the training affidavit to the State of Wisconsin.

3. Opening Comments - Mayor Woellner

Mayor Woellner issued a reminder that, per Wisconsin State Statutes, the Board of Review would be in session for a minimum of two hours.

4. Acknowledge policy regarding the procedures for waiver of Board of Review hearing requests.

A copy of the policy was in the meeting packet.

City Clerk Heideman reported that the policy was adopted in 2017 and is still in effect.

5. Acknowledge policy regarding the procedures for sworn telephone testimony requests and sworn written testimony requests.

A copy of the policy was in the meeting packet.

City Clerk Heideman reported that the policy was adopted in 2017 and is still in effect.

6. Annual Assessment Report - Bowman Appraisal

City Assessor Koski noted that the State of Wisconsin no longer requires that a report be submitted. However, he did share some information. In his opinion, the City seems to be going in the right direction on new construction. He added that he has received considerably less phone calls from property owners this year.

7. Receipt of the Assessment Roll from the Assessor

City Clerk Heideman reported that he has received the Assessment Roll from City Assessor Koski.

8. Board of Review Hearings

Wal-Mart Real Estate Business Trust has filed an Objection to Real Personal Propety Assessment related to their property at 505 South Pine Ridge Avenue. They have also filed a Request for Waiver of Board of Review Hearing form and a Request to Testify by Telephone form.

The current assessment is $9,956,700 (Land = $1,309,000, Improvements = $8,647,700). On their objection form, Wal-Mart contends that the total assessment should be $5,138,500.

City Clerk Heideman swore in City Assessor Koski and Christopher Hayden.

Motion (Hass/Van Lieshout) to deny the request for Waiver of Board of Review Hearing of the Wal-Mart objection. Carried 5-0 on roll call vote.

The Request to Testify by Telephone was not considered, as Wal-Mart had a representative at the meeting.

Motion (Van Lieshout/Russell) to open the hearing. Carried.

Representing Wal-Mart, Christopher Hayden presented his case and answered questions.

City Assessor Koski then presented his case and answered questions.

Motion (Hass/Van Lieshout) to retain the assessment of Wal-Mart at $$9,956,700 (Land = $1,309,000, Improvements = $8,647,700). Carried. 5-0 on roll call vote.

III. Public Commnet Period

None.

IV. Adjournment

Motion (Hass/Van Lieshout) to adjourn sine die. Carried. Adjourned at 6:00 P.M.

City of Merrill
Joint meeting of Redevelopment Authority (RDA) and Committee of Whole

Wednesday, September 23rd, 2020 at 6:00 p.m.
City Hall Common Council Chambers

RDA Present: Clyde Nelson, Mayor Derek Woellner, Tony Kusserow, Sheila Polak, Alderperson Steve Sabatke, Lori Anderson-Malm, and Val Mindak

Additional Committee of Whole Present: Alderpersons Steve Hass, Rick Blake, Steve Osness, John Van Lieshout, Mike Rick, Mark Weix, and Paul Russell (via phone)

Others: City Clerk Bill Heideman, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC), Jim Jaworski from JJ Premier Investments and Travis Carlson from CMO Building Services, Brian Reilly from Ehlers & Associates, and Merrill Productions camera operator

Call to Order: Mayor Woellner called the joint meeting to order at 6:00 p.m.

Public Comment: None

RDA Chair Nelson facilitated the rest of the joint meeting.

Consider potential housing development concept for Lot 3 CSM 2554 of former Lokemoen Development parcel (Tax Increment District No. 11):

Bialecki and Johnson reported that JJ Premier Investments and CMO Building Service representatives remain interested in constructing single-family homes in Merrill. Per the September 2nd RDA direction, another potential City-owned development site was reviewed. Several potential concept layouts were prepared for the 5.3 acre Lot 3 of former Lokemoen Development parcel. The land option for Rock Ridge Apartments (potential Phase III) has expired. There has been no response from the developers when City representatives have called in recent months.

Johnson distributed Concept #2 map which would split the property and with a new City of Merrill street running between Rock Ridge Court and Edgewater Drive. There is potential for 15 lots. First priority is the three lots fronting on Edgewater Drive. Bialecki and Jim Jaworski expressed interest in construction of two to three single-family homes starting in Fall 2020.

Osness asked about costs of construction materials. Jaworski responded that CMO Building Services and JJ Premier Investments believe that prices will stabilize and their firms are looking for work over the winter months. Sabatke asked for clarification on potential Tax Increment District (TID) incentives. Johnson and Bialecki reported that requesting the same terms as the Denyon Homes/Ryan Ott Construction single-family home development (i.e. land for $1 per lot and $10,000 TID cash development incentive upon completion of each new home).

Sabatke asked about zoning. Since the former Planned Unit Development (PUD) concept from Rock Ridge Apartments isn't being constructed, Hayden and Johnson reported that City zoning reverted back to the original R-1 zoning (which allows for single-family home development). What is needed is a Certified Survey Map (CSM) to split off three lots on Edgewater Drive and then a future Plat. Sabatke requested cost information for the survey work.

Consider potential housing development concept for Lot 3 CSM 2554 of former Lokemoen Development parcel (Tax Increment District No. 11) - Continued:

Woellner expressed concerns about where the potential River Bend Trail crosses Lot 3. Johnson will follow-up and provide an update at future meetings regarding the proposed single-family home development project.

Motion (Woellner/Kusserow) to proceed with the development concept, contingent upon resolving potential location of River Bend trail easement and following the Denyon Homes/Ott Construction TID development incentive terms. Motion carried.

Unertl advised that a formal resolution and draft development agreement would be provided for consideration at the Wednesday, October 7th RDA meeting and then at the Tuesday, October 13th Common Council meeting.

Review and discussion of Tax Increment Districts (TIDs) status and future plans:

Unertl emphasized that fifteen years ago, Tax Increment District (TID) No. 3 had just been created and had zero tax increment and zero TID funds. The objectives of this joint RDA/COW meeting is to provide everyone with detail on fiscal status and planning future fiscal directions.

Unertl highlighted the significant equalized valuation growth within the City of Merrill and within Tax Increment Districts (TIDs). Total TID equalized valuation is $53,707,200 as of 1/1/2020. Reilly noted that City of Merrill TID equalized valuation is at 11.57% of the tax base. The State of Wisconsin TID limit restricting when new TIDs can be created is 12.0%.

The City has now had four straight years of Net New Construction of 1.0% or higher. The TID 2019 Annual Reports were provided, including a pie chart showing Revenues (such as Tax Increment, new borrowing, State Aids, and other). TID expenses in 2019 included investments of almost $2.5 million in utility and street infrastructure.

Unertl's background information also included fund balance comparison between 2018 and 2019 year-end from the CLA 2019 audit management communications report. Due to the timing of construction completion, there will be about $325,000 in reimbursements credited to the 2020 fiscal year related to 2019 infrastructure improvements.

Tax Increment District (TID) No. 3 has a TID Share Plan with TID No. 6 (Downtown), No. 7 (North Center Avenue Area), and TID No. 8 (West Side Area). During 2016 through 2018, $858,069 was transferred from TID No. 3 to "blighted area" TIDs. No transfer occurred in 2019,

Brian Reilly from Ehlers & Associates presented detailed information on the fiscal status of each of the Merrill TIDs. TID No. 3 can no longer make new expenditures as of 9/13/2020. The future TID No. 3 tax increment will be used for debt service and TID cash development incentives, per existing development agreements, over the next six years (i.e. 2021 through 2026 revenue years). It is possible for the City of Merrill to keep the TID open for one additional year for housing improvements throughout the community. Reilly noted that 75% of the TID increment amount needs to be dedicated for "affordable housing"

<u>Review and discussion of Tax Increment Districts (TIDs) status and future plans (Continued)</u>:

Due to Wisconsin Statutes changes, TID No. 6 would have an additional revenue year than shown on Reilly's presentation materials. There are several TIDs that could donate tax increment to "blighted area" TIDs that have existing General Fund Advances. Minimizing additional General Fund Advances is one of the fiscal concerns of bond rating firms (such as Standard & Poor's).

Due to annual cash flow to support debt service, additional transfers from TID No. 3 to TID No. 8 (West Side Area) were recommended. With a new TID Share Plan, TID No. 4 could transfer positive tax increment balances to TID No. 9 (Wisconsin River frontage and South Center Avenue). Depending upon future developments, it is also possible to extend the life of a TID another three years. This might be a potential option for TID No. 9.

Unertl will bring TID Share recommendations and 2021 proposed TID budgets to the Wednesday, October 7th RDA meeting for consideration. Reilly recommended formal Common Council action on TID Sharing to address Standard & Poor's bond rating comments.

<u>Adjournment</u>: (Osness/Rick) to adjourn at 7:50 p.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY SEPTEMBER 28, 2020

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Russell called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Paul Russell	Alderperson - First District	Present	
Mark Weix	Alderperson - Seventh District	Present	

Also in attendance: City Administrator Dave Johnson, Fire Chief Josh Klug, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Alderman Steve Hass, Alderman Steve Sabatke, Lincoln County Health Director Shelley Hersil (remote) and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Potential COVID-19 Update Report(s)

Lincoln County Health Director Hersil reported remotely. We have seen an increase in COVID-19 cases recently, and the number of hospitalizations is also on the rise. Total cases in the county are now approaching 250, with about 50 of those occurring in the last four weeks. Additional testing opportunities are being offered throughout the county.

Lincoln County Health Director Hersil then answered questions.

III. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint summary report was in the meeting packet.

Deputy Health Officer Ashbeck reported on the three cases on the report. Court dates have been assigned to the first two cases, and Building Inspector/Zoning Administrator Pagel is working on the third case.

2. Vouchers

The vouchers were in the meeting packet.

Fire Chief Klug answered a question related to a voucher.

Motion (Weix/Blake) to approve.

RESULT:	**APPROVED**

IV. Picnic and/or Liquor License Applications:

None.

V. Other agenda items to consider:

1. Ordinance amending Code of Ordinances Chapter 6, Article IV, Section 6-90, to establish maximum number, size and location of apiaries (places where bees are kept) on private property.

The proposed ordinance was in the meeting packet. City Attorney Hayden has drafted the ordinance at the request of Alderman Osness.

Alderman Russell requested that floor privileges be granted to Alderman Osness. Without objection, it was so ordered.

Alderman Osness provided verbal details on his reasons for requesting this ordinance.

The proposed ordinance language specifies the following:

1. A maximum of three apiary structures shall be allowed on private property.
2. Each apiary shall not exceed ten cubic feet in size.
3. Apiaries shall be placed at least ten feet from the property line.

Motion (Blake/Weix) to approve.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 10/13/2020 6:00 PM**

VI. Minutes & Monthly Reports:

1. Minutes of August 24, 2020 meeting

The minutes were in the meeting packet.

Motion (Blake/Weix) to approve.

RESULT:	**APPROVED**

2. Monthly Report - Fire Chief Klug

The report was in the meeting packet.

Fire Chief Klug reviewed the report, including the following:

Recent fire inspections and the request for a Fire Inspector position
Ongoing training
Participation in cleanup at the State of Wisconsin Firefighter Memorial site
Structure fire

3. Monthly Report - Police Chief Bennett

The report was in the meeting packet.

Police Chief Bennett reviewed the report

27 Applications for the Police Officer position were received.

Lincoln County has received a grant related to addressing accident "hot spots" and other traffic issues.

Police Chief Bennett issued a reminder that the Police Department does not "sponsor" trick-or-treating, but they do provide resources. Trick-or-treating in the City of Merrill this year is scheduled for 4:00 P.M. to 7:00 P.M. on Saturday, October 31st.

4. Monthly Report - Lincoln County Humane Society

The report was in the meeting packet.

Alderman Blake noted that, during the previous month, numerous cats were adopted.

5. Consider placing monthly reports on file

Motion (Blake/Weix) to place on file.

RESULT:	**PLACED ON FILE**

VII. Establish date, time and location of next regular meeting

Monday, October 26th, 2020 at 5:15 P.M. in the City Hall Common Council Chambers.

VIII. Public Comment Period

Alderman Russell thanked the Fire Department and Police Department for the assistance they provided after his recent accident.

IX. Adjournment

Motion (Blake/Weix) to adjourn. Carried. Adjourned at 5:49 P.M.

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
September 16th 2020
Minutes

1. Opening

Vice-President Tim Meehean called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Community Room. Present: Gene Bebel, Darcy Dalsky, Paul Gilk (4:05-), Audrey Huftel, and Richard Mamer. Excused: Katie Breitenmoser, Mike Geisler and Jim Wedemeyer. Also present: Laurie Ollhoff and Aaron Svicek & Austin W. from Merrill Productions.

An invitation was received for the opening of the Northwoods Veterans Post. A copy of a thank you letter sent from Ms. Stevens to the WVLS Board for WVLS's leadership with the Beanstack software for our Summer Library Reading Program was provided for review.

There was no public comment.

2. Consent Items

M Bebel/S Huftel/C to approve the minutes of the August meeting as printed.

M Mamer/S Huftel/C to accept the Monthly Revenue and Expense Report for August.

3. Reports/Discussion Items/Action Items

A. Update on COVID-19 Building Closure, Curbside Pickup and Reopening: Ms. Stevens reviewed open hours and other services to the public.

- Staff are starting to see an increase in college student use and plans to utilize the community room for study space were discussed. Board members recommended that since our hours are reduced, staff consider developing and publicizing a list of places available for study throughout the community.
- At this time, staff are prioritizing room use by library events, library associated events-book groups & genealogy group, educational needs and job-related services.
- The story hour room has been made available for use. Youth Services staff are planning to offer a family program "Book Your Bubble." The concept is to offer immediate families/friends with children an opportunity to spend time away from home in a safe and clean environment at the Library. Immediate family/friends' groups will reserve the "Bubble" aka the Story Hour Room at specified times. Efforts will be made to equitably schedule the "Bubble" for area families/friends that are considered to be in their regular social bubble. In most cases, it will be family members.
- Thirteen youth have signed up for the After School Study Program and staff are actively promoting availability. There have been very few problems with after school parking.

B-F. Policy Review: Displays, Exhibits, Posting and Distribution of Materials; Donations; Memorial Books; Services of the Library; Sexual Harassment: M Bebel/S Dalsky/C to approve the policies as presented.

G. Strategic Plan Progress: Goal #2: Updates to Goal #2 were provided.

H. Status of Church Property: City Attorney Hayden updated the assignment of the parking lot agreement. Mr. Geisler has signed and awaiting new owner signature.

