



CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY OCTOBER 10, 2023

Regular Meeting

City Hall Council Chambers

7:00 PM

To attend remotely call 832-835-1769 PIN 900 160 003 #

- I. Call to Order
- II. Invocation - Pastor Mike Zahn - United Methodist Church
- III. Pledge of Allegiance
- IV. Roll Call
- V. Public Comment
- VI. Minutes from previous meeting:
 1. Consider placing the minutes from the September 12th Common Council meeting on file
- VII. Revenue and Expense Reports:
 1. Discussion and approval of September Revenue and Expense Reports
- VIII. Health & Safety Committee:
 1. Consider a temporary Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce for October 12, 2023 to sell fermented malt beverages and wine at the Expo Center, 303 N Sales St, in conjunction with the 22nd Annual Merrill Chamber Celebration and Awards Banquet. The Health & Safety Committee recommends approval.
 2. Consider a temporary Class "B" picnic license for the Merrill Historical Society on November 4, 2023, to sell fermented malt beverages at the Merrill Historical Society building, 100 E 3rd St, in conjunction with the Merrill Historical Society Trivia Contest. The Health & Safety Committee recommends approval.
 3. Consider an alcohol beverage license for Gesundheit Saloon, LLC, 1300 E Main Street. The Health & Safety Committee recommends approval.
- IX. Redevelopment Authority:
 1. Consider approving Spruce Street extension funding for the 2024 budget. The Redevelopment Authority recommends approval.
- X. Place Committee Reports on File:
 1. Consider placing the following committee reports on file: Festival Grounds, Transit Commission, TB Scott Library Board, Historic Preservation, Airport Commission, Merrill Enrichment Center, Marketing & Communications, Health & Safety, Personnel & Finance, Committee of the Whole, Board of Public Works and Redevelopment Authority.

XI. Resolutions:

1. A Resolution approving Northcentral Wisconsin Stormwater Coalition Cooperative Agreement. This is being brought directly to the Common Council.

XII. Mayor's Appointments:

Re-appoint Lyle Baner to Airport Commission - term to end 10/01/2029

Re-appoint Nancy Kwiesielewicz to Merrill Housing Authority - term to end 11/10/2024

XIII. Mayor's Communications

XIV. Adjournment

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

**CITY OF MERRILL
COMMON COUNCIL**
Tuesday, September 12, 2023 MINUTES
Regular Meeting City Hall Council Chambers 7:00 p.m.

- I. **Call to Order:** Mayor Hass called the meeting to order at 7:04 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials and Department Heads present: Mayor Hass, City Attorney Hayden, City Clerk Anderson-Malm, Finance Director Unertl (remote), Public Works Director/City Engineer Akey, Library Director Ollhoff, Police Chief Bennett, Fire Chief Klug, Park & Recreation Director Wendorf, Facilities Maintenance Manager Wszalek and Enrichment Center Director Mrachek (remote).

Others in attendance: Pastor Paul Hohman, Clyde Nelson, Jennifer Schaefer, Yareldi Gutierrez, Jessica Gipp, Lora Badow, Ryan Martinovici, Sarah Sturm, Cheryl Skoug, Kate Gress, Roy Woller, Judy Woller, Al Curtis, Doug Curtis, Sandy Nienow, Diana Zimmerman, Linda Doerr, Susanna Juon-Gilk, Don Dunphy, Renea Frederick, Irene Mehlos, Elizabeth McCrank, Karen Nocco, Carol Wendorf, Erik Pfantz, Gene Bebel, Paul Gilk, Dora Gorski, Deana Groff, Cindi Christiansen, Sue Kunkel and Merrill Media Communications.

- II. **Invocation** – Pastor Paul Hohman – New Testament Church gave the invocation.

- III. **Pledge of Allegiance** was recited.

- IV. **Roll Call** was taken and the following alderperson's were in attendance:

Paul Russell – First District	Present
Michael "Gus" Caylor – Second District	Present
Nathan Meyer – Third District	Present
LaDonna Fermanich – Fourth District	Present
Dick Lupton – Fifth District	Present
Mike Rick - Sixth District	Present
Mark Weix – Seventh District	Present
Steve Sabatke – Eighth District	Present

- V. **Proclamation – Chamber of Commerce month**

City Attorney Hayden read the proclamation. A picture was taken with Chamber members and Mayor Hass.

- VI. **Public Comment** –

Cindi Christensen – 100 W. St. Paul St - representing the Fair Board expressed appreciation to the City of Merrill for support for the 2023 fair.

Clyde Nelson – 709 Cottage St – reiterated Cindi's comments and thanked the City for their support and help during the fair.

Al Curtis – Pine Crest Nursing Home – spoke Pine Crest – County owned property.

Doug Curtis – N5326 Rice Lane, Gleason – spoke on Pine Crest – County owned facility.

Dora Gorski – N5403 Bradley St, Gleason – spoke on Pine Crest – County owned facility.

Irene Mehlos – 700 Rio Grande, Merrill – spoke on Pine Crest – County owned facility.

Don Dunphy – 200 E Riverside Ave, Merrill – spoke on Pine Crest – County owned facility.

VII. Minutes from previous meeting:

Aldersperson Meyer made a motion to approve the August 8th Common Council meeting minutes. Aldersperson Lupton seconded and the motion carried.

VIII. Revenue & Expense Reports:

Aldersperson Russell made a motion to approve the August 2023 revenue and expense reports. Aldersperson Weix seconded and the motion carried.

IX. General Agenda Items:

1. Employee Years of Service Recognition:

Ross Witucki – 10 years – Fire Department

Mayor Hass congratulated Ross and thanked him for serving the Citizens of Merrill.

2. Consider a temporary class “B” picnic license for the Merrill Historical Society for September 23, 2023 – Aldersperson Sabatke motioned to approve the picnic license for the Merrill Historical Society for September 23, 2023 at the Expo Center, 303 N Sales Street in conjunction with GLCW – Down the Middle with Earl Hebner. Aldersperson Meyer seconded and the motion carried.

3. Discussion and consideration regarding rebidding 503 Wisconsin St – Mayor Hass explained the two bids that were received and the bidder’s decided not to move forward. He stated this property would be put out for bid for 2-weeks and brought back to the Common Council for final approval. Aldersperson Rick motioned to approve. Aldersperson Lupton seconded for discussion.

Public Works Director/City Engineer Akey stated this is in the best interest of the city to get the property back on the tax rolls with a no minimum bid. Aldersperson Rick stated he would like to see earnest money. PWDCE Akey said that may eliminate most bids but that is something to look at in the future. Following discussion, the motion carried.

X. Health & Safety:

1. Consider the change of agent for Kwik Trip Store #386 to Holly Hilgart – Aldersperson Meyer motioned to approve. Aldersperson Rick and the motion carried.

2. Consider a Class “B” (beer only) liquor license for SmokeHouse TX BBQ LLC, 722 E 2nd Street – Aldersperson Caylor motioned to approve. Aldersperson Meyer seconded and the motion carried.

XI. Parks & Recreation Commission:

1. Consider approval of the fee schedule and proposed changes – Aldersperson Rick motioned to approve. Aldersperson Meyer seconded and the motion carried.

XII. Place Committee Reports on file:

Aldersperson Russell motioned to place the committee reports on file. Aldersperson Lupton seconded and the motion carried.

XIII. Resolution:

City Attorney Hayden read the following Resolution:

A Resolution authorizing application to the Wisconsin Department of Natural Resources (“DNR”) Wisconsin Assessment Monies (WAM) program for the property at 401 Kyes St. (“Property”) by the City of Merrill.

WHEREAS, the City of Merrill considers the Property to meet the definition of “brownfield” due to the presence or potential presence of a hazardous substance, pollutant, or contaminant that hinders the expansion, redevelopment or reuse of the Property; and

WHEREAS, the City of Merrill recognizes that the environmental assessment of brownfields is an important part of protecting Wisconsin’s resources; and

WHEREAS, a municipal resolution is required to apply for the WAM program; and

WHEREAS, the City of Merrill will allow the DNR and its duly authorized representatives, agents or contractors access to inspect the Property and award records should the application be awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL ON THIS 12TH DAY OF SEPTEMBER 2023:

Section 1: That an application may be submitted to the DNR for contractor services or community-managed funding under the WAM program.

Section 2: That the City of Merrill will comply with all state and federal rules and requirements of the WAM program.

Section 3: That the City Engineer/City Administrator is authorized to act on behalf of the City of Merrill to submit an application to the DNR for contractor services or community-managed funding under the WAM program, sign documents and take necessary action to comply with approved award activities.

Aldersperson Rick motioned to approve the Resolution. Aldersperson Meyer seconded and the motion carried.

XIV. Mayor’s Appointments:

Aldersperson Russell motioned to approve the appointment of Gary Hartwig to RDA and Jill Weber to the Transit Commission. Aldersperson Caylor seconded and the motion carried.

XV. Mayor’s Communications:

Mayor Hass read the following communications:

School is once again in session, please be mindful of the school zones.

The Fall Ride is this weekend, please watch for extra traffic.

September 13th and 20th – Family story time at the Library from 10:30 – 11:30

September 16 and 17th – Gun show at the Expo Center

September 17th – Agra Pavilion from 1-4pm the Holy Cross sisters are celebrating 100 years

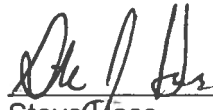
September 23rd – Colorama Bike Tour and Great Lakes wrestling at the Expo Center

September 26th – Budget Committee of the Whole meeting and the audit presentation

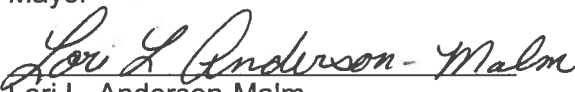
September 28th – open house at the Enrichment Center from 2-6

XVI. Adjournment – Aldersperson Meyer made a motion to adjourn. Aldersperson Rick seconded and the motion carried. The meeting was adjourned at 7:51 pm.

Minutes respectfully submitted by Lori L Anderson-Malm – City Clerk



Steve Hass
Mayor



Lori L. Anderson-Malm
City Clerk

I, Lori L. Anderson-Malm, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on September 15th, 2023.



Lori L. Anderson-Malm
City Clerk



City of Merrill

Treasurer

Kathy Unertl, Finance Director

1004 E 1st St, Merrill, WI 54452

Phone: (715) 536-5594 | Fax: (715) 539-2668

kathy.unertl@ci.merrill.wi.us

Date: October 2, 2023

To: Mayor Steve Hass
Alderpersons

From: Kathy Unertl, Finance Director

RE: September 2023 - Revenue & Expense Reports

Debt Service Payments:

City of Merrill paid \$1,977,000.00 in Principal and \$219,234.68 in Interest for total of \$2,196,234.68. See following listing, as well as Fund 30 General Ledger detail.

Revenues – General Fund:

Consistent with budgeted amounts except:

- Interest Income is already at \$189,439 which is \$159,833 over the \$29,606 budgeted amount. This will entirely offset the lower Water Utility 2023 PILOT amount.

Expenses – General Fund:

The following expenses continue to be monitored.

- Diesel and Unleaded Fuel expenses.
- Snow & Ice – Operating Supplies has expended \$59,524 of the \$67,500 budgeted level. There is potential that upcoming winter conditions could result in overage.
- Wisconsin Public Service electric and natural gas expenses. Personnel & Finance Committee has requested updated review of the main City facilities every-other-month.

City of Merrill - 10/1st Debt Service

Bond Trust Service

	Principal	Interest	Total
2016A	\$300,000.00	\$10,887.50	\$310,887.50
2016B	\$275,000.00	\$29,565.63	\$304,565.63
2017C	\$170,000.00	\$35,075.00	\$205,075.00
2017D	\$90,000.00	\$4,676.25	\$94,676.25
2018A	\$130,000.00	\$11,056.88	\$141,056.88
2018B	\$65,000.00	\$21,612.50	\$86,612.50
2019A	\$60,000.00	\$21,981.27	\$81,981.27
2020D	\$675,000.00	\$30,950.00	\$705,950.00
2021A	\$40,000.00	\$17,256.25	\$57,256.25
2021B	\$120,000.00	\$11,675.00	\$131,675.00
			\$2,119,736.28

Incredible Bank

TID4 ib	\$52,000.00	\$10,373.40	\$62,373.40
TID10 ib	\$0.00	\$14,125.00	\$14,125.00
TID11 ib	\$30,000.00	\$9,320.00	\$39,320.00
			\$115,818.40

<u>\$1,977,000.00</u>	<u>\$219,234.68</u>	\$2,196,234.68
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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -Debt Service
Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Taxes (or Utility Rev.)</u>					
40000-41010 Transfer from General	0.00	0.00	0.00	0.00	0.00
40000-41027 Transfer from Airport	6,525.00	5,762.50	6,525.00	100.00	0.00
40000-41041 Transfer from TID	1,333,454.48	1,058,072.69	1,181,242.23	88.59	152,212.25
40000-41043 TID3 DSRF - 2020D	0.00	0.00	0.00	0.00	0.00
40000-41052 Transfer from Fund 52-Capita	0.00	0.00	0.00	0.00	0.00
40000-41110 Tax Levy - Debt Service	1,755,664.00	0.00	1,755,664.00	100.00	0.00
TOTAL Taxes (or Utility Rev.)	3,095,643.48	1,063,835.19	2,943,431.23	95.08	152,212.25
<u>Miscellaneous Revenues</u>					
40000-48110 Interest - Debt Service Fund	0.00	0.00	12,229.60	0.00	(12,229.60
TOTAL Miscellaneous Revenues	0.00	0.00	12,229.60	0.00	(12,229.60
<u>Other Financing Sources</u>					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49115 Premium to DS-Borrowing	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49125 Fund 30-Offset	23,370.00	0.00	0.00	0.00	23,370.00
40000-49200 Transfer-Prior Service DS	14,500.00	0.00	14,722.00	101.53	(222.00
TOTAL Other Financing Sources	37,870.00	0.00	14,722.00	38.88	23,148.00
TOTAL REVENUES	3,133,513.48	1,063,835.19	2,970,382.83	94.79	163,130.65
EXPENDITURES					
=====					
<u>Debt Service</u>					
50000-06-11720 GO 2020C - Principal	185,000.00	0.00	185,000.00	100.00	0.00
50000-06-11757 GO2021B - Principal	105,000.00	105,000.00	105,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	200,000.00	0.00	0.00	0.00	200,000.00
50000-06-11913 Series GO2016A-Various	300,000.00	300,000.00	300,000.00	100.00	0.00
50000-06-11914 GO 2016B-Airport	5,000.00	5,000.00	5,000.00	100.00	0.00
50000-06-11916 Series GO2016B-Various	199,649.00	199,649.00	199,649.00	100.00	0.00
50000-06-11923 GO 2017C - Various	85,000.00	85,000.00	85,000.00	100.00	0.00
50000-06-11925 GO 2017D - Various	90,000.00	90,000.00	90,000.00	100.00	0.00
50000-06-11927 GO 2018A Notes-Prin.	130,000.00	130,000.00	130,000.00	100.00	0.00
50000-06-11928 GO 2018B-Bonds Princ	40,000.00	40,000.00	40,000.00	100.00	0.00
50000-06-19033 GO 2019A - Bonds	30,000.00	30,000.00	30,000.00	100.00	0.00
50000-06-21720 GO 2020C - Interest	47,425.00	0.00	25,562.50	53.90	21,862.50
50000-06-21756 GO2021A - Interest	15,275.00	7,637.50	15,275.00	100.00	0.00
50000-06-21757 GO2021B - Interest	20,200.00	10,100.00	20,200.00	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	95,680.00	0.00	47,840.00	50.00	47,840.00
50000-06-21913 GO 2016A Int - Various	21,775.00	10,887.50	21,775.00	100.00	0.00
50000-06-21914 GO 2016B Int-Airport	1,525.00	762.50	1,525.00	100.00	0.00
50000-06-21916 GO 2016B Int-Various	49,025.68	24,512.83	49,025.68	100.00	0.00
50000-06-21923 GO 2017C - Int	35,700.00	17,850.00	35,700.00	100.00	0.00

