



# CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

1100 Marc Drive - Merrill, WI 54452

Rec. Dept. Telephone (715)536-7313 \* Smith Center (715)536-6187

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## OCTOBER MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, October 5, 2022 at 4:15 p.m. at the Merrill City Hall.**

Voting members of Commission: Jean Ravn, Brian Artac, Kyle Gulke, Joan Tabor, Mark Weix, Chad Krueger and Dan Novitch

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Review/approve the 2023 Parks & Recreation Department Operating Budget.
5. Review/approve final 2023-2027 Outdoor Recreation Plan.
6. Updates on Bierman Family Aquatic Center.
7. Monthly reports.
8. Set date for next meeting.
9. Public comment
10. Adjournment

Submitted by

A handwritten signature in black ink that reads "Dan Novitch". To the right of the signature is a small, stylized monogram or set of initials.

Dan Novitch, Chairperson  
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594

## PARKS AND RECREATION COMMISSION

September 7, 2022

The Merrill Parks and Recreation Commission met on Wednesday, September 7, 2022 at 4:15 p.m., at Merrill City Hall.

Members Present: Kyle Gulke, Joan Tabor, Brian Artac, Chad Krueger, Mark Weix and Jean Ravn,

Members Excused Absent: Dan Novitch

Department Staff Present: Dan Wendorf and Dawn Smith

\*\*\*Motion by Weix, seconded by Tabor to approve the minutes from the August meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Ravn, seconded by Krueger, to approve the claims from August.

\*\*\*Carried unanimously.

Public Comment: Dave Johnson stated that in his 10 years and 5 months of working with everyone, he has enjoyed it and thanked the Commission members for helping make Merrill a better place to live.

The next item on the agenda was to review draft of 2023-2027 Outdoor Recreation Plan. Fred Heider from North Central Wisconsin Regional Planning attended the meeting and discussed some of the changes that were made. Heider also stated that once all changes are approved by Park and Recreation Commission it will need to go to Council to be approved. Once approved by Council this plan will help with applying for all Financial Assistance and grant programs. Weix pointed out that Riverside Park was omitted from the plan and will need to be put back into the plan. After more discussion Fred Heider stated that he will make some changes and resubmit to the Park and Recreation Commission.

The next item on the agenda was to review and approve 2023 Parks and Recreation fees. Wendorf went through the list of changes.

\*\*\*Motion by Tabor, seconded by Ravn to approve the changes for the Parks and Recreation recreational fees.

\*\*\*Carried unanimously.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Wendorf stated that it was a good summer, smooth sailing for the most part. Wendorf stated that the council made a motion to eliminate the boat landings at the first budget meeting, it hasn't been finalized yet so there is still a chance they can be saved. Weix questioned trees on boulevard and if Wendorf does inspection on them. Wendorf stated that he does inspect the trees.

The next regular meeting is scheduled for Wednesday, October 5, 2022 at 4:15 p.m. at the Merrill City Hall.

Public Comment: Brian Artac thanked David Johnson for his hard work and support to the Park and Recreation Department.

\*\*\*Motion by Artac, seconded by Ravn to adjourn at 5:07 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary

9/1/2022

|                           |                              |           |              |            |                          |
|---------------------------|------------------------------|-----------|--------------|------------|--------------------------|
| EVAN JAEGER               | REFUND FOR LIFEGUARD CLASS   | 9/8/2022  | VOUCHER      | \$45.00    | AQUATIC CENTER NON LASPE |
| ADS ON BOARDS             | CLEANING BOARDS              | 7/21/2022 |              | \$735.00   | 55300-03-41500           |
| AJ CONTRACT SERVICES, INC | REPAIRS ON AQUATIC CENTER    | 8/30/2022 | 35648        | \$750.50   | 55420-03-50000           |
| AJ CONTRACT SERVICES, INC | CHEMICALS                    | 9/2/2022  | 35652        | \$241.00   | 55420-03-50000           |
| AMERICAN WELDING          | CYLINDER RENTAL INVOICE      | 8/31/2022 | 8759813      | \$80.30    | 55300-03-41500           |
| AMERICAN WELDING          | CHEMICALS                    | 8/31/2022 | 8759370      | \$58.82    | 55200-02-15000           |
| BAJA'S                    | COLORAMA SHIRTS              | 9/22/2022 | 18305        | \$916.00   | 55300-03-41500           |
| BAUMGART WASTE            | GARBAGE HAUL                 | 9/1/2022  |              | \$467.76   | 55400-02-23600           |
| CARQUEST                  | PARTS FOR SHOP               | 9/20/2022 | 10846-536521 | \$12.66    | 55200-03-40000           |
| CINTAS                    | UNIFORMS                     | 9/1/2022  | 4130082483   | \$142.79   | 55200-03-46000           |
| CINTAS                    | UNIFORMS                     | 9/8/2022  | 4130680683   | \$142.79   | 55200-03-46000           |
| CINTAS                    | UNIFORMS                     | 9/15/2022 | 413172939    | \$142.79   | 55200-03-46000           |
| CINTAS                    | DUST MOP/RUGS                | 9/22/2022 | 4132120797   | \$197.21   | 55400-02-23250           |
| CINTAS                    | UNIFORMS                     | 9/22/2022 | 4132120879   | \$142.79   | 55200-03-46000           |
| DAVE'S COUNTY MARKET      | COLORAMA RIDE                | 9/23/2022 |              | \$93.30    | 55300-03-41500           |
| HORST DISTRIBUTING        | TIRE AND WHEEL ALIGN         | 8/30/2022 | 98787-000    | \$323.60   | 55200-03-50000           |
| JANE DEHNEL               | SECURITY DEPOSIT             | 9/13/2022 | VOUCHER      | \$50.00    | 10-21-7200               |
| LAMERS BUS LINE           | BUS TRIPS                    | 8/30/2022 | 20290        | \$1,995.00 | 55300-03-41500           |
| LAURA BARES               | LIFEGUARD CLASS              | 9/12/2022 | VOUCHER      | \$50.00    | AQUATIC CENTER NON-LASPE |
| MAPS                      | SWIMMING SUMMER PLAYGROUND   | 09-1-022  |              | \$382.50   | 55300-03-41500           |
| MELISSA SCHROEDER         | SECURITY DEPOSIT             | 9/13/2022 | VOUCHER      | \$100.00   | 10-21-7200               |
| MELISSA SCHROEDER         | RENTAL RETURN                | 9/20/2022 | VOUCHER      | \$85.00    | 10-45200-46722           |
| MERRILL ACE HARDWARE      | STRIPING PT DARK BLUE        | 9/4/2022  | 218984       | \$21.98    | 55300-03-41500           |
| MERRILL ACE HARDWARE      | TRASH BAGS                   | 9/1/2022  | 218924       | \$59.98    | 55300-03-41500           |
| MERRILL ACE HARDWARE      | PARTS FOR SHOP               | 9/7/2022  | 219059       | \$30.25    | 55200-03-40000           |
| MERRILL ACE HARDWARE      | KEYS                         | 9/1/2022  | 218917       | \$8.37     | 55200-03-40000           |
| MERRILL ACE HARDWARE      | DUST MOP                     | 9/28/2022 | 19593        | \$49.99    | 55200-03-40000           |
| MERRILL ACE HARDWARE      | SUPPLIES FOR AT SMITH CENTER | 8/29/2022 | 21881        | \$103.63   | 55200-03-40000           |
| MERRILL ACE HARDWARE      | SUPPLIES FOR SHOP            | 9/15/2022 | 219262       | \$17.77    | 55200-03-40000           |
| MERRILL ACE HARDWARE      | LYSOL/CORNER BRACE           | 9/15/2022 | 219263       | \$19.94    | 55200-03-40000           |