I. Wisconsin Trustee Essential #25-Liability Issues: Ms. Stevens provided copies of Trustee Essential #25.

J. Reports from Friends and WVLS Representative: Friends again provided refreshments for staff to show appreciation for their hard work and effort. A copy of the WVLS Directors Report for August was provided. A copy of the 2019 WVLS System Information and Public Library Statistics was given to City Council members, Mayor, City Administrator, Lincoln County Board members, and provided to Library Board members.

4. Forthcoming Events & Library Director Report

- August Monthly Statistical Report was provided.

- Ms. Stevens checked in with Traci Lesneski, CEO, MSR Design, regarding status of Space Needs Study. Ms. Stevens will be in monthly contact with Ms. Lesneski, although the project is on hold due to present pandemic restrictions. Board members discussed need to place this item on a future agenda for discussion.
- City audit report was discussed in relation to the Library Endowment Fund.
- Fall Family Story Time online every other week; a themed activity pack will be available monthly.
- Upcoming John Adams Citizen Study Group program facilitated by John Greenwood and Ms. Ollhoff.
- Partnering with Tomahawk Library, ADRC, UW Extension, and Merrill Enrichment Center to provide activity bags for adults in November and January.
- Trinity Class visits are taking place in the morning before opening to the public.
- Offering programming to PRMS and other schools-class visits, book boxes, author programs, voting programs.

5. Adjournment

M Meehean/S Bebel/C to adjourn the meeting at 5:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on October 21st at 4:00 p.m. in the Library Community Room.

Stacy D. Stevens, Secretary

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY SEPTEMBER 8, 2020

Special Meeting **City Hall Council Chambers** **5:15 PM**

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
Steve Hass	Alderperson - Second District	Present	

Also in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Parks & Recreation Director Dan Wendorf, Police Chief Corey Bennett, Public Works Director/City Engineer Rod Akey, Utility Operations Manager Gabe Steinagel, Transit Director Brad Brummond, Fire Chief Josh Klug, Alderman John Van Lieshout, Alderman Mike Rick, Alderman Mark Weix, Lori Anderson-Malm and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Public Comment Period

None.

III. Agenda Items:

1. Request from Fire Chief Klug to sell Engine 61 via Wisconsin Surplus Auctions, dispose of miscellaneous equipment and trade in the rescue squad.

Information was in the meeting packet.

Fire Chief Klug reported that a grant for the purchase of a fire truck has been received from the Bierman Family Foundation. Based on that, he is requesting authorization to sell Engine 61, trade-in the rescue squad and dispose of other miscellaneous equipment.

Motion (Blake/Osness) to approve the request as presented.

RESULT:	**APPROVED**

2. Presentation on and discussion of 2020 borrowing and refinancing plan

Representing Ehlers, Inc., Brian Reilly distributed information and then gave a presentation on pending recommended borrowing. His presentation included the following:

Current Profile
General Obligation Borrowing Capacity
Levy for Debt Service

2020 Capital Projects Financing
Projects

Preliminary Debt Issues and Sizing
Impact Scenarios

A calendar of proposed dates related to the borrowing was also presented and discussed.

No action was taken.

3. Discuss potential 2021 budget meetings and dates

Information was in the meeting packet.

Proposed dates for meetings related to the 2021 budget process were discussed. Based on that discussion, the following meetings schedule was proposed:

Wednesday, September 23rd @ 5:15 P.M. - Joint meeting of Committee of the Whole & Redevelopment Authority.

Tuesday, September 29th @ 6:00 P.M. - Committee of the Whole.

Tuesday, October 6th @ 5:15 P.M. - Committee of the Whole.

Tuesday, October 20th @ 5:15 P.M. - Personnel & Finance Committee

Friday, October 23rd @ 8:00 A.M. - All day Committee of the Whole Budget Session.

Tuesday, October 27th - Committee of the Whole (if necessary, time to be announced).

IV. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 6:01 P.M.

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY SEPTEMBER 29, 2020

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Hass called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Alderperson - Third District	Present	
Steve Osness	Alderperson - Fourth District	Present	
Steve Hass	Alderperson - Second District	Present	

Also in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Utility Operations Manager Gabe Steinagel, Facilities Maintenance Manager Nick Wszalek, Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Josh Klug, Alderman Steve Sabatke, Alderman Mike Rick, Alderman John Van Lieshout and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Vouchers:

1. Vouchers

The vouchers were in the meeting packet.

Motion (Osness/Blake) to approve.

RESULT:	APPROVED

III. Agenda items for consideration:

1. Request to life hiring freeze to fill pending vacant Utiliity Operator position

Information was in the meeting packet.

This is an existing position. The current employee in the position has resigned, so Utility Operations Manager Steinagel has requested that the hiring freeze be lifted to fill the pending vacancy.

Motion (Osness/Blake) to lift the hiring freeze to fill the pending vacancy.

RESULT:	APPROVED

2. Compensation adjustment for election officials (poll workers) for 2021

Information was in the meeting packet.

There have been increased training requirements for election officials. The adjustments being recommended are based on responsibilities and required training levels. The last adjustment took effect in 2018. If approved, these adjustments would be effective beginning in 2021.

Motion (Osness/Blake) to approve the adjustments as submitted.

RESULT:	**APPROVED**

3. Establish "chain of command" when publicizing city issues

Alderman Osness had requested that this item be placed on the agenda. He explained that he would like to be informed of any news or developing stories related to the City before they "hit the press".

Alderman Hayden replied that, in his opinion, adopting a formal policy on this is not necessary.

No formal action taken at this time.

4. Establish deadline for submission of agenda items and materials for agendas

Alderman Osness had requested that this item be placed on the agenda. He explained that he opposes receiving materials related to agenda items on the day of the meeting. He would prefer to have all materials included at the time the meeting packet is "published", to allow sufficient time to read and consider the information before the meeting.

Alderman Hass agreed with Alderman Osness.

No formal action taken at this time.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

At the request of Alderman Osness, City Clerk Heideman provided a verbal status report on the upcoming November 3rd election.

5. City Administrator Johnson

The report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Blake/Osness) to place on file.

RESULT:	**PLACED ON FILE**

V. Establish date, time and location of next regular meeting

Tuesday, October 20th, 2020 at 5:15 in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed Session:

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon any person referred to in such histories or data, or involved in such problems or investigations, to review submitted Citizen Feedback Forms related to City employees.

Motion(Osness/Blake) to convene in closed session. Carried 3-0 on roll call vote. Convened in closed session at 5:26 P.M.

The closed session minutes will be filed separately and confidentially.

Note: The Committee did not reconvene into open session after the closed session portion of the meeting.

VIII. Adjournment

Motion (Osness/Blake) to adjourn. Adjourned (from closed session) at 5:50 P.M.

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, October 7th, 2020 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Derek Woellner, Steve Sabatke, Sheila Polak, Lori Anderson-Malm, and Clyde Nelson (via phone)

RDA Excused: Val Mindak and Tony Kusserow

Others: Alderperson Mark Weix, City Clerk Bill Heideman, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl (via phone), Public Works Director/City Engineer Rod Akey, Bill Bialecki from Lincoln County Economic Development Corp. (LCEDC), Max Zelich from U Build, LLC, and Merrill Productions video operator

Call to Order: Mayor Woellner called the meeting to order at 8:00 a.m.

Consider approval of RDA meeting minutes from September 2nd, 2020:

Motion (Anderson-Malm/Sabatke) to approve the meeting minutes from September 2nd. Carried.

Consider approval of Joint RDA-Committee of Whole meeting minutes from September 23rd, 2020:

Motion (Anderson-Malm/Nelson) to approve the meeting minutes from September 23rd. Carried.

Public Comment: None

Review redevelopment project status and consider TID payment request from Max Zelich (2213 E. Main St. - TID No. 3):

Sabatke commented that he might have provided some misinformation to Zelich regarding timing of TID payment. There are outstanding exterior maintenance orders for hard surface parking. Zelich emphasized that he feels that the redevelopment is complete. In addition, he is constructing a machine/metal shop building which wasn't on the October 2018 improvement list.

Polak asked if the 2018 development agreement had been signed. Zelich responded that he never signed because the amount was only $4,500 instead of the $12,500 he requested. Johnson and Unertl noted that many items on Zelich's list were deferred maintenance. Unertl commented that the assessed valuation for concrete approach and parking lot would likely generate minimal increase. Unertl noted that no site plan was provided in 2018.

Review redevelopment project status and consider TID payment request from Max Zelich (2213 E. Main St. - TID No. 3) - Continued:

There is potential pending extension timeframe for the hard surface parking at the Board of Public Works. Hayden emphasized the potential daily fines for failing to complete the hard surfacing. Zelich advised that he would complete by July 31st, 2021.

(Motion Woellner/Sabatke) to approve release of the $4,500 TID No. 3 cash development incentive upon obtaining signed revised development agreement and W-9 IRS tax form. . Motion carried.

Follow-up information to Joint Meeting discussion on potential single-family development on Lot 3 (Edgewater Dr. - Tax Increment District No. 11):

Unertl, Johnson, and Akey updated RDA Commissioners on questions asked at the Joint RDA – Committee of Whole meeting.

- Cost of the survey mapping is $1,500 to $2,000.
- The River Bend Trail will run along the future City street extending between Edgewater Dr. and Rock Ridge Ct.
- A copy of the Certified Survey Map (CSM) showing the three lots on Edgewater Dr. was included in the agenda packet.
- Public Works Director/City Engineer Akey estimated that future utility and new street infrastructure would cost $180,000 to $200,000.

Consider a resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and JJ Premier LLC (Tax Increment District No. 11 – State Highway 107):

Three single-family homes would be construction on Edgewater Dr. CSM lots as Phase 1. There is right-of-first refusal for JJ Premier for potential future development phases.

Motion (Polak/Woeller) to recommend the resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and JJ Premier LLC. Carried.

Consider a resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and RC-N-DI-Investments LLC (Tax Increment District No. 6 – Downtown Area):

There was discussion on past uses of the vacant building. Randy Wixson's Conditional Use Permit (CUP) request to the City Plan Commission was included in the RDA agenda packet along with proposed site plan. Wixson's plan includes rehabilitation and expansion of the existing building and construction of two new storage unit buildings. The existing building could be either used for commercial businesses or additional storage units.

Consider a resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and RC-N-DI-Investments LLC (Tax Increment District No. 6 – Downtown Area) - Continued:

Unertl reported that the Lighthouse Storage development on the Wisconsin River island was a previous Randy Wixson development. There was total of $25,000 TID No. 8 cash development incentive for rehabilitation of vacant building and construction of two new storage unit buildings. A third storage unit building was also constructed. The total increase in assessed valuation since 2012 is over $300,000 which is generating almost $10,000 in tax increment.

Polak and Anderson-Malm supported the proposed redevelopment project which will include removal and replacement of the existing eyesore paved surface. In response to Sabatke question about proposed $10,000 cash development incentive, Unertl advised that the City of Merrill had provided $10,000 for both Studio 808 and Cup-n-Cone redevelopments.

For the Central City Lighthouse proposed development, Unertl recommended structuring the $10,000 total TID No. 6 cash development incentive as follows: $5,000 for rehabilitation of existing building and $2,500 for each of the proposed new storage unit buildings.

Motion (Woeller/Nelson) to recommend the resolution authorizing a development agreement by and between the City of Merrill, Wisconsin and RC-N-DI-Investments LLC. Carried.

Review Project Plan for the Project Plan Amendment of Tax Increment No. 3 in Order to Share Increment with Tax Incremental Districts No. 6, 7, & 8:

The September 2nd, 2015 plan was included in the agenda packet. All current RDA Commissioners have been appointed after this TID share plan was adopted

A comparable TID No. 4 share plan will be developed to allow for transfers to Tax Increment District No. 9. Unertl anticipates that this new plan will be ready for consideration in early 2021.

Review and consider Finance Director's recommendations for Tax Increment Transfers in 2020 and 2021:

Unertl reported that any tax increment transfers occur in March (for the prior year) in conjunction with the annual City audit and in consultation with the City auditors from CLA.

From Brian Reilly's September 23rd presentation to the Joint RDA-Committee of Whole meeting, tax increment transfer from TID No. 3 to TID No. 8 should be the priority due to the TID No. 8 annual cash flow and begin to repay the City General Fund Advance.

Once there is an adopted TID No. 4 share plan, $200,000 to $250,000 should be available to transfer to TID No. 9 and repay the City General Fund Advance.

Review and consider 2021 Tax Increment Districts (TIDs) Budget Requests:

Unertl highlighted each of the proposed 2021 TID budget requests. In response to Sabatke question, Unertl reported that there is $735,000 in TID cash development incentive payments. This includes the third $100,000 for Phase 2 of Rock Ridge Apartments; potential $100,000 for S.C. Swiderski apartments; and potential $300,000 for proposed Weinbrenner Shoe Company rehabilitation of former Hurd Windows & Doors buildings. New borrowing is proposed for these three larger development incentive amounts.

TID No. 3 – Expenditure period for new items has expired. Just payment of cash development incentives; payment of Principal and Interest; and limited administration expense,

TID No. 8 – The Weinbrenner Shoe Company purchase and building improvements is moved up. Since there is Special Common Council meeting on Thursday, October 9th, a development agreement resolution and draft development agreement will go directly to that meeting. RDA Commissions previously recommended $300,000 for the estimated $3 million in building improvements to facilitate expansion of Weinbrenner manufacturing operations. Unertl recommended structuring the TID No. 8 cash development incentive as follows: $150,000 upon completion of the roof replacement and then additional $150,000 upon manufacturing operations in the former Hurd buildings.

The only TID capital investments proposed for 2021 include: TID No. 7 potential extension of water and sanitary sewer to the northern FreMarq Innovations building; TID No.8 for River Bend Trail west extension paving (which is paying a City of Merrill fiscal obligation to the River Bend Foundation for former Anson-Gilkey property acquisition); and TID No.11 for curb, gutter, paving, and streetlighting for W. St. Paul St. and potential utility and street infrastructure extension of Superior St.

The payment of the existing Series 2016C Note Anticipation Note (NAN) will include tax increment cash payment for TID No. 7 (N. Center Ave.) and refinancing for TID No. 10 (former FoxPoint) and TID No. 11 (Rock Ridge Apartments).

Next RDA meetings: Next RDA meeting scheduled for Wednesday, December 2nd at 8:00 a.m.