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -Debt Service
Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21925 GO 2017D - Int	9,352.50	4,676.25	9,352.50	100.00	0.00
50000-06-21927 GO 2018A Notes Int.	22,113.76	11,056.88	22,113.76	100.00	0.00
50000-06-21928 GO 2018B-Bonds Int	27,672.50	13,836.25	27,672.50	100.00	0.00
50000-06-29033 GO 2019A - Bonds Int	28,519.78	14,259.39	28,518.98	100.00	0.80
50000-06-29035 GO2021A	400.00	0.00	400.00	100.00	0.00
50000-06-29036 GO2021B	400.00	0.00	400.00	100.00	0.00
50000-06-29042 NAN2022A - Interest	42,239.14	0.00	0.00	0.00	42,239.14
50000-06-38087 GO 2013A	400.00	0.00	400.00	100.00	0.00
50000-06-38091 GO 2016A	400.00	0.00	400.00	100.00	0.00
50000-06-38092 GO 2016B	400.00	0.00	400.00	100.00	0.00
50000-06-38093 GO 2017C	400.00	0.00	400.00	100.00	0.00
50000-06-38094 GO 2017D	400.00	0.00	400.00	100.00	0.00
50000-06-38095 GO 2018A	400.00	0.00	400.00	100.00	0.00
50000-06-38096 GO 2018B	400.00	0.00	500.00	125.00	(100.00
50000-06-38097 GO 2019A	400.00	0.00	400.00	100.00	0.00
50000-06-38098 GO 2020D	400.00	0.00	400.00	100.00	0.00
50000-06-38099 GO2020C	400.00	0.00	400.00	100.00	0.00
50000-06-39042 NAN2022A	400.00	0.00	0.00	0.00	400.00
TOTAL Debt Service	1,791,352.36	1,100,228.10	1,479,109.92	82.57	312,242.44
TOTAL EXPENDITURES	1,791,352.36	1,100,228.10	1,479,109.92	82.57	312,242.44
REVENUES OVER/ (UNDER) EXPENDITURES	1,342,161.12	(36,392.91)	1,491,272.91	0.00	(149,111.79

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -Debt Service
TID - Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
=====					
<u>Debt Service</u>					
54000-06-14006 GO2018B - TID6 Princ	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14008 GO2018B - TID8 Princ	20,000.00	20,000.00	20,000.00	100.00	0.00
54000-06-14080 GO2017C-TID4 Prin.	25,000.00	25,000.00	25,000.00	100.00	0.00
54000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	0.00	0.00	1,489.36
54000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	0.00	0.00	8,510.64
54000-06-14208 GO2020C - TID8 Princ	30,000.00	0.00	30,000.00	100.00	0.00
54000-06-14211 GO2020C - TID11 Princ	10,000.00	0.00	10,000.00	100.00	0.00
54000-06-14821 GO2017C-TID 11	30,000.00	30,000.00	30,000.00	100.00	0.00
54000-06-14827 GO2017C-TID 7	10,000.00	10,000.00	10,000.00	100.00	0.00
54000-06-14828 GO2017C-TID 8	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14829 GO2017C-TID 9	15,000.00	15,000.00	15,000.00	100.00	0.00
54000-06-14916 GO 2016B-TID3	51,650.00	51,650.00	51,650.00	100.00	0.00
54000-06-14917 GO 2016B-TID6	9,151.00	9,151.00	9,151.00	100.00	0.00
54000-06-14918 GO 2016B-TID8	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14919 GO2019A-TID 12 Princ	5,000.00	5,000.00	5,000.00	100.00	0.00
54000-06-14948 GO2021A - TID8 Princ	35,000.00	35,000.00	35,000.00	100.00	0.00
54000-06-14949 GO2021B - TID8 Princ	15,000.00	15,000.00	15,000.00	100.00	0.00
54000-06-14950 TID11 2021C - Principal	30,000.00	30,000.00	30,000.00	100.00	0.00
54000-06-14973 TID3 2017 Rev Bond-Princ	0.00	0.00	0.00	0.00	0.00
54000-06-14974 TID4 2017 Rev Bond-Princ	52,000.00	52,000.00	52,000.00	100.00	0.00
54000-06-14975 TID3 2018 Rev Bond-Princ	0.00	0.00	0.00	0.00	0.00
54000-06-14977 TID3 Rev Bond-2020D Princ	675,000.00	675,000.00	675,000.00	100.00	0.00
54000-06-24006 GO2018B - TID6 Int	2,720.00	1,360.00	2,720.00	100.00	0.00
54000-06-24008 GO2018B - TID8 Int	12,832.50	6,416.25	12,832.50	100.00	0.00
54000-06-24080 GO 2017C Int. -TID #4	3,750.00	1,875.00	3,750.00	100.00	0.00
54000-06-24085 GO 2013A Int. -TID #5	827.71	0.00	413.86	50.00	413.85
54000-06-24090 GO 2013A Int. -TID #6	4,729.79	0.00	2,364.89	50.00	2,364.90
54000-06-24208 GO2020C - TID8 Int	15,300.00	0.00	7,950.00	51.96	7,350.00
54000-06-24211 GO2020C - TID11 Int	4,925.00	0.00	2,562.50	52.03	2,362.50
54000-06-24821 GO2017C Int - TID 11	15,350.00	7,675.00	15,350.00	100.00	0.00
54000-06-24827 GO2017C Int - TID 7	4,425.00	2,212.50	4,425.00	100.00	0.00
54000-06-24828 GO2017C Int - TID 8	3,475.00	1,737.50	3,475.00	100.00	0.00
54000-06-24829 GO2017C Int - TID 9	7,450.00	3,725.00	7,450.00	100.00	0.00
54000-06-24916 GO 2016B Int-TID 3	4,432.00	2,216.00	4,432.00	100.00	0.00
54000-06-24917 GO 2016B Int-TID 6	2,259.58	1,129.78	2,259.57	100.00	0.01
54000-06-24918 GO 2016B Int-TID 8	1,525.00	762.51	1,525.00	100.00	0.00
54000-06-24919 GO2019A-TID 12 Int	2,775.00	1,387.50	2,775.00	100.00	0.00
54000-06-24920 NAN2019 - TID3 Interest	0.00	0.00	0.00	0.00	0.00
54000-06-24940 NAN Series 2016-TID 10	0.00	0.00	0.00	0.00	0.00
54000-06-24948 GO2021A - TID8 Interest	16,862.50	8,431.25	16,862.50	100.00	0.00
54000-06-24949 GO2021B - TID8 Interest	3,150.00	1,575.00	3,150.00	100.00	0.00
54000-06-24950 TID11 2021C - Interest	18,640.00	9,320.00	18,640.00	100.00	0.00
54000-06-24951 TID10 2021D - Interest	14,125.00	14,125.00	14,125.00	100.00	0.00
54000-06-24974 TID4 2017 Rev Bond-Int	10,373.40	10,373.40	10,373.40	100.00	0.00
54000-06-24977 TID3 Rev Bond-2020D Int	61,900.00	30,950.00	61,900.00	100.00	0.00
54000-06-29042 NAN2021A - Interest	86,976.00	0.00	0.00	0.00	86,976.00
TOTAL Debt Service	1,336,604.48	1,093,072.69	1,227,137.22	91.81	109,467.26

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -Debt Sevice

TID - Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	1,336,604.48	1,093,072.69	1,227,137.22	91.81	109,467.26
FUND TOTAL REVENUES	3,133,513.48	1,063,835.19	2,970,382.83	94.79	163,130.65
FUND TOTAL EXPENDITURES	<u>3,127,956.84</u>	<u>2,193,300.79</u>	<u>2,706,247.14</u>	<u>86.52</u>	<u>421,709.70</u>
REVENUES OVER/ (UNDER) EXPENDITURES	5,556.64	(1,129,465.60)	264,135.69	0.00	(258,579.05)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,363,956.00	(44,439.44)	4,231,854.02	96.97	132,101.98
Intergovernmental	4,457,013.25	0.00	1,582,461.97	35.50	2,874,551.28
Licenses and Permits	40,120.00	870.00	39,555.00	98.59	565.00
Fines, Forfeits, & Pen.	117,500.00	4,262.15	95,983.23	81.69	21,516.77
Public Charges-Services	8,600.00	134.60	4,875.44	56.69	3,724.56
Miscellaneous Revenues	129,031.00	23,706.91	279,878.47	216.91	(150,847.47)
TOTAL Non-Departmental	9,116,220.25	(15,465.78)	6,234,608.13	68.39	2,881,612.12
<u>Municipal Court</u>					
Intergov Charges (Misc.)	8,175.00	450.00	4,352.00	53.24	3,823.00
TOTAL Municipal Court	8,175.00	450.00	4,352.00	53.24	3,823.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	9,000.00	0.00	4,322.20	48.02	4,677.80
Miscellaneous Revenues	35,000.00	0.00	0.00	0.00	35,000.00
TOTAL City Attorney	44,000.00	0.00	4,322.20	9.82	39,677.80
<u>Mayor</u>					
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Mayor	2,500.00	0.00	0.00	0.00	2,500.00
<u>City Admin./PW Director</u>					
Intergovernmental	45,000.00	0.00	0.00	0.00	45,000.00
Miscellaneous Revenues	17,667.00	0.00	0.00	0.00	17,667.00
TOTAL City Admin./PW Director	62,667.00	0.00	0.00	0.00	62,667.00
<u>Elections - AVERAGED</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Licenses and Permits	400.00	1,228.15	7,151.26	787.82	(6,751.26)
Miscellaneous Revenues	43,826.00	0.00	0.00	0.00	43,826.00
TOTAL Treasurer/Finance Dir.	44,226.00	1,228.15	7,151.26	16.17	37,074.74
<u>City Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	0.00	0.00	0.00	0.00	0.00

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	750.00	0.00	45.21	6.03	704.79
TOTAL Over-Collected Taxes	750.00	0.00	45.21	6.03	704.79
<u>Police</u>					
Intergovernmental	184,774.00	0.00	190,969.16	103.35	(6,195.16)
Public Charges-Services	14,000.00	801.25	9,400.29	67.14	4,599.71
Intergov Charges (Misc.)	11,336.00	0.00	8,221.97	72.53	3,114.03
Miscellaneous Revenues	0.00	0.00	130.00	0.00	(130.00)
TOTAL Police	210,110.00	801.25	208,721.42	99.34	1,388.58
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	6,280.14	26,335.18	0.00	(26,335.18)
TOTAL Traffic Control	0.00	6,280.14	26,335.18	0.00	(26,335.18)
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	13,050.00	0.00	3,005.00	23.03	10,045.00
Intergov Charges (Misc.)	221,899.00	0.00	221,898.60	100.00	0.40
Miscellaneous Revenues	0.00	0.00	1,558.60	0.00	(1,558.60)
TOTAL Fire Protection	234,949.00	0.00	226,462.20	96.39	8,486.80
<u>Ambulance/EMS</u>					
Intergovernmental	1,198,137.00	82,419.87	709,184.63	59.19	488,952.37
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	1,198,137.00	82,419.87	709,184.63	59.19	488,952.37
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	43,500.00	2,750.00	41,233.10	94.79	2,266.90
Miscellaneous Revenues	5,258.00	0.00	0.00	0.00	5,258.00
TOTAL Bldg. Inspection/Zoning	48,758.00	2,750.00	41,233.10	84.57	7,524.90
<u>City Engineering</u>					
Miscellaneous Revenues	123,733.00	0.00	0.00	0.00	123,733.00
TOTAL City Engineering	123,733.00	0.00	0.00	0.00	123,733.00
<u>Street Superintendent</u>					
Miscellaneous Revenues	22,427.00	0.00	0.00	0.00	22,427.00
TOTAL Street Superintendent	22,427.00	0.00	0.00	0.00	22,427.00
<u>Garage Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	0.00	0.00	0.00	0.00	0.00

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Intergovernmental	368,500.00	25,039.05	247,722.65	67.22	120,777.35
Miscellaneous Revenues	0.00	119.25	1,346.00	0.00	(1,346.00)
TOTAL Operations Support (M&E)	368,500.00	25,158.30	249,068.65	67.59	119,431.35
Roads					
Intergovernmental	84,000.00	12,785.75	138,261.26	164.60	(54,261.26)
Licenses and Permits	0.00	0.00	800.00	0.00	(800.00)
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	(2,561.93)	(2,561.93)	0.00	2,561.93
TOTAL Roads	86,500.00	10,223.82	136,499.33	157.80	(49,999.33)
Snow and Ice					
Intergovernmental	0.00	0.00	865.70	0.00	(865.70)
Public Charges-Services	10,000.00	0.00	2,200.00	22.00	7,800.00
TOTAL Snow and Ice	10,000.00	0.00	3,065.70	30.66	6,934.30
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
Stormwater Plan/Const.					
Miscellaneous Revenues	0.00	0.00	17,414.03	0.00	(17,414.03)
TOTAL Stormwater Plan/Const.	0.00	0.00	17,414.03	0.00	(17,414.03)
Airport					
Public Charges-Services	26,000.00	1,880.00	23,260.66	89.46	2,739.34
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	26,000.00	1,880.00	23,260.66	89.46	2,739.34
Transit					
Specials (Utility Rev.)	257,500.00	0.00	141,505.87	54.95	115,994.13
Intergovernmental	77,500.00	48,005.00	64,008.00	82.59	13,492.00
Public Charges-Services	122,000.00	9,530.90	73,393.03	60.16	48,606.97
Miscellaneous Revenues	2,500.00	0.00	5,098.56	203.94	(2,598.56)
TOTAL Transit	459,500.00	57,535.90	284,005.46	61.81	175,494.54

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	0.00	629.19	62.92	370.81
TOTAL Garbage Collection	1,000.00	0.00	629.19	62.92	370.81
<u>Recycling</u>					
Intergovernmental	32,750.00	0.00	32,628.59	99.63	121.41
Miscellaneous Revenues	1,500.00	25.00	470.00	31.33	1,030.00
TOTAL Recycling	34,250.00	25.00	33,098.59	96.64	1,151.41
<u>Weed & Nuisance Control</u>					
Public Charges-Services	7,500.00	300.00	900.00	12.00	6,600.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Weed & Nuisance Control	7,500.00	300.00	900.00	12.00	6,600.00
<u>MEC - Enrichment</u>					
Intergovernmental	12,500.00	0.00	12,500.00	100.00	0.00
Public Charges-Services	15,649.00	0.00	0.00	0.00	15,649.00
TOTAL MEC - Enrichment	28,149.00	0.00	12,500.00	44.41	15,649.00
<u>Library</u>					
Intergovernmental	484,602.00	221,435.00	484,815.00	100.04	(213.00
Public Charges-Services	2,600.00	169.39	3,100.72	119.26	(500.72
Miscellaneous Revenues	0.00	606.50	9,615.14	0.00	(9,615.14
TOTAL Library	487,202.00	222,210.89	497,530.86	102.12	(10,328.86
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	28,000.00	3,026.53	19,962.57	71.29	8,037.43
Miscellaneous Revenues	0.00	1,043.32	6,969.11	0.00	(6,969.11
TOTAL Parks	28,000.00	4,069.85	26,931.68	96.18	1,068.32
<u>Recreation Programs</u>					
Public Charges-Services	50,500.00	1,567.55	33,692.12	66.72	16,807.88
TOTAL Recreation Programs	50,500.00	1,567.55	33,692.12	66.72	16,807.88
<u>Cable Franchise Adm</u>					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL Cable Franchise Adm	5,000.00	0.00	0.00	0.00	5,000.00
<u>MARC - Smith Center</u>					
Public Charges-Services	68,750.00	768.72	51,977.36	75.60	16,772.64
Miscellaneous Revenues	0.00	0.00	1,209.25	0.00	(1,209.25
TOTAL MARC - Smith Center	68,750.00	768.72	53,186.61	77.36	15,563.39