|                               |                            |           |         |            |                                |
|-------------------------------|----------------------------|-----------|---------|------------|--------------------------------|
| MERRILL ACE HARDWARE          | FAUCET                     | 9/20/2022 | 219385  | \$91.77    | 55200-03-40000                 |
| MERRILL AREA PUBLIC SCHOOLS   | POOL USAGE                 | 9/8/2022  | 1475    | \$285.00   | 55300-03-41500                 |
| MERRILL DISTRIBUTING          | FOOD FOR AQUATIC CENTER    | 8/8/2022  | 1624261 | \$100.90   | 55300-03-41500                 |
| MERRILL DISTRIBUTING          | COLORAMA RIDE              | 9/23/2022 | 1629887 | \$92.70    | 55300-03-41500                 |
| MERRILL FOTO NEWS             | LABOR DAY                  | 9/2/2022  |         | \$792.00   | LABOR DAY                      |
| MERRILL FOTO NEWS             | HEALTHY LIFESTYLE RIDE     | 9/2/2022  |         | \$275.00   | 55300-03-41500                 |
| MERRILL FOTO NEWS             | ARENA EMPLOYMENT           | 9/2/2022  |         | \$208.00   | 55400-03-41000                 |
| MERRILL STREET DEPARTMENT     | PARK CHECK                 | 8/2/2022  | 18307   | \$105.59   | 55200-03-50000                 |
| MERRILL STREET DEPARTMENT     | JACOBSON MOWER             | 8/29/2022 | 18327   | \$142.97   | 55200-03-50000                 |
| MERRILL STREET DEPARTMENT     | ZERO TURN                  | 8/16/2022 | 18315   | \$205.98   | 55200-03-50000                 |
| MERRILL STREET DEPARTMENT     | FORD F150                  | 8/1/2022  | 18304   | \$460.83   | 55200-03-50000                 |
| MERRILL YOUTH HOCKEY          | PIZZA'S FOR AQUATIC CENTER | 6/15/2022 |         | \$108.00   | 55300-03-41500                 |
| PETERSON BROS SAND AND GRAVEL | TOP SOIL                   | 9/9/2022  | 18628   | \$1,060.00 | CITY FOR TIMBER SALE NON LASPE |
| RENEE WILLIAMS                | SECURITY DEPOSIT           | 9/13/2022 | VOUCHER | \$50.00    | 10-21-7200                     |
| RTL ELECTRIC                  | STANGE PARK                | 9/15/2022 | 62363   | \$1,030.92 | CITY FOREST TIMBER SALE        |
| RTL ELECTRIC                  | CONCESSION STAND MARC      | 9/15/2022 | 65360   | \$683.61   | CITY FOREST TIMBER SALE        |
| RTL ELECTRIC                  | AQUATIC CENTER             | 9/15/2022 | 65364   | \$520.20   | CITY FOREST TIMBER SALE        |
| RTL ELECTRIC                  | AQUATIC CENTER             | 9/13/2022 | 65360   | \$100.00   | 55200-02-15000                 |
| SARAH BROOKS                  | REFUND FOR PIZZA PARTY     | 9/2/2022  |         | \$7.00     | 55300-03-41500                 |
| SARAH BROOKS                  | REFUND FOR PIZZA PARTY     | 9/2/2022  |         | \$7.00     | 55300-03-41500                 |
| SARAH BROOKS                  | REFUND FOR PIZZA PARTY     | 9/2/2022  |         | \$7.00     | 55300-03-41500                 |
| SERVICE MOTOR COMPANY         | BLADE/PIN/CLEVIS           | 9/12/2022 | P30310  | \$184.76   | 55200-03-50000                 |
| SILVER CREEK SERVICES, LLC    | PORTABLE TOILET            | 8/27/2022 | 168766  | \$125.00   | 55200-02-15000                 |
| STAINLESS SPECIALISTS         | REPAIRS                    | 8/25/2022 | 40388   | \$1,055.75 | 55400-02-16250                 |
| STEPHANNIE PAJTASH            | REFUND FOR LIFEGUARD CLASS | 9/1/2022  | VOUCHER | \$87.50    | AQUATIC CENTER NON-LASPE       |
| SUNRISE BROADCASTING          | ADVERTISEMENT              | 9/2/2022  |         | \$249.00   | 55400-03-41000                 |
| SUNRISE BROADCASTING          | ADVERTISEMENT              | 9/2/2022  |         | \$322.50   | LABOR DAY                      |
| TYLER BASZYNSKI               | SECURITY DEPOSIT           | 9/20/2022 | VOUCHER | \$50.00    | 10-21-7200                     |
| WALMART                       | OFFICE SUPPLIES            | 9/1/2022  |         | \$21.76    | 55300-03-41500                 |
| WALMART                       | FLAG FOOTBALL ITEMS        | 9/7/2022  |         | \$73.99    | 55300-03-41500                 |
| WALMART                       | CREDIT                     | 9/16/2022 |         | -\$17.94   | 55300-03-41500 CREDIT          |
| WALMART                       | FLAG FOOTBALL ITEMS        | 9/16/2022 |         | \$62.46    | 55300-03-41500                 |

