



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
AGENDA • THURSDAY OCTOBER 6, 2022

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely, phone 475-299-8957 PIN 954 330 197 #

- I. Call to Order
- II. Agenda Items for Consideration:
 1. Continued discussion on campgrounds on Festival Grounds site - Steve Sabatke and Rick Bjorklund
 2. 2023 Festival Grounds - Budget Summary
 3. 2023 Festival Grounds - Capital Budget Requests
 4. Fair Update
 5. Rodeo Update
 6. Food Vendor Update
 7. Calendar of Events
- III. Minutes from previous meeting
 1. Consider approving the minutes from the August 31st meeting
- IV. Monthly Reports:
 1. Monthly Report - Festival Grounds Manager Bjorklund
- V. Public Comment
- VI. Establish date and time of next meeting
 1. Next regular meeting: Thursday, November 3 at 6:00 PM
- VII. Adjournment

City of Merrill - Merrill Festival Grounds									
2023 Budget Summary									
Revenues		2019	2020	2021	2022	Through	2022	2023	Budget
Department		Actual	Actual	Actual	Budget	Aug-22	Projected	Request	Change
24-45304	Room Tax (City %)	\$21,874	\$15,235	\$19,864	\$21,425	\$23,756	\$24,750	\$27,000	\$5,575
24-45225	Merrill Festival Grounds	\$150,306	\$91,725	\$63,105	\$252,130	\$222,503	\$251,230	\$53,250	(\$198,880)
24-45513	Bierman Building	\$8,625	\$21,499	\$6,958	\$7,500	\$9,062	\$9,500	\$9,500	\$2,000
	Total Revenues	\$180,805	\$128,459	\$89,927	\$281,055	\$255,321	\$285,480	\$89,750	(\$191,305)
Expenses		2019	2020	2021	2022	Through	2022	2023	Budget
Department		Actual	Actual	Budget	Budget	Aug-22	Projected	Request	Change
24-45225	Merrill Festival Grounds	\$115,735	\$78,925	\$90,788	\$248,100	\$238,052	\$265,371	\$59,129	(\$188,971)
24-55513	Bierman Building	\$44,691	\$53,510	\$30,817	\$33,680	\$24,353	\$34,732	\$33,927	\$247
	Total Expenses	\$160,426	\$132,435	\$121,605	\$281,780	\$262,405	\$300,103	\$93,056	(\$188,724)
	Net (Revenues - Expenses)	\$20,379	(\$3,976)	(\$31,678)	(\$725)	(\$7,084)	(\$14,623)	(\$3,306)	(\$2,581)
</									

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: AUGUST 31ST, 2022

24 -Merrill Festival Grounds
Room Tax

	2020 ACTUAL	2021 ACTUAL	(-----2022-----) CURRENT BUDGET	(-----2022-----) Y-T-D ACTUAL	(-----2022-----) PROJECTED YEAR END	(-----2023-----) REQUESTED BUDEGT	(-----2023-----) BUDGET CHANGE	(-----2023-----) PROPOSED BUDGET
REVENUES =====								
<u>Taxes (or Utility Rev.)</u>								
45304-41210 Room Tax	63,998	91,915	100,000	62,638	115,000	125,000	25,000	125,000
TOTAL Taxes (or Utility Rev.)	63,998	91,915	100,000	62,638	115,000	125,000	25,000	125,000
45304-41210 Room Tax	PERMANENT NOTES: Increased from 4.0% to 6.0% effective 10/1/2015. Hotel retains 0.1%.							
45304-41210 Room Tax	CURRENT YEAR NOTES: The 2019 total Room Tax amount was \$101,621.							
TOTAL REVENUES	63,998	91,915	100,000	62,638	115,000	125,000	25,000	125,000
EXPENDITURES =====								
<u>Supplies & Expenses</u>								
55304-03-41000 MARC - PR/Marketing	3,965	7,781	8,575	4,199	9,750	10,500	1,925	10,500
55304-03-50000 Tourism Committee-Chamber	44,798	64,270	70,000	34,683	80,500	87,500	17,500	87,500
TOTAL Supplies & Expenses	48,763	72,051	78,575	38,882	90,250	98,000	19,425	98,000
55304-03-41000MARC - PR/Marketing	PERMANENT NOTES: 0.5% for PR/Marketing of Merrill Area Recreation Complex.							
55304-03-50000Tourism Committee-Chamber	PERMANENT NOTES: Per WI Stats, 70.0% to Tourism Commission (through Merrill Area Chamber of Commerce).							
TOTAL EXPENDITURES	48,763	72,051	78,575	38,882	90,250	98,000	19,425	98,000
REVENUE OVER/ (UNDER) EXPENDITURES	15,235	19,864	21,425	23,756	24,750	27,000	5,575	27,000