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Aquatic Center</u>					
Intergovernmental	50,000.00	0.00	50,000.00	100.00	0.00
Public Charges-Services	90,000.00	196.00	70,254.54	78.06	19,745.46
TOTAL Aquatic Center	140,000.00	196.00	120,254.54	85.90	19,745.46
TOTAL REVENUE	12,917,503.25	402,399.66	8,954,452.75	69.32	3,963,050.50
EXPENDITURES					
<u>Common Council</u>					
Personnel Services	37,140.00	3,343.09	21,284.63	57.31	15,855.37
Contractual Services	3,500.00	29.99	488.32	13.95	3,011.68
Supplies & Expenses	9,635.00	317.70	5,978.36	62.05	3,656.64
TOTAL Common Council	50,275.00	3,690.78	27,751.31	55.20	22,523.69
<u>Municipal Court</u>					
Personnel Services	96,944.00	10,498.11	71,162.64	73.41	25,781.36
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	3,800.00	256.39	2,594.50	68.28	1,205.50
Capital Outlay	500.00	0.00	0.00	0.00	500.00
Technology	6,025.00	0.00	6,103.00	101.29	(78.00
TOTAL Municipal Court	107,769.00	10,754.50	79,860.14	74.10	27,908.86
<u>City Attorney</u>					
Personnel Services	222,490.00	24,752.14	162,605.26	73.08	59,884.74
Contractual Services	16,500.00	0.00	12,919.21	78.30	3,580.79
Supplies & Expenses	6,250.00	456.00	4,041.14	64.66	2,208.86
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Attorney	245,240.00	25,208.14	179,565.61	73.22	65,674.39
<u>Mayor</u>					
Personnel Services	26,915.00	3,105.30	19,809.69	73.60	7,105.31
Supplies & Expenses	950.00	0.00	273.02	28.74	676.98
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Mayor	27,865.00	3,105.30	20,082.71	72.07	7,782.29
<u>City Admin./PW Director</u>					
Personnel Services	88,917.00	0.00	0.00	0.00	88,917.00
Contractual Services	650.00	0.00	0.00	0.00	650.00
Supplies & Expenses	12,100.00	0.00	0.00	0.00	12,100.00
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL City Admin./PW Director	102,667.00	0.00	0.00	0.00	102,667.00

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Personnel - HR</u>					
Contractual Services	9,750.00	453.80	4,482.90	45.98	5,267.10
Supplies & Expenses	250.00	0.00	90.00	36.00	160.00
TOTAL Personnel - HR	10,000.00	453.80	4,572.90	45.73	5,427.10
<u>City Clerk</u>					
Personnel Services	84,067.00	9,361.36	62,137.31	73.91	21,929.69
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	4,500.00	126.99	1,566.91	34.82	2,933.09
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	4,750.00	0.00	5,030.49	105.91	(280.49
TOTAL City Clerk	93,817.00	9,488.35	68,734.71	73.26	25,082.29
<u>Clerk/Treasurer Staff</u>					
Personnel Services	166,740.00	16,700.44	121,550.44	72.90	45,189.56
Supplies & Expenses	2,550.00	12.78	902.18	35.38	1,647.82
TOTAL Clerk/Treasurer Staff	169,290.00	16,713.22	122,452.62	72.33	46,837.38
<u>Elections - AVERAGED</u>					
Personnel Services	27,975.00	0.00	14,524.88	51.92	13,450.12
Contractual Services	11,500.00	0.00	227.50	1.98	11,272.50
Supplies & Expenses	6,025.00	0.00	1,827.55	30.33	4,197.45
Technology	0.00	0.00	600.00	0.00	(600.00
TOTAL Elections - AVERAGED	45,500.00	0.00	17,179.93	37.76	28,320.07
<u>Treasurer/Finance Dir.</u>					
Personnel Services	126,952.00	14,376.29	94,130.29	74.15	32,821.71
Contractual Services	6,350.00	98.53	1,519.97	23.94	4,830.03
Supplies & Expenses	26,150.00	879.94	22,807.19	87.22	3,342.81
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Treasurer/Finance Dir.	159,452.00	15,354.76	118,457.45	74.29	40,994.55
<u>Information Technology</u>					
Personnel Services	72,605.00	6,195.83	47,108.00	64.88	25,497.00
Technology	107,395.00	1,631.61	50,261.12	46.80	57,133.88
TOTAL Information Technology	180,000.00	7,827.44	97,369.12	54.09	82,630.88
<u>Assessment of Property</u>					
Contractual Services	32,000.00	0.00	21,375.00	66.80	10,625.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Assessment of Property	32,000.00	0.00	21,375.00	66.80	10,625.00
<u>Independent Auditing</u>					
Contractual Services	17,250.00	0.00	19,691.21	114.15	(2,441.21
Technology	1,540.00	0.00	1,548.00	100.52	(8.00
TOTAL Independent Auditing	18,790.00	0.00	21,239.21	113.03	(2,449.21

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Maintenance</u>					
Personnel Services	130,740.00	15,263.74	97,811.65	74.81	32,928.35
Contractual Services	79,160.00	6,444.92	71,914.24	90.85	7,245.76
Supplies & Expenses	15,800.00	1,025.57	12,748.77	80.69	3,051.23
Capital Outlay	7,000.00	409.27	3,887.42	55.53	3,112.58
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL City Maintenance	232,700.00	23,143.50	186,362.08	80.09	46,337.92
<u>City Maint-Library</u>					
Personnel Services	0.00	0.00	1,160.59	0.00	(1,160.59
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL City Maint-Library	0.00	0.00	1,160.59	0.00	(1,160.59
<u>City Maint-Fire Station</u>					
Personnel Services	0.00	0.00	31.27	0.00	(31.27
TOTAL City Maint-Fire Station	0.00	0.00	31.27	0.00	(31.27
<u>Livingston Building</u>					
Contractual Services	2,500.00	50.69	1,663.87	66.55	836.13
TOTAL Livingston Building	2,500.00	50.69	1,663.87	66.55	836.13
<u>Over-Collected Taxes</u>					
Supplies & Expenses	600.00	0.00	868.94	144.82	(268.94
TOTAL Over-Collected Taxes	600.00	0.00	868.94	144.82	(268.94
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	358,250.00	942.73	319,154.60	89.09	39,095.40
TOTAL Insurance/Employee	358,250.00	942.73	319,154.60	89.09	39,095.40
<u>Police</u>					
Personnel Services	2,696,139.00	277,247.14	1,862,883.14	69.09	833,255.86
Contractual Services	47,600.00	907.28	38,920.00	81.76	8,680.00
Supplies & Expenses	79,250.00	5,891.76	42,851.65	54.07	36,398.35
Capital Outlay	11,000.00	2,451.03	2,451.03	22.28	8,548.97
Technology	29,000.00	0.00	2,655.80	9.16	26,344.20
TOTAL Police	2,862,989.00	286,497.21	1,949,761.62	68.10	913,227.38
<u>Traffic Control</u>					
Personnel Services	10,192.00	1,917.93	7,195.58	70.60	2,996.42
Supplies & Expenses	15,758.00	1,012.03	8,470.84	53.76	7,287.16
TOTAL Traffic Control	25,950.00	2,929.96	15,666.42	60.37	10,283.58
<u>Fire Protection</u>					
Personnel Services	1,580,299.00	153,736.09	1,100,612.33	69.65	479,686.67
Contractual Services	24,125.00	1,591.72	19,345.27	80.19	4,779.73
Supplies & Expenses	71,000.00	4,904.66	46,194.14	65.06	24,805.86
Technology	6,000.00	777.51	5,242.64	87.38	757.36
TOTAL Fire Protection	1,681,424.00	161,009.98	1,171,394.38	69.67	510,029.62

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Fire Protection-Hydrants					
Contractual Services	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection-Hydrants	0.00	0.00	0.00	0.00	0.00
Ambulance/EMS					
Personnel Services	1,064,820.00	107,040.11	742,479.33	69.73	322,340.67
Contractual Services	24,850.00	1,591.74	19,342.26	77.84	5,507.74
Supplies & Expenses	101,967.00	21,688.75	73,219.44	71.81	28,747.56
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Technology	6,500.00	971.53	5,435.73	83.63	1,064.27
TOTAL Ambulance/EMS	1,198,137.00	131,292.13	840,476.76	70.15	357,660.24
Bldg. Inspection/Zoning					
Personnel Services	158,525.00	18,013.32	119,767.90	75.55	38,757.10
Contractual Services	450.00	11.38	89.91	19.98	360.09
Supplies & Expenses	3,975.00	245.88	2,243.59	56.44	1,731.41
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Bldg. Inspection/Zoning	162,950.00	18,270.58	122,101.40	74.93	40,848.60
City Sealer					
Contractual Services	4,800.00	0.00	2,000.00	41.67	2,800.00
TOTAL City Sealer	4,800.00	0.00	2,000.00	41.67	2,800.00
City Engineering					
Personnel Services	123,233.00	9,088.38	60,365.43	48.98	62,867.57
Contractual Services	1,500.00	0.00	2,923.75	194.92	(1,423.75
Supplies & Expenses	2,000.00	0.00	730.48	36.52	1,269.52
Technology	2,000.00	0.00	154.57	7.73	1,845.43
TOTAL City Engineering	128,733.00	9,088.38	64,174.23	49.85	64,558.77
Street Commissioner					
Personnel Services	4,305.00	496.86	3,169.63	73.63	1,135.37
Contractual Services	250.00	22.75	179.74	71.90	70.26
Supplies & Expenses	800.00	0.00	344.56	43.07	455.44
TOTAL Street Commissioner	5,355.00	519.61	3,693.93	68.98	1,661.07
Street Superintendent					
Personnel Services	104,677.00	11,763.36	74,603.99	71.27	30,073.01
Supplies & Expenses	1,200.00	0.00	673.91	56.16	526.09
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	105,877.00	11,763.36	75,277.90	71.10	30,599.10
Garage Maintenance					
Personnel Services	200.00	0.00	268.37	134.19	(68.37
Contractual Services	29,850.00	982.44	27,710.00	92.83	2,140.00
Supplies & Expenses	18,500.00	1,260.23	9,387.26	50.74	9,112.74
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Garage Maintenance	48,550.00	2,242.67	37,365.63	76.96	11,184.37

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Operations Support (M&E)					
Personnel Services	217,924.00	26,163.40	173,025.83	79.40	44,898.17
Contractual Services	3,024.00	0.00	2,736.00	90.48	288.00
Supplies & Expenses	381,850.00	42,352.07	357,333.97	93.58	24,516.03
Technology	575.00	0.00	0.00	0.00	575.00
TOTAL Operations Support (M&E)	603,373.00	68,515.47	533,095.80	88.35	70,277.20
Roads					
Personnel Services	237,959.00	25,575.32	156,307.25	65.69	81,651.75
Supplies & Expenses	95,250.00	18,962.49	86,518.02	90.83	8,731.98
TOTAL Roads	333,209.00	44,537.81	242,825.27	72.87	90,383.73
Street Cleaning					
Personnel Services	48,495.00	5,542.53	29,808.94	61.47	18,686.06
Supplies & Expenses	2,900.00	94.89	1,352.51	46.64	1,547.49
TOTAL Street Cleaning	51,395.00	5,637.42	31,161.45	60.63	20,233.55
Snow and Ice					
Personnel Services	199,474.00	0.00	165,164.07	82.80	34,309.93
Contractual Services	1,600.00	0.00	1,575.00	98.44	25.00
Supplies & Expenses	69,500.00	0.00	61,221.11	88.09	8,278.89
TOTAL Snow and Ice	270,574.00	0.00	227,960.18	84.25	42,613.82
Stormwater Maintenance					
Personnel Services	37,900.00	11,549.77	28,879.95	76.20	9,020.05
Contractual Services	2,000.00	0.00	0.00	0.00	2,000.00
Supplies & Expenses	22,500.00	0.00	22,553.73	100.24	(53.73)
TOTAL Stormwater Maintenance	62,400.00	11,549.77	51,433.68	82.43	10,966.32
Street Painting-Marking					
Personnel Services	19,800.00	4,034.53	23,237.97	117.36	(3,437.97)
Supplies & Expenses	20,000.00	0.00	8,280.25	41.40	11,719.75
TOTAL Street Painting-Marking	39,800.00	4,034.53	31,518.22	79.19	8,281.78
Street Leave Expenses					
Personnel Services	69,452.00	7,257.20	35,761.83	51.49	33,690.17
TOTAL Street Leave Expenses	69,452.00	7,257.20	35,761.83	51.49	33,690.17
Street Lighting					
Personnel Services	0.00	0.00	403.43	0.00	(403.43)
Contractual Services	161,500.00	26,673.30	123,011.37	76.17	38,488.63
TOTAL Street Lighting	161,500.00	26,673.30	123,414.80	76.42	38,085.20
Stormwater Plan/Const.					
Contractual Services	4,000.00	0.00	2,500.00	62.50	1,500.00
TOTAL Stormwater Plan/Const.	4,000.00	0.00	2,500.00	62.50	1,500.00

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Airport</u>					
Personnel Services	981.00	914.64	1,561.19	159.14	(580.19
Contractual Services	118,669.00	8,119.24	91,132.32	76.80	27,536.68
Supplies & Expenses	22,825.00	1,930.19	19,144.41	83.87	3,680.59
TOTAL Airport	142,475.00	10,964.07	111,837.92	78.50	30,637.08
<u>Transit</u>					
Personnel Services	409,161.00	43,241.67	281,392.95	68.77	127,768.05
Contractual Services	4,000.00	146.03	3,557.91	88.95	442.09
Supplies & Expenses	93,350.00	5,605.60	44,514.03	47.69	48,835.97
Fixed Charges	32,325.00	0.00	31,622.40	97.83	702.60
Technology	4,995.00	159.24	3,967.31	79.43	1,027.69
TOTAL Transit	543,831.00	49,152.54	365,054.60	67.13	178,776.40
<u>Garbage Collection</u>					
Personnel Services	98,488.00	8,223.68	52,107.96	52.91	46,380.04
Supplies & Expenses	112,900.00	13,231.36	90,173.04	79.87	22,726.96
Capital Outlay	50,000.00	2,777.46	32,279.90	64.56	17,720.10
TOTAL Garbage Collection	261,388.00	24,232.50	174,560.90	66.78	86,827.10
<u>Recycling</u>					
Personnel Services	125,779.00	8,224.52	55,108.23	43.81	70,670.77
Supplies & Expenses	107,950.00	10,631.30	92,298.42	85.50	15,651.58
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Recycling	233,729.00	18,855.82	147,406.65	63.07	86,322.35
<u>Weed & Nuisance Control</u>					
Personnel Services	10,765.00	2,377.05	6,885.72	63.96	3,879.28
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,500.00	0.00	528.00	35.20	972.00
TOTAL Weed & Nuisance Control	12,515.00	2,377.05	7,413.72	59.24	5,101.28
<u>Health Officer</u>					
Personnel Services	5,813.00	2,906.56	5,813.12	100.00	(0.12
Supplies & Expenses	75.00	0.00	0.00	0.00	75.00
TOTAL Health Officer	5,888.00	2,906.56	5,813.12	98.73	74.88
<u>MEC - Enrichment</u>					
Personnel Services	164,485.00	18,027.68	117,793.03	71.61	46,691.97
Contractual Services	600.00	67.58	533.48	88.91	66.52
Supplies & Expenses	1,975.00	0.00	213.57	10.81	1,761.43
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL MEC - Enrichment	168,060.00	18,095.26	118,540.08	70.53	49,519.92