|                           |               |           |                  |          |                |
|---------------------------|---------------|-----------|------------------|----------|----------------|
| WALMART                   | COLORAMA RIDE | 9/22/2022 |                  | \$150.92 | 55300-03-41500 |
| WISCONSIN BUILDING SUPPLY | KNAUF         | 9/12/2022 | 9549915          | \$156.94 | 55200-08-90500 |
| WPS                       | TRAIL LIGHTS  | 10/3/2022 | 0401276260-00191 | \$19.80  |                |
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| City of Merrill Parks & Recreation Department         |                       |                |                |                                       |                |                                                          |                           |                 |                  |
|-------------------------------------------------------|-----------------------|----------------|----------------|---------------------------------------|----------------|----------------------------------------------------------|---------------------------|-----------------|------------------|
| Net Cost (Expenses - Revenues) - 2023 Budget Requests |                       |                |                |                                       |                |                                                          |                           |                 |                  |
| Department                                            |                       | 2019<br>Actual | 2020<br>Actual | 2021<br>Actual                        | 2022<br>Budget | Preliminary<br>Through<br>09/30/22                       | 2022<br>Projected         | 2023<br>Request | Budget<br>Change |
| 5200                                                  | Parks                 | \$326,602      | \$297,225      | \$346,977                             | \$373,225      | \$267,743                                                | \$370,723                 | \$383,550       | \$10,325         |
|                                                       |                       |                |                | Third Park Laborer - mid-2021         |                |                                                          |                           |                 |                  |
| 5201                                                  | Athletic Park Lights  | \$1,720        | \$1,300        | \$1,600                               | \$1,750        | \$1,430                                                  | \$1,700                   | \$1,750         | \$0              |
| 5202                                                  | Ott's - Field Lights  | \$1,571        | \$1,045        | \$1,500                               | \$1,500        | \$942                                                    | \$1,500                   | \$1,500         | \$0              |
| 5300                                                  | Recreation            | \$189,941      | \$154,200      | \$189,691                             | \$195,550      | \$127,677                                                | \$178,188                 | \$196,191       | \$641            |
| 5400                                                  | MARC - Smith Center   | \$42,859       | \$54,709       | \$38,770                              | \$41,675       | \$47,293                                                 | \$46,644                  | \$44,450        | \$2,775          |
|                                                       |                       |                |                |                                       |                | Additional PR-Marketing expended from Fund 24 - Room Tax |                           |                 |                  |
| 5420                                                  | Pool - Aquatic Center | \$60,000       | \$12,046       | \$60,000                              | \$60,000       | \$76,619                                                 | \$89,928                  | \$60,000        | \$0              |
|                                                       |                       |                |                | Plus Undesignated General Fund & ARPA |                |                                                          | Additional Funding Needed |                 |                  |
|                                                       |                       |                |                | \$66,646                              | \$30,000       |                                                          | \$29,928                  |                 |                  |
| Total Summary                                         |                       | \$622,693      | \$520,525      | \$638,538                             | \$673,700      | \$521,704                                                | \$688,683                 | \$687,441       | \$13,741         |
|                                                       |                       |                |                |                                       |                |                                                          |                           | Plus Additional |                  |
|                                                       |                       |                |                |                                       |                | *Difference - Overage                                    | \$14,983                  |                 |                  |

Sorry didn't print Parks - Page 1

CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
Parks

|                                           | 2020<br>ACTUAL                                             | 2021<br>ACTUAL    | (-----2022-----)<br>CURRENT<br>BUDGET | (-----2022-----)<br>Y-T-D<br>ACTUAL | (-----2022-----)<br>PROJECTED<br>YEAR END | (-----2023-----)<br>REQUESTED<br>BUDEGT | (-----2023-----)<br>BUDGET<br>CHANGE | (-----2023-----)<br>PROPOSED<br>BUDGET |
|-------------------------------------------|------------------------------------------------------------|-------------------|---------------------------------------|-------------------------------------|-------------------------------------------|-----------------------------------------|--------------------------------------|----------------------------------------|
| <u>Contractual Services</u>               |                                                            |                   |                                       |                                     |                                           |                                         |                                      |                                        |
| 55200-02-15000 Contract Services          | 6,421                                                      | 12,278            | 7,500                                 | 4,385                               | 7,500                                     | 7,500                                   | 0                                    | 7,500                                  |
| 55200-02-21000 Water and Sewer            | 9,270                                                      | 12,056            | 10,000                                | 7,342                               | 13,250                                    | 12,750                                  | 2,750                                | 12,750                                 |
| 55200-02-22000 Electric and Natural Gas   | 8,556                                                      | 10,423            | 12,000                                | 10,128                              | 11,500                                    | 11,750                                  | ( 250)                               | 11,750                                 |
| 55200-02-25000 Telephone                  | 1,920                                                      | 2,454             | 2,250                                 | 1,824                               | 2,250                                     | 2,500                                   | 250                                  | 2,500                                  |
| TOTAL Contractual Services                | 26,167                                                     | 37,210            | 31,750                                | 23,679                              | 34,500                                    | 34,500                                  | 2,750                                | 34,500                                 |
| 55200-02-22000 Electric and Natural Gas   | PERMANENT NOTES:<br>See also Livingston Building expenses. |                   |                                       |                                     |                                           |                                         |                                      |                                        |
| <u>Supplies &amp; Expenses</u>            |                                                            |                   |                                       |                                     |                                           |                                         |                                      |                                        |
| 55200-03-10000 Office Supplies            | 0                                                          | 95                | 100                                   | 22                                  | 100                                       | 100                                     | 0                                    | 100                                    |
| 55200-03-19000 CivicRec CC Fees           | 0                                                          | 230               | 0                                     | 1,946                               | 2,750                                     | 3,000                                   | 3,000                                | 3,000                                  |
| 55200-03-32000 Education & Conference     | 0                                                          | 70                | 250                                   | 76                                  | 250                                       | 250                                     | 0                                    | 250                                    |
| 55200-03-40000 Operating Supplies         | 6,742                                                      | 8,045             | 10,000                                | 7,832                               | 10,000                                    | 10,000                                  | 0                                    | 10,000                                 |
| 55200-03-43000 Vandalism Repair/Maintena  | 302                                                        | 260               | 1,000                                 | 46                                  | 1,000                                     | 1,000                                   | 0                                    | 1,000                                  |
| 55200-03-46000 Uniform Services           | 3,706                                                      | 5,134             | 5,000                                 | 4,069                               | 4,250                                     | 5,000                                   | 0                                    | 5,000                                  |
| 55200-03-46500 Boots & Clothing-Reimburs  | 185                                                        | 349               | 600                                   | 275                                 | 600                                       | 600                                     | 0                                    | 600                                    |
| 55200-03-50000 Repair/Maint. Supplies     | 8,971                                                      | 4,836             | 9,500                                 | 5,626                               | 9,500                                     | 9,500                                   | 0                                    | 9,500                                  |
| 55200-03-51000 Equip/Vehicle Repairs      | 4,252                                                      | 12,649            | 3,500                                 | 4,186                               | 6,500                                     | 5,000                                   | 1,500                                | 5,000                                  |
| 55200-03-53000 Gas & Oil-Vehicles/Equip.  | 6,169                                                      | 11,018            | 10,500                                | 11,171                              | 14,000                                    | 13,500                                  | 3,000                                | 13,500                                 |
| 55200-03-77000 Stump Removal              | 0                                                          | 0                 | 0                                     | 0                                   | 0                                         | 0                                       | 0                                    | 0                                      |
| TOTAL Supplies & Expenses                 | 30,326                                                     | 42,686            | 40,450                                | 35,249                              | 48,950                                    | 47,950                                  | 7,500                                | 47,950                                 |
| <u>Fixed Charges</u>                      |                                                            |                   |                                       |                                     |                                           |                                         |                                      |                                        |
| 55200-05-50220 COVID19 - Supplies         | 6,371                                                      | 677               | 2,000                                 | 0                                   | 0                                         | 0                                       | ( 2,000)                             | 0                                      |
| TOTAL Fixed Charges                       | 6,371                                                      | 677               | 2,000                                 | 0                                   | 0                                         | 0                                       | ( 2,000)                             | 0                                      |
| <u>Capital Outlay</u>                     |                                                            |                   |                                       |                                     |                                           |                                         |                                      |                                        |
| 55200-08-90500 Park Equipment Outlay      | 829                                                        | 656               | 1,000                                 | 399                                 | 1,000                                     | 1,000                                   | 0                                    | 1,000                                  |
| 55200-08-91000 Park Improvements          | 10,425                                                     | 9,820             | 10,000                                | 9,715                               | 10,000                                    | 10,000                                  | 0                                    | 10,000                                 |
| 55200-08-91225 Weed Control               | 0                                                          | 462               | 0                                     | 0                                   | 0                                         | 0                                       | 0                                    | 0                                      |
| 55200-08-91500 Picnic Tables              | 534                                                        | 1,000             | 1,000                                 | 1,328                               | 1,328                                     | 1,000                                   | 0                                    | 1,000                                  |
| 55200-08-92000 Trees & Beautification     | 3,688                                                      | 6,500             | 6,500                                 | 0                                   | 6,500                                     | 6,500                                   | 0                                    | 6,500                                  |
| TOTAL Capital Outlay                      | 15,476                                                     | 18,438            | 18,500                                | 11,442                              | 18,828                                    | 18,500                                  | 0                                    | 18,500                                 |
| <b>TOTAL EXPENDITURES</b>                 | <b>307,264</b>                                             | <b>375,383</b>    | <b>399,725</b>                        | <b>292,376</b>                      | <b>394,350</b>                            | <b>410,050</b>                          | <b>10,325</b>                        | <b>410,050</b>                         |
| <b>REVENUE OVER/ (UNDER) EXPENDITURES</b> | <b>( 297,225)</b>                                          | <b>( 346,977)</b> | <b>( 373,225)</b>                     | <b>( 267,743)</b>                   | <b>( 370,723)</b>                         | <b>( 383,550)</b>                       | <b>( 10,325)</b>                     | <b>( 383,550)</b>                      |