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: AUGUST 31ST, 2022

24 -Merrill Festival Grounds
Merrill Festival Grounds

	2020 ACTUAL	2021 ACTUAL	(----- 2022 -----) CURRENT BUDGET	(----- 2022 -----) Y-T-D ACTUAL	(----- 2022 -----) PROJECTED YEAR END	(----- 2023 -----) REQUESTED BUDEGT	(----- 2023 -----) BUDGET CHANGE	(----- 2023 -----) PROPOSED BUDGET
REVENUES								
=====								
<u>Taxes (or Utility Rev.)</u>								
45225-41110 Property Tax-MFG	36,000	36,000	36,000	36,000	36,000	36,000	0	36,000
45225-41113 Proceeds-Long Term Debt	0	0	25,000	0	25,000	0	(25,000)	0
TOTAL Taxes (or Utility Rev.)	36,000	36,000	61,000	36,000	61,000	36,000	(25,000)	36,000
45225-41113 Proceeds-Long Term Debt								
PERMANENT NOTES: In 2022, planned \$25,000 investment in emergency public address system reallocated to Grandstand lighting.								
<u>Intergovernmental</u>								
45225-43510 CARES - COVID-19 Reimb	3,714	0	0	0	0	0	0	0
TOTAL Intergovernmental	3,714	0	0	0	0	0	0	0
<u>Public Charges-Services</u>								
45225-46735 MFG Rental Revenues	12,011	1,700	12,500	10,637	11,250	12,500	0	12,500
TOTAL Public Charges-Services	12,011	1,700	12,500	10,637	11,250	12,500	0	12,500
45225-46735 MFG Rental Revenues								
PERMANENT NOTES: Other than Merrill Riders and utility contractor rental, Food Vendor leases paid in 2020 included 2021 use.								
45225-46735 MFG Rental Revenues								
CURRENT YEAR NOTES: MFG Committe reduced lease fees by 50% in 2022.								
<u>Miscellaneous Revenues</u>								
45225-48225 Reimb Utilities - Events	0	3,560	3,250	810	3,750	3,750	500	3,750
45225-48227 Reimb Supply -Events	0	875	1,150	826	1,000	1,000	(150)	1,000
45225-48450 Reimbursement-Damages	0	469	0	0	0	0	0	0
45225-48460 Insurance Reimbursement	0	0	0	0	0	0	0	0
45225-48500 Bierman Foundation-Grant	40,000	20,500	174,230	174,230	174,230	0	(174,230)	0
TOTAL Miscellaneous Revenues	40,000	25,405	178,630	175,866	178,980	4,750	(173,880)	4,750
45225-48500 Bierman Foundation-Grant								
PERMANENT NOTES: For 2020 and 2021, livestock barn rehab. For 2022, grandstand lighting improvements.								
TOTAL REVENUES	91,725	63,105	252,130	222,503	251,230	53,250	(198,880)	53,250