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Library</u>					
Personnel Services	794,981.00	85,423.89	555,086.79	69.82	239,894.21
Contractual Services	47,400.00	6,470.09	46,568.43	98.25	831.57
Supplies & Expenses	47,500.00	6,462.67	45,033.30	94.81	2,466.70
Fixed Charges	9,400.00	0.00	13,391.00	142.46	(3,991.00)
Capital Outlay	0.00	233.99	2,768.55	0.00	(2,768.55)
Print Media - Library	51,000.00	3,951.26	30,087.27	58.99	20,912.73
Non-Print Media-Library	16,001.00	566.51	10,724.46	67.02	5,276.54
Technology	45,363.00	256.26	25,265.53	55.70	20,097.47
TOTAL Library	1,011,645.00	103,364.67	728,925.33	72.05	282,719.67
<u>Parks</u>					
Personnel Services	309,796.00	34,072.18	226,501.02	73.11	83,294.98
Contractual Services	34,000.00	1,445.36	22,919.48	67.41	11,080.52
Supplies & Expenses	46,950.00	2,827.90	38,983.62	83.03	7,966.38
Fixed Charges	0.00	0.00	0.00	0.00	0.00
Capital Outlay	18,500.00	2,107.60	9,527.20	51.50	8,972.80
TOTAL Parks	409,246.00	40,453.04	297,931.32	72.80	111,314.68
<u>Athletic Park Lights</u>					
Contractual Services	1,750.00	93.76	1,027.54	58.72	722.46
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Athletic Park Lights	1,750.00	93.76	1,027.54	58.72	722.46
<u>Ott's Park Lights</u>					
Contractual Services	1,450.00	97.56	787.04	54.28	662.96
Supplies & Expenses	50.00	0.00	0.00	0.00	50.00
TOTAL Ott's Park Lights	1,500.00	97.56	787.04	52.47	712.96
<u>Recreation Programs</u>					
Personnel Services	217,738.00	18,085.03	161,777.00	74.30	55,961.00
Contractual Services	5,450.00	220.03	5,988.02	109.87	(538.02)
Supplies & Expenses	23,325.00	1,802.89	21,973.80	94.21	1,351.20
TOTAL Recreation Programs	246,513.00	20,107.95	189,738.82	76.97	56,774.18
<u>Community/Events</u>					
Personnel Services	3,300.00	996.37	3,595.98	108.97	(295.98)
Supplies & Expenses	20,200.00	2,364.00	18,454.00	91.36	1,746.00
TOTAL Community/Events	23,500.00	3,360.37	22,049.98	93.83	1,450.02
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	0.00	881.57	31.77	1,893.43
Contractual Services	300.00	0.00	325.61	108.54	(25.61)
Supplies & Expenses	5,000.00	0.00	0.00	0.00	5,000.00
Capital Outlay	1,500.00	0.00	1,094.00	72.93	406.00
TOTAL Decorations & Banners	9,575.00	0.00	2,301.18	24.03	7,273.82

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Outside Agencies</u>					
Supplies & Expenses	44,889.00	10,000.00	44,388.65	98.89	500.35
TOTAL Outside Agencies	44,889.00	10,000.00	44,388.65	98.89	500.35
<u>MARC - Smith Center</u>					
Personnel Services	40,850.00	2,815.76	29,953.37	73.33	10,896.63
Contractual Services	52,450.00	1,670.99	39,555.56	75.42	12,894.44
Supplies & Expenses	13,150.00	(953.73)	6,288.11	47.82	6,861.89
Capital Outlay	5,000.00	0.00	3,574.03	71.48	1,425.97
TOTAL MARC - Smith Center	111,450.00	3,533.02	79,371.07	71.22	32,078.93
<u>Aquatic Center</u>					
Personnel Services	94,430.00	9,715.09	100,336.05	106.25	(5,906.05)
Contractual Services	52,170.00	3,884.04	20,366.29	39.04	31,803.71
Supplies & Expenses	50,900.00	882.56	54,568.02	107.21	(3,668.02)
Technology	2,500.00	0.00	1,176.00	47.04	1,324.00
TOTAL Aquatic Center	200,000.00	14,481.69	176,446.36	88.22	23,553.64
<u>Economic Development</u>					
Contractual Services	20,200.00	0.00	20,200.00	100.00	0.00
TOTAL Economic Development	20,200.00	0.00	20,200.00	100.00	0.00
<u>Transfers</u>					
Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Transfers	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL EXPENDITURES	13,132,282.00	1,230,628.45	9,370,204.84	71.35	3,762,077.16
REVENUES OVER/(UNDER) EXPENDITURES	(214,778.75)	(828,228.79)	(415,752.09)	0.00	200,973.34

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Remediation Action</u>					
Taxes (or Utility Rev.)	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL Remediation Action	26,945.00	0.00	26,945.00	100.00	0.00
TOTAL REVENUE	26,945.00	0.00	26,945.00	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Remediation Action</u>					
Personnel Services	11,280.00	247.40	7,902.13	70.05	3,377.87
Contractual Services	19,767.00	423.89	17,736.56	89.73	2,030.44
Capital Outlay	0.00	0.00	4,826.18	0.00	(4,826.18
TOTAL Remediation Action	31,047.00	671.29	30,464.87	98.13	582.13
TOTAL EXPENDITURES	31,047.00	671.29	30,464.87	98.13	582.13
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(4,102.00)	(671.29)	(3,519.87)	0.00	(582.13
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	62,661.00	0.00	62,661.00	100.00	0.00
Intergovernmental	<u>65,161.00</u>	<u>0.00</u>	<u>31,039.08</u>	<u>47.63</u>	<u>34,121.92</u>
TOTAL Police-SRO	127,822.00	0.00	93,700.08	73.31	34,121.92
TOTAL REVENUE	127,822.00	0.00	93,700.08	73.31	34,121.92
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Police-SRO</u>					
Personnel Services	124,922.00	12,790.11	84,273.61	67.46	40,648.39
Supplies & Expenses	500.00	0.00	549.00	109.80	(49.00
Fixed Charges	<u>2,400.00</u>	<u>0.00</u>	<u>1,968.00</u>	<u>82.00</u>	<u>432.00</u>
TOTAL Police-SRO	127,822.00	12,790.11	86,790.61	67.90	41,031.39
TOTAL EXPENDITURES	127,822.00	12,790.11	86,790.61	67.90	41,031.39
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(12,790.11)	6,909.47	0.00	(6,909.47
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Merrill Festival Grounds</u>					
Taxes (or Utility Rev.)	46,000.00	0.00	46,000.00	100.00	0.00
Public Charges-Services	12,500.00	0.00	15,090.25	120.72	(2,590.25
Miscellaneous Revenues	4,750.00	0.00	1,162.97	24.48	3,587.03
TOTAL Merrill Festival Grounds	63,250.00	0.00	62,253.22	98.42	996.78
<u>Room Tax</u>					
Taxes (or Utility Rev.)	125,000.00	3,499.06	77,753.38	62.20	47,246.62
TOTAL Room Tax	125,000.00	3,499.06	77,753.38	62.20	47,246.62
<u>Bierman Building</u>					
Public Charges-Services	9,500.00	2,230.00	11,880.00	125.05	(2,380.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Bierman Building	9,500.00	2,230.00	11,880.00	125.05	(2,380.00
TOTAL REVENUE	197,750.00	5,729.06	151,886.60	76.81	45,863.40
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Merrill Festival Grounds</u>					
Personnel Services	10,965.00	4,951.39	8,664.95	79.02	2,300.05
Contractual Services	35,964.00	2,804.45	21,594.34	60.04	14,369.66
Supplies & Expenses	6,500.00	5.99	4,567.33	70.27	1,932.67
Capital Outlay	15,700.00	482.77	14,285.03	90.99	1,414.97
TOTAL Merrill Festival Grounds	69,129.00	8,244.60	49,111.65	71.04	20,017.35
<u>Room Tax</u>					
Supplies & Expenses	98,000.00	20,507.59	60,835.23	62.08	37,164.77
TOTAL Room Tax	98,000.00	20,507.59	60,835.23	62.08	37,164.77
<u>Bierman Building</u>					
Personnel Services	11,052.00	1,055.98	9,492.48	85.89	1,559.52
Contractual Services	18,750.00	1,103.82	15,674.73	83.60	3,075.27
Supplies & Expenses	4,125.00	0.00	2,938.08	71.23	1,186.92
Capital Outlay	0.00	0.00	3,203.00	0.00	(3,203.00
TOTAL Bierman Building	33,927.00	2,159.80	31,308.29	92.28	2,618.71
TOTAL EXPENDITURES	201,056.00	30,911.99	141,255.17	70.26	59,800.83
=====	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(3,306.00)	(25,182.93)	10,631.43	0.00	(13,937.43
=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	229,525.00	3,542.14	263,403.73	114.76	(33,878.73
TOTAL CDBG Grants/Loans	229,525.00	3,542.14	263,403.73	114.76	(33,878.73
<u>Community Development</u>					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Intergov Charges (Misc.)	34,500.00	0.00	0.00	0.00	34,500.00
TOTAL Community Development	44,500.00	0.00	10,000.00	22.47	34,500.00
TOTAL REVENUE	274,025.00	3,542.14	273,403.73	99.77	621.27
=====	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	150,500.00	7,636.00	187,554.78	124.62	(37,054.78
TOTAL CDBG Grants/Loans	150,500.00	7,636.00	187,554.78	124.62	(37,054.78
<u>Community Development</u>					
Personnel Services	48,737.00	5,272.28	35,965.61	73.80	12,771.39
Contractual Services	400.00	11.38	89.85	22.46	310.15
Supplies & Expenses	1,975.00	4.99	586.28	29.69	1,388.72
Technology	0.00	0.00	0.00	0.00	0.00
TOTAL Community Development	51,112.00	5,288.65	36,641.74	71.69	14,470.26
TOTAL EXPENDITURES	201,612.00	12,924.65	224,196.52	111.20	(22,584.52
=====	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	72,413.00	(9,382.51)	49,207.21	0.00	23,205.79
=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Aviation Fuel</u>					
Public Charges-Services	76,000.00	16,100.52	78,341.29	103.08	(2,341.29)
Miscellaneous Revenues	0.00	0.00	15,000.00	0.00	(15,000.00)
TOTAL Aviation Fuel	76,000.00	16,100.52	93,341.29	122.82	(17,341.29)
TOTAL REVENUE	76,000.00	16,100.52	93,341.29	122.82	(17,341.29)
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>Aviation Fuel</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	4,925.00	363.38	3,466.24	70.38	1,458.76
Special Services	78,000.00	16,050.72	56,559.78	72.51	21,440.22
Fixed Charges	5,625.00	5,762.50	6,525.00	116.00	(900.00)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL Aviation Fuel	88,550.00	22,176.60	66,551.02	75.16	21,998.98
TOTAL EXPENDITURES	88,550.00	22,176.60	66,551.02	75.16	21,998.98
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(12,550.00)	(6,076.08)	26,790.27	0.00	(39,340.27)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	991,440.08	0.00	991,440.07	100.00	0.01
Intergovernmental	47,294.52	0.00	47,294.42	100.00	0.10
TOTAL TID #3 - East Side	1,038,734.60	0.00	1,038,734.49	100.00	0.11
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,038,734.60	0.00	1,038,734.49	100.00	0.11
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	3,800.00	0.00	0.00	0.00	3,800.00
Contractual Services	2,650.00	0.00	2,400.00	90.57	250.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	792,982.00	759,816.00	792,982.00	100.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	237,500.00	0.00	0.00	0.00	237,500.00
TOTAL TID #3 - East Side	1,061,932.00	759,816.00	795,382.00	74.90	266,550.00
TOTAL EXPENDITURES	1,061,932.00	759,816.00	795,382.00	74.90	266,550.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(23,197.40)	(759,816.00)	243,352.49	0.00	(266,549.89)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	167,685.32	0.00	167,685.32	100.00	0.00
Intergovernmental	<u>23,877.64</u>	<u>0.00</u>	<u>23,877.64</u>	<u>100.00</u>	<u>0.00</u>
TOTAL TID #4 -Thielman/P Ridge	191,562.96	0.00	191,562.96	100.00	0.00
TOTAL REVENUE	191,562.96	0.00	191,562.96	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	6,325.00	0.00	0.00	0.00	6,325.00
Contractual Services	2,400.00	0.00	1,984.00	82.67	416.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	96,559.00	89,248.40	91,123.40	94.37	5,435.60
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Transfers	<u>115,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>115,000.00</u>
TOTAL TID #4 -Thielman/P Ridge	220,284.00	89,248.40	93,107.40	42.27	127,176.60
TOTAL EXPENDITURES	220,284.00	89,248.40	93,107.40	42.27	127,176.60
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(28,721.04)	(89,248.40)	98,455.56	0.00	(127,176.60)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	14,131.63	0.00	14,131.63	100.00	0.00
Intergovernmental	<u>137.00</u>	<u>0.00</u>	<u>137.21</u>	<u>100.15</u>	(0.21)
TOTAL TID #5 - Hwy 107/Taylor	14,268.63	0.00	14,268.84	100.00	(0.21)
TOTAL REVENUE	14,268.63	0.00	14,268.84	100.00	(0.21)
	=====	=====	=====	=====	=====
 EXPENDITURES					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	376.00	0.00	0.00	0.00	376.00
Contractual Services	400.00	0.00	650.00	162.50	(250.00)
Fixed Charges	2,317.00	0.00	413.86	17.86	1,903.14
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #5 - Hwy 107/Taylor	3,093.00	0.00	1,063.86	34.40	2,029.14
TOTAL EXPENDITURES	3,093.00	0.00	1,063.86	34.40	2,029.14
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	11,175.63	0.00	13,204.98	0.00	(2,029.35)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #6 - Downtown					
Taxes (or Utility Rev.)	113,251.78	0.00	113,251.78	100.00	0.00
Intergovernmental	2,844.00	0.00	2,844.45	100.02	(0.45
Miscellaneous Revenues	0.00	7,141.44	7,141.44	0.00	(7,141.44
TOTAL TID #6 - Downtown	116,095.78	7,141.44	123,237.67	106.15	(7,141.89
TOTAL REVENUE	116,095.78	7,141.44	123,237.67	106.15	(7,141.89
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #6 - Downtown					
Personnel Services	2,985.00	0.00	0.00	0.00	2,985.00
Contractual Services	2,400.00	140.02	2,820.02	117.50	(420.02
Special Services	10,000.00	0.00	12,044.62	120.45	(2,044.62
Fixed Charges	32,271.00	16,640.78	21,495.46	66.61	10,775.54
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Downtown	47,656.00	16,780.80	36,360.10	76.30	11,295.90
TOTAL EXPENDITURES	47,656.00	16,780.80	36,360.10	76.30	11,295.90
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	68,439.78	(9,639.36)	86,877.57	0.00	(18,437.79
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	552,655.70	0.00	152,655.70	27.62	400,000.00
Intergovernmental	1,476.00	0.00	1,475.77	99.98	0.23
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL TID #7 - N Center Ave	614,131.70	0.00	154,131.47	25.10	460,000.23
TOTAL REVENUE	614,131.70	0.00	154,131.47	25.10	460,000.23
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	9,575.00	0.00	804.73	8.40	8,770.27
Contractual Services	12,900.00	0.00	2,650.00	20.54	10,250.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	164,425.00	12,212.50	123,425.00	75.06	41,000.00
Capital Outlay	390,000.00	0.00	996.80	0.26	389,003.20
TOTAL TID #7 - N Center Ave	576,900.00	12,212.50	127,876.53	22.17	449,023.47
TOTAL EXPENDITURES	576,900.00	12,212.50	127,876.53	22.17	449,023.47
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	37,231.70	(12,212.50)	26,254.94	0.00	10,976.76
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	628,440.41	0.00	128,440.41	20.44	500,000.00
Intergovernmental	3,668.00	0.00	3,667.68	99.99	0.32
Public Charges-Services	200.00	0.00	175.00	87.50	25.00
Miscellaneous Revenues	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL TID #8 - West Side	682,308.41	0.00	132,283.09	19.39	550,025.32
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	682,308.41	0.00	132,283.09	19.39	550,025.32
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	29,030.00	507.66	52,435.24	180.62	(23,405.24
Contractual Services	9,650.00	0.00	2,258.00	23.40	7,392.00
Special Services	212,500.00	0.00	131,730.83	61.99	80,769.17
Fixed Charges	310,595.00	63,922.51	119,220.01	38.38	191,374.99
Capital Outlay	275,000.00	11,505.21	213,518.46	77.64	61,481.54
TOTAL TID #8 - West Side	836,775.00	75,935.38	519,162.54	62.04	317,612.46
<u>TID #8 - 201 S Prospect</u>					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	836,775.00	75,935.38	519,162.54	62.04	317,612.46
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(154,466.59)	(75,935.38)	(386,879.45)	0.00	232,412.86
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	400,000.00	0.00	0.00	0.00	400,000.00
Intergovernmental	4,896.00	0.00	4,895.81	100.00	0.19
Public Charges-Services	0.00	0.00	375.00	0.00	(375.00
Miscellaneous Revenues	37,500.00	0.00	0.00	0.00	37,500.00
TOTAL TID #9-WI River/S Center	442,396.00	0.00	5,270.81	1.19	437,125.19
<u>TID #9-Idle Sites (Page)</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	442,396.00	0.00	5,270.81	1.19	437,125.19
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	22,506.00	0.00	0.00	0.00	22,506.00
Contractual Services	6,400.00	1,375.50	5,156.85	80.58	1,243.15
Special Services	10,000.00	0.00	2,503.83	25.04	7,496.17
Fixed Charges	32,450.00	18,725.00	22,450.00	69.18	10,000.00
Capital Outlay	370,000.00	0.00	61.11	0.02	369,938.89
TOTAL TID #9-WI River/S Center	441,356.00	20,100.50	30,171.79	6.84	411,184.21
<u>TID #9-Idle Sites (Page)</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	441,356.00	20,100.50	30,171.79	6.84	411,184.21
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	1,040.00	(20,100.50)	(24,900.98)	0.00	25,940.98
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	733,335.22	0.00	58,355.22	7.96	674,980.00
Public Charges-Services	0.00	0.00	425.00	0.00	(425.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #10-Fox Point	733,335.22	0.00	58,780.22	8.02	674,555.00
TOTAL REVENUE	733,335.22	0.00	58,780.22	8.02	674,555.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #10-Fox Point</u>					
Personnel Services	4,575.00	2,714.06	10,673.16	233.29	(6,098.16
Contractual Services	7,400.00	0.00	900.00	12.16	6,500.00
Special Services	0.00	0.00	10,000.00	0.00	(10,000.00
Fixed Charges	29,125.00	14,125.00	14,125.00	48.50	15,000.00
Capital Outlay	665,000.00	196,052.77	410,693.90	61.76	254,306.10
TOTAL TID #10-Fox Point	706,100.00	212,891.83	446,392.06	63.22	259,707.94
TOTAL EXPENDITURES	706,100.00	212,891.83	446,392.06	63.22	259,707.94
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	27,235.22	(212,891.83)	(387,611.84)	0.00	414,847.06
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	636,061.06	0.00	236,061.06	37.11	400,000.00
Intergovernmental	16,304.81	0.00	16,304.81	100.00	0.00
Public Charges-Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #11 - Apartments	652,365.87	0.00	252,365.87	38.68	400,000.00
TOTAL REVENUE	652,365.87	0.00	252,365.87	38.68	400,000.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #11 - Apartments</u>					
Personnel Services	15,406.00	217.04	2,335.03	15.16	13,070.97
Contractual Services	2,900.00	100.00	2,665.00	91.90	235.00
Special Services	150,000.00	0.00	30,000.00	20.00	120,000.00
Fixed Charges	119,115.00	76,995.00	97,232.50	81.63	21,882.50
Capital Outlay	<u>287,500.00</u>	<u>78,471.46</u>	<u>278,277.16</u>	<u>96.79</u>	<u>9,222.84</u>
TOTAL TID #11 - Apartments	574,921.00	155,783.50	410,509.69	71.40	164,411.31
TOTAL EXPENDITURES	574,921.00	155,783.50	410,509.69	71.40	164,411.31
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	77,444.87	(155,783.50)	(158,143.82)	0.00	235,588.69
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #12 - Weinbrenner					
Taxes (or Utility Rev.)	25,393.90	0.00	25,393.90	100.00	0.00
TOTAL TID #12 - Weinbrenner	25,393.90	0.00	25,393.90	100.00	0.00
TOTAL REVENUE	25,393.90	0.00	25,393.90	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
TID #12 - Weinbrenner					
Personnel Services	2,575.00	0.00	208.24	8.09	2,366.76
Contractual Services	900.00	0.00	975.00	108.33	(75.00)
Fixed Charges	7,775.00	6,387.50	7,775.00	100.00	0.00
Capital Outlay	30,000.00	0.00	0.00	0.00	30,000.00
TOTAL TID #12 - Weinbrenner	41,250.00	6,387.50	8,958.24	21.72	32,291.76
TOTAL EXPENDITURES	41,250.00	6,387.50	8,958.24	21.72	32,291.76
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(15,856.10)	(6,387.50)	16,435.66	0.00	(32,291.76)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