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
Athletic Park Lights

|                                        | 2020         | 2021         | (----- 2022 -----) |                 | (----- 2023 -----)    |                     |                  |                    |
|----------------------------------------|--------------|--------------|--------------------|-----------------|-----------------------|---------------------|------------------|--------------------|
|                                        | ACTUAL       | ACTUAL       | CURRENT<br>BUDGET  | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDEGT | BUDGET<br>CHANGE | PROPOSED<br>BUDGET |
| <b>EXPENDITURES</b>                    |              |              |                    |                 |                       |                     |                  |                    |
| <b>Contractual Services</b>            |              |              |                    |                 |                       |                     |                  |                    |
| 55201-02-22000 Electric - Field Lights | 1,300        | 1,600        | 1,750              | 1,430           | 1,700                 | 1,750               | 0                | 1,750              |
| TOTAL Contractual Services             | 1,300        | 1,600        | 1,750              | 1,430           | 1,700                 | 1,750               | 0                | 1,750              |
| <b>Supplies &amp; Expenses</b>         |              |              |                    |                 |                       |                     |                  |                    |
| 55201-03-50500 Field Light Replacement | 0            | 0            | 0                  | 0               | 0                     | 0                   | 0                | 0                  |
| TOTAL Supplies & Expenses              | 0            | 0            | 0                  | 0               | 0                     | 0                   | 0                | 0                  |
| <b>TOTAL EXPENDITURES</b>              | <b>1,300</b> | <b>1,600</b> | <b>1,750</b>       | <b>1,430</b>    | <b>1,700</b>          | <b>1,750</b>        | <b>0</b>         | <b>1,750</b>       |

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CITY OF MERRILL  
 APPROVED BUDGET REPORT  
 AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
 Ott's Park Lights

|                                        | 2020         | 2021         | (----- 2022 -----) |                 | (----- 2023 -----)    |                     |                  |                    |
|----------------------------------------|--------------|--------------|--------------------|-----------------|-----------------------|---------------------|------------------|--------------------|
|                                        | ACTUAL       | ACTUAL       | CURRENT<br>BUDGET  | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDEGT | BUDGET<br>CHANGE | PROPOSED<br>BUDGET |
| <b>EXPENDITURES</b>                    |              |              |                    |                 |                       |                     |                  |                    |
| <b>Contractual Services</b>            |              |              |                    |                 |                       |                     |                  |                    |
| 55202-02-22000 Electric - Field Lights | 1,045        | 1,462        | 1,400              | 924             | 1,400                 | 1,450               | 50               | 1,450              |
| TOTAL Contractual Services             | 1,045        | 1,462        | 1,400              | 924             | 1,400                 | 1,450               | 50               | 1,450              |
| <b>Supplies &amp; Expenses</b>         |              |              |                    |                 |                       |                     |                  |                    |
| 55202-03-50500 Field Light Replacement | 0            | 0            | 100                | 0               | 100                   | 50                  | ( 50)            | 50                 |
| TOTAL Supplies & Expenses              | 0            | 0            | 100                | 0               | 100                   | 50                  | ( 50)            | 50                 |
| <b>TOTAL EXPENDITURES</b>              | <b>1,045</b> | <b>1,462</b> | <b>1,500</b>       | <b>924</b>      | <b>1,500</b>          | <b>1,500</b>        | <b>0</b>         | <b>1,500</b>       |