Adjournment: (Polak/Sabatke) to adjourn at 9:25 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

Transit Meeting
June 15, 2020
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:00pm

2) Public Comment – None

3) Approval of May 2020 minutes

A motion to approve minutes of the February 17, 2020 meeting was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report;

A) Return to Service Plan
    a. Using 2 buses. Relaxed riding purposes. Ridership continues to increase towards pre pandemic levels.
B) New Buses Progress
    a. Production set for July 7, 8 and 10 start dates for new buses. Tentative ship dates July 23,24, and 28
    b. Inspection cost for Brad to go vs. contract and pros and cons of each.
        i. A motion to contract the inspection to First Transit was made by Sue Kunkel and seconded by Katie Swope. All ayes, motion approved unanimously
    c. Final 2 buses of the fleet the PO has been accepted by Gillig awaiting a response.
C) Merrill Transit Facebook page
    a. Nothing completed at this time.

5) Next meeting date will be July 20, 2020. Meeting to be held at the Transit Office in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Transit Meeting
July 20, 2020
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:05pm

2) Public Comment – None

3) Approval of June 2020 minutes

A motion to approve minutes of the February 17, 2020 meeting was made by Sue Kunkel and seconded by Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report;

A) New Buses Progress
   a. Buses in production progress moving along. Should be ready to ship by the end of the month
   b. Final 2 buses have preproduction Skype meeting on the 23rd.
B) Return to Service Plan
   a. Still using 2 buses. Normal service levels. Riders required to wear face coverings. Ridership is holding steady with about 60 riders per day
C) Application for reduced fare
   a. Considered to use that would require more than just SSI cover letter.
   b. Revise to add effective date for next meeting
D) Second Quarter review
   a. All numbers are drastically down due to suspension of service for period of time resulting from COVID-19

   A motion to approve minute's second quarter report was made by Steve Willis and seconded by Sue Kunkel. All ayes, motion approved unanimously
E) Election bussing
   a. As stated in previous meeting buses will service all polling locations on regular schedule

5) Next meeting date will be August 17, 2020. Meeting to be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Sue Kunkel and seconded by Rick Blake. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Transit Meeting
August 6, 2020
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:05pm

2) Public Comment – None

3) Approval of July 2020 minutes

A motion to approve minutes of the July 2020 meeting was made by Steve Willis and seconded by Katie Swope. All ayes, motion approved unanimously.

4) Administrator's Report;

A) New Buses Progress
   a. Took a ride on the new bus.
   b. Discussion about camera connection and how being resolved.

B) Return to Service Plan
   a. Still using 2 buses. Normal service levels. Riders required to wear face coverings. Ridership is holding steady with about 60 riders per day

C) Application for reduced fare
   a. Reviewed revised application form.

A motion to approve the use of the new application form for reduced fare was made by Sue Kunkel and seconded by Katie Swope. All ayes, motion approved unanimously.

D) School Year Bussing Plan
   a. Discussion for passenger limits and new school start and dismissal time.
      i. Passenger Limits
         1. Continue to follow LCHD recommendations
         2. Remove passenger capacities
         3. Not service the schools at this time

   A motion was made to use option 1 by Rick Blake and seconded by Steve Willis. Resulted in a tie. Item tabled, continue to follow LCHD recommendations (the current limits) and review at next meeting

   b. New school times
      i. All start at 7:50
      ii. Elementary and High school dismiss 3:20
      iii. Middle School dismiss 3:30
   c. Decision to alter current times to accommodate school dismissal times with current passenger limits. Review at next meeting.

5) Next meeting date will be September 14, 2020. Meeting to be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Sue Kunkel and seconded by Rick Blake. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Transit Meeting
September 21, 2020
Minutes

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Ms. Sue Kunkel, Ms. Katie Swope and Brad Brummond – Transit Administrator

1) Call to order 4:35pm

2) Public Comment – None

3) Approval of July 2020 minutes

A motion to approve minutes of the July 2020 meeting was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Discussion of the words "Merrill-Go-Round" on the bus. The city council has indicated that they should be on the bus. They will be added by the phone number on each side of the bus.

5) Administrator's Report;

A) New Buses Progress
   a. Had small issue with the 2-way radio – issue resolved with new antenas

B) School Year Bussing Plan
   a. Increased seating from 7 to 11 to be used when siblings are riding
   b. Most buses at capacity with only a few on a waiting list for open seats
   c. New school times
      i. Able to accommodate with the reduced capacities

6) Next meeting date will be October 19, 2020. Meeting to be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

6) Motion to adjourn was made by Ms. Sue Kunkel and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

MINUTES • WEDNESDAY SEPTEMBER 30, 2020

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Osness called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Steve Osness	Alderperson - Fourth District	Present	
Mike Rick	Alderperson - Sixth District	Present	
Mark Weix	Alderperson - Seventh District	Present	

Also in attendance: City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, City Attorney Tom Hayden, Dale Bacher and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Preliminary Items

1. July Vouchers
2. August Vouchers

Motion (Rick/Weix) to approve the July and August vouchers.

RESULT:	**APPROVED**

III. Agenda Items for Consideration

1. Discussion & recommendation on request from Dave's Septic to be allowed to dispose of septic/holding tank wastes at the Merrill Wastewater Treatment Plant.

A copy of the permit application was in the meeting packet. Utility Operations Manager Steinagel reported that he has no concerns with the application as submitted.

Motion (Rick/Weix) to approve the permit application.

RESULT:	**APPROVED**

2. 2021 Capital Request - addition of Trailer Mounted Dewatering Pump

Information on the capital request was in the meeting packet.

Utility Operations Manager Steinagel reported on the request. The estimated cost of the pump is $37,000 and the estimated useful life is 30 years.

The justification for the request is as follows:

With the higher capacity pump we could pump out the aeration, primary and clarification tanks for maintenance faster. It will also be used during emergencies at the treatment plant and lift stations. The Street Department would use it during heavy rain events. We would be able to divert the wastewater in the interceptor to clean and inspect it before we have it lined.

Motion (Weix/Rick) to forward this request to the 2021 Capital Budget process.

RESULT:	**CARRIED**

3. Discussion on Jokin Joe's Bait Shop, 1000 W Main St

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that he had requested this agenda item to keep the committee informed on this issue. He explained that he has notified the owner of Jokin Joe's Bait Shop of plumbing-related violations at 1000 W. Main Street. It appears that, to date, the owner has not taken any action to address these issues. At this time, the owner is at risk of receiving citation(s).

Building Inspector/Zoning Administrator Pagel noted that this meeting agenda was mailed to the owner of Jokin Joe's, but the owner did not appear at the meeting.

No action was necessary, requested or taken at this time.

IV. Monthly Report

1. Operations Report

Utility Operations Manager Steinagel reviewed the report, as follows:

Water treatment filter inspection has been completed
Gate valve repairs
Hydrant flushing for fall completed
Root cutting the sewer mains
Testing for COVID-19 at the Wastewater Treatment Plant

V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

Wednesday, October 28th, 2020 at 5:15 P.M. in the City Hall Common Council Chambers.

VII. Adjournment

Motion (Weix/Rick) to adjourn. Carried. Adjourned at 5:14 P.M.

City of Merrill

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Health & Safety Committee

Re: Amending Chapter 36, Article V, Section 36-251, related to ATV/UTV routes.

ORDINANCE NO. 2020-
Introduced: September 8, 2020
1st Reading: September 8, 2020
2nd Reading:
3rd Reading:
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

An Ordinance

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 36, Article V, Section 36-251 of the Code of Ordinances for the City of Merrill is amended to read as follows:

The intent of this article is to provide ~~a means for persons to travel from a residence and/or lodging establishment within the limits of the City of Merrill for the shortest distance necessary for a person to operate an all-terrain vehicle or utility-terrain vehicle to the all-terrain vehicle or utility-terrain vehicle route or trail that is closest to that residence or lodging establishment.~~ for the recreational use of all terrain vehicles and utility terrain vehicles within the City limits of Merrill as permitted by and consistent with WI Statutes.

(a) Such travel shall be allowed only when the connecting Lincoln County all-terrain vehicle and utility-terrain vehicle ~~trails~~ routes are open and operational.

(b) Routes may be closed at any time, by order of the chief of police.

(c) The city shall, from time to time, designate a route within the city limits, maps of which shall be kept on file with the office of the city clerk and the Merrill Police Department. That map delineates allowed routes of travel for all-terrain vehicles or utility-terrain vehicles.

(d) The City shall erect signage at the entrances to the City identifying approved streets of travel and/or prohibited routes of travel. Prohibited routes may have additional signage erected.

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: ______________________________

Adopted: ______________________________

Approved: ______________________________

Published: ______________________________

Approved:

____
Derek Woellner, Mayor

Attest:

____
William N. Heideman, City Clerk

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: Health & Safety Committee

Re: Amending Chapter 6, Article IV, Section 6-90 Prohibited and protected animals, fowl, reptiles and insects; pet shops; potbellied pigs.

ORDINANCE NO. 2020-
Introduced: October 13, 2020
1st Reading: __________
2nd Reading: __________
3rd Reading: __________
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 6, Article IV, Section 6-90 of the Code of Ordinances for the City of Merrill is amended to read as follows:

(a) *Protected animals.*

(1) *Possession and sale.* It shall be unlawful for any person, firm or corporation to possess with intent to sell or offer for sale, or buy or attempt to buy, within the city any of the following animals, alive or dead, or any part or product thereof:

a. All wild cats of the family felidae;

b. Polar bear (Thalarctos maritimus);

c. Red wolf (Canis niger);

d. Vicuna (Vicugna vicugna);

e. Alligator, Caiman or crocodile of the order of crocodilia;

f. Gray or timber wolf (Canis lupus);

g. Sea otter (Enhydra lutris);

h. Pacific ridley turtle (Lepidochelys olivacea);

i. Atlantic green turtle (Chelonia mydas);

j. Mexican ridley turtle (Lepidochelys kempi).

(2) *Compliance with federal regulations.* It shall be unlawful for any person, firm or corporation to buy, sell or offer for sale a native or foreign species or subspecies of mammal, bird, amphibian or reptile, or the dead body or parts thereof, which appears on the endangered species list designated by the United States Secretary of the Interior and published in the Code of Federal Regulations pursuant to the Endangered Species Act of 1973 (P.L. 93-205).

(3) *Regulating the importation of certain birds.* No person, firm or corporation shall import or cause to be imported into this city any part of the plumage, skin or dead body of any species of hawk, owl or eagle. This section shall not be construed to forbid or restrict the importation or use of the

plumage, skin, body or any part thereof legally collected for use by the Native Americans for ceremonial purposes or in the preservation of their tribal customs and heritage.

(b) *Exceptions.* The provisions of subsection (a) of this section, shall not be deemed to prevent the lawful importation, possession, purchase or sale of any species by any public agency, institute of higher learning, persons holding federal permits, or by a person holding a scientific collectors permit issued by the secretary of the department of natural resources of the state, or to any person or organization licensed to present a circus.

(c) *Wild animals; prohibition on keeping.* Except for state-licensed game farms located in properly zoned areas, it shall be unlawful for any person to keep, maintain or have in his possession or under his control within the city any poisonous reptile or any other dangerous or carnivorous wild animal, insect or reptile, any vicious or dangerous domesticated animal or any other animal or reptile of wild, vicious or dangerous propensities. Specifically, it shall be unlawful for any person to keep, maintain or have in his possession or under his control within the city any of the following animals, reptiles or insects:

(1) All poisonous animals and reptiles including rear-fang snakes.

(2) Apes: chimpanzees (Pan); gibbons (Hylobates); gorillas (Gorilla); orangutans (Pongo); ans siamangs (Symphalangus).

(3) Baboons (Papoi, Mandrillus).

(4) Bears (Ursidae).

(5) Cheetahs (Ainonyx jubatus).

(6) Crocodilians (Crocodilia), 30 inches in length or more.

(7) Constrictor snakes, six feet in length or more.

(8) Coyotes (Canis latrans).

(9) Gamecocks and other fighting birds.

(10) Hyenas (Hyaenidae).

(11) Jaguars (Panthera onca).

(12) Leopards (Panthera pardus).

(13) Lions (Ppanthera leo).

(14) Lynxes (Lynx).

(15) Ostriches (Struthio).

(16) Pumas (Ffelis concolor); also known as cougars, mountain lions and panthers.

(17) Sharks (class Chondrichthyes).

(18) Snow leopards (Panthera uncia).

(19) Tigers (Panthera tigris).

(20) Poisonous insects.

(21) Except in properly zoned districts, horses, mules, ponies, donkeys, cows, pigs, goats, sheep, chickens, poultry or any animal raised for fur-bearing purposes, unless otherwise permitted elsewhere in this Code.

(22) Wolves or any dog which is part wolf (Canis lupis).

(d) *Exceptions; pet shops.* The prohibitions of subsection (c) of this section, shall not apply where the creatures are in the care, custody or control of: a state-licensed game farm; a veterinarian for treatment; agricultural fairs; shows or projects of the 4-H clubs; a display for judging purposes; an itinerant or transient carnival, circus or other show; dog or cat shows or trials; public or private educational institutions; zoological gardens; if:

(1) Their location conforms to the provisions of chapter 113.

(2) All animals and animal quarters are kept in a clean and sanitary condition and so maintained as to eliminate objectionable odors.

(3) Animals are maintained in quarters so constructed as to prevent their escape.

(e) *Exception; Vietnamese potbellied pigs.* Notwithstanding the prohibitions contained in this section, Vietnamese potbellied pigs may be kept within the city provided that the owners of such animals comply with the other regulations of this article, except for the licensing requirement contained in section 6-24.

(f) *Exception; Apiaries.* A maximum of 3 apiary structures shall be allowed on private property. Each apiary shall not exceed ten (10) cubic feet in size. Apiaries shall be placed at least 10 feet from the property line.