53 -TID No. 13 - Industrial

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #13 - Industrial</u>					
Taxes (or Utility Rev.)	208.13	0.00	208.13	100.00	0.00
TOTAL TID #13 - Industrial	208.13	0.00	208.13	100.00	0.00
TOTAL REVENUE	208.13	0.00	208.13	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #13 - Industrial</u>					
Personnel Services	1,650.00	0.00	0.00	0.00	1,650.00
Contractual Services	900.00	0.00	650.00	72.22	250.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #13 - Industrial	2,550.00	0.00	650.00	25.49	1,900.00
TOTAL EXPENDITURES	2,550.00	0.00	650.00	25.49	1,900.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(2,341.87)	0.00	(441.87)	0.00	(1,900.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

54 -TID #14 - Car Wash

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #14 - Car Wash</u>					
Taxes (or Utility Rev.)	13,357.58	0.00	13,357.58	100.00	0.00
TOTAL TID #14 - Car Wash	13,357.58	0.00	13,357.58	100.00	0.00
TOTAL REVENUE	13,357.58	0.00	13,357.58	100.00	0.00
	=====	=====	=====	=====	=====
EXPENDITURES					
=====					
<u>TID #14 - Car Wash</u>					
Personnel Services	1,850.00	0.00	0.00	0.00	1,850.00
Contractual Services	650.00	0.00	400.00	61.54	250.00
Special Services	40,000.00	0.00	40,000.00	100.00	0.00
TOTAL TID #14 - Car Wash	42,500.00	0.00	40,400.00	95.06	2,100.00
TOTAL EXPENDITURES	42,500.00	0.00	40,400.00	95.06	2,100.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(29,142.42)	0.00	(27,042.42)	0.00	(2,100.00)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	503,000.00	162.14	114,472.71	22.76	388,527.29
Specials (Utility Rev.)	10,000.00	2,226.47	9,743.22	97.43	256.78
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	18,553.56	253,032.31	0.00	(253,032.31
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	513,000.00	20,942.17	377,248.24	73.54	135,751.76
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Streets - Sealcoat	60,000.00	0.00	0.00	0.00	60,000.00
<u>Streets - Concrete</u>					
Taxes (or Utility Rev.)	85,000.00	0.00	0.00	0.00	85,000.00
Specials (Utility Rev.)	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Streets - Concrete	95,000.00	0.00	0.00	0.00	95,000.00
<u>Streets - Resurfacing</u>					
Taxes (or Utility Rev.)	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL Streets - Resurfacing	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUE					
	768,000.00	20,942.17	377,248.24	49.12	390,751.76
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	0.00	0.00	1,544.96	0.00	(1,544.96
Supplies & Expenses	60,000.00	0.00	54,957.70	91.60	5,042.30
TOTAL Streets - Sealcoat	60,000.00	0.00	56,502.66	94.17	3,497.34
<u>Streets - Concrete</u>					
Personnel Services	41,300.00	9,369.13	25,666.42	62.15	15,633.58
Supplies & Expenses	53,700.00	5,756.64	16,537.17	30.80	37,162.83
TOTAL Streets - Concrete	95,000.00	15,125.77	42,203.59	44.42	52,796.41
<u>Streets - Resurfacing</u>					
Personnel Services	23,000.00	2,180.19	5,530.03	24.04	17,469.97
Supplies & Expenses	77,000.00	16,746.22	19,696.32	25.58	57,303.68
TOTAL Streets - Resurfacing	100,000.00	18,926.41	25,226.35	25.23	74,773.65

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	751.81	7,136.96	0.00	(7,136.96)
Capital Outlay	<u>463,000.00</u>	<u>48,659.79</u>	<u>244,891.15</u>	<u>52.89</u>	<u>218,108.85</u>
TOTAL Capital Outlay/Projects	463,000.00	49,411.60	252,028.11	54.43	210,971.89
<u>Financing Costs</u>					
Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	718,000.00	83,463.78	375,960.71	52.36	342,039.29
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	50,000.00	(62,521.61)	1,287.53	0.00	48,712.47
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	124,885.00	10,010.43	93,854.24	75.15	31,030.76
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,830,470.00	190,655.60	1,352,569.57	73.89	477,900.43
Intergov Charges (Misc.)	26,250.00	923.53	17,033.95	64.89	9,216.05
Miscellaneous Revenues	500.00	1,463.64	13,190.60	638.12	(12,690.60)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	1,980,667.00	203,053.20	1,476,648.36	74.55	504,018.64
TOTAL REVENUE	1,980,667.00	203,053.20	1,476,648.36	74.55	504,018.64
=====					
EXPENDITURES					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	122,500.00	6,939.87	32,423.29	26.47	90,076.71
TOTAL Non-Departmental	122,500.00	6,939.87	32,423.29	26.47	90,076.71
<u>Pumping Expenses</u>					
	92,500.00	2,362.22	59,061.33	63.85	33,438.67
TOTAL Pumping Expenses	92,500.00	2,362.22	59,061.33	63.85	33,438.67
<u>Water Treatment Expenses</u>					
	73,250.00	3,344.61	56,900.78	77.68	16,349.22
TOTAL Water Treatment Expenses	73,250.00	3,344.61	56,900.78	77.68	16,349.22
<u>Trans & Distribution Exp</u>					
	280,500.00	25,171.65	200,359.69	71.43	80,140.31
TOTAL Trans & Distribution Exp	280,500.00	25,171.65	200,359.69	71.43	80,140.31
<u>Customer Accts Expenses</u>					
	97,750.00	12,852.43	81,084.41	82.95	16,665.59
TOTAL Customer Accts Expenses	97,750.00	12,852.43	81,084.41	82.95	16,665.59
<u>Admin & General Expenses</u>					
	828,250.00	27,683.25	273,603.78	33.03	554,646.22
TOTAL Admin & General Expenses	828,250.00	27,683.25	273,603.78	33.03	554,646.22

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Contract Work</u>					
	2,000.00	54.66	555.56	27.78	1,444.44
TOTAL Contract Work	2,000.00	54.66	555.56	27.78	1,444.44
<u>Taxes</u>					
	415,000.00	(43,726.90)	289,130.61	69.67	125,869.39
TOTAL Taxes	415,000.00	(43,726.90)	289,130.61	69.67	125,869.39
<u>Debt Service</u>					
	36,179.00	4,934.38	23,596.59	65.22	12,582.41
TOTAL Debt Service	36,179.00	4,934.38	23,596.59	65.22	12,582.41
TOTAL EXPENDITURES	1,947,929.00	39,616.17	1,016,716.04	52.19	931,212.96
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	32,738.00	163,437.03	459,932.32	0.00	(427,194.32
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES =====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	8,500.00	6,598.98	59,186.92	696.32	(50,686.92)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	499.42	4,695.39	62.61	2,804.61
Miscellaneous Revenues	1,500.00	1,463.63	13,190.61	879.37	(11,690.61)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,648,775.00	172,276.44	1,210,650.32	73.43	438,124.68
Other Charges-Services	170,000.00	17,354.53	182,520.10	107.36	(12,520.10)
TOTAL Non-Departmental	1,836,275.00	198,193.00	1,470,243.34	80.07	366,031.66
TOTAL REVENUE	1,836,275.00	198,193.00	1,470,243.34	80.07	366,031.66
EXPENDITURES =====					
<u>Non-Departmental</u>					
Work Orders - Utility	345,000.00	9,377.19	133,936.38	38.82	211,063.62
TOTAL Non-Departmental	345,000.00	9,377.19	133,936.38	38.82	211,063.62
<u>Contract Work</u>					
	500.00	0.00	110.48	22.10	389.52
TOTAL Contract Work	500.00	0.00	110.48	22.10	389.52
<u>Taxes - SS/Medicare</u>					
	39,500.00	4,664.35	29,272.04	74.11	10,227.96
TOTAL Taxes - SS/Medicare	39,500.00	4,664.35	29,272.04	74.11	10,227.96
<u>Operations</u>					
	295,250.00	17,025.89	243,760.25	82.56	51,489.75
TOTAL Operations	295,250.00	17,025.89	243,760.25	82.56	51,489.75
<u>Maintenance</u>					
	322,500.00	27,575.18	194,801.11	60.40	127,698.89
TOTAL Maintenance	322,500.00	27,575.18	194,801.11	60.40	127,698.89
<u>Customer Accts Expenses</u>					
	123,500.00	12,100.64	91,916.02	74.43	31,583.98
TOTAL Customer Accts Expenses	123,500.00	12,100.64	91,916.02	74.43	31,583.98

Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	485,500.00	24,479.90	313,161.70	64.50	172,338.30
TOTAL Admin & General Expenses	485,500.00	24,479.90	313,161.70	64.50	172,338.30
<u>Taxes & Depreciation</u>					
	362,000.00	0.00	0.00	0.00	362,000.00
TOTAL Taxes & Depreciation	362,000.00	0.00	0.00	0.00	362,000.00
<u>Transfers</u>					
	10,200.00	2,769.51	8,151.51	79.92	2,048.49
TOTAL Transfers	10,200.00	2,769.51	8,151.51	79.92	2,048.49
TOTAL EXPENDITURES	1,983,950.00	97,992.66	1,015,109.49	51.17	968,840.51
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(147,675.00)	100,200.34	455,133.85	0.00	(602,808.85)
	=====	=====	=====	=====	=====

*** END OF REPORT ***

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Attachment: Revenue Expense Report September 2023 (10438 : Discussion and approval of September Revenue and Expense Reports)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00Application Date: 9/5/23☐ Town ☐ Village ☒ City of MERRILL County of LINCOLN

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Oct 12, 2023 and ending Oct 12, 2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association(a) Name MERRILL CHAMBER OF COMMERCE(b) Address 705 N. CENTER AVE
(Street)☐ Town ☐ Village ☒ City(c) Date organized 1911(d) If corporation, give date of incorporation 1911(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Katherine Gress - W7550 CTY R/F ANTIGO WI 54409Vice President ANDREW POLZIN 1004 E 2ND ST MERRILL WI 54452Secretary CLYDE NELSON 709 Cottage St MERRILL WI 54452Treasurer KURT RUST 1002 HERITAGE CT MERRILL WI 54452(g) Name and address of manager or person in charge of affair: CHERYL SKOUG 1805 E 6TH ST
MERRILL WI 54452 manager@merrillchamber.org 715 218-1156

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 303 North SALES ST

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? PART(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: WE WILL BE USING THE EXPO CENTER PART OF BUILDING.

3. NAME OF EVENT

(a) List name of the event 22ND ANNUAL MERRILL CHAMBER CELEBRATION & AWARD(b) Dates of event OCT 12, 2023

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)Officer _____
(Signature/date)Date Filed with Clerk 9/7/23

Date Granted by Council _____

Merrill Chamber of Commerce
(Name of Organization)

Officer Cheryl Skoug 9/3/23
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board _____

License No. 09780

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: Sept 18, 2023

☐ Town ☐ Village ☒ City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es))

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Nov. 4th 2023 and ending Nov 4th 2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☒ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Merrill Historical Society

(b) Address 100 E 3rd Street Merrill WI 54452
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1977

(d) If corporation, give date of incorporation 1977

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Mike Holasinski

Vice President Milze Wedzworth

Secretary David Johnson

Treasurer Pat Burg

(g) Name and address of manager or person in charge of affair: Ryan Schwartz ~
401 E 3rd St Merrill, WI 54452 (715-218-7310)

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 100 E 3rd Street Merrill WI 54452

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All of the Building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Merrill Historical Society Trivia Contest

(b) Dates of event November 4th 2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Ryan Schwartz Event Officer Merrill Historical Society
(Signature / Date) (Name of Organization)

Date Filed with Clerk 9/18/2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 09784

Form
AT-106Original Alcohol Beverage
License Application

FOR CLERKS ONLY	
Municipality	Merrill
License Period	10/1/23-6/30/24

License(s) Requested

- ☐ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
☒ Class "B" Beer \$ 75 ☒ "Class B" Liquor \$ 375
☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ 0
☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$ <u>450 -</u>
Publication Fee	\$ <u>10 -</u>
Background Check	\$
Total Fees	\$ <u>460 -</u>

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Gesundheit Saloon LLC

2. Trade Name or DBA

3. Premises Address

1300 E. Main St, Merrill, WI 54452

4. County

Lincoln

5. Municipality

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN

93-3382179

9. Wisconsin Seller's Permit Number

10. Premises Phone

715-500-2494

11. Premises Email

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

A Bar - Lower unit brick building at 1300 E. main St
Merrill, WI 54452

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
 If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration 9-8-23	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name Hahn		Agent's First Name Francie	
		Phone 715-921-5417	

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

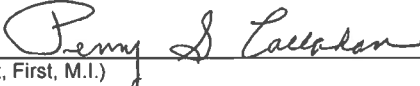
Last Name	First Name	Title	Phone
Callahan	Penny	Sole Member	715-409-0894
Hahn	Francie	Agent	715-921-5417

Part E: Attestation

Who must sign this application?