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
Recreation Programs

|                                                                           | 2020<br>ACTUAL | 2021<br>ACTUAL | (----- 2022 -----)<br>CURRENT BUDGET | (----- 2022 -----)<br>Y-T-D ACTUAL | (----- 2022 -----)<br>PROJECTED YEAR END | (----- 2023 -----)<br>REQUESTED BUDEGT | (----- 2023 -----)<br>BUDGET CHANGE | (----- 2023 -----)<br>PROPOSED BUDGET |
|---------------------------------------------------------------------------|----------------|----------------|--------------------------------------|------------------------------------|------------------------------------------|----------------------------------------|-------------------------------------|---------------------------------------|
| <b>REVENUES</b>                                                           |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| <b>Public Charges-Services</b>                                            |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| 45300-46745 WPRA Ticket Sales                                             | 412            | 128            | 1,000                                | 296                                | 350                                      | 1,000                                  | 0                                   | 1,000                                 |
| 45300-46750 Recreation Revenue                                            | 3,018          | 23,792         | 40,000                               | 42,319                             | 44,000                                   | 47,500                                 | 7,500                               | 47,500                                |
| TOTAL Public Charges-Services                                             | 3,430          | 23,920         | 41,000                               | 42,614                             | 44,350                                   | 48,500                                 | 7,500                               | 48,500                                |
| <b>TOTAL REVENUES</b>                                                     | <b>3,430</b>   | <b>23,920</b>  | <b>41,000</b>                        | <b>42,614</b>                      | <b>44,350</b>                            | <b>48,500</b>                          | <b>7,500</b>                        | <b>48,500</b>                         |
| <b>EXPENDITURES</b>                                                       |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| <b>Personnel Services</b>                                                 |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| 55300-01-11000 Salaries - Regular                                         | 39,136         | 41,012         | 44,262                               | 30,268                             | 44,262                                   | 48,202                                 | 3,940                               | 48,202                                |
| 55300-01-21000 Wages - Perm - Regular                                     | 49,328         | 54,197         | 52,888                               | 37,414                             | 52,888                                   | 55,245                                 | 2,357                               | 55,245                                |
| 55300-01-22000 Overtime                                                   | 0              | 197            | 500                                  | 0                                  | 0                                        | 500                                    | 0                                   | 500                                   |
| 55300-01-23000 Longevity                                                  | 0              | 0              | 0                                    | 0                                  | 855                                      | 900                                    | 900                                 | 900                                   |
| 55300-01-25000 Wages - Temp - Regular                                     | 11,232         | 51,954         | 60,000                               | 42,590                             | 47,000                                   | 60,000                                 | 0                                   | 60,000                                |
| 55300-01-51000 Social Security                                            | 7,124          | 10,565         | 11,640                               | 8,301                              | 10,998                                   | 12,542                                 | 902                                 | 12,542                                |
| 55300-01-52000 Retirement (WRS)                                           | 6,420          | 6,681          | 7,725                                | 5,097                              | 7,650                                    | 7,715                                  | ( 10)                               | 7,715                                 |
| 55300-01-54000 Health Insurance                                           | 28,665         | 30,042         | 30,205                               | 22,134                             | 30,205                                   | 30,205                                 | 0                                   | 30,205                                |
| 55300-01-55000 Life Insurance                                             | 480            | 522            | 555                                  | 416                                | 555                                      | 607                                    | 52                                  | 607                                   |
| TOTAL Personnel Services                                                  | 142,384        | 195,171        | 207,775                              | 146,220                            | 194,413                                  | 215,916                                | 8,141                               | 215,916                               |
| 55300-01-1100Salaries - Regular                                           |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| PERMANENT NOTES:<br>Includes 50% of Parks & Recreation Director position. |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| <b>Contractual Services</b>                                               |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| 55300-02-22000 Electric and Natural Gas                                   | 4,483          | 3,761          | 4,750                                | 4,411                              | 4,750                                    | 4,750                                  | 0                                   | 4,750                                 |
| 55300-02-25000 Telephone                                                  | 709            | 730            | 700                                  | 543                                | 700                                      | 700                                    | 0                                   | 700                                   |
| TOTAL Contractual Services                                                | 5,192          | 4,490          | 5,450                                | 4,953                              | 5,450                                    | 5,450                                  | 0                                   | 5,450                                 |
| <b>Supplies &amp; Expenses</b>                                            |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| 55300-03-10000 Office Supplies                                            | 44             | 12             | 250                                  | 20                                 | 250                                      | 250                                    | 0                                   | 250                                   |
| 55300-03-11000 Postage                                                    | 319            | 277            | 425                                  | 215                                | 425                                      | 425                                    | 0                                   | 425                                   |
| 55300-03-13000 Copier                                                     | 279            | 70             | 250                                  | 30                                 | 250                                      | 250                                    | 0                                   | 250                                   |
| 55300-03-19000 Credit Card Fees                                           | 468            | 990            | 400                                  | 384                                | 400                                      | 400                                    | 0                                   | 400                                   |
| 55300-03-40000 Operating Supplies                                         | 0              | 0              | 500                                  | 0                                  | 500                                      | 500                                    | 0                                   | 500                                   |
| 55300-03-40200 WPRA Discount Tickets                                      | 0              | 0              | 1,000                                | 0                                  | 350                                      | 1,000                                  | 0                                   | 1,000                                 |
| 55300-03-41000 Self & Non-Support-Wages                                   | 300            | 450            | 500                                  | 230                                | 500                                      | 500                                    | 0                                   | 500                                   |
| 55300-03-41500 Self & Non-Support-Expens                                  | 8,643          | 12,150         | 20,000                               | 18,239                             | 20,000                                   | 20,000                                 | 0                                   | 20,000                                |
| TOTAL Supplies & Expenses                                                 | 10,054         | 13,949         | 23,325                               | 19,118                             | 22,675                                   | 23,325                                 | 0                                   | 23,325                                |
| 55300-03-4020WPRA Discount Tickets                                        |                |                |                                      |                                    |                                          |                                        |                                     |                                       |
| PERMANENT NOTES:                                                          |                |                |                                      |                                    |                                          |                                        |                                     |                                       |

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
Recreation Programs

|                                         | 2020                                                                                                                             | 2021       | (----- 2022 -----) |                 | (----- 2023 -----)    |                     |                  |                    |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------|--------------------|-----------------|-----------------------|---------------------|------------------|--------------------|
|                                         | ACTUAL                                                                                                                           | ACTUAL     | CURRENT<br>BUDGET  | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDEGT | BUDGET<br>CHANGE | PROPOSED<br>BUDGET |
| There is an offsetting Revenue account. |                                                                                                                                  |            |                    |                 |                       |                     |                  |                    |
| 55300-03-4100Self & Non-Support-Wages   | PERMANENT NOTES:<br>Wages paid to Per-Game Limited Term Employees (such as<br>referees/scorekeepers) or sports camp instructors. |            |                    |                 |                       |                     |                  |                    |
| TOTAL EXPENDITURES                      | 157,630                                                                                                                          | 213,611    | 236,550            | 170,291         | 222,538               | 244,691             | 8,141            | 244,691            |
| REVENUE OVER/ (UNDER) EXPENDITURES      | ( 154,200)                                                                                                                       | ( 189,691) | ( 195,550)         | ( 127,677)      | ( 178,188)            | ( 196,191)          | 641)             | ( 196,191)         |