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: AUGUST 31ST, 2022

24 -Merrill Festival Grounds
Merrill Festival Grounds

	2020 ACTUAL	2021 ACTUAL	(-----2022-----)	(-----2023-----)				
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
=====								
<u>Personnel Services</u>								
55225-01-11000 Wages - Salaried	0	340	0	0	500	0	0	0
55225-01-21000 Wages - Perm - Regular	8,574	10,555	5,000	4,919	7,500	7,500	2,500	7,500
55225-01-22000 Overtime	0	555	0	0	0	0	0	0
55225-01-25000 Wages - PT - Regular	0	267	350	0	350	350	0	350
55225-01-51000 Social Security-Medicare	536	837	275	345	450	300	25	300
55225-01-52000 WRS - Retirement	579	780	265	317	400	275	10	275
55225-01-54000 Health Insurance	2,762	5,530	2,500	437	2,500	2,500	0	2,500
55225-01-55000 Life Insurance	2	74	30	20	30	40	10	40
TOTAL Personnel Services	12,453	18,938	8,420	6,037	11,730	10,965	2,545	10,965
<u>Contractual Services</u>								
55225-02-15000 Festival Grounds Manager	9,500	10,500	12,000	8,000	12,000	12,000	0	12,000
55225-02-15333 LC & State Permits	144	0	150	0	150	150	0	150
55225-02-15500 Mowing Services	4,960	7,065	5,000	4,545	7,000	7,000	2,000	7,000
55225-02-21000 Water and Sewer	1,935	4,868	5,500	1,863	5,500	5,500	0	5,500
55225-02-22000 Electric and Natural Gas	4,168	14,385	6,500	3,447	6,500	6,500	0	6,500
55225-02-24250 Electrical Repair/Maint.	16	0	1,000	0	1,000	1,000	0	1,000
55225-02-25000 Telephone-iPad	219	260	250	145	250	250	0	250
55225-02-50000 Locks-Security	124	17	100	0	100	100	0	100
55225-02-85000 Inspection-Grandstand	3,069	2,915	3,000	2,770	2,770	3,464	464	3,464
TOTAL Contractual Services	24,133	40,010	33,500	20,770	35,270	35,964	2,464	35,964
55225-02-85000 Inspection-Grandstand								
PERMANENT NOTES:								
City has contract with Dant Clayton for annual inspection and repair services from 2023 through 2027.								
<u>Supplies & Expenses</u>								
55225-03-30000 Mileage	500	400	500	0	500	500	0	500
55225-03-40000 Operating Supplies	30	153	500	374	500	500	0	500
55225-03-43000 Vandalism Repair/Maint	0	0	0	0	0	0	0	0
55225-03-43333 Expo Center-PR/Marketing	0	0	1,000	0	1,000	1,000	0	1,000
55225-03-44000 Janitor Supplies	0	578	2,750	3,366	4,000	4,000	1,250	4,000
55225-03-50000 Repair/Maint Supplies	0	45	500	94	500	500	0	500
TOTAL Supplies & Expenses	530	1,176	5,250	3,833	6,500	6,500	1,250	6,500
<u>Fixed Charges</u>								
55225-05-50220 COVID19 - Supplies	3,714	0	0	0	0	0	0	0
TOTAL Fixed Charges	3,714	0	0	0	0	0	0	0

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: AUGUST 31ST, 2022

24 -Merrill Festival Grounds
Merrill Festival Grounds

	2020 ACTUAL	2021 ACTUAL	(-----2022-----) CURRENT BUDGET	(-----2022-----) Y-T-D ACTUAL	(-----2022-----) PROJECTED YEAR END	(-----2023-----) REQUESTED BUDEGT	(-----2023-----) BUDGET CHANGE	(-----2023-----) PROPOSED BUDGET
Capital Outlay								
55225-08-20000 Sell Bldg - LC Fair Assoc	0	0	0	0	0	0	0	0
55225-08-23522 Sand-Clay Materials/Equip	0	5,544	1,000	5,049	5,049	5,000	4,000	5,000
55225-08-23575 Grandstand Lighting Impro	0	0	199,230	198,205	199,230	0	(199,230)	0
55225-08-24333 Plumbing Repair/Maint	198	243	500	0	500	500	0	500
55225-08-24500 Electrical Improvements	0	0	0	3,092	3,092	0	0	0
55225-08-26000 Water Imp - Campground	0	0	0	564	2,500	0	0	0
55225-08-75775 Steckling Bldg-Metal	0	150	0	0	0	0	0	0
55225-08-75782 Restroom-Paint/Repair	330	24	0	0	0	0	0	0
55225-08-75788 Barn - Repair/Maint	37,135	23,229	0	0	0	0	0	0
55225-08-75790 Barn-Electrical Imp.	0	0	0	0	0	0	0	0
55225-08-81000 Floor Cleaner-Restroom	0	0	0	0	0	0	0	0
55225-08-81008 Signage - MFG Buildings	0	1,474	0	0	0	0	0	0
55225-08-82122 Van (Former Sewer)	0	0	0	1,500	1,500	0	0	0
55225-08-91225 Weed Control/Mulch	432	0	200	0	0	200	0	200
TOTAL Capital Outlay	38,095	30,664	200,930	208,410	211,871	5,700	(195,230)	5,700
PERMANENT NOTES:								
55225-08-2357Grandstand Lighting Improv For 2022, Emergency PA System - \$ 25,000 in Capital Budget.								
PERMANENT NOTES:								
55225-08-2600Water Imp - Campground Preliminary 2022 estimate for Water improvements - pending Water Utility inventory expenses.								
TOTAL EXPENDITURES	78,925	90,788	248,100	239,052	265,371	59,129	(188,971)	59,129
REVENUE OVER/(UNDER) EXPENDITURES	12,800	(27,683)	4,030	(16,549)	(14,141)	(5,879)	(9,909)	(5,879)