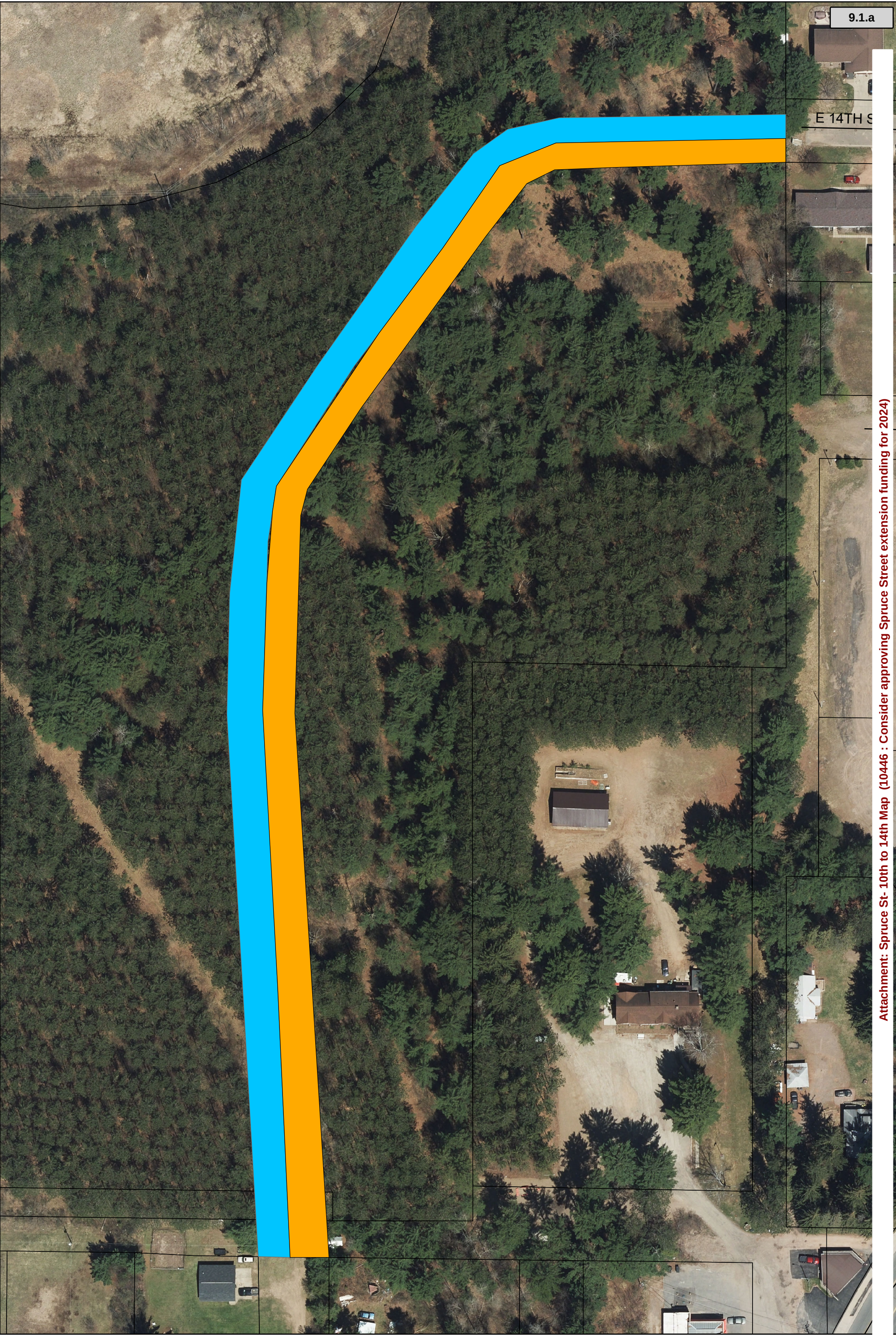
- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 		Date 9-11-23	
Name (Last, First, M.I.) Callahan Penny S			
Title Sole Member	Email PennyCallahan@MSN.COM	Phone 715-409-0894 715-536-7982	

Part F: For Clerk Use Only

Date application was filed with clerk 9/13/23	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		



9.1.a

E 14TH S

Spruce St- E 10th St to E 14th St
TID No. 7


1 inch = 79 feet

Legend

Curb, Gutter, & Pavement

Work Area

Packet Pg. 52

Attachment: Spruce St- 10th to 14th Map (10446 : Consider approving Spruce Street extension funding for 2024)

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, September 7, 2023 MINUTES**

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Mayor Steve Hass, Alderperson Steve Sabatke, Bryan Bloch, Brad Becker and Becky Meyer. Alderperson Michael Caylor and Alderperson Rick were excused.

Others Present: City Clerk Anderson-Malm, City Attorney Hayden, City Engineer Akey, Festival Grounds Manager Bjorklund, Facilities Maintenance Manager Wszalek, David Buck and Merrill Community Media video operator.

- I. **Call to Order** - Chair Hass called the meeting to order at 6:00 p.m.
- II. **Minutes from previous meeting** – Alderperson Sabatke made a motion to approve the minutes from the August 3rd meeting. Bryan Bloch seconded and the motion carried.
- III. **Agenda Items for Consideration:**
 1. **Fair Update** – Fair Association Rep Becker gave an update. He stated the fair went well. The Fair Board is discussing possible changes and entertainment for 2024. He thanked the City for all the help that was received from employees. The dates for the fair are August 7 – August 11, 2024.
 2. **Rodeo Update** – Rodeo Association Rep Bloch gave an update.
 3. **Permanent Vendor Update** – Permanent Vendor Rep Meyer gave an update and stated everyone had a good year. She mentioned the Fair Board was very responsive with any requests. No final numbers were available yet. She also mentioned moving the fair to earlier in the month may help with getting volunteers.
 4. **Calendar of Events** – City Attorney Hayden gave an update.
 5. **Discussion on promoting the Festival Grounds** – The list was provided in the packet. Mayor Hass mentioned if there are any additional ideas/suggestions, they should be emailed to Hallie Savall or himself.
 6. **Discussion on Capital improvements for the Festival Grounds** – Facilities Maintenance Manager Wszalek discussed barn/roof improvements and suggested finding a way to complete a wing each year. He also mentioned additional capital improvements such as; fans for wings, additional lighting, electrical updates and adding showers to a bathroom.

The Committee discussed the capital improvements and decided electrical updates would be the number 1 improvement with fans being second. Mayor Hass and PWDCE Akey will meet and create a list of capital improvements to forward to the budget.

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

IV. Monthly Reports:

Monthly Report – Festival Grounds Manager Bjorklund – The report was provided at the meeting. Festival Grounds Manager Bjorklund highlighted some of the items on his report.

Aldersperson Sabatke made a motion to place his report on file. Mayor Hass seconded and the motion carried.

V. Public Comment – There was no public comment.**VI. Establish date and time of next meeting** – The next meeting will be Thursday, October 5th at 6:00 PM.**VII. Adjournment** – Bryan Bloch made a motion to adjourn. Aldersperson Sabatke seconded and the motion carried. The meeting was adjourned at 6:45 PM.

Minutes prepared by: Lori Anderson-Malm City Clerk

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

Transit Commission Meeting
August Special Meeting, 2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Katie Swope, Ms. Denise Ziech - remote, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2 Public Comment – Randy English

3) Approval of July, 2023 minutes

A motion to refer the rest of agenda to the October meeting and go into closed session was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Closes session

5) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Katie Swope. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

Transit Commission Meeting September 18, 2023 Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Jill Weber, Ms. Denise Ziech, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2 Public Comment – None

3) Approval of July, 2023 minutes

A motion to approve minutes of the August 2023 regular and special meeting was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Employee Status – P/T not work out- Discussions on options

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

Introductions with new member Jill Weber

5) Restructure Employee to maintain coverage- Discussions on options. Put together plans for future

6) Budget – Discussion on adding 4th full time driver

7) Future Agenda Items: Admin Report, Restructure Employees plans, budget

8) Next meeting date will be October 16, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

T. B. Scott Free Library · Board of Trustees
Minutes of the Regular Meeting August 16, 2023

Opening

President Michael Geisler called the regular meeting of the Board of Trustees to order at 3:58 p.m. in the Library Community Room. Present: Darcy Dalsky, Chris Grunenwald, Audrey Huftel, Richard Mamer, Ryan Martinovici, Elizabeth McCrank. Excused: Katie Breitenmoser and Michael Caylor. Also present: Laurie Ollhoff, Andrea Bennett, and camera operator.

L. Ollhoff presented letters received from the Merrill Chamber of Commerce Hanging Flower Basket Project Committee and the Society of St. Vincent de Paul for the generous donations made to each organization made possible through the library staff's monthly fundraising efforts on Blue Jean Fridays.

No public comment was made.

Consent items

A. Huftel/R. Martinovici/C to approve the minutes of the regular meeting of July 19, 2023.

E. McCrank/R. Martinovici/C to accept the monthly Unaudited Revenue and Expense Report for July 2023.

E. McCrank/A. Huftel/C accept the Monthly Statistical Report for July 2023.

Reports/discussion items/action items

- A. D. Dalsky/R. Martinovici/C** to approve the MSR Design Project Phase 1 & Project Estimate by Local Contractor along with payment by the Endowment Fund to MSR Design in the amount of \$9,864 for Project Phase 1. L. Ollhoff presented the MSR Fee Planning Schedule that was divided into numerous phases. L. Ollhoff's recommendation was to move forward with Project Phase 1 and to secure cost estimates for the project from a local contractor. This first step would provide a baseline then to determine funding sources and the potential for a capital campaign.
- B. R. Mamer/E. McCrank** to approve the renewal of the Solar Service & Lease Agreement between TBS Solar, LLC, and T.B. Scott Free Library. L. Ollhoff presented options. Discussion included the initial purpose of the project that focused on education and creating awareness of alternative energies.
- C. Board Committee Appointments:** M. Geisler presented final committee appointments. M. Caylor accepted the appointment to the Buildings and Grounds Committee. R. Martinovici accepted the appointment to the Personnel & Finance Committee.
- D. Endowment Fund Treasurer:** R. Mamer expressed the need to seek a replacement as he prepares to step down in the near future. Discussion included options and the potential of the Board to hire a local accountant to serve in that capacity.
- E. Church Property Status:** L. Ollhoff had nothing new to report. The rezoning request that was made to the Common Council by the new owner was no longer considered as deadlines had not been met and there had been new further communication by the new owner. As a result, the new owner will need to reapply for rezoning if they wish to do so. E. McCrank stated that M. Caylor would be able to provide an update at September's Board meeting.
- F. Strategic Plan Goals and Objectives #2.** L. Ollhoff provided updates on Strategic Plan Goals and Objective #2.
- G. Wisconsin Trustee Essential #4:** Effective Board Meetings and Trustee Participation. L. Ollhoff provided copies of Trustee Essential #4 for review and questions. No further discussion.

Library Director's Report

- Library program highlights announced.
- Nothing to report from the Wisconsin Valley Library System representative Diane Peterson.

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

T.B. Scott Free Library

Board of Trustees

August 16, 2023

- Friends of the Library while taking a hiatus from formal meeting, they are gearing up for the Fall Book Sale.
- The library's patron parking lot is now complete. The two handicapped parking spots are now located together on the south end of the parking lot. Hoping for a safe start to the school year with the new parking spot formation.
- Lots of great things to look at on the 2nd floor of the library. The Carnegie Wing always has great displays, and the current LEGO display will not disappoint. The Youth Services Department has updated features and furniture that the young patrons are sure to enjoy.
- The Long-Range Strategic Plan process continues to move forward with a summary of library visits set to be presented at September's Board meeting and the development of a community survey for October.
- Meetings have been set or are in the process of being set for the newly appointed Board members to receive their Board of Trustees Orientation. All Library Board members are welcome to visit the Library Director at any time. The door is always open.
- Board members were reminded that Wisconsin's Trustee Training Week is August 21-August 25. Pertinent topics are included in the sessions that will run each day and are virtual. Sessions are recorded to allow Board members to view at a later time if they are unable to attend the live session.
- Staff Gathering is scheduled for Saturday, August 26, @12:30pm at the Fromm Estate. All staff and Board members are invited to attend and receive a tour of the estate that has been made possible by the Fromm Bros. Historical Preservation Society. Please RSVP to L. Ollhoff.

President's remarks

- Thank you to everyone.

R. Martinovici/D. Dalsky/C moved to adjourn the meeting at 4:32 p.m. The next regular business meeting of the Board of Trustees is scheduled for September 20, 2023, at 4:00 p.m. in the Library Community Room.

Respectfully submitted,
Laurie Ollhoff, Secretary

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

**City of Merrill
Historic Preservation Committee
Wednesday, September 20, 2023
City Hall Common Council Chambers**

Historic Preservation Voting Members Present: Chair Caylor, Alderperson Sabatke, Elizabeth McCrank, Bea Lebel (remote) and Bill Heideman.

Other's present: City Clerk Anderson-Malm, Don Litzer, Valerie Caylor and Merrill Community Media.

I. Call to order – Chair Caylor called the meeting to order at 6:00 PM

II. Approval of Previous Meeting Minutes from August 9, 2023

Elizabeth McCrank made a motion to approve the August 9 minutes. Alderperson Sabatke seconded and the motion carried.

III. General Agenda Items:

1. Discussion regarding Historic homes and buildings:

a. Discussion on Legion Building:

Elizabeth McCrank updated the committee on the storyboard. She provided interior pictures for the storyboard. She will contact Premier for the construction of the storyboard.

b. Update on virtual Historic home/building tour:

Chair Caylor spoke with Shari Wicke, she sent out letters to 10 homeowners; three have been returned. Shari will touch base with the homeowners asking them to take pictures of their homes in the fall and winter. The video footage will be conducted by Merrill Community Media.

c. Discussion with AAC to coordinate with Historic Preservation Committee:

Chair Caylor stated Mike Ravn could not attend the meeting. Elizabeth McCrank made a motion to layover this item to the October meeting. Bill Heideman seconded and the motion carried.

2. Consider signage for Normal Park:

Don Litzer was granted floor privileges to address the committee regarding a sign for Normal Park. He provided material and gave an overview on Normal School. After discussion, Chair Caylor made a motion to nominate Don Litzer to form a committee of 1 and to come back in spring 2024 with a sign/storyboard draft to present to the committee. Elizabeth McCrank seconded and the motion carried.

3. Discussion and update on sign placement schedule, media coverage and next steps:

Chair Caylor reported on the sign dedication for Mother Aniceta's sign on O'Day Street. The sign for Natalie Scribner will be completed this week and the location and date of dedication will be determined. The sign for Robert Russell will be dedicated on November 11th. Alderperson Sabatke mentioned other programs/observances already

set for Veteran's Day, November 11th and suggested all be coordinated. The sign for Andrew Warren will be scheduled for 2024.

Chair Caylor will provide a nomination form at the October meeting for consideration for spring 2024. The cost per nomination will be \$20.00 to offset costs.

IV. Next meeting date and time:

The next meeting will be Wednesday, October 18 at 6:00 pm

V. Public Comment

There was no public comment.

VI. Adjournment

Aldersperson Sabatke made a motion to adjourn. Bill Heideman seconded and the motion carried. The meeting was adjourned at 6:24 PM.