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
MARC - Smith Center

|                                          | 2020<br>ACTUAL | 2021<br>ACTUAL | (----- 2022 -----)<br>CURRENT<br>BUDGET | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | (----- 2023 -----)<br>REQUESTED<br>BUDEGT | BUDGET<br>CHANGE | PROPOSED<br>BUDGET |
|------------------------------------------|----------------|----------------|-----------------------------------------|-----------------|-----------------------|-------------------------------------------|------------------|--------------------|
| <b>REVENUES</b>                          |                |                |                                         |                 |                       |                                           |                  |                    |
| <u>Public Charges-Services</u>           |                |                |                                         |                 |                       |                                           |                  |                    |
| 45400-46735 Multi-Purpose (Smith Ctr.)   | 42,280         | 54,779         | 62,500                                  | 33,947          | 62,500                | 65,000                                    | 2,500            | 65,000             |
| 45400-46736 MARC Concession Rev.         | 600            | 2,381          | 2,400                                   | 1,800           | 2,400                 | 2,400                                     | 0                | 2,400              |
| 45400-46737 Signs-Youth Hockey Sales     | 0              | 0              | 600                                     | 0               | 600                   | 600                                       | 0                | 600                |
| TOTAL Public Charges-Services            | 42,880         | 57,159         | 65,500                                  | 35,747          | 65,500                | 68,000                                    | 2,500            | 68,000             |
| <u>Miscellaneous Revenues</u>            |                |                |                                         |                 |                       |                                           |                  |                    |
| 45400-48440 Insurance Reimbursement      | 0              | 0              | 0                                       | 280             | 280                   | 0                                         | 0                | 0                  |
| TOTAL Miscellaneous Revenues             | 0              | 0              | 0                                       | 280             | 280                   | 0                                         | 0                | 0                  |
| <b>TOTAL REVENUES</b>                    | <b>42,880</b>  | <b>57,159</b>  | <b>65,500</b>                           | <b>36,027</b>   | <b>65,780</b>         | <b>68,000</b>                             | <b>2,500</b>     | <b>68,000</b>      |
| <b>EXPENDITURES</b>                      |                |                |                                         |                 |                       |                                           |                  |                    |
| <u>Personnel Services</u>                |                |                |                                         |                 |                       |                                           |                  |                    |
| 55400-01-21000 Wages - Reg - Perm        | 100            | ( 1,144)       | 0                                       | 0               | 0                     | 0                                         | 0                | 0                  |
| 55400-01-22000 Overtime                  | 0              | 0              | 250                                     | 0               | 250                   | 250                                       | 0                | 250                |
| 55400-01-25000 Wages - Temp - Regular    | 30,249         | 33,346         | 34,500                                  | 24,917          | 37,000                | 37,500                                    | 3,000            | 37,500             |
| 55400-01-51000 Social Security           | 2,314          | 2,450          | 2,725                                   | 2,027           | 2,830                 | 2,888                                     | 163              | 2,888              |
| 55400-01-52000 Retirement (WRS)          | 0              | 4              | 0                                       | 14              | 14                    | 25                                        | 25               | 25                 |
| 55400-01-54000 Health Insurance          | 0              | 0              | 0                                       | 157             | 157                   | 187                                       | 187              | 187                |
| 55400-01-55000 Life Insurance            | 0              | 0              | 0                                       | 0               | 0                     | 0                                         | 0                | 0                  |
| TOTAL Personnel Services                 | 32,663         | 34,657         | 37,475                                  | 27,115          | 40,251                | 40,850                                    | 3,375            | 40,850             |
| <u>Contractual Services</u>              |                |                |                                         |                 |                       |                                           |                  |                    |
| 55400-02-16250 HVAC Service Contract     | 5,559          | 3,684          | 2,500                                   | 2,117           | 2,117                 | 2,500                                     | 0                | 2,500              |
| 55400-02-16500 Fire/Security Service Con | 874            | 473            | 750                                     | 806             | 806                   | 750                                       | 0                | 750                |
| 55400-02-16700 Electrical Repairs/Maint  | 0              | 130            | 500                                     | 0               | 500                   | 500                                       | 0                | 500                |
| 55400-02-16800 Door/Window Service       | 175            | 135            | 250                                     | 135             | 250                   | 250                                       | 0                | 250                |
| 55400-02-21000 Water and Sewer           | 2,840          | 2,800          | 3,000                                   | 2,115           | 3,000                 | 3,150                                     | 150              | 3,150              |
| 55400-02-22000 Electric and Natural Gas  | 30,118         | 37,956         | 34,500                                  | 35,764          | 39,000                | 39,000                                    | 4,500            | 39,000             |
| 55400-02-23250 Cleaning - Mats/Rugs, Etc | 2,279          | 2,463          | 2,750                                   | 1,734           | 2,500                 | 2,500                                     | ( 250)           | 2,500              |
| 55400-02-23600 Waste Removal Services    | 1,924          | 1,733          | 2,000                                   | 1,652           | 2,000                 | 2,000                                     | 0                | 2,000              |
| 55400-02-25500 Fiber-Internet-Wireless   | 3,813          | 1,800          | 2,000                                   | 1,350           | 1,800                 | 1,800                                     | ( 200)           | 1,800              |
| TOTAL Contractual Services               | 47,582         | 51,175         | 48,250                                  | 45,673          | 51,973                | 52,450                                    | 4,200            | 52,450             |

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
MARC - Smith Center

|                                          | 2020   | 2021     | (----- 2022 -----) |                 |                       | (----- 2023 -----)  |                  |                    |
|------------------------------------------|--------|----------|--------------------|-----------------|-----------------------|---------------------|------------------|--------------------|
|                                          | ACTUAL | ACTUAL   | CURRENT<br>BUDGET  | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDEGT | BUDGET<br>CHANGE | PROPOSED<br>BUDGET |
| <u>Supplies &amp; Expenses</u>           |        |          |                    |                 |                       |                     |                  |                    |
| 55400-03-10000 Office Supplies           | 174    | 56       | 500                | 0               | 250                   | 250                 | ( 250)           | 250                |
| 55400-03-13000 Copier                    | 852    | 379      | 750                | 0               | 750                   | 750                 | 0                | 750                |
| 55400-03-32000 Education & Conference    | 0      | 100      | 200                | 0               | 200                   | 150                 | ( 50)            | 150                |
| 55400-03-40000 Operating Supplies        | 2,213  | 1,054    | 3,000              | 1,740           | 3,000                 | 3,000               | 0                | 3,000              |
| 55400-03-41000 Public Relations/Marketin | 3,599  | ( 1,101) | 4,000              | 76              | 3,500                 | 2,500               | ( 1,500)         | 2,500              |
| 55400-03-41022 Signs - Smith Center      | 155    | 0        | 1,500              | 0               | 1,000                 | 1,000               | ( 500)           | 1,000              |
| 55400-03-41027 Youth Hockey-Sign %       | 0      | 0        | 0                  | 0               | 0                     | 0                   | 0                | 0                  |
| 55400-03-44000 Janitor Supplies          | 0      | 133      | 500                | 400             | 500                   | 500                 | 0                | 500                |
| 55400-03-50000 Repair/Maint. Supplies    | 6,246  | 2,817    | 5,500              | 3,484           | 5,500                 | 5,500               | 0                | 5,500              |
| 55400-03-51500 Ice Machine Supplies      | 108    | 1,041    | 500                | 113             | 500                   | 500                 | 0                | 500                |
| TOTAL Supplies & Expenses                | 13,348 | 4,479    | 16,450             | 5,814           | 15,200                | 14,150              | ( 2,300)         | 14,150             |

55400-03-4100Public Relations/MarketingPERMANENT NOTES:

MARC .5% of Room Tax for PR/Marketing - Fund 24 amounts:

2019 \$8,612

2020 \$3,965

2021 \$7,781

2022 & 2023 \$8,250 Projected

Capital Outlay

|                                          |       |       |       |       |       |       |   |       |
|------------------------------------------|-------|-------|-------|-------|-------|-------|---|-------|
| 55400-08-79000 Crack Sealing/Concrete    | 0     | 0     | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 1,000 |
| 55400-08-81000 Floor Scrubber            | 0     | 0     | 0     | 0     | 0     | 0     | 0 | 0     |
| 55400-08-82000 MARC/Smith Improvements   | 3,995 | 5,619 | 4,000 | 3,718 | 4,000 | 4,000 | 0 | 4,000 |
| 55400-08-82011 Dehumid Compressor Repair | 0     | 0     | 0     | 0     | 0     | 0     | 0 | 0     |
| 55400-08-82233 Scoreboard Replacement    | 0     | 0     | 0     | 0     | 0     | 0     | 0 | 0     |
| TOTAL Capital Outlay                     | 3,995 | 5,619 | 5,000 | 4,718 | 5,000 | 5,000 | 0 | 5,000 |

|                                    |           |           |           |           |           |           |          |           |
|------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|
| TOTAL EXPENDITURES                 | 97,589    | 95,929    | 107,175   | 83,320    | 112,424   | 112,450   | 5,275    | 112,450   |
| REVENUE OVER/ (UNDER) EXPENDITURES | ( 54,709) | ( 38,770) | ( 41,675) | ( 47,293) | ( 46,644) | ( 44,450) | ( 2,775) | ( 44,450) |