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: AUGUST 31ST, 2022

24 -Merrill Festival Grounds
Bierman Building

	2020 ACTUAL	2021 ACTUAL	(----- 2022 -----) CURRENT BUDGET	(----- 2023 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES =====								
<u>Intergovernmental</u>								
45513-43510 CARES COVID-19 Reimb	799	0	0	0	0	0	0	0
TOTAL Intergovernmental	799	0	0	0	0	0	0	0
<u>Public Charges-Services</u>								
45513-46732 Expo Center Revenues	700	6,958	7,500	8,562	9,000	9,500	2,000	9,500
TOTAL Public Charges-Services	700	6,958	7,500	8,562	9,000	9,500	2,000	9,500
45513-46732 Expo Center Revenues								
PERMANENT NOTES: In 2019, total Expo Rental Revenues was \$8,625.								
<u>Miscellaneous Revenues</u>								
45513-48460 Expo - Damages/Insurance	0	0	0	500	500	0	0	0
45513-48500 Bierman Foundation-Grant	20,000	0	0	0	0	0	0	0
TOTAL Miscellaneous Revenues	20,000	0	0	500	500	0	0	0
45513-48500 Bierman Foundation-Grant								
PERMANENT NOTES: In 2020, replacement of rocks with concrete around building.								
TOTAL REVENUES	21,499	6,958	7,500	9,062	9,500	9,500	2,000	9,500
EXPENDITURES =====								
<u>Personnel Services</u>								
55513-01-11000 Wages - Salaried	0	0	0	0	0	0	0	0
55513-01-21000 Wages - Perm - Regular	2,818	494	1,250	1,129	1,500	1,250	0	1,250
55513-01-22000 Overtime	0	0	0	0	0	0	0	0
55513-01-25000 Wages - PT - Regular	6,187	3,789	5,500	3,715	5,000	5,000	(500)	5,000
55513-01-25500 Lincoln Industries-Custod	0	2,898	3,000	2,220	3,000	3,000	0	3,000
55513-01-51000 Social Security	674	533	850	550	850	850	0	850
55513-01-52000 Retirement (WRS)	190	29	150	77	175	150	0	150
55513-01-54000 Health Insurance	1,513	240	775	354	550	775	0	775
55513-01-55000 Life Insurance	(14)	4	30	9	28	27	(3)	27
TOTAL Personnel Services	11,368	7,988	11,555	8,053	11,103	11,052	(503)	11,052
<u>Contractual Services</u>								
55513-02-16250 HVAC Service Contract	0	1,856	1,000	401	1,000	1,000	0	1,000
55513-02-16500 Fire/Security Service	2,060	1,999	2,000	2,104	2,104	2,000	0	2,000
55513-02-16700 Electrical Repair/Maint	126	0	500	0	500	500	0	500
55513-02-21000 Water and Sewer	912	1,102	1,250	1,053	1,250	1,250	0	1,250
55513-02-22000 Electric and Natural Gas	6,337	7,519	7,500	7,177	8,500	8,500	1,000	8,500