Section 2. **Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. **Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: ____________________

Adopted: ____________________

Approved: ____________________

Published: ____________________

Approved:

____

Derek Woellner, Mayor

Attest:

____

William N. Heideman, City Clerk

RESOLUTION NO. _____

A RESOLUTION APPROVING A PRELIMINARY PLAT FOR SINGLE FAMILY RESIDENTIAL DEVELOPMENT BETWEEN WEST ST. PAUL STREET AND WEST TENTH STREET IN THE CITY OF MERRILL

WHEREAS, the City of Merrill ("The Applicant") has applied for preliminary approval of a subdivision plat pursuant to Code of Ordinances Sec.111-114 for land located in Lots One, Two, Three, and Four of Certified Survey Map No. 2763, recorded on February 24, 2020, in Volume 16 of Certified Surveys, page 144, as Document No. 541501, in the office of the Register of Deeds for Lincoln County, Wisconsin; and

WHEREAS, The City Plan Commission considered the application at a hearing, duly noticed, and scheduled on October 7, 2020; and

WHEREAS, The City Plan Commission recommends approval of the preliminary plat subject to certain conditions; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of October, 2020, that

1. The Common Council Adopts the City Plan Commissions findings and incorporates them into this resolution.

2. The proposed preliminary plat of Single Family Residential Development between West St. Paul Street and West Tenth Street presented by City of Merrill and prepared by Joshua Prentice for REI and involving a subdivision plat pursuant to Code of Ordinances Sec.111-114 for land located in Lots One, Two, Three, and Four of Certified Survey Map No. 2763, recorded on February 24, 2020, in Volume 16 of Certified Surveys, page 144, as Document No. 541501, in the office of the Register of Deeds for Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED That the applicant, City of Merrill is directed to prepare the final plat in accordance with the requirements of Chapter 111 of the Code of Ordinances of the City of Merrill and present the final plat for review by the City Plan Commission.

CITY OF MERRILL, WISCONSIN

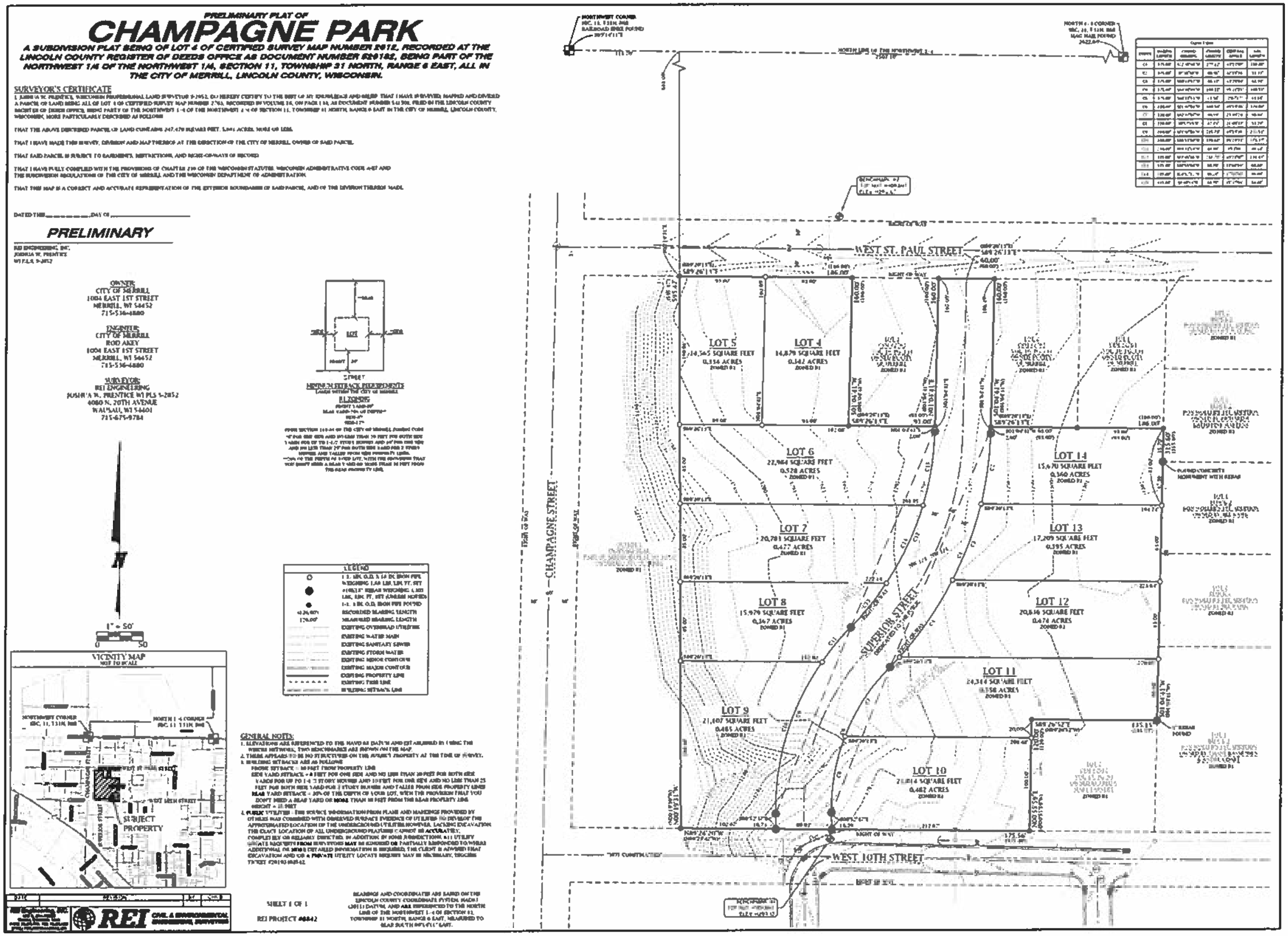
Recommended by: City Plan Commission

Moved: ____________________________

Passed: ____________________________

____
Derek Woellner
Mayor

____
William N. Heideman
City Clerk



PRELIMINARY PLAT OF
CHAMPAGNE PARK
A SUBDIVISION PLAT BEING OF LOT 4 OF CERTIFIED SURVEY MAP NUMBER 2612, RECORDED AT THE LINCOLN COUNTY REGISTER OF DEEDS OFFICE AS DOCUMENT NUMBER 520182, BEING PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 11, TOWNSHIP 31 NORTH, RANGE 6 EAST, ALL IN THE CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN.
SURVEYOR'S CERTIFICATE
PRELIMINARY
OWNER:
CITY OF MERRILL
1004 EAST 1ST STREET
MERRILL, WI 54452
715-536-4880
ENGINEER:
CITY OF MERRILL
ROD AKEY
1004 EAST 1ST STREET
MERRILL, WI 54452
715-536-4880
SURVEYOR:
REI ENGINEERING
JOSHUA W. PRENTICE WI PLS S-2852
4080 N. 20TH AVENUE
WAUSAU, WI 54401
715-675-9784
MINIMUM SETBACK REQUIREMENTS
LEGEND
VICINITY MAP
NOT TO SCALE
SUBJECT PROPERTY
GENERAL NOTES:
SHEET 1 OF 1
REI PROJECT #8842
REI
WEST ST. PAUL STREET
CHAMPAGNE STREET
SUPERIOR STREET
WEST 10TH STREET
LOT 5
14,565 SQUARE FEET
0.334 ACRES
LOT 4
14,879 SQUARE FEET
0.342 ACRES
LOT 6
22,984 SQUARE FEET
0.528 ACRES
LOT 7
20,781 SQUARE FEET
0.477 ACRES
LOT 8
15,979 SQUARE FEET
0.367 ACRES
LOT 9
21,107 SQUARE FEET
0.485 ACRES
LOT 10
21,014 SQUARE FEET
0.482 ACRES
LOT 11
24,314 SQUARE FEET
0.558 ACRES
LOT 12
20,646 SQUARE FEET
0.474 ACRES
LOT 13
17,209 SQUARE FEET
0.395 ACRES
LOT 14
15,670 SQUARE FEET
0.360 ACRES

ACTION TAKEN AT 10/7/20 CITY PLAN COMMISSION MEETING

1. Preliminary Plat for Single Family Residential Development between West St. Paul Street and West Tenth Street

Motion (Schroeder/Schwartzman) to approve. Carried 6-0 on roll call vote. Abstaining - Gulke.

RESOLUTION NO. _____

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO REMODEL EXISTING BUILDING AND CONSTRUCT TWO NEW STORAGE UNIT BUILDINGS AT 305 E 1ST STREET, MERRILL

WHEREAS, Randall and Diane Wixson, d/b/a RC-N-DI Investments, LLC have requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV, Section 113 for the purpose of remodeling existing building, which may be used for light manufacturing, and constructing two new storage unit buildings on the following described property:

TB Scott Lbr Co Add’n Lts 3-4-5-6 Blk 9, City of Merrill, Lincoln County, Wisconsin,

Commonly known as 305 E 1ST Street herein referred to as the “Premises”; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on October 7, 2020, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, found that it does meet the requirements of Merrill Zoning Code, Chapter 113, Article IV, Section 113 and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of October, 2020, that a conditional use permit shall be issued to Randall and Diane Wixson, d/b/a RC-N-DI Investments, LLC for the purpose of remodeling existing building, which may be used for light manufacturing, and constructing two new storage unit buildings on the aforesaid described premises. This Conditional Use Permit shall allow the new and existing buildings to be accessed from the existing Right of Way.

Recommended by: City Plan Commission

Moved: ____________________________

Passed:____________________________

CITY OF MERRILL, WISCONSIN

____
Derek Woellner
Mayor

____
William N. Heideman
City Clerk

APPLICATION FOR CONDITIONAL USE PERMIT
CITY OF MERRILL

DATE 9-15-20

APPLICANT'S NAME: Randy & Diane Wixson

BUSINESS NAME: RC-N-DI Investments

PHONE #: 715-536-6394 EMAIL: Randallc&3@TDS.NET

PROPERTY ADDRESS: 305 E 1st St, Merrill

PROPERTY OWNER'S NAME: Fastenal Co.

TAX ROLL#: 34- PIN #: 251-

EXISTING USE: Empty

PROPOSED USE: Retail & add Self storage

REASON FOR REQUESTING A USE PERMIT CHANGE: To comply with City Zoning

PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE TO EACH OF THE FOLLOWING ITEMS
(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.

   a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.

   b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).

   c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.

   d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.

   e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

f) Explain how the conditional use shall conform to all applicable regulations of the district in which it is located.

g) Explain how the conditional use will not violate flood plain regulations governing the site.

h) That when applying the above standards to any new construction or placing an addition on an existing building, the Plan Commission and Common Council shall bear in mind the statement of purposes for the zoning district such that the proposed building or addition at the proposed location, does not defeat the purpose and objective or the Zoning District.

i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:

I) The maintenance of safe and healthful conditions;

II) The prevention of water pollution including sedimentation;

III) Existing topography, drainage features and vegetative cover on the site;

IV) The location of the site with respect to floodplains and floodways of rivers and streams;

V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;

VI) The location of the site with respect to existing or future access roads;

VII) The need of the proposed use for a shoreline location;

VIII) The compatibility with uses on adjacent land;

IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.

2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.

3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure of site; number of employees and the Zoning District within which the subject site lies.

4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.

5. Additional information as may be required by the Plan Commission of Common Council, or Officers of the City.

6. **A fee of $175.00 must accompany the application.**

7. **A copy of Deed is required of proposed property.**

The information submitted with this application is true and accurate to the best of my knowledge and belief.

Randy W

Signature of Applicant

9-15-20

Signature of Applicant

Central City Lighthouse

Sub: Application for conditional use.

Scope of the project: At the address of 305 E 1st street, Merrill, WI. Add 25 self-storage units. 20 10x20 and 5 10x24. Obtain state plans to convert a portion of existing building to cold storage, adding 6 10x24 units. Re pave the entire lot.

Randy and Diane Wixson

RC-N-DI Investments

715-536-6394 Randallc03@tds.net

Parcel ID. 251-25131061140137   Document # 424534

Retail

Retail and self storage

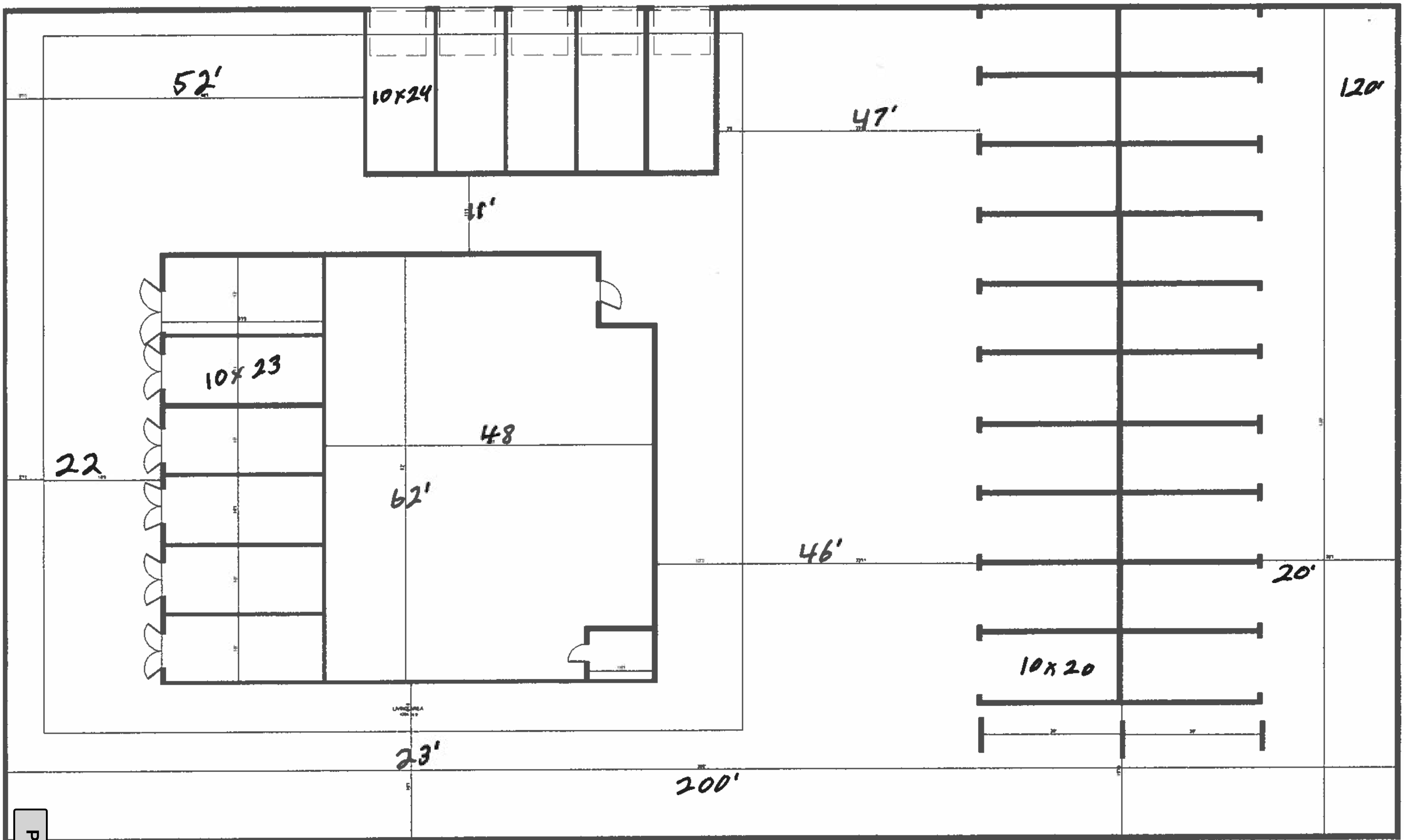
Existing property is zoned commercial and we need conditional use to add self-storage units.