Minutes prepared and submitted by: Lori Anderson-Malm, City Clerk

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

City of Merrill

Airport Commission Meeting at Merrill Airport

Wednesday, August 16, 2023 at 7:00 PM

Voting Members present: Joe Malsack, Gary Schulz, Mark Wiex Jr (Alderman).

Public Present: Larry Wenning, Jordan Laszewski, Summit Hoyt (Camera Man).

1. Joe Malsack called the meeting to order at 7:00 PM.
2. Approval of Minutes: Reviewed and 2 corrections needed. 1. Steve Hass was also present at the last meeting. 2. Correction to 1 sign being manufactured at this time, not multiples. Mark W. made a motion to approve with the corrections. Gary Schulz seconded. Motion passed.
3. Approval of Vouchers: Reviewed and Mark W. made a motion to pay vouchers. Gary Schulz seconded. Motion passed.
4. Runway 16/34 Project status: Gary Schwartz and Karl Kemper had a meeting in Madison August 14 with the BOA executive team. No other updates at this time.
5. Update Entitlement Projects 2022/23: Hangars done and resealing should start next week due to weather delays, behind schedule. Concrete tie downs installed in new ramp.
6. Discussion/Decision Acquisition of Garage for Airport Residence: Gary Schwartz has been working with Rod Akey in acquiring and moving a two-car garage next to the Airport Managers house. Gary Schulz made a motion to approve the garage, Mark W. Seconded. Motion passed.
7. Discussion/Decision Airport Manager/FBO Contract Update: City working on contract.
8. Discussion/Decision T-Hangar Use Policy: Next month due language and policies.
9. Update Airport Signage: Joe M. has the sign in the maintenance hangar and working with Rich and the city to get installed. Will happen after the fair.
10. Update F-84 Monument: No update due to Richs contacted Allen Haus has been deployed for 3 months.

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

11. Airport General Maintenance: Sewer coming in Aug 23. Toilet failure at main terminal and Rich repaired during the Veteran flying day. AWOS found loose antenna connection and repaired. Working now. Todd Nienow will be coming out and work on the LED and runway lights after school starts and has project finished at school. Flap on maintenance hangar door bad. Rich ordering to repair. Fuel hoses getting pricing due to over 1 year since last quote. Damaged aircraft removal, will be removed by August 19 . We will need to raise the price of fuel due to credit card fees. Rich will discuss with Gary Schwartz on raising pricing. Roof on Lyman's hangar, being worked on.

12. Chairman's Report: No report.

13. Aviation Happenings: EAA very large event, 677000 people, over 10000 aircraft. All parking and camping areas full. Weather helped. AOPA had meeting at Oshkosh talked about cross wind runways and new funding coming available in the new bills. Hangars are also part of the funding. AOPA is asking for pilots to contact elected officials to vote for the funding.

14. Discussion EAA Cup Race: Very successful event and good crowd. They are very interested in coming back next year. Foto News did a great job on publicity.

15. Public Comment: Piano, when being moved? Gary Schulz will have it moved in September this year. Merrill's hamburger night Wed. Aug 23.

16. Agenda Items for Next Meeting: T-Hangar rate increase.

17. Adjournment: Mark W. made a motion to adjourn, Gary Schulz seconded. Motion passed.

Minutes prepared by Joe Malsack

SEPTEMBER '23 MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on Sept. 21st, 2023 at 2:15pm

Merrill Enrichment Center Conference Room – 303 N. Sales Street

Present: Laura Bertagnoli (Chair), Gene Bebel, Sharon Anderson, Sharon Harvey,
Jay Tlusty, Nathan Meyer (Alderpersion)

Excused: Teresa Baker, Jennifer Clark (ADRC representative)

1. Opening

- a. Bertagnoli called the meeting to order.

2. Consent Items

- a. Motion by Bebel second by Meyer to approve August '23 minutes.
- b. Motion by Meyer second by Harvey to approve Aug/Sept '23 vouchers. Motion carried.

3. Public Comment

- a. Bebel spoke regarding Pine Crest Nursing Home and the City. Meyer confirmed there is a link to the survey available on the City Website.

4. Operations

- a. MEC's open house will be September 28th from 2-6pm. Director shared we have all items for our gift bags and will be creating displays. Final decisions are being made on appetizers and refreshments. There has been a great verbal response and excitement for the open house. Director invited committee members to attend and socialize to get information and feedback from attendees. Anderson suggested name tags so people could identify Committee members. Name tags will be available for staff and instructors as well. Bertagnoli commended Nathan for the commercial he created on the MEC. He further stated that it is hard to measure the full reach of this marketing but initial views were about 40-50 which is more than any other committees that are on the city website. Anderson added she saw the featured link on FB for the MEC. Bebel shared the link for a survey regarding Pine Crest is on the Lincoln county website and was shared in the Foto News.
- b. Director shared some new class offerings in October as well including an informational session on becoming a poll worker, and free workshops. Bertagnoli commented on the affordability of our offerings compared to many others in our area and beyond. Director shared that our goal at the MEC is to offer activities, classes and educational workshops for all to afford. We are fortunate to have community members willing to share their talents at affordable rates.
 - i. Meyer asked for an update on our advertising in our newsletter. Director informed him that Ruth is our new LPI representative and she was on site calling local businesses. However, she did not use our phone, as offered, which is better because it is a local number. We did receive calls and messages from local businesses as they were concerned it may be a scam. Director did offer for her to come back again and use our phone if we are still in need of advertisers. Tlusty asked the cost of advertising. Director will obtain that information from Ruth, our LPI rep for a cost breakdown and have it at the next meeting. Further discussion included Bebel mentioning that Clyde, the Chamber Director may be happy to help us with finding advertisers. Meyer added how busy Clyde is and may not have that kind of time. Director added that she will reach out to Clyde regarding the discussion and see if he could possibly mention it to businesses in our area that our newsletter is an opportunity for advertising. Tlusty also asked our reach with our newsletters. Director shared that we print 1700 and distribute as far north at Tomahawk and people can subscribe. He further asked how to subscribe. There is a full sheet in our newsletter but Director will go through the process to share with people how it works.
- c. Endowment Policy was presented to the Committee. Director had City Attorney Hayden and Finance Director Unertl review the document and both made suggested changes. Bertagnoli recommended having MEC in front of the word Endowment throughout the document for consistency. Anderson asked about reporting. Director will report as money comes in but official reporting is at end of year. Tlusty mentioned that we should have something in place that communicates how this money will be used. Money could be used for a variety of offerings to help pay to bring speakers in for example. Bertagnoli inquired into us having a wish list of sorts so people know where the money will be used. Meyer added how Park & Rec makes a detailed list of things that need to be done and how much it will cost. This could be the format for the MEC to use. Bertagnoli brought up with question Bebel had mentioned in prior meetings regarding having two signatures if endowment money was pulled for use. Director shared that when money is received it is brought to city hall for deposit into the designated MEC budget account and to her knowledge there is no need for signatures when

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

money is pulled, but rather will report how that money will be utilized. Furthermore, Director reminded committee that we are *not* a 'traditional' endowment, i.e. one that makes investment income on the funds. Bebel made a motion to accept the Endowment Fund Policy with suggested changes made, second by Tlusty, motion carried.

- d. Director shared initial budget draft with Committee. Discussion centered on the amount of money we are requested to give back to the city. This number continues to increase and is currently exceeding what we have brought in this year. If the city continues to take more than we make the balance in our account as it stands today will be depleted within 4 years. If this keeps happening we would have to increase our fees which could prove detrimental to our attendance. Director also has a question about the ARPA funds and if we have to pay back what was given to our department. We strive to keep our offerings affordable to many people. Bebel reminded the committee that a few years back we were opposed to the \$10,000 that was expected of us and it was verbalized by the City that it should never go higher than that. Director will present the details along with our concerns, to the Council during our budget meetings. Director shared that we are considered a 'non-essential' department of the City. Director feels strongly and always will that we are absolutely an essential department of this city as we strive to keep people well on many levels. Committee members asked questions regarding the expo rental money and where that goes to. Director shared that it goes back into the building as a whole for maintenance, etc.

5. ADRC

- a. No updates

6. Discussion

- a. None

7. Adjournment

- a. Motion to adjourn by Meyer second by Harvey.

The next meeting date is **October 19th, 2023 at 2:15pm at the MEC.** *Vouchers will be available for review 10 minutes prior to meeting time.*

Respectfully submitted
TMrachek



Tammie Mrachek
 Director
 Merrill Enrichment Center
 City of Merrill
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 303 North Sales St., Merrill, WI
 54452
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CITY OF MERRILL
MARKETING & COMMUNICATIONS COMMITTEE
THURSDAY, September 21, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.

Present: Chair Fermanich, Alderperson's Weix and Meyer and Tammie Mrachek. Sarah Sturm, Scott Steele, John Greenwood, Dan Wendorf, Laurie Ollhoff and Renea Frederick were excused.

Also Present: City Clerk Anderson-Malm, Social Media Specialist Savall, Alderperson Sabatke and Merrill Community Media.

- I. Chair Fermanich called the meeting to order at 5:15 PM.
- II. **Approval of previous meeting minutes** - Alderperson Meyer made a motion to approve the August 24th meeting minutes. Chair Fermanich seconded and the motion carried.
- III. **General Agenda Items:**
 1. **Update and discuss 2024 Visitor's Guide** – Chair Fermanich spoke with Jennifer Gartmann regarding the 2023 guide. The City was given space for free for the guide. The committee discussed items to include in the visitor's guide and referenced the 2023 guide. Hallie Savall thought having 2-3 pages made to look like the city street banners and have Welcome to Merrill and the city's story on the banner. Following discussion, it was decided to have a draft at the October meeting.
 2. **Discuss and consider additional Midwest Communications marketing options** – Chair Fermanich reviewed the information that was handed out at the meeting and explained this would be above the \$1,200/month cost. The committee discussed the additional options for marketing. It was suggested Cameo Roets be invited to the October meeting to answer any additional questions before a decision is made.
 3. **Update and discussion on applications for WEDC Talent Marketing Grant** – Chair Fermanich and the committee discussed ways to use this grant. No further action was taken.
- IV. **Monthly Reports and Updates:**
 1. **Monthly Report – Social Media Specialist Savall** – The reports were included in the packet. SMS Savall mentioned the Wedding Planner ad will be included in her October report. There were no questions from the committee.

Alderperson Meyer made a motion to place the reports on file. Alderperson Weix seconded and the motion carried.
- V. **Public Comment** - There was no public comment.
- VI. **Next meeting date: Thursday, October 19 at 5:15 pm**
- VII. **Adjournment** – Alderperson Weix made a motion to adjourn. Alderperson Meyer seconded and the motion carried. The meeting was adjourned at 6:08 PM.

Minutes respectfully submitted by City Clerk - Lori Anderson-Malm
Marketing & Communications – September 21, 2023

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, September 25, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 5:15 p.m.**

Members Present: Chair Mark Weix, Alderperson Michael Caylor and Alderperson Mike Rick

Others present in person or remote: City Attorney Hayden, Fire Chief Klug, Police Chief Bennett, Deputy Health Officer Ashbeck, Mayor Hass (remote), Penny Callahan and Merrill Community Media. City Clerk Anderson-Malm was excused.

- I. Chair Weix called the meeting to order at 5:15 p.m.
- II. **Minutes from the August 28, 2023 meeting:**
Alderperson Rick motioned to place the minutes from the August 28th meeting on file. Alderperson Caylor seconded. Alderperson Caylor asked Fire Chief Klug for clarification regarding a portion of the minutes regarding "*The internal participants would be volunteers only and not receive pay for their participation*" Following discussion, this sentence would be removed for further clarification and the minutes will be revised and the motion carried.
- III. **Nuisance Complaints & Vouchers:**
 1. **Nuisance Complaints** – Deputy Health Officer Ashbeck reported on the nuisance complaints that were in the agenda packet.
 2. **Vouchers** – Alderperson Rick motioned to approve the vouchers. Alderperson Caylor seconded and the motion carried.
- IV. **General Agenda Items:**
 1. **Discussion and review of Administrative Battalion Chief position** – Alderperson Caylor motioned to table. Alderperson Rick seconded. The motion carried on a 2/1 vote. Chair Weix voted no.
 2. **Consider a temporary Class "B"/"Class B" picnic license for the Merrill Chamber of Commerce for October 12, 2023** – Alderperson Caylor motioned to approve. Alderperson Rick seconded and the motion carried.
 3. **Consider a temporary Class "B" picnic license for the Merrill Historical Society for November 4, 2023** – Alderperson Rick motioned to approve. Alderperson Caylor seconded and the motion carried.
 4. **Consider an alcohol beverage license for Gesundheit Saloon LLC** – Alderperson Caylor motioned to approve. Alderperson Rick seconded and the motion carried.
- V. **Monthly Reports:**
 1. Monthly Report – Fire Chief Klug – The report was in the packet.
 2. Monthly Report – Police Chief Bennett – The report was in the packet.
 3. Monthly Report – Lincoln County Humane Society – The report was in the packet.

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

4. Alderperson Caylor made a motion to place the reports on file. Alderperson Rick seconded and the motion carried.

VI. **Establish date and time of next regular meeting:**

The next meeting will be Monday, October 23 at 5:15

VII. **Public Comment**

There was no public comment

VIII. **Adjournment**

Alderperson Caylor motioned to adjourn. Alderperson Rick seconded and the motion carried.

Minutes prepared by: Lori L Anderson-Malm City Clerk

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
HEALTH & SAFETY COMMITTEE
MONDAY, August 28, 2023 – MINUTES – revised after 09/25 meeting
Regular Meeting City Hall Council Chambers 5:15 p.m.**

Members Present: Chair Mark Weix, Alderperson Michael Caylor and Alderperson Mike Rick

Others present in person or remote: City Clerk Anderson-Malm, Fire Chief Klug, Police Chief Bennett, Deputy Health Officer Ashbeck and Merrill Community Media.

- I. Chair Weix called the meeting to order at 5:15 p.m.

- II. **Minutes from the July 24 and August 8, 2023 meetings:**
Alderperson Rick motioned to place the minutes from July 24 and August 8 meetings on file. Alderperson Caylor seconded and the motion carried.

- III. **Nuisance Complaints & Vouchers:**
 1. **Nuisance Complaints** – Deputy Health Officer Ashbeck reported on the nuisance complaints that were in the agenda packet.

 2. **Vouchers** – Alderperson Caylor motioned to approve the vouchers. Alderperson Rick seconded and the motion carried.

- IV. **General Agenda Items:**
 1. **Consider a Class “B” (beer only) liquor license for Casa Amigo’s location at 722 E 2nd St.** - Alderperson Rick made a motion to approve the Class “B” liquor license for Casa Amigo's and forward to the Common Council. Alderperson Caylor seconded and the motion carried.

 2. **Consider an agent change for Kwik Trip Store #386** – Alderperson Rick made a motion to approve the agent change. Alderperson Caylor seconded and the motion carried.

 3. **Discuss and consider the Strategic Planning proposal for the Merrill Fire Department** - Fire Chief Klug discussed the value of a strategic plan and mentioned the value of having internal and external clients attend. This would not take place until January 2024 and would have a total of 4 meetings at the Fire Station. Following discussion, no action was taken.

- V. **Monthly Reports:**
 1. **Monthly Report** – Fire Chief Klug – He highlighted some items in his report and answered questions from the committee.

 2. **Monthly Report** – Police Chief Bennett – The report was in the packet. Three liquor license issues were discussed. Merrill Historical Society license will be taken directly to the Common Council by Mayor Hass. The Eagles Labor Day license will be approved by Police Chief Bennett and City Clerk Anderson-Malm per ordinance. Sunset Hollow’s address change from 813 to 811 will be referred to as a clerical change and not require further action.

 3. **Monthly Report** – Lincoln County Humane Society – The report was in the packet.

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

4. Alderperson Caylor made a motion to place the reports on file. Alderperson Rick seconded and the motion carried.

VI. **Establish date and time of next regular meeting:**

The next meeting will be Monday, September 25 at 5:15

VII. **Public Comment**

There was no public comment

VIII. **Adjournment**

Alderperson Caylor motioned to adjourn the meeting. Alderperson Rick seconded and the motion carried. The meeting was adjourned at 5:42 PM.