CITY OF MERRILL
APPROVED BUDGET REPORT
AS OF: AUGUST 31ST, 2022

24 -Merrill Festival Grounds
Bierman Building

	2022				2023			
	2020 ACTUAL	2021 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
55513-02-23250 Cleaning - Mats/Rugs, Etc	2,286	2,262	2,000	1,812	2,500	2,500	500	2,500
55513-02-25000 Telephone (Backup 911)	836	702	750	358	750	750	0	750
55513-02-25500 Fiber-Internet-Wireless	3,097	2,096	3,000	1,389	2,250	2,250	(750)	2,250
TOTAL Contractual Services	15,654	17,537	18,000	14,295	18,854	18,750	750	18,750
<u>Supplies & Expenses</u>								
55513-03-30000 Mileage - Custodians	452	0	150	0	150	150	0	150
55513-03-40000 Operating Supplies	741	106	1,250	202	750	1,250	0	1,250
55513-03-44000 Janitor Supplies	977	2,640	2,500	851	2,500	2,500	0	2,500
55513-03-44744 Kitchen Equip-Operating	0	0	125	0	125	125	0	125
55513-03-50000 Repair/Maint. Supplies	119	102	100	952	1,250	100	0	100
55513-03-56500 Painting - Exterior Metal	0	2,380	0	0	0	0	0	0
TOTAL Supplies & Expenses	2,289	5,228	4,125	2,005	4,775	4,125	0	4,125
<u>Fixed Charges</u>								
55513-05-50220 COVID19 - Supplies	1,793	0	0	0	0	0	0	0
TOTAL Fixed Charges	1,793	0	0	0	0	0	0	0
<u>Capital Outlay</u>								
55513-08-81000 Floor Scrubber/Vacuum	4,014	0	0	0	0	0	0	0
55513-08-81001 Signange-Bierman Bldg.	300	64	0	0	0	0	0	0
55513-08-81123 Tables-Carts EXPO	0	0	0	0	0	0	0	0
55513-08-81247 Landscaping/Concrete	18,092	0	0	0	0	0	0	0
TOTAL Capital Outlay	22,406	64	0	0	0	0	0	0
TOTAL EXPENDITURES	53,510	30,817	33,680	24,353	34,732	33,927	247	33,927
REVENUE OVER/(UNDER) EXPENDITURES	(32,011)	(23,859)	(26,180)	(15,291)	(25,232)	(24,427)	1,753	(24,427)
FUND TOTAL REVENUES	177,223	161,978	359,630	294,203	375,730	187,750	(171,880)	187,750
FUND TOTAL EXPENDITURES	181,199	193,656	360,355	302,286	390,353	191,056	(169,299)	191,056
REVENUE OVER/(UNDER) EXPENDITURES	(3,976)	(31,678)	(725)	(8,084)	(14,623)	(3,306)	(2,581)	(3,306)

*** END OF REPORT ***

Attachment: MFG 2023 Budget - 2022-09-13 (9272 : 2023 Festival Grounds - Budget Summary)

FESTIVAL GROUNDS

City of Merrill, Wisconsin
Capital Plan
 2023 thru 2027

PROJECTS BY FUNDING SOURCE

Source	Project #	Priority	2023	2024	2025	2026	2027	Total
Borrowing-10-Years (City Tax Levy)								
Public Address - Emergency	MFG-23-005	1	32,500					32,500
Borrowing-10-Years (City Tax Levy) Total			32,500					32,500
Borrowing-20-Years (City Tax Levy)								
Potential Grounds Fencing	MFG-22-011	5				60,000		60,000
Livestock Barn Roof Replacement	MFG-24-001	2		300,000				300,000
Borrowing-20-Years (City Tax Levy) Total				300,000		60,000		360,000
Tax Levy								
Livestock Barn Interior Painting	MFG-23-001	1	30,000					30,000
Tax Levy Total			30,000					30,000
GRAND TOTAL			62,500	300,000		60,000		422,500

Attachment: MFG 2023 Capital - 2022-08-29 COW (9271 : 2023 Festival Grounds - Capital Budget Requests)

Capital Plan
City of Merrill, Wisconsin

2023 thru 2027

Department Festival Grounds
 Contact IT Manager
 Type Improvement
 Useful Life 10 years
 Category Equipment: Miscellaneous
 Priority 1 Critical

Project # **MFG-23-005**
 Project Name **Public Address - Emergency**

DescriptionTotal Project Cost: **\$32,500**

Install public address system for Festival Grounds for emergency notifications.

Justification

The separate public address and sound systems do not cover the entire Festival Grounds. During the 2021 tornado warning during the Lincoln County Fair, it was not possible to make emergency announcements for people to seek shelter.

This public address system would include linking with existing Bierman Building.