(a) Adding more storage units in the downtown area will make it easier for people to store items with less travel.
(b) The property all ready backs up to the city garage and City storage area and we have position the new building to create the least impact on the neighbor to the West.
(c) Adding the storage building will not impede other commercial properties uses.
(d) We will continue to use existing drainage pattern and no additional utilities are required
(e) There are two existing drive way entrances and we are requesting that you allow us to egress from the property too the alley directly to the south.
(f) The property is already zoned commercial and self-storage is allowed with a conditional use.
(g) We will not change the existing drainage from the property.
(h) The property to the east and south is the city of Merrill and the property owner to the west is Heather J Karaba at 303 E 1st street, Merrill

There are no Architects at this time. We are in the process of making and offer. Obtaining the conditional use is required by us to make this a viable investment.

Randall C Wixson Randy Wixson 9-15-20   Diane L Wixson Diane L Wixson

Randy & Diane Wixson
715-536-6394



305 E 1st Street, Merrill

ACTION TAKEN AT 10/7/20 CITY PLAN COMMISSION MEETING

2. Conditional Use Permit application from Randy Wixon for development of storage buildings at 305 East First Street.

Motion (Hass/Schwartzman) to approve, including the stipulation that light manufacturing would be allowed in the existing building. Carried.

RESOLUTION NO. ____

A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MERRILL, WISCONSIN AND JJ PREMIER LLC

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 11 on May 10, 2016 and the development site is within TID No. 11; and,

WHEREAS, JJ Premier LLC has proposed construction of up to fifteen new single-family homes through a phased construction timeframe; and,

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential homes created from this development project; and,

WHEREAS, JJ Premier LLC has negotiated the development agreement to provide for transfer of property ownership of three lots on Edgewater Drive and an incentive payment not to exceed $30,000 to facilitate Phase 1 of the single-family home development project;.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of October, 2020, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and JJ Premier LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

Moved: ______________________________

Passed: ______________________________

CITY OF MERRILL, WISCONSIN

____
Derek Woellner
Mayor

____
William N. Heideman
City Clerk

TAX INCREMENT DISTRICT (TID) No. 11 – Rock Ridge Lot 3

Through TID No. 11, the former Lokemoen Development property (17.8 acres) was acquired by the City of Merrill in 2016 for $200,000. Phases I and II of Rock Ridge Apartments were constructed with total of six apartment buildings (i.e. 72 units) with total assessed valuation of $4,125,100 as of 1/1/2020.

Undeveloped Lot 3 is about 5.314 acres and is adjacent to the Edgewater Drive single-family home neighborhood.

Key development background:

- Existing City utility services (i.e. water and sanitary sewer) are available on Edgewater Drive and Rock Ridge Court frontage. Three new lots will be created through Certified Survey Map (CSM) process for Phase 1 housing development on Edgewater Drive.
- A Plat is needed for the rest of the development site. City has contracted with REI for the survey and Plat development work (i.e. Concept #2 discussed at 9/23/2020 Joint RDA-Committee of Whole meeting)
- There will need to be extension of City water and sanitary sewer to service the interior of the site and curb/gutter & paving of proposed new City street between Edgewater Dr. and Rock Ridge Ct.

Phased Development:

Phase 1 – three new homes on Edgewater Dr. (Certified Survey Map – CSM pending)

City utility and street infrastructure improvements would be planned for 2022 construction to facilitate future housing phases. Public Works Director/City Engineer probable cost estimates are pending.

Conceptual Development Fiscal – Phase 1:

Preliminary development fiscal spreadsheet is provided on following spreadsheet.

Overall development project of fifteen (15) new single-family homes cash flows and would allow for the proposed TID No. 11 infrastructure investments debt service payments. There potentially could be tax increment transfers to "blighted area" TIDs after additional single-family housing phases constructed.

City of Merrill - TID No. 11 (Hwy 107/MARC Area)								
Projected Tax Increment for single-family home development								Phase 1

PIN 251-3106-101-0212 - City-owned property (former Lokemoen Development)
- between Edgewater Dr. and Rock Ridge Ct. along State Highway 107 (5.314 acres - Lot 3)

Projected assessments for new single-family home:

	Land Valuation	Improved Valuation	Total RE Valuation
	$5,000	$150,000	$155,000

Projected Tax Increment and TID No. 11 Cash Flow:

Const. Year	Value Year	Revenue Year	TID Value Increment	Tax Rate	1 new home Projected Tax Increment		If three (3) new homes on Edgewater Dr. frontage TID Value Increment	Projected Tax Increment
2020	2021	2022		$30.00	$777	Footings		$2,331
2021	2022	2023	$155,000	$30.00	$4,650		$465,000	$13,950
2022	2023	2024	$155,000	$30.00	$4,650		$465,000	$13,950
2023	2024	2025	$155,000	$30.00	$4,650		$465,000	$13,950
2024	2025	2026	$155,000	$30.00	$4,650		$465,000	$13,950
2025	2026	2027	$155,000	$30.00	$4,650		$465,000	$13,950
2026	2027	2028	$155,000	$30.00	$4,650		$465,000	$13,950
2027	2028	2029	$155,000	$30.00	$4,650		$465,000	$13,950
2028	2029	2030	$155,000	$30.00	$4,650		$465,000	$13,950
2029	2030	2031	$155,000	$30.00	$4,650		$465,000	$13,950
2030	2031	2032	$155,000	$30.00	$4,650		$465,000	$13,950
2031	2032	2033	$155,000	$30.00	$4,650		$465,000	$13,950
2032	2033	2034	$155,000	$30.00	$4,650		$465,000	$13,950
2033	2034	2035	$155,000	$30.00	$4,650		$465,000	$13,950
2034	2035	2036	$155,000	$30.00	$4,650		$465,000	$13,950
2035	2036	2037	$155,000	$30.00	$4,650		$465,000	$13,950
				Total	$70,527		Total	$211,581

TID11 - Edgewater Dr Homes

Revised: 9/25/2020

DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND JJ PREMIER, LLC (PHASE 1)

THE DEVELOPMENT AGREEMENT (the "Agreement") is entered into as of ______ ___, 2020 by and between the City of Merrill, Wisconsin, (the "City") a political subdivision of the State of Wisconsin and JJ Premier, LLC, a Wisconsin Limited Liability Company (the "Developer").

RECITALS

A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.

B. Wis. Stat. §66.1105 (the "Tax Increment Law") provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.

C. Wis. Stat. §66.1333 (the "Redevelopment Law") provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the "RDA") may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.

D. The City of Merrill has acquired and will be selling to the Developer land described below for $1 per lot.

Edgewater Drive:

Lots 1, 2 and 3 of Certified Survey Map No. 2554, recorded in Volume 14, on Page 272, as Document No. 519505, being part of the Northwest Quarter of the Northeast Quarter (NW ¼ NE ¼) and part of Government Lot Four (4), located in Section Ten (10), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.

City may grant the Developer an option for land purchase for future phases after verification by the City Engineer or Building Inspector that construction of 3 homes is substantially completed. This option shall continue for a period of one hundred eighty (180) days.

E. As an inducement to Developer to undertake the Development in TID 11 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer by making an incentive payment to the Developer, for project costs incurred, to construct three single-family homes within TID 11.

F. The City will construct, at City's sole cost and expense, a new City Street, to facilitate access to future phases within the Development Area and extend municipal water and sanitary sewer mains, at City's sole cost and expense, to service the Development Area. The City will permit the developers to connect to the extended water and sanitary sewer mains, for the benefit and servicing of the Project.

G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

I. If the development construction is not underway by June 1, 2021, lot ownership shall revert to the City of Merrill and Developer agrees to sign the necessary documents therefore.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City has/will:

a. Included the Development Area within TID #11, which was created by the Merrill Common Council on May 10, 2016.
b. Purchased the property and arranged for necessary survey services and preparation of certified survey maps and future plat.
c. Will hold a City Plan Commission Public hearing on the future plat.

d. Will begin engineering design work for construction of new City Street and extension of municipal water and sanitary sewer service to serve the Development Area.
e. Will plan for 2022 extension of City utilities and new street construction.

Following Execution of this Agreement, the City agrees that it shall cooperate with the Developer to facilitate the Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developer

a. Will raise equity and arrange for financing necessary for the Project.
b. File site plan and permit applications with the City and/or State.
c. Contract for construction of three single-family home and related infrastructure improvements with occupancy planned by August 31, 2021. The new tax increment would be generated beginning with 2021 (to the extent of improvements completed as of January 1, 2021) property tax (2022 collection).
d. Shall pay all Real Estate Taxes when due.

ARTICLE II
INCENTIVE PAYMENT TO DEVELOPER

This development incentive is to facilitate development of the Project, three (3) single-family homes in Phase 1.

The City shall pay a Cash TIF development incentive to the Developer in the aggregate amount of Ten Thousand Dollars ($10,000) per home upon its completion/occupancy permit.

Section 2.03 Warranties and Representations of the City. The City hereby warrants and represents that until all incentive payments have been made to Developer pursuant to Article III of this Agreement: (i) the assessment ratio generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than ninety percent (90%) and (ii) the tax rate generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than Thirty and 00/100 Dollars ($30.00) per Thousand Dollars ($1,000) of assessed valuation.

Section 2.04 Warranties and Representations of JJ Premier, LLC. JJ Premier, LLC hereby warrants and represents the following: JJ Premier, LLC will expend at least One Hundred Fifty Thousand Dollars ($150,000) for each new single-family home relating to the construction of the Development within the Development Area. Further, the Developer hereby agrees that, so long as the warranties and representations of the City in Section 2.03 above remain true and correct, the City shall receive a minimum of

Four Thousand and 00/100 Dollars ($4,000) in incremental taxes from each house in the Development and the Development Area, commencing with the first calendar year occurring after Developer's substantial completion of the Development.

ARTICLE III
MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2037 or the date TID #11 is dissolved, JJ Premier, LLC not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

JJ Premier, LLC, its successors and assigns shall indemnify and save harmless and defend the City and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the Developer's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

The City, its successors and assigns, to the extent permitted under Wisconsin law, shall indemnify and save harmless and defend the Developer and its respective officers, agents and employees from any and all liabilities, suits, action claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or accessioned wholly or in part by any act or omission on the City's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by the Developer in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developer specifically agrees that no representation, statements, assurances or guarantees will be made by the Developer to any third-party contrary to this provision. Notwithstanding anything aforesaid to the contrary, the Developer may assign the payments due it under this agreement to the Developer's lender, for collateral purposes only.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the "Defaulting Party") the other party (the "Non-Defaulting Party") shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non-Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Parting by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney's fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

Section 3.05 Non-Discrimination.

Neither the Development nor any portion thereof shall be used by any party in any manner to permit unlawful discrimination or unlawful restriction on the basis of race, creed, ethnic origin or identity, color, gender, marital status, familial status, age, handicap, sexual orientation, or national origin and the construction and operation of the Development shall be in compliance with all effective laws, ordinances, and regulations relating to discrimination on any of the foregoing grounds.

Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City:	City of Merrill, Wisconsin Attention: City Clerk 1004 East First Street Merrill, Wisconsin 54452
With a copy:	The City Attorney, City of Merrill
To the Developers:	JJ Premier, LLC Attn: Jim Jaworski 140390 Lincoln Dr. Athens, WI 54411

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No adopted on October 13, 2020, by the Common Council

IN WITNESS WHEREOF:

The parties have executed this Agreement as of ____________________, 2020

CITY OF MERRILL, WISCONSIN

______________________________	______________________________
Derek Woellner, Mayor	William N. Heideman, Clerk
Approved:	Approved as to Form:
______________________________	______________________________
Katherine G. Unertl, Finance Director	Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally came before me this ____ day of ________, 2020, the above named Derek Woellner, Mayor and William N. Heideman, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

____
Notary Public, State of Wisconsin
My commission___________________

JJ PREMIER, LLC

By________________________________
Jim Jaworski, _______________

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally appeared before me this ____ day of ________, 2020, the above named Jim Jaworski of JJ Premier, LLC to me known to be the persons who executed the foregoing instrument and acknowledged the same.

____
Notary Public, State of Wisconsin
My commission___________________

RESOLUTION NO. ____

A RESOLUTION AUTHORIZING A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MERRILL, WISCONSIN AND RC-N-DI-INVESTMENTS LLC

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 6 on May 12th, 2009 and the development site is within TID No. 6; and,

WHEREAS, RC-N-DI-Investments LLC has proposed rehabilitation of an existing vacant commercial building and construction of two new storage unit buildings; and

WHEREAS, the City of Merrill finds that the proposed development and the fulfillment of the items and conditions of the attached Development Agreement are in the vital and best interest of the City of Merrill, the Merrill Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, additional property tax will be generated and new residential homes created from this development project; and,

WHEREAS, RC-N-DI-Investments LLC has negotiated the development agreement to provide for an incentive payment not to exceed $10,000 for the commercial redevelopment and new storage unit building development project;.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of October, 2020, that the Mayor and City Clerk are authorized to sign the development agreement by and between the City of Merrill and RC-N-DI-Investments LLC and to facilitate the implementation thereof.

Recommended by:
Redevelopment Authority (RDA)

Moved: ____________________________

Passed:____________________________

CITY OF MERRILL, WISCONSIN

____
Derek Woellner
Mayor

____
William N. Heideman
City Clerk

City of Merrill – TIF Development Incentive Overview

TID No. 6 (Downtown Area)

Property Owner: DC-N-DI-Investments LLC will be purchasing the existing building and development site from Fastenal Company if Conditional Use Permit (CUP) approved.

There is CUP public hearing before the Merrill City Plan Commission – Wednesday, 10/7th at 6:00 p.m.

Location: 305 E. 1st St. (0.551acre site west of City Street Garage)

Development: Rehab and expansion of existing building (i.e. retail and six storage units) and proposed construction of two new storage unit buildings. Removal and replacement of paved surfaces.

Investment: In addition to site acquisition, developer estimating $265,000 to $280,000 for rehabilitation of existing building and for new storage building construction.