Minutes prepared by: Lori L Anderson-Malm City Clerk

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, September 26, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Chairperson Russell, Alderperson Fermanich, Alderperson Caylor

Others Present: Mayor Hass, City Attorney Hayden, Finance Director Unertl, Interim Administrator Akey, Interim Administrator Bennett, Library Director Ollhoff, Utility Operations Manager Steinagel, Facilities Maintenance Manager Wszalek, Fire Chief Klug, Park & Recreation Director Wendorf, Information Technology Manager Brown, Alderperson Lupton, Alderperson Sabatke, Alderperson Meyer, Todd and Renea Frederick and Merrill Community Media. City Clerk Anderson-Malm was excused.

- I. **Call to Order** – Chairperson Russell called the meeting to order at 6:00 PM.
- II. **Vouchers** – Alderperson Caylor made a motion to approve the August vouchers. Alderperson Fermanich seconded and the motion carried.
- III. **Minutes from previous meeting** – Alderperson Fermanich made a motion to approve the August 30th meeting minutes. Alderperson Caylor seconded and the motion carried.
- IV. **Agenda Items for Consideration -**
 1. Consider winter on-call rotation in the Street Department – Street Superintendent Bonack discussed the proposal and answered questions from the committee. Alderperson Caylor made a motion to forward this proposal to the next budget meeting for consideration. Alderperson Fermanich seconded and the motion carried.
 2. Discuss and consider email marketing for recruitment of the Finance Director position – Alderperson Fermanich brought this suggestion from the Marketing Committee and explained the marketing plan. Additional information was provided. Following discussion, Alderperson Fermanich made a motion to refer this to the October Personnel & Finance meeting. Alderperson Caylor seconded and the motion carried.
 3. Update – WPS electric and natural gas for city facilities – 60-day update – Finance Director Unertl gave the update.
- V. **Monthly Reports** – Alderperson Caylor/Alderperson Fermanich to place reports on file.
- VI. **Public Comment** – There was no public comment
- VII. **Date and time of next meeting** – Tuesday, October 24 at 6:00 PM
- VIII. **Adjournment** – Alderperson Caylor made a motion to adjourn. Alderperson Fermanich seconded and the meeting was adjourned at 6:23 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk using the video from the City website

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

COMMITTEE OF THE WHOLE
Tuesday, September 26, 2023
6:30 PM – Audit Presentation and Budget
Common Council Chambers

I. Call to order

The meeting was called to order at 6:30 PM by Mayor Steve Hass with the following attending:

Paul Russell – District 1
 Michael “Gus” Caylor – District 2
 Nathan Meyer – District 3
 LaDonna Fermanich – District 4
 Dick Lupton – District 5
 Mike Rick – District 6
 Mark Weix – District 7
 Steve Sabatke – District 8

Other’s present: Mayor Hass, Finance Director Unertl, City Attorney Hayden, Police Chief Bennett, Public Works/City Engineer Akey, Facilities Maintenance Manager Wszalek, Fire Chief Klug, Library Director Ollhoff, Enrichment Center Director Mrachek, Information Technology Manager Brown, Park & Recreation Director Wendorf, Street Superintendent Bonack, Transit Director Brummond, Utility Operations Manager Steinagel, Gary Hartwig, Alan Wix, Todd and Renea Frederick, Tina Scott, Jon Trautman from CLA, Brian Reilly from Ehlers and Merrill Community Media. City Clerk Anderson-Malm and Building Inspector/Zoning Administrator were excused.

II. Roll Call was taken.

III. Public Comment: There was no public comment

IV. Minutes from previous meeting:

Alderperson Rick made a motion to approve the minutes from July 11th. Alderperson Meyer seconded and the motion carried.

V. General Agenda Items:

1. Presentation of 2022 Audit Reports – Jon Trautman from CLA – He gave an overview of the 2022 Audit Reports and answered questions from the Council.
2. TID report and borrowing update – Brian Reilly from Ehlers – He gave an overview of the TIDS and borrowing and answered questions from the Council.
3. 2024 Capital budget requests:

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

Utility – Utility Operations Manager Steinagel reported on the capital requests.

Infrastructure Investments – Public Works Director/City Engineer Akey and Street Superintendent Bonack reported on the capital requests.

Aldersperson Sabatke motioned to remove the Gebert Park Roads project from the 2024 budget. Aldersperson Meyer seconded. The motion carried on an 8/1 voice vote. Aldersperson Weix voted no.

City Capital – The City capital projects were reviewed and discussed with the following motions:

Mayor Hass motioned to remove the public address system. Aldersperson Sabatke seconded. The motion carried on an 8/1 voice vote. Aldersperson Fermanich voted no.

Aldersperson Sabatke motioned to remove the power project north of the grand stand at the Festival Grounds. Aldersperson Caylor seconded. The vote was 4/4 on a roll call vote. Alderspersons Russell, Meyer, Rick and Weix voted no. Mayor Hass was the deciding vote and voted no.

Aldersperson Caylor motioned to reduce the library carpet request from \$125,000 to \$5,350.00. Aldersperson Rick seconded and the motion carried on a voice vote.

Mayor Hass motioned to keep Ott's Park boat landing and dock, Riverside Park dock, Nicholas Bridge and table and chairs for the Smith Center and AGRA Pavilion and to eliminate the rest of the requests. Aldersperson Rick seconded and the motion carried.

Information Technology requests – Information Technology Manager Brown updated the Committee regarding the requests. After discussion, Aldersperson Fermanich made a motion to approve the requests except for the voice gateways. Aldersperson Rick seconded. The motion carried on a 5/4 roll call vote. Aldersperson's Russell, Lupton, Rick and Sabatke voted no.

- VI. Establish next budget meeting** – Monday, October 16 at 6:00 PM
- VII. Adjournment** – Aldersperson Meyer motioned to adjourn. Aldersperson Rick seconded and the motion carried. The meeting was adjourned at 8:29 PM.

Minutes prepared by: Lori Anderson-Malm – City Clerk using the video from the city website and minutes from Mayor Hass

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, September 27, 2023 - MINUTES**

Regular Meeting City Hall Council Chambers 5:15 p.m.

Members Present: Mayor Hass, Alderperson Sabatke, Alderperson Lupton and Alderperson Rick.

Others Present: Public Works Director/City Engineer Akey, City Attorney Hayden, Street Superintendent Bonack, Utility Superintendent Steinagel, Rob Elliot from NTC and Paul Proux Chair NTC board and Town of Merrill Rep and Merrill Community Media. City Clerk Anderson-Malm, Street & Weed Commissioner Liberty and Building and Inspector/Zoning Administrator Pagel were excused.

- I. **Call to Order** – Mayor Hass called the meeting to order at 5:15 PM.
- II. **Consider approval of meeting minutes from August 30, 2023**
Alderperson Rick motioned to approve the August 30th minutes. Alderperson Lupton seconded and the motion carried.
- III. **Water and Sewer Agenda Items:**
 1. **Water and Sewer Vouchers**
Alderperson Rick motioned to approve the vouchers. Alderperson Sabatke seconded and the motion carried.
 2. **Water & Sewer Operation Monthly Report – Utility Superintendent Steinagel** – Gabe highlighted items from the report. There were no additional questions.
- IV. **Street Department Agenda Items:**
 1. **Street Department Vouchers**
Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Rick seconded and the motion carried.
- V. **General Agenda Items:**
 1. **Discuss and consider the request from NTC regarding access to Taylor St from Champagne St for the CDL program** – Rob Elliot, NTC President and Paul Proux, Chair of NTC board and Town of Merrill rep addressed the Committee regarding their request.

The request is to open up Taylor Street for trucks to come back to Champagne St in order to offer both trainings (CDL and Police training) at the same time. Due to the type of Police training, it is not possible to operate CDL training at the same time in that area.

Following discussion, Alderperson Rick made a motion to allow truck traffic for training and occasional use to NTC for 6 months (to Taylor Street from Champagne St). This would include signage stating “for training purposes only”. Alderperson Lupton seconded and the motion carried.

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

VI. Monthly Reports:

The reports were included in the packet. There were no additional questions. Alderperson Rick motioned to place the reports on file. Alderperson Lupton seconded and the motion carried.

VII. Date and time of next meeting – Wednesday, October 25 at 5:15 PM**VIII. Public Comment –** There was no public comment**IX. Adjournment -** Alderperson Sabatke made a motion to adjourn. Alderperson Rick seconded and the motion carried. The meeting was adjourned at 5:48 PM.

Prepared by: Lori L Anderson-Malm - City Clerk using the video from the city website

Attachment: committee reports (10442 : Consider placing the following committee reports on file:)

City of Merrill
Meeting of Redevelopment Authority (RDA)

Wednesday, October 4, 2023 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Steve Hass, Clyde Nelson, Mark Bares, Steve Sabatke, Rebecca Rutkowski, and Gary Hartwig

RDA Absent: Tony Kusserow

Others: Alderpersons LaDonna Fermanich and Nathan Meyer, City Clerk Lori Anderson-Malm, Finance Director Kathy Unertl, City Attorney Tom Hayden, City Public Works Director/City Engineer Rod Akey. City Building Inspector/Zoning Administrator Darin Pagel, Police Chief Corey Bennett, Bill Bialecki and Elsa Duranceau from Lincoln County Economic Development Corp. (LCEDC), Jim Jaworski from JJ Premier, LLC and Dave Wendorf from Wendorf Construction, Inc., and City Social Media Specialist Hallie Jo Savall. Peterson set up the Merrill Productions camera until the meeting adjournment into the Closed Session.

Call to Order: Chair Hass called the meeting to order at 8:00 a.m. and introduced Gary Hartwig whom replaced Jim Koppelman as RDA Commissioner.

Consider approval of RDA meeting minutes from August 2, 2023:

Motion (Bares/Rutkowski) to approve the meeting minutes from August 2. Carried.

Public Comments:

Bill Bialecki, based upon his experiences as Mayor and with Lincoln County Economic Development Corp. (LCEDC), emphasized the positive change in the City's Equalized Valuations.

Jim Jaworski from JJ Premier reported that he has sales for the homes that will be constructed on the two remaining Parkview Dr. lots. He remains interested in building new single-family spec homes in Merrill and is looking for development lots. With the City's \$10,000 housing development incentive, JJ Premier has been able to build houses in the \$250,000 - \$260,000 range. Jaworski thanked the RDA and City for this development partnership.

LaDonna Fermanich commented that she is seeing some value in TIDs. As Chair of the City's Marketing & Communications Committee she is questioning the \$40,000 marketing proposal from LCEDC and need for coordination with Merrill Area Chamber of Commerce and the M&C Committee which might have different approaches.

Review of WI Department of Revenue 2023 Equalized Valuations:

Per the Wisconsin Department of Revenue information, Unertl reported that the City's Equalized Valuation increased over \$102,000 million as of 1/1/2023. Graphs showing TID In, TID Out, and growth in Tax Increment Districts from 2013 through 2023 were included in the agenda background info. All TIDs are now generating tax increment.

Unertl advised that the City of Merrill has contracted for a market reassessment as of 1/1/2024.

Attachment: 2023-10-04 RDA Minutes (10442 : Consider placing the following committee reports on file:)

Update on housing developments:

Unertl highlighted the status of residential developments as of 9/19/2023. There are limited numbers of remaining vacant lots in areas the TIDs have facilitated new single-family home construction.

As to multi-family residential along Webster St., the three Premier/Nicolet Lumber apartments have occupants and S.C. Swidersi, LLC has extensive site preparation and foundations underway.

Continued discussion of future redevelopment of corner of W. Main St. and S. Prospect St.) – TID No. 8:

There are three City-owned tax parcels where the former bank building was located and adjacent paved parking. Akey noted that vehicles are being parked on both parcels at the corner of W. Main St. and S. Prospect St. including on the gravel area. Per City Ordinance, there needs to be black earth and grass seeding or new paving.

Previous RDA discussion has been on the need for and potential cost for development of new City Public Parking Lot. Hass noted that the closest City Public Parking Lot is by S & S Bar on Grand Ave. The existing paved area is in deteriorating condition.

Elsa Duranceau from LCEDC reported that she is working with the property owner at the corner of W. Main St. and S. Genesee St. (i.e. former armory) on a grant application for rehabilitating the 2nd floor for potential affordable housing. Availability of parking is one of the components for the grant consideration.

Motion (Hass/Sabatke) to recommend inclusion of \$60,000 for new City Public Parking Lot in the TID No. 8 budget request for 2024. Carried.

Introduction of new Lincoln County Economic Development Corp. (LCEDC) Executive Director and planned 2024 expanded marketing:

Bill Bialecki introduced Elsa Duranceau whom highlighted her educational and professional experiences. Akey asked if the potential \$40,000 marketing amount was above the normal City of Merrill (i.e. \$26,250 in 2023).

Duranceau clarified that she is preparing grant application to Wisconsin Tourism for a Jem (Joint Effort Marketing) grant from the Wisconsin Tourism Department. Communities often provide the local matching amount through hotel Room Taxes, Duranceau highlighted one of the marketing activities would be a Lincoln County Economic Summit. Hass asked about potential Lincoln County and City of Tomahawk funding.

Finance Director Unertl reported that Merrill Room Tax funds were fully committed. Unertl advised that she was preparing the 2024 City budget potentially using Cable Franchise Non-Lapsing account for community marketing. Nelson emphasized that the Jem grant is a three-year fiscal commitment with 75% grant in the first year, 50% in the second year, and 25% in the third year.

Motion (Hass/Sabatke) to refer the \$40,000 marketing funding request to the Marketing & Communications Committee. Carried. M&C Committee is scheduled to meet on Thursday, October 19th.

Review of preliminary 2024 Tax Increment District (TID) budget requests:

Unertl reported she is still working on the 2024 TID budgets and would provide when available.

As to fiscal status of the TIDs, Unertl distributed the Ehlers Public Finance Advisors handouts from the 9/26/2023 City Committee of Whole meeting. The presentation and TID fiscal snapshots highlight future directions related to the maturing TIDs.

TID No. 5 is proposed for closing after 4/15/2024 (i.e. last revenue year of 2025). The major east side TID No. 3 is scheduled for closing after 4/15/2025 (i.e. last revenue year of 2026).

Next RDA Meeting: Tentatively scheduled for Wednesday, November 1 at 8:00 a.m.

Closed Session:

Chair Hass read the following: The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Negotiation of potential TID development incentives to facilitate future residential development (TID No. 7 – N. Center Ave. Area).

Motion (Nelson/Hartwig) to move into Closed Session. Motion carried 6 – 0 on roll call vote at 8:45 a.m.

Akey highlighted the potential residential development project along E. 10th St. and proposed Spruce St. extension (from E. 10th St. to E. 14th St.). There was extensive discussion with the interested developer and negotiation of potential development agreement terms.

Motion (Hass/Nelson) to recommend inclusion of \$600,000 funding request in the TID No. 7 2024 budget for potential extension of Spruce St. contingent upon finalizing a development agreement that will be reviewed by the Redevelopment Authority. Carried.

Adjournment: (Hartwig/Nelson) to adjourn at 9:20 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

RESOLUTION NO. _____**APPROVING NORTHCENTRAL WISCONSIN STORMWATER COALITION
COOPERATIVE AGREEMENT**

WHEREAS, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

WHEREAS, the goal of the WPDES Storm Water Program is to prevent the transportation of pollutants to Wisconsin's water resources via stormwater runoff, and

WHEREAS, the City of Merrill owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

WHEREAS, the Stormwater Management Cooperative Agreement is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point herein referred to as the Northcentral Wisconsin Stormwater Coalition, and

WHEREAS, the purpose of the Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirement of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

WHEREAS, the coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 10th day of October 2023, hereby authorizes and executes a Stormwater Management Cooperative Agreement between Marathon County, the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild, and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point.

Recommended by: Board of Public
Works

CITY OF MERRILL, WISCONSIN

Moved: _____

Steve J. Hass
Mayor

Passed: _____

Lori Anderson-Malm
City Clerk