Expenditures	2023	2024	2025	2026	2027	Total
Other	32,500					32,500
Total	32,500					32,500
Funding Sources	2023	2024	2025	2026	2027	Total
Borrowing-10-Years (City Tax Levy)	32,500					32,500
Total	32,500					32,500

Budget Impact/Other

not approved - COW 8/29/2022

Attachment: MFG 2023 Capital - 2022-08-29 COW (9271 : 2023 Festival Grounds - Capital Budget Requests)

Capital Plan
City of Merrill, Wisconsin

2023 thru 2027

Department Festival Grounds
 Contact City Administrator
 Type Maintenance
 Useful Life 20 years
 Category Painting
 Priority 1 Critical

Project # **MFG-23-001**
 Project Name **Livestock Barn Interior Painting**

Description

Total Project Cost: **\$30,000**

Paint the entire interior of the Livestock Barn.

Justification

The interior paint of the Livestock Barn is peeling badly and has water staining from the roof leak before it was temporarily repaired.
 In 2021, exterior wood doors, window covers, and rotted siding was replaced and painted.

Expenditures	2023	2024	2025	2026	2027	Total
Painting	30,000					30,000
Total	30,000					30,000

Funding Sources	2023	2024	2025	2026	2027	Total
Tax Levy	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Roof replacement planned for future year.

Attachment: MFG 2023 Capital - 2022-08-29 COW (9271 : 2023 Festival Grounds - Capital Budget Requests)

UP COMING EVENTS AT THE FESTIVAL GROUNDS

2022

October	10/6/2022 10/22-23/22	(Festival Grounds Committee Meeting) to be set by Committee Wedding
November	11/3/2022 11/6/2022 11/12/2022	(Festival Grounds Committee Meeting) to be set by Committee St. Paul's Church Music show Wrestling
December	12/1/2022	(Festival Grounds Committee Meeting) to be set by Committee
January	1/5/2023 1/20-21/2023	(Festival Grounds Committee Meeting) to be set by Committee Wedding

**CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
THURSDAY, August 31, 2022 MINUTES**

Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Mayor Steve Hass, Alderpersons Michael “Gus” Caylor, Steve Sabatke, Mike Rick. Other committee members present: Bryan Bloch, Brad Becker and Becky Meyer.

Absent: Festival Grounds Manager Rick Bjorklund

Others Present: City Clerk Lori Anderson-Malm and Merrill Productions video operator. Communication Consultant Chantel Kuczmarski was remote.

I. Call to Order - Chair Hass called the meeting to order at 6:00 p.m.

II. Agenda Items for Consideration:

1. Discussion on campgrounds on Festival Grounds Site – Alderperson Sabatke presented information regarding campgrounds on the Festival Grounds site. Discussion occurred regarding the pros and cons of this item. It was decided further research and information needed to be done before any decisions were made. This item will be brought back to the October meeting for further discussion.

2. Fair Update – Fair Association Rep Becker reported about the fair. He stated the attendance was good and the rides were well attended. There were no incidents. He extended thanks to a number of city employees, the Rodeo Association and the County for the excellent service they provided. There were a few issues regarding service animals and wristband issues. The Fair Board will have their wrap-up meeting and he will report at the next meeting with any other information.

3. Rodeo Update – There was no new information to report.

4. Food Vendor Update – Food Vendor Rep Becky Meyer reported the food stands had a good fair. There were no numbers to report yet.

5. Calendar of Events – An updated calendar was provided at the meeting. Pork in the Park was cancelled due to the lack of workers/volunteers.

III. Minutes from previous meeting:

1. Meeting minutes from August 4th – Alderperson Caylor made a motion to approve the meeting minutes from August 4th. Alderperson Rick seconded and the motion carried.

IV. Monthly Reports:

1. Monthly Report – Festival Grounds Manager Bjorklund – the report was in the packet.

City of Merrill - Festival Grounds Committee minutes – Thursday, August 31, 2022

Attachment: 2022-08-31 FGC Minutes (9273 : Consider approving the minutes from the August 31st meeting)

V. Public Comment – There was no public comment.

VI. Establish date and time of next meeting – The next meeting will be Thursday, October 6th at 6:00 PM

VII. Adjournment

Aldersperson Sabatke made a motion to adjourn. Aldersperson Rick seconded and the meeting was adjourned at 6:44 PM.

Minutes prepared by: Lori Anderson-Malm City Clerk

Attachment: 2022-08-31 FGC Minutes (9273 : Consider approving the minutes from the August 31st meeting)