Infrastructure: None

TID Development Incentive:

City staff recommendation:

Total of $10,000 with the following payment schedule:

- Upon completion of existing building improvements $5,000
- Upon completion of new storage building #1 $2,500
- Upon completion of new storage building #2 $2,500

TID Lifespan Tax Increment:

Spreadsheet provided – projected at over $81,000 and likely to be higher than conservative estimates.

Previous rehabilitation and new construction project:

RC-N-DI-Investments LLC (i.e. Randy and Diane Wixson) purchased 1106 W. Main St. (TID No. 8) in 2012.

The Lighthouse Storage development project over the next several years\ included:

- Rehabilitation of existing vacant building
- Construction of three (3) new storage unit buildings

The TID No. 8 development incentive included:

- $10,000 for rehabilitation of the existing building
- $ 7,500 for each of the first two (2) storage unit buildings

Total TID No. 8 cash development incentive of $25,000

The tax increment generated from the Lighthouse Storage development:

As of 1/1st	Land	Improved	Total	Tax Bill
2012	$20,000	$24,500	$44,500	$1,194
2019	$27,700	$333,000	$360,700	$11,080
Change	$7,700	$308,500	**$316,200**	**$9,886**

City of Merrill - Tax Increment District (TID) No. 6 (Downtown Area)

Projected Tax Increment for Existing Building Rehabiliation & Future Storage Buildings

RI-N-DI-Investments LLC (Randal and Diane Wixson)

PIN 251-3106-114-0137 **305 E. 1st St. (Former Fastenal)**

Real Estate		Valuations 1/1/2020	
	Land	$35,100	
	Improved	$76,100	
	Total	$111,200	
		Projected Valuation	
	Land	$35,100	
	Rehab - 2020	$131,100	Upon planned improvements to existing building
	Storage #1	$80,000	
	Storage #2	$80,000	
	New Total	$326,200	

Projected Tax Increment: This analysis uses phased timeframe for new construction.

Const. Year	Value Year	Revenue Year	Existing - Rehab.	Future Storage #1	Future Storage #2	Total Tax Increment	Tax Rate	Existing Building	Future Storage #1	Future Storage #2	Total New Increment
2020	2021	2022	$15,000			$15,000	$30.00	$450			$450
2021	2022	2023	$55,000			$55,000	$30.00	$1,650			$1,650
2022	2023	2024	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400		$4,050
2023	2024	2025	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400		$4,050
2024	2025	2026	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2026	2027	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2027	2028	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2028	2029	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2029	2030	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2030	2031	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2031	2032	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2032	2033	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2033	2034	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2034	2035	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
	2035	2036	$55,000	$80,000	$80,000	$215,000	$30.00	$1,650	$2,400	$2,400	$6,450
						Projected Tax Increment		$23,550	$31,200	$26,400	$81,150
								Rehab	New #2	New #2	Total

TID6-Wixson Storage 2020-09-26

Revised: 9/29/2020

Lincoln County Public Access Land Records Viewer

Author: Public
Date Printed: 9/26/2020

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DEVELOPMENT AGREEMENT
BY AND BETWEEN THE
CITY OF MERRILL, WISCONSIN
AND RC-N-DI INVESTMENTS, LLC

THE DEVELOPMENT AGREEMENT (the "Agreement") is entered into as of __________, 2020 by and between the City of Merrill, Wisconsin, (the "City") a political subdivision of the State of Wisconsin and RC-N-DI Investments, LLC, a Wisconsin Limited Liability Company, (the "Developer").

RECITALS

A. The City desires to encourage economic development, the development of underutilized land, expand its tax base and create new jobs within the City.

B. Wis. Stat. §66.1105 (the "Tax Increment Law") provides the authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, cause project plans to be prepared, approve such plans, implement provisions and effectuate the purposes of such plans and finance such development through the use of tax incremental financing.

C. Wis. Stat. §66.1333 (the "Redevelopment Law") provides the authority and establishes the procedures by which the City acting through and by the Redevelopment Authority of the City of Merrill (the "RDA") may exercise powers necessary and convenient to carry out the purposes of the Redevelopment Law, cause redevelopment plans to be prepared, approve such plans, borrow money and issue bonds, implement provisions and effectuate the purposes of such plans and finance redevelopment through the Redevelopment Law.

D. RC-N-DI Investments, LLC owns a development area described as:

TB Scott Lbr Co Add'n Lts 3-4-5-6 Blk 9

Located at: 305 E. 1st Street, Merrill, Wisconsin

E. The Developer proposes to remodel existing building and construct two new storage unit buildings located within the Development Area.

F. As an inducement to Developer to undertake the Development in TID 6 and to construct or cause to construct the Development, the City and the RDA intend to provide an incentive to Developer by making an incentive payment to the Developer for project costs incurred to remodel existing building and construct two new storage unit buildings within TID 6.

G. The City and RDA finds incentives to be necessary to encourage the Development in the Development Area and for Developer to undertake the Development in such a manner as to accomplish the City goals.

H. The City finds that the redevelopment and the fulfillment generally of the terms and conditions of this Agreement are in the vital and best interest of the City, RDA and City residents by expanding the tax base, creating new jobs and causing the redevelopment of underutilized property thereby serving a public purpose in accordance with state and local law.

NOW THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other as follows:

ARTICLE I

Section 1.01 Initial Undertaking of the City of Merrill

The City Has:

a. Included the Development Area within TID #6, created May 12, 2009 and amended the district boundary and plan on September 22, 2015.
b. Reviewed the Business Plans of the Developers.

Following Execution of this Agreement, the City agrees that it shall cooperate with Developer to facilitate Developer's performance under this Agreement.

Section 1.02 Initial Undertakings of the Developers

a. Acquired all necessary real estate interests.
b. Raised equity and financing necessary for the development.
c. File site plan and permit applications with the City and/or State.
d. Contract for remodeling of existing building and construction of two new storage unit buildings.
e. Developer will commence construction, with occupancy planned by September 30, 2021. The new tax increment would be generated beginning with 2021 property tax (2022 collection).
f. This development incentive is to facilitate remodeling of existing building and construction of two new storage unit buildings.
g. Shall pay all Real Estate Taxes when due.

ARTICLE II
INCENTIVE PAYMENTS TO DEVELOPER

The City shall pay a pay-as-you-go development incentive to the Developer in the aggregate amount of Ten Thousand Dollars ($10,000). This incentive shall be paid to RC-N-DI Investments, LLC per the following schedule as new property tax increment is generated and property taxes paid:

PAYMENT TIME FRAME	DEVELOPMENT INCENTIVES RC-N-DI Investments, LLC
Upon completion of existing building improvements	$5,000
Upon completion of new storage building #1	$2,500
Upon completion of new storage building #2	$2,500

Section 2.03 Warranties and Representations of the City. The City hereby warrants and represents that until all incentive payments have been made to Developer pursuant to Article III of this Agreement: (i) the assessment ratio generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than ninety percent (90%) and (ii) the tax rate generally applicable to property within the City (and therefore applicable to the Development and the Development Area) shall be no less than Thirty and 00/100 Dollars ($30.00) per Thousand Dollars ($1,000) of assessed valuation.

Section 2.04 Warranties and Representations of RC-N-DI Investments, LLC. RC-N-DI Investments, LLC hereby warrants and represents the following: RC-N-DI Investments, LLC will expend at least Two Hundred Thousand Dollars ($200,000) for existing building remodeling and construction of two new storage unit buildings relating to the construction of the Development within the Development Area. Further, the Developer hereby agrees that, so long as the warranties and representations of the City in Section 2.03 above remain true and correct, the City shall receive a minimum of Five Thousand and 00/100 Dollars ($5,000) in incremental taxes from the new construction in the Development and the Development Area, commencing with the first calendar year occurring after Developer's substantial completion of the Development.

ARTICLE III
MISCELLANEOUS

Section 3.01 Restriction on Sale.

Prior to the earlier of January 1, 2036 or the date TID #6 is dissolved, RC-N-DI Investments, LLC shall not sell, transfer, convey or assign the Development Area or any part thereof to any person, entity or in any manner which would render the Development Area exempt from property taxation without the prior written consent to the City. As an express condition for such consent, the City shall require purchaser to annually pay to the City an amount equal to all property taxes, which would have accrued to the Development Area if it were subject to property taxation. Any such payments shall be considered tax increment and shall be applied as set forth in above.

Section 3.02 Indemnification.

RC-N-DI Investments, LLC., its successors and assigns shall indemnify and save harmless and defend the other party and its respective officers, agents and employees from any and all liabilities, suits, actions, claims, demands, losses, costs, damages and expenses of every kind and description, including attorney costs and fees for claims of any character, including liability and expenses in connection with the loss of life, personal injury or damage to property or any of them brought because of any injuries or damages received or sustained by any persons or property on account of or arising out of or occasioned wholly or in part by any act or omission on the other party's part or on the part of its agents, contractors, subcontractors, invitees or employees provided that the foregoing indemnification shall not be effective for any claims of the indemnified parties that are not contemplated by this Agreement or which constitute gross negligence or willful misconduct.

Section 3.03 No City Obligations.

The City shall have no obligations or liability for any obligations or responsibilities to any lending institution, architect, contractor or sub-contractor or any other party retained by Developers in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. The Developers specifically agrees that no representation, statements, assurances or guarantees will be made by Developers to any third party contrary to this provision.

Section 3.04 Default.

a. Default and Notice of Default. In the event either party to this Agreement is in default hereunder (the "Defaulting Party") the other party (the "Non-Defaulting Party") shall be entitled to take any action allowed by applicable law, by virtue of said default, provided that Non-Defaulting Party gives the Defaulting Party written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specifying a time period of not less than sixty (60) days in which the default may be cured by the Defaulting party. Notwithstanding the foregoing, if any default cannot reasonably be cured within sixty (60) days, the Non Defaulting Party shall refrain from exercising remedies as long as a cure is being diligently pursued.

If either party fails to cure a default as permitted herein, the Non-Defaulting Party, without limiting its remedies under this Agreement, may compel performance by the Defaulting Parting by bringing an action for specific performance. If after the specified time period for cure proceedings are initiated to cure an alleged default, the prevailing party in such proceedings shall be entitled to reimbursement from the other party for its reasonable attorney's fees and associated costs incurred in such proceedings.

b. Force Majeure. Neither party shall be responsible to the other party for any resulting losses if the fulfillment of any of the terms of this Agreement is delayed or prevented by revolutions or other civil disorders, wars, acts of the enemies, strikes, fires, floods, acts of God, unusual weather, or by any other cause not within the control of the party whose performance was interfered with and which by the exercise of reasonable diligence such party is unable to prevent, whether of the class of causes herein above enumerated or not, and the time for performance shall be extended by the period of delay occasioned by any such cause.

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Section 3.06 Parties and Interest; Survival of Agreements.

Except as otherwise expressly provided herein, this Agreement is made solely for the benefit of the parties hereto and no other person, partnership, association, or corporation shall acquire or have any rights hereunder by virtue hereof. All representations and agreements in this Agreement shall remain operative and at full force and effect regardless of any investigation made by or on behalf of any party. No party may assign its rights under this Agreement without the written consent of the other party.

Section 3.07 Notices.

All notices, demand, certificates, or other communications under this Agreement shall be sufficiently given and shall be deemed given when hand-delivered or when mailed by first class mail postage pre-paid with property addresses indicated below:

To the City:
City of Merrill, Wisconsin
Attention: City Clerk
1004 East First Street
Merrill, Wisconsin 54452

With a copy to the City Attorney.

To the Developers:
RC-N-DI Investments, LLC
Attention: Randall C. Wixson
N31260 Tesch Rd.
Merrill, WI 54452

Any party may, by written notice to the other party, designate a change of address for the purposes of aforesaid.

Section 3.08 Amendment.

No modification, alteration, or amendment of this Agreement shall be binding upon any party hereto until such modification, alteration, or amendment is reduced to writing and executed by all parties hereto.

Section 3.09 Governing Law.

The laws of the State of Wisconsin shall govern this Agreement.

Section 3.10 Severability.

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case, in any jurisdiction or jurisdictions or in all jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance or of rendering and provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever.

Section 3.11 Compliance with Law.

The parties shall, in undertaking the construction and operation of the Development, comply with all applicable federal, state, and local laws.

Section 3.12 City Authorization.

The execution of this Agreement was authorized by Resolution No   adopted on October 13, 2020, by the Common Council.

IN WITNESS WHEREOF:

The parties have executed this Agreement as of ________________, 2020

CITY OF MERRILL, WISCONSIN

________________________	________________________
Derek Woellner, Mayor	William N. Heideman, Clerk
Approved:	Approved as to Form:
________________________	________________________
Katherine G. Unertl, Finance Director	Thomas N. Hayden, City Attorney

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally came before me this ____ day of _______, 2020, the above named Derek Woellner, Mayor and William N. Heideman, Clerk, to me known to be the person who executed the foregoing instrument and acknowledged the same.

____
Notary Public, State of Wisconsin
My commission________________

RC-N-DI Investments, LLC

By________________________
Randall C. Wixson, President

STATE OF WISCONSIN)
) ss.
COUNTY OF LINCOLN)

Personally appeared before me this ____ day of _______, 2020, the above named Randall C. Wixson of RC-N-DI Investments, LLC to me known to be the persons who executed the foregoing instrument and acknowledged the same.

____
Notary Public, State of Wisconsin
My commission________________

RESOLUTION NO. ______

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A $1,069,000 GENERAL OBLIGATION PROMISSORY NOTE

WHEREAS, the City of Merrill, Lincoln County, Wisconsin ("City"), is presently in need of funds aggregating $1,069,000 for public purpose of financing acquisition of buses in anticipation of grant funding; and

WHEREAS, the Council deems it necessary and in the best interests of the City that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of $1,069,000 be borrowed for such purpose(s) upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED that for the purpose(s) hereinabove set forth the City, by its Mayor, and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from First State Bank the sum of $1,069,000, and, to evidence such indebtedness, said Mayor and City Clerk shall make, execute and deliver to the Lender for and on behalf of the City the promissory note of the City to be dated October 20, 2020, in said principal amount with interest at the rate of ninety-five hundredths percent (0.95%) per annum and payable as follows:
7
In one payment on March 1, 2021, plus interest payable as set forth below.

Interest is computed for the actual number of days principal is unpaid on the basis of a 360 day year. Said interest to be payable on the dates set forth above on the outstanding principal balance, with prepayment privileges on any date on or after October 20, 2020. A copy of the promissory note shall be attached to this resolution.

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the City, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts:

$1,072,639.05 due on March 1, 2021 for the year 2020.