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10 -General Fund  
Aquatic Center

|                                                                                                                                                                                                 | 2020<br>ACTUAL | 2021<br>ACTUAL | (----- 2022 -----)<br>CURRENT<br>BUDGET | (----- 2022 -----)<br>Y-T-D<br>ACTUAL | (----- 2022 -----)<br>PROJECTED<br>YEAR END | (----- 2023 -----)<br>REQUESTED<br>BUDEGT | (----- 2023 -----)<br>BUDGET<br>CHANGE | (----- 2023 -----)<br>PROPOSED<br>BUDGET |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|-----------------------------------------|---------------------------------------|---------------------------------------------|-------------------------------------------|----------------------------------------|------------------------------------------|
| <b>REVENUES</b>                                                                                                                                                                                 |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| <u>Intergovernmental</u>                                                                                                                                                                        |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| 45420-43515 Federal ARPA - Am Rescue                                                                                                                                                            | 0              | 0              | 0                                       | 30,000                                | 30,000                                      | 50,000                                    | 50,000                                 | 50,000                                   |
| TOTAL Intergovernmental                                                                                                                                                                         | 0              | 0              | 0                                       | 30,000                                | 30,000                                      | 50,000                                    | 50,000                                 | 50,000                                   |
| 45420-43515 Federal ARPA - Am Rescue                                                                                                                                                            |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| PERMANENT NOTES:<br>Finance Director proposed 2022 allocation of \$30,000 to<br>offset 2019 revenue decrease. Pending proposed expenditures.                                                    |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| <u>Public Charges-Services</u>                                                                                                                                                                  |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| 45420-46730 Aquatic Center-Sponsors                                                                                                                                                             | 400            | 0              | 0                                       | 0                                     | 0                                           | 0                                         | 0                                      | 0                                        |
| 45420-46734 Aquatic Center Revenue                                                                                                                                                              | 543            | 49,776         | 71,350                                  | 39,029                                | 39,999                                      | 50,000                                    | ( 21,350)                              | 50,000                                   |
| 45420-46735 Aquatic Concession Revenue                                                                                                                                                          | 209            | 39,422         | 37,500                                  | 32,356                                | 32,356                                      | 40,000                                    | 2,500                                  | 40,000                                   |
| TOTAL Public Charges-Services                                                                                                                                                                   | 1,152          | 89,199         | 108,850                                 | 71,385                                | 72,355                                      | 90,000                                    | ( 18,850)                              | 90,000                                   |
| TOTAL REVENUES                                                                                                                                                                                  | 1,152          | 89,199         | 108,850                                 | 101,385                               | 102,355                                     | 140,000                                   | 31,150                                 | 140,000                                  |
| <b>EXPENDITURES</b>                                                                                                                                                                             |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| <u>Personnel Services</u>                                                                                                                                                                       |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| 55420-01-22000 Overtime                                                                                                                                                                         | 0              | 0              | 2,000                                   | 0                                     | 0                                           | 2,000                                     | 0                                      | 2,000                                    |
| 55420-01-25000 Wages - Temp - Regular                                                                                                                                                           | 168            | 91,921         | 85,000                                  | 82,725                                | 82,725                                      | 85,000                                    | 0                                      | 85,000                                   |
| 55420-01-26000 Pool Certification Pay                                                                                                                                                           | 0              | 0              | 0                                       | 0                                     | 450                                         | 450                                       | 450                                    | 450                                      |
| 55420-01-51000 Social Security                                                                                                                                                                  | 13             | 7,032          | 6,950                                   | 6,329                                 | 6,363                                       | 6,950                                     | 0                                      | 6,950                                    |
| 55420-01-52000 WRS - Retirement                                                                                                                                                                 | 0              | 0              | 0                                       | 0                                     | 29                                          | 30                                        | 30                                     | 30                                       |
| TOTAL Personnel Services                                                                                                                                                                        | 181            | 98,953         | 93,950                                  | 89,054                                | 89,567                                      | 94,430                                    | 480                                    | 94,430                                   |
| 55420-01-2500 Wages - Temp - Regular                                                                                                                                                            |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| PERMANENT NOTES:<br>Hours vary based upon weather conditions.<br>Total of 5,888 Hours in 2019<br>Closed in 2020 due to COVID-19<br>Total of 7,800 Hours in 2021<br>Total of 6,192 Hours in 2022 |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| <u>Contractual Services</u>                                                                                                                                                                     |                |                |                                         |                                       |                                             |                                           |                                        |                                          |
| 55420-02-21000 Water and Sewer                                                                                                                                                                  | 0              | 28,186         | 8,500                                   | 6,013                                 | 18,500                                      | 15,000                                    | 6,500                                  | 15,000                                   |
| 55420-02-22000 Electric and Natural Gas                                                                                                                                                         | 2,980          | 27,611         | 15,500                                  | 30,722                                | 32,000                                      | 33,500                                    | 18,000                                 | 33,500                                   |
| 55420-02-95000 Security-Alarms/Cameras                                                                                                                                                          | 1,100          | 1,508          | 1,500                                   | 1,007                                 | 1,007                                       | 1,500                                     | 0                                      | 1,500                                    |
| TOTAL Contractual Services                                                                                                                                                                      | 4,080          | 57,305         | 25,500                                  | 37,742                                | 51,507                                      | 50,000                                    | 24,500                                 | 50,000                                   |

potential  
Pending BPU adjustment of about \$15,000? KN

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CITY OF MERRILL  
APPROVED BUDGET REPORT  
AS OF: SEPTEMBER 30TH, 2022

