



CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • WEDNESDAY OCTOBER 9, 2019

Special Meeting

City Hall Council Chambers

5:30 PM

I. Call to Order

Alderman Russell called the meeting to order at 5:30 P.M.

Attendee Name	Title	Status	Arrived
Rick Blake	Aldersperson - Third District	Present	
Paul Russell	Aldersperson - First District	Present	
Steve Osness	Aldersperson - Fourth District	Present	

Also in attendance: Mayor Derek Woellner, City Administrator Dave Johnson, City Attorney Tom Hayden, Police Chief Corey Bennett, Alderman Rob Norton, Al Wix and City Clerk Bill Heideman. A representative from Merrill Productions was present to videotape the meeting.

II. Status Reports:

1. Communication of rules of civility to City employees and elected officials.

Discussion was held on two resolutions (#1996 & #1997) that were adopted by the Common Council in 2006. The resolutions adopted "Nine Tools of Civility" and authorized their inclusion in the City Employee Handbook.

City legal representatives have suggested that a copy of the resolution adopting the nine tools should be sent to all City employees and elected officials, along with a letter or memorandum explaining the rationale for distribution at this time.

Alderman Russell stated that this distribution will be used as a behavior-reinforcing resource. He will sign the letter or memorandum.

2. Disposition and review of employee surveys.

The deadline for submitting surveys is Monday, October 21st. Completed surveys are to be placed in a box in the City Attorney's office. After the deadline, all completed surveys will be reviewed by City Administrator Johnson and City Attorney Hayden.

Alderman Russell reported that employees expressed verbally to him that they did not want to submit their survey to the City Administrator and/or City Attorney. Alderman Osness stated that employees had complained to him that the box to submit surveys was in the City Attorney's office.

It was reported that no elected officials received surveys.

III. Public Commnet Period

None.

IV. Closed Session(s):

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to consider closed session minutes of September 24, 2019 meeting and to confer with legal counsel regarding advice on strategy for ongoing Police and Fire union negotiations.

Motion (Blake/Osness) to convene in closed session. Carried 3-0 on roll call vote.

Convened in closed session at 5:48 P.M.

The closed session minutes will be filed separately.

V. The Personnel and Finance Committee may reconvene in open session for potential action(s) on closed session issue(s).

The committee did not reconvene in open session. The meeting was adjourned while in closed session.

VI. Adjournment

Motion (Osness/Blake) to adjourn. Carried. Adjourned at 6:12 P.M.