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the City exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the City for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the note. So long as any part of the principal of, or interest on, said note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the City, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the “Debt Service Account for Promissory Note dated October 20, 2020”, which account shall be used solely for the purpose of paying principal of and interest on said note. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an “arbitrage bond” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue there-under; and an officer of the City, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an “arbitrage bond”.

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will note cause the note to be a “private activity bond” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the City shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the City Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid. The note may be transferred by the registered owner thereof by presentation of the note at the office of the City Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the City Clerk, shall be made on such note.

BE IT FURTHER RESOLVED, that the note is hereby designated as a “qualified tax-exempt obligation” for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposed, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

BE IT FURTHER RESOLVED, that the City officials are hereby authorized and directed, so long as said note is outstanding, to deliver the Lender any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

Recommended by: The Common Council

CITY OF MERRILL, WISCONSIN

____
Derek Woellner
Mayor

Moved: ____________________________

Passed: ____________________________

____
William N. Heideman
City Clerk

Stock No. 11056

200 (8/06)

FIPCO®

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

RECOMMENDED PROCEDURES AND REQUIREMENTS FOR CITY BORROWING ON A NOTE MATURING WITHIN 10 YEARS

(Attached forms should be used for "City" borrowing)

Section 67.12(12) of the Wisconsin Statutes permits cities to borrow on a promissory note or notes, payable within a period not initially exceeding 10 years, for any public purpose (defined to mean the performance of any power or duty of the city), for any general and current municipal expense or to refinance any obligation of the city.

Such permitted borrowings are subject to the following terms and conditions which are covered by the attached WBA Forms 200A through 200I all of which must be suitably prepared, executed and delivered to the lender:

(1) To evidence the indebtedness, the city issues to the lender its interest-bearing note payable over an agreed period not exceeding 10 years following the date of issuance of the note. A "balloon" installment is permitted, but it is recommended that some portion of the principal amount be paid each year. The city may refinance the note. See (7) below.

(2) The note must be signed by the mayor and city clerk and be sealed with the corporate seal of the city, if one has been adopted. In the case of a city organized with a city manager form of government under Chapter 64 of the Wisconsin Statutes, the city manager would sign the note instead of the mayor.

(3) The note is the general obligation of the city.

(4) Before any such loan is made, the common council must adopt (by majority vote of the members-elect of the Common Council) and record a resolution:

(a) Specifying the purpose or purposes and the amount of the loan.

(b) Specifying the payments, maturity and rate of interest. **(1)**

(c) Levying a direct annual irrepealable tax sufficient to pay principal payments on the note, and interest as it becomes due and payable. The tax for each year after receipt of the borrowed money shall become and continue irrepealable and shall be carried into the tax rolls each year and shall be collected as other taxes are collected except that (i) if the note is paid prior to maturity, the still uncollected portions of the tax levied to provide repayment need not be carried into the tax roll; and (ii) the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account under Section 67.11 of the Wisconsin Statutes.

(5) The note must include a statement specifying the provisions of the authorizing resolution, or a reference thereto, so that the resolution can be readily located.

(6) The note may provide for prepayment on the terms and conditions prescribed therein.

(7) The city may refinance the note with the same lender or a different lender. More than one refinancing is permitted, but no refunding note may have a term of more than 10 years or mature more than 20 years after the date of the original note. If refinancing is required, all documentation must be redone with all required municipal authority and a new note issued only upon return of the note being refinanced.

(8) The debt limitation applicable to cities is 5% of the value of the taxable property located therein as equalized for state purposes. The Certificate of Full Equalized Value (WBA 200E) should be obtained and be presented as a part of the closing documents.

(9) The city is required by Section 67.05(12) of the Wisconsin Statutes to keep a separate record book concerning obligations issued by the city. The city clerk should include in that book a full statement of the proceedings relating to the issuance of the note(s).

(10) Since most borrowings which utilize these forms are expected to exceed one year in term, the Promissory Note provided (WBA 200D) is in fully-registered form. **NOTE:** The registration provisions contained in these forms impose on the city clerk the obligation to keep a record of the ownership of the note(s) and any subsequent transfers of the note(s). See Resolution (WBA 200B). These records must be kept in a separate record book maintained by the city clerk and also must be noted on the registration grid on the back of the note(s). See Promissory Note (WBA 200D).

CHECKLIST — 67.12(12) NOTES

1. Certificate — WBA Form 200A
2. Resolution — WBA Form 200B
3. Treasurer's Certificate — WBA Form 200C
4. Promissory Note — WBA Form 200D
5. Certificate of Full Equalized Value — WBA Form 200E
6. Arbitrage Certificate — WBA Form 200F
7. Investment Representation — WBA Form 200G
8. Federal Tax Compliance Certificate — WBA Form 200H
9. Federal Information Returns - WBA Form 200I

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(1) Due to the complexities involved in a variable rate loan to a Municipality, these forms contemplate only fixed rate financing. However, variable rate loans are permitted by Section 67.15 of the Wisconsin Statutes.

CAUTION: It is recommended that lenders seek legal assistance in lending to municipalities as such loans can become complex. It is also recommended that banks consult legal counsel regarding statutory or tax changes which may have occurred since the time these forms were prepared.

Stock No. 11056

200A (8/06)

CERTIFICATE

FIPCO®

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

STATE OF WISCONSIN

County of Lincoln } ss.

I, ______________________________, do hereby certify to First State Bank (NAME OF LENDER) and any other owner or owners of the note(s) as follows:

1. That I am the duly qualified and acting Clerk of the City of Merrill, Lincoln County, Wisconsin (hereinafter called the "City") and that I was such at all of the times mentioned in this certificate.

2. That the following are all of the members-elect of the governing body of the City, and were duly qualified and acting as such at all times mentioned in this certificate:

Derek Woellner, Rick Blake, Steve Hass, Steve Osness, Mike Rick Jr., Paul Russell, Steve Sabatke, John Van Lieshout, Mark Weix

3. That the following named persons, whose authentic signatures are hereto subscribed, are the duly qualified and acting officers of the City presently holding the offices set forth opposite their respective name below:

NAME	OFFICE	MANUAL SIGNATURE
Derek Woellner	Mayor (or City Manager)	
William Heideman	City Clerk	
Kathy Unertl	City Treasurer	

4. That there is no controversy or litigation pending or threatened affecting the corporate existence of the City, its boundaries, the right or title to office of any of its officers, or in any manner affecting the due authorization or validity of the borrowings by the City.

5. That at a duly-convened meeting of the Common Council (or City Council) of the City, which is the governing body, held in open session at Merrill, Wisconsin, at 6:00 o'clock, P.M., on the 13 day of October, 2020 at which ______ of the members-elect were present in person, a resolution authorizing the City to borrow the sum of one million sixty-nine thousand Dollars($ 1,069,000) from First State Bank, Wisconsin pursuant to Section 67.12(12), Wisconsin Statutes, was duly adopted by the affirmative vote of ______ of the members present at the meeting; that said resolution has been duly recorded in the minutes and proceedings of said meeting and is in full force and effect on the date of this certificate; and that a true and correct copy of said resolution is attached hereto, marked Exhibit A and made a part hereof.

6. That there is attached hereto, marked Exhibit B and made a part hereof, a certificate of the Treasurer of the City certifying that the aggregate indebtedness and obligations of all kinds of the City outstanding on the date affixed to said certificate, including the note issue in support of which this certificate is executed, total $ 24,372,985 (1); that I know said officer and saw him/her execute said certificate; and that the matters stated therein are true and complete.

7. That the value of all of the taxable property in the City, as equalized for state purposes by the Wisconsin Department of Revenue, is $ 464,066,900. (2)

IN WITNESS WHEREOF, I have executed this certificate in my official capacity to be effective this 20 day of October, 2020.(3)

____
CITY CLERK

Approved as correct:

____
MAYOR (OR CITY MANAGER)

____
CITY TREASURER

(1) This aggregate indebtedness must not exceed the restrictions described in paragraph (8) of instruction sheet.
(2) See Certificate of Full Equalized Value (WBA 200E)
(3) This certificate should be dated on the date payment for the note is actually received.

Attachment: GO Note - Interim Transit 2020 (5361 : Resolution for GO Borrowing)

Stock No. 11056

200B (8/06)

FIPCO®

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

EXHIBIT A
RESOLUTION

(Adopted at an Open Meeting held October 13, 2020)

WHEREAS the City of Merrill Lincoln County, Wisconsin ("City"), is presently in need of funds aggregating $ 1,069,000 for public purpose(s) of: (1)

financing acquisition of buses in anticipation of grant funding

; and

WHEREAS, the Council deems it necessary and in the best interests of the City that, pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, the sum of _____ Dollars ($ 1,069,000) be borrowed for such purpose(s) upon the terms and conditions hereinafter set forth:

NOW, THEREFORE, BE IT RESOLVED, that for the purpose(s) hereinabove set forth the City, by its Mayor (or City Manager), and Clerk, pursuant to Section 67.12(12), Wisconsin Statutes, borrow from First State Bank, ("Lender"), the sum of $ 1,069,000, and, to evidence such indebtedness, said Mayor (or City Manager) and City Clerk shall make, execute and deliver to the Lender for and on behalf of the City the promissory note of the City to be dated October 20, 2020, in said principal amount with interest at the rate of ninety-five hundreths percent (0.95 %) per annum and payable as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

(a) ☒ **Single Payment.** In one payment on March 1, 2021, **PLUS** interest payable as set forth below.

(b) ☐ **Installments of Principal and Interest.(2)** In _____ equal payments of $ _____ due on _____, and on ☐ the same day(s) of each _____ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, **PLUS** a final payment of the unpaid balance and accrued interest due on _____. All payments include principal and interest.

(c) ☐ **Installments of Principal.** In _____ equal payments of principal of $ _____ due on _____, and on ☐ the same day(s) of each _____ month thereafter ☐ every 7th day thereafter ☐ every 14th day thereafter, **PLUS** a final payment of the unpaid principal due on _____, **PLUS** interest payable as set forth below.

(d) ☐ **Other.** _____

Interest is payable on March 1, 2021, and on ☐ the same day of each _____ month thereafter, ☐ ~~every 7th day thereafter,~~ ☐ ~~every 14th day thereafter, and at maturity, or, if box (b) is checked, at the times so indicated~~. Interest is computed for the actual number of days principal is unpaid on the basis of ☒ a 360 day year ☐ a 365 day year. (2) of twelve thirty day months

Said interest to be payable on the dates set forth above on the outstanding principal balance, with ☐ no prepayment privileges ☒ prepayment privileges on any ~~principal or interest payment~~ date on or after October 20, 2020.

A copy of the promissory note shall be attached to this resolution.

(1) Here describe each purpose in detail. If the purpose is meeting general and current municipal expenses or refinancing obligation of the City, so specify.

(2) Section 67.12(12), Wisconsin Statutes, does not place any restrictions on the basis of interest rate calculations.

Attachment: GO Note - Interim Transit 2020 (5361 : Resolution for GO Borrowing)

BE IT FURTHER RESOLVED, that there be, and there hereby is, levied on all the taxable property of the City, a direct annual irrepealable tax sufficient in amount to pay the principal and interest on said note as the same becomes due and payable, said tax to be in the following minimum amounts:(4) (6)

Amount of Tax (principal and interest)	To Meet Note Payments Due On	Year of Levy (must be in year(s) prior to due date)
$ 1,072,639.05	March 1, 2021	For the year 2020.
$		For the year .
$		For the year .
$		For the year .
$		For the year .
$		For the year .
$		For the year .
$		For the year .
$		For the year .
$		For the year .

If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said note when due, the requisite amount shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

In the event that the City exercises its prepayment privilege, if any, then no such direct annual tax shall be included on the tax rolls for the prepayments made and the amount of direct annual tax hereinabove levied shall be reduced accordingly for the year or years with respect to which said note was prepaid.

In each of said levy years, the direct annual tax so levied shall be carried into the tax rolls each year and shall be collected in the same manner and at the same time as other taxes of the City for such years are collected; provided, that the amount of tax carried into the tax roll may be reduced in any year by the amount of any surplus in the debt service account for the note. So long as any part of the principal of, or interest on, said note remains unpaid, the proceeds of said tax shall be segregated in a special fund used solely for the payment of the principal of, and interest on, said note.

BE IT FURTHER RESOLVED, that there be and there hereby is established in the treasury of the City, if one has not already been established, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund. Within the debt service fund, there be and there hereby is established a separate and distinct account designated as the "Debt Service Account for Promissory Note dated October 20, 2020"; which account shall be used solely for the purpose of paying principal of and interest on said note. There shall be deposited in said account any accrued interest paid on said note at the time it is delivered to the Lender, all money raised by taxation or appropriated pursuant hereto, and such other sums as may be necessary to pay principal and interest on said note when the same shall become due.

BE IT FURTHER RESOLVED, that the proceeds of said note shall be used solely for the purposes for which it is issued, but may be temporarily invested until needed in legal investments, provided that no such investment shall be in such a manner as would cause said note to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, or the Regulations of the Commissioner of Internal Revenue thereunder; and an officer of the City, charged with the responsibility for issuing the note, shall certify by use of an arbitrage certificate, if required, that, on the basis of the facts, estimates and circumstances in existence on the date of the delivery of the note, it is not expected that the proceeds will be used in a manner that would cause said note to be an "arbitrage bond."

BE IT FURTHER RESOLVED, that the projects financed by the note and their ownership, management and use will not cause the note to be a "private activity bond" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and that the City shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the note.

BE IT FURTHER RESOLVED, that the City Clerk shall keep records for the registration and for the transfer of the note. The person in whose name the note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on the note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid.The note may be transferred by the registered owner thereof by presentation of the note at the office of the City Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his legal representative duly authorized in writing. Upon such presentation, the note shall be transferred by appropriate entry in the registration records and a similar notation, including date of registration, name of new registered owner and signature of the City Clerk, shall be made on such note.

BE IT FURTHER RESOLVED, that the note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended, relating to the ability of financial institutions to deduct from income, for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.(5)

BE IT FURTHER RESOLVED, that the City officials are hereby authorized and directed, so long as said note is outstanding, to deliver to the Lender any audit statement or other financial information the Lender may reasonably request and to discuss its affairs and finances with the Lender.

BE IT FURTHER RESOLVED, that said note shall be delivered to the Lender on or after the date of said note, upon receipt of the total principal amount of the loan evidenced thereby, plus accrued interest, if any, to date of delivery, provided that, if this is a refinancing, the refunding note shall be immediately exchanged for the note being refinanced.