10.-General Fund  
Aquatic Center

|                                        | 2020       | 2021        | (----- 2022 -----) |                 |                       | (----- 2023 -----)  |                  |                    |
|----------------------------------------|------------|-------------|--------------------|-----------------|-----------------------|---------------------|------------------|--------------------|
|                                        | ACTUAL     | ACTUAL      | CURRENT<br>BUDGET  | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDEGT | BUDGET<br>CHANGE | PROPOSED<br>BUDGET |
| <u>Supplies &amp; Expenses</u>         |            |             |                    |                 |                       |                     |                  |                    |
| 5520-03-19000 Credit Card Fees         | 30         | 924         | 1,000              | 778             | 778                   | 1,000               | 0                | 1,000              |
| 5520-03-32000 Education & Conference   | 215        | 200         | 250                | 0               | 0                     | 0                   | ( 250)           | 0                  |
| 5520-03-40000 Operating Supplies       | 1,774      | 19,801      | 13,750             | 15,661          | 15,661                | 15,500              | 1,750            | 15,500             |
| 5520-03-40100 Concession Supplies      | 0          | 22,492      | 23,500             | 18,350          | 18,350                | 22,500              | ( 1,000)         | 22,500             |
| 5520-03-40500 License Fee(s)           | 1,162      | 1,012       | 1,150              | 1,012           | 1,012                 | 1,150               | 0                | 1,150              |
| 5520-03-50000 Repair/Maint. Supplies   | 0          | 13,985      | 7,250              | 15,408          | 15,408                | 7,250               | 0                | 7,250              |
| TOTAL Supplies & Expenses              | 3,181      | 58,414      | 46,900             | 51,209          | 51,209                | 47,400              | 500              | 47,400             |
| <u>Technology</u>                      |            |             |                    |                 |                       |                     |                  |                    |
| 5520-15-45000 Network Support/Maint.   | 0          | 0           | 500                | 0               | 0                     | 500                 | 0                | 500                |
| 5520-15-46352 Member Tracking Software | 0          | 0           | 500                | 0               | 0                     | 500                 | 0                | 500                |
| 5520-15-46377 ShopKeep POS System      | 5,756      | 1,176       | 1,500              | 0               | 0                     | 1,250               | ( 250)           | 1,250              |
| TOTAL Technology                       | 5,756      | 1,176       | 2,500              | 0               | 0                     | 2,250               | ( 250)           | 2,250              |
| <br>TOTAL EXPENDITURES                 | <br>13,198 | <br>215,847 | <br>168,850        | <br>178,004     | <br>192,283           | <br>194,080         | <br>25,230       | <br>194,080        |
| REVENUE OVER/ (UNDER) EXPENDITURES     | ( 12,046)  | ( 126,649)  | ( 60,000)          | ( 76,619)       | ( 89,928)             | ( 54,080)           | 5,920            | ( 54,080)          |

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## **October 2022 Parks & Recreation Director's Report**

**Parks:** We made it through another crazy September without too many hassles. As always, our crew finds a way to get things done but September is one of our most difficult months due to the amount of things still going on (grass still growing, events, shelters still open, no summer help, etc.). We are fortunate to have such a tremendous buildings & grounds staff, they are unbelievable and I cannot thank them enough. They take care of our flag football fields, set up our Colorama Bike Ride route, made sure athletic fields and trails are ready for fall softball, soccer, and cross country, and continued to keep park shelters and amenities clean and open through it all. Our park restrooms closed on October 1<sup>st</sup> as always (with the exception of Agra Pavilion) so that will allow us time to do other things until the weather turns on us. We will also have to winterize those facilities before the cold settles in. The crew will also be doing some fall athletic field maintenance: aerating, topdressing, overseeding, and fertilizing our high use areas to ensure our facilities remain top notch each season. The MARC concession building, near the north fields, began last week with the concrete slab being poured. Construction will follow and shouldn't take very long to finish. As I mentioned several months ago it will be a small (14x16) structure with power and water run to it to help our organizations. The facility is a donation from a baseball association board member and the power being run to it is a joint effort between Baseball and Fastpitch associations. We left enough room in the building to house a unisex restroom and will do so at some point in the future when funding permits. This was one thing that did show up a number of times on our Outdoor Recreation survey and it is great that our associations always re-invest in our facilities. Since our last meeting, we spent more time with Water Utility investigating the leaks we had in the aquatic center and we think we have it narrowed down to a smaller area in the deep well of the pool. On October 6<sup>th</sup>, Badger Pool is returning to take a closer look and winterize our pool and game plan how we are going to fix it. It will most likely involve hammering out some concrete in the deep well floor and fixing the pipes that feed our inlets as well as re-doing our two main construction joints that run east/west inside the pool basin and into the gutters. It is less than ideal for any of us but we have to protect our investment that serves thousands of people each year. Our pool has been winterized properly each year by Badger Pool (they are the company who build the pool itself) and they have handled all of our issues but in northern Wisconsin, these are the things that come with an outdoor pool. All we can do is handle issues when they present themselves and hopefully creatively solve those problems in the best way possible so it doesn't happen again. We are a little late in this project but we began our joint effort with the Street Department to pour concrete surround pads around some of our park shelters and concession areas. This is intended to keep things cleaner and easier to maintain, as well as cutting down on small areas that we don't have to mow or trim.

**Forestry:** I started tree inspections for our fall prunings and removals and will continue over the next several weeks to keep ahead of the Street Department. They will continue pruning and removing

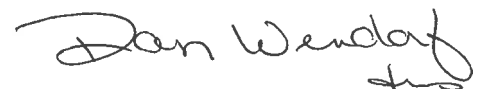
the trees that are needed and are marked into the winter months as time allows. While I am out inspecting, I will be preparing for our fall tree plantings. This fall we should be able to plant over 75 trees on our boulevards and in our parks. There is quite a bit of work that needs to be done in advance of planting trees so I will keep after it so we are ready before the ground freezes up. I will also be attending our Urban Foresters Networking Meeting in November. Our Tree City USA annual application just came out as well and I will be working towards finishing that again for another year.

**Recreation:** Our fall recreation season has been going very well thus far and our numbers have been great. Our flag football program at all levels has been great and very popular. We switched the games to Saturday mornings to see how it would go and it seems to be a success. By switching to Saturdays allows us to have better access to high school aged referees and it allows for more friends and family to attend and cheer them on. Our Colorama Bike Ride was held on September 24<sup>th</sup> at Kitchenette Park and was a great success. Our number of riders was up to pre-2019 so that is a great thing to see. Hopefully this trend continues and we can bring in more people to our community. We are also getting prepared for some Halloween fun on October 30<sup>th</sup> as well for the kids and their families out at the Smith Center. Dawn finished up our Fall/Winter recreation guide and that will be hitting the newsstands very soon to begin promoting our winter recreation programs and getting people registered and ready for more fun.

**Smith Center:** We continued with our strong year inside the Smith Center with more small to medium sized events in September, as well as a few larger ones such as the annual Paper Cities Kennel Club Dog Show and the Church Mutual luncheon and game day. We also hosted the 14<sup>th</sup> Annual Lincoln Lager Barleyfest on October 1<sup>st</sup>. I will provide a verbal summary on that event at the meeting because I will have sent this report out before the event takes place. Hopefully we draw another large crowd to Barleyfest again this year. It does seem that the first Saturday in October has been getting busier and busier with events in our area, which doesn't help any of the event organizers. We have a tight turnaround this year after Barleyfest. We are going to begin the ice making process right away on the week of October 3<sup>rd</sup> so that we can be ready for ice painting on October 7<sup>th</sup>. This gives us enough time to build up enough layers to be ready for skaters by October 16<sup>th</sup> or 17<sup>th</sup>. Our main user groups would like to get started a little earlier this year and it is fine with us as it needs to get done anyways. We had a really good dry floor event season in 2022 and we will spend the winter months working to make 2023 even better!

**Note:** This is probably a little unconventional but I would like to congratulate Dave Johnson on his retirement and wish him the best of luck in his future endeavors. I would also like to thank Dave for his tremendous support for our department over the years. It was an honor and a privilege to work with Dave. His accomplishments have made lasting positive impacts on our community and our department. Thank you Dave – enjoy retirement!

Respectfully Submitted,

A handwritten signature in black ink that reads "Dan Wendorf". The signature is stylized with a large, flowing "D" and a cursive "Wendorf".

Dan Wendorf  
Parks & Recreation Director  
City of Merrill