(4) First tax levy should be for the current year unless tax roll has already been delivered for collection, and amount of levy should be sufficient to meet all principal and interest payments coming due prior to date for collection of next succeeding tax levy.

(5) Delete this paragraph if the City will be issuing more than $10,000,000 of tax-exempt obligations in the calendar year. In that case, banks will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

Stock No. 11056

2006 (8/06)

EXHIBIT B — CERTIFICATE RESPECTING INDEBTEDNESS AND RECEIPT OF LOAN PROCEEDS

FIPCO® FINANCIAL INSTITUTION PRODUCTS CORPORATION

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

STATE OF WISCONSIN

County of Lincoln } ss.

The undersigned Treasurer of the City of Merrill, Lincoln County, Wisconsin, hereby certifies that the total aggregate indebtedness and obligations of said City, howsoever incurred, outstanding on the date hereof, including the Promissory Note dated October 20, 2020, in support of which this certificate is executed, is $ 24,372,985, determined as follows: (1)

This issue	$1,069,000
2016 ~~2015~~ Note Anticipation Note	$1,080,000
2019 Note Anticipation Note	$1,500,000

Plus debt as set forth in Attachment B

The undersigned further certifies that the lender of the borrowed funds evidenced by said note has paid the entire principal amount of said note, plus accrued interest (if any), in accordance with the terms of the resolution authorizing said note.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity this 20 day of October, 2020. (2)

CITY TREASURER

(1) Here set forth in detail each item of outstanding indebtedness of the City, including this note issue.

(2) This certificate should be dated on the date payment for the note is actually received and should be received by the lender simultaneously with its disbursement of funds.

Stock No. 11056

2000 (8/06)

PROMISSORY NOTE

FIPCO®

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

No. ______ City of Merrill $ 1,069,000

NAME

Dated October 20, 2020

1. Promise to Pay and Payment Schedule. For value received, the City of Merrill County, Lincoln Wisconsin ("City"), promises to pay to First State Bank, or registered assigns, ("Lender") the sum of one million sixty-nine thousand Dollars ($ 1,069,000), payable with interest at the rate of ninety-five hundreths percent (0.95 %) per annum as follows:

[Check (a), (b), (c) or (d); only one shall apply.]

(a) [X] **Single Payment.** In one payment on March 1, 2021, **PLUS** interest payable as set forth below.

(b) [ ] **Installments of Principal and Interest.** In ______ equal payments of $ ______ due on ______, and on [ ] the same day(s) of each ______ month thereafter [ ] every 7th day thereafter [ ] every 14th day thereafter, **PLUS** a final payment of the unpaid balance and accrued interest due on ______. All payments include principal and interest.

(c) [ ] **Installments of Principal.** In ______ equal payments of principal of $ ______ due on ______, and on [ ] the same day(s) of each ______ month thereafter [ ] every 7th day thereafter [ ] every 14th day thereafter, **PLUS** a final payment of the unpaid principal due on ______, **PLUS** interest payable as set forth below.

(d) [ ] **Other.** ______.

Principal and interest on this note shall be payable only to the Lender in lawful money of the United States of America at the office of the Lender. The final installment of principal on this note shall be payable only upon presentation and surrender of this note to the City Treasurer.

2. Interest Payment. Interest is payable on March 1, 2021, and on [ ] the same day of each ______ month thereafter, ~~[ ] every 7th day thereafter,~~ ~~[ ] every 14th day thereafter, and at~~ maturity, ~~or, if box 1(b) is checked, at the times so indicated~~. Interest is computed for the actual number of days principal is unpaid on the basis of [X] a 360 day year [ ] a 365 day year.

3. Prepayment. Full or partial prepayment of this note [ ] is not permitted [X] is permitted on any ~~principal or interest payment~~ date without penalty on or after October 20, 2020. All prepayments shall be applied first upon the unpaid interest and then applied upon the unpaid principal in inverse order of maturity.

4. Other Charges. If any payment (other than the final payment) is not made on or before the ______ day after its due date, Lender may collect a delinquency charge of ______% of the unpaid amount. Unpaid principal and interest bear interest after maturity until paid (whether by acceleration or lapse of time) at the rate [ ] which would otherwise be applicable plus ______ percentage points [ ] of ______% per year, computed on the basis of [ ] a 360 day year [ ] a 365 day year. City agrees to pay a charge of $______ for each check presented for payment under this note which is returned unsatisfied.

5. Security. For the prompt payment of this note with interest and the levying and collection of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

6. Transferability. This note is transferable only upon the records of the City kept for that purpose at the office of the City Clerk, by the Lender in person or its legal representative duly authorized in writing, upon presentation of a written instrument of transfer satisfactory to the City Clerk and upon such transfer being similarly noted hereon. The City may deem and treat the person in whose name this note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes.

7. Terms and Purposes; Authorization. This note issued under the terms of and for purposes specified in Section 67.12(12), Wisconsin Statutes; and is authorized by a resolution of the Common Council duly adopted by the Council at its open meeting duly convened on October 13, 2020 which resolution is recorded in the official book of its minutes pertaining to said date.

8. Internal Revenue Code. This note has been designated by the City as a "qualified tax-exempt obligation" for purposes of Section 265 of the Internal Revenue Code of 1986, as amended. (1)

9. Certifications and Recitations of City. It is hereby certified and recited that all conditions, things and acts required by law to exist, to be or to be done prior to and in connection with the issuance of this note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this note, does not exceed any limitation imposed by law, and that the City has levied a direct annual irrepealable tax sufficient to pay this note together with interest thereon when and as payable.

THIS NOTE CONTAINS ADDITIONAL PROVISIONS ON REVERSE SIDE

City of Merrill

(Impress official or corporate seal, if any)

Lincoln, County, Wisconsin.

By ______

MAYOR (OR CITY MANAGER)

By ______

CITY CLERK

(1) Delete this paragraph if the City will be issuing more than $10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

NOTE: Official or corporate seal, if any, to be affixed.

(SEE REVERSE FOR REGISTRATION PROVISIONS)

10. Default and Enforcement. Upon the occurrence of any one or more of the following events of default: (a) City fails to pay any amount when due under this note or under any other instrument evidencing any indebtedness of City to Lender, (b) any representation or warranty made under this note or information provided by City to Lender in connection with this note is or was false or fraudulent in any material respect, (c) a material adverse change occurs in City's financial condition, (d) City fails to timely observe or perform any of the covenants or duties in this note, (e) an event of default occurs under any agreement securing this note, or (f) Lender deems itself insecure, then the unpaid balance shall, at the option of Lender, without notice, mature and become immediately payable. The unpaid balance shall automatically mature and become immediately payable in the event City becomes the subject of bankruptcy or other insolvency proceedings. Lender's receipt of any payment on this note after the occurrence of an event of default shall not constitute a waiver of the default of the Lender's rights and remedies upon such default.

11. Venue. To the extent not prohibited by law, City consents that venue for any legal proceeding relating to collection of this note shall be, at Lender's option, the county in which Lender has its principal office in this state, the county in which City is located or the county in which this note was executed by City.

12. Obligations and Agreements of City. City agrees to pay all costs of collection before and after judgment, including reasonable attorneys' fees (including those incurred in successful defense or settlement of any counterclaim brought by City or incident to any action or proceeding involving City brought pursuant to the United States Bankruptcy Code) and waive presentment, protest, demand and notice of dishonor. Subject to Section 893.80, Wisconsin Statutes, City agrees to indemnify and hold harmless Lender, its directors, officers and agents, from and under this note or the activities of City. This indemnity shall survive payment of this note. City acknowledges that Lender has not made any representation or warranties with respect to, and the Lender does not assume any responsibility to City for, the collectability or enforceability of this note or the financial condition of City. City has independently determined the collectability and enforceability of this note. City authorizes Lender to disclose financial and other information about City to others.

13. No Waiver; Rights and Remedies of Lender. No failure on the part of Lender to exercise, and no delay in exercising, any right, power or remedy under this note shall operate as a waiver of such right, power or remedy; nor shall any single or partial exercise of any right under this note preclude any other or further exercise of the right or the exercise of any other right. The remedies provided in this note are cumulative and not exclusive of any remedies provided by law. Without affecting the liability of City, Lender may, without notice, accept partial payments, release or impair any collateral security for the payment of this note or agree not to sue any party liable on it. Without affecting the liability of City, Lender may from time to time, without notice, renew or extend the time for payment subject to the time limits prescribed in Section 67.12(12), Wisconsin Statutes.

14. Interpretation. This note is intended by City and Lender as a final expression of this note and as a complete and exclusive statement of its terms, there being no conditions to the enforceability of this note. This note may not be supplemented or modified except in writing. This note benefits Lender, its successors and assigns, and binds City and its successors and assigns. The validity, construction and enforcement of this note are governed by the internal laws of Wisconsin. Invalidity or unenforceability of any provision of this note shall not affect the validity or enforceability of any other provisions of this note.

REGISTRATION PROVISIONS

This note shall be registered in registration records kept by the City Clerk of the City of Merrill Wisconsin, such registration to be noted in the registration blank below and upon said registration records, and this note may thereafter be transferred only upon presentation of a written instrument of transfer satisfactory to the City Clerk duly executed by the Lender or its attorney, such transfer to be made on such records and endorsed hereon.

REGISTRATION

Date of Registration	Name of Lender	Signature of City Clerk
October 20, 2020	First State Bank	

State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • MADISON, WI

ADDRESS MAIL TO:

Area 6-97

2135 Rimrock Road • P.O. Box 8971
Madison, WI 53708-8971
FAX (608) 264-6887

August 15, 2020

WILLIAM N HEIDEMAN
CITY OF MERRILL
1004 E FIRST ST
MERRILL WI 54452 2560

CoMun: 35251
Taxation District: 0929

Re: Certificate of Equalized Value - City of Merrill, LINCOLN COUNTY

I hereby certify that I am the Director of the Bureau of Local Government Services of the Wisconsin Department of Revenue. The equalized value of all taxable property of the City of Merrill of Lincoln County(ies), Wisconsin as last determined by the Wisconsin Department of Revenue pursuant to sections 70.57 and 67.03, Wis. Stats., is $464,066,900. This value was determined as of January 1, 2020.

This equalized value is certified each August 15th and is effective August 15th, 2020 through August 14th, 2021.

Sincerely,

Valeah Foy, Director
Local Government Services Bureau
Valeah.Foy@wisconsin.gov
(608)261-5360

ATTACHMENT A

City of Merrill, WI

$1,069,000 General Obligation Promissory Note, Series 2020B
Assuming Bank Placement

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
10/22/2020	-	-	-	-	-
03/01/2021	1,069,000.00	0.950%	3,639.05	1,072,639.05	-
12/31/2021	-	-	-	-	1,072,639.05
Total	**$1,069,000.00**	**-**	**$3,639.05**	**$1,072,639.05**	**-**

Yield Statistics

Bond Year Dollars	$383.06
Average Life	0.358 Years
Average Coupon	0.9499989%
Net Interest Cost (NIC)	0.9499989%
True Interest Cost (TIC)	0.9506377%
Bond Yield for Arbitrage Purposes	0.9506377%
All Inclusive Cost (AIC)	2.4022167%

IRS Form 8038

Net Interest Cost	0.9499989%
Weighted Average Maturity	0.358 Years

RESOLUTION NO. _____

A RESOLUTION INTRODUCED BY MAYOR DEREK WOELLNER REGARDING THE USE OF FACE MASKS

WHEREAS, the United States Center for Disease Control (CDC) updated their webpage, "How Coronavirus Spreads," on October 5th, 2020, stating:

"COVID-19 most commonly spreads during close contact.

- People who are physically near (within 6 feet) a person with COVID-19 or have direct contact with that person are at greatest risk of infection.
- When people with COVID-19 cough, sneeze, sing, talk, or breathe they produce respiratory droplets. These droplets can range in size from larger droplets (some of which are visible) to smaller droplets. Small droplets can also form particles when they dry very quickly in the airstream.
- Infections occur mainly through exposure to respiratory droplets when a person is in close contact with someone who has COVID-19.
- Respiratory droplets cause infection when they are inhaled or deposited on mucous membranes, such as those that line the inside of the nose and mouth.
- As the respiratory droplets travel further from the person with COVID-19, the concentration of these droplets decreases. Larger droplets fall out of the air due to gravity. Smaller droplets and particles spread apart in the air.
- With passing time, the amount of infectious virus in respiratory droplets also decreases.

COVID-19 can sometimes be spread by airborne transmission

- Some infections can be spread by exposure to virus in small droplets and particles that can linger in the air for minutes to hours. These viruses may be able to infect people who are further than 6 feet away from the person who is infected or after that person has left the space.
- This kind of spread is referred to as airborne transmission and is an important way that infections like tuberculosis, measles, and chicken pox are spread.
- There is evidence that under certain conditions, people with COVID-19 seem to have infected others who were more than 6 feet away. These transmissions occurred within enclosed spaces that had inadequate ventilation. Sometimes the infected person was breathing heavily, for example while singing or exercising.
    - Under these circumstances, scientists believe that the amount of infectious smaller droplet and particles produced by the people with COVID-19 became concentrated enough to spread the virus to other people. The people who were infected were in the same space during the same time or shortly after the person with COVID-19 had left.

- Available data indicate that it is much more common for the virus that causes COVID-19 to spread through close contact with a person who has COVID-19 than through airborne transmission.

COVID-19 spreads less commonly through contact with contaminated surfaces.

- Respiratory droplets can also land on surfaces and objects. It is possible that a person could get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or eyes.
- Spread from touching surfaces is not thought to be a common way that COVID-19 spreads."; and,

WHEREAS, the CDC also states on their "Cloth Face Cover Guidance" webpage update August 7th, 2020:

> "Masks are recommended as a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when the person wearing the mask coughs, sneezes, talks, or raises their voice. This is called source control. This recommendation is based on what we know about the role respiratory droplets play in the spread of the virus that causes COVID-19, paired with emerging evidence from clinical and laboratory studies that shows masks reduce the spray of droplets when worn over the nose and mouth. COVID-19 spreads mainly among people who are in close contact with one another (within about 6 feet), so the use of masks is particularly important in settings where people are close to each other or where social distancing is difficult to maintain."

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of October, 2020, that all citizens are urged to familiarize themselves with and to follow the current guidelines from the CDC by visiting the following webpage https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html.

Recommended by:

Moved: ____________________________

Passed:____________________________

CITY OF MERRILL, WISCONSIN

____

Derek Woellner
Mayor

____

William N. Heideman
City Clerk