

CITY OF MERRILL
PERSONNEL & FINANCE COMMITTEE
TUESDAY, September 26, 2023 - MINUTES
Regular Meeting City Hall Council Chambers 6:00 p.m.

Members Present: Chairperson Russell, Alderperson Fermanich, Alderperson Caylor

Others Present: Mayor Hass, City Attorney Hayden, Finance Director Unertl, Interim Administrator Akey, Interim Administrator Bennett, Library Director Ollhoff, Utility Operations Manager Steinagel, Facilities Maintenance Manager Wszalek, Fire Chief Klug, Park & Recreation Director Wendorf, Information Technology Manager Brown, Alderperson Lupton, Alderperson Sabatke, Alderperson Meyer, Todd and Renea Frederick and Merrill Community Media. City Clerk Anderson-Malm was excused.

- I. **Call to Order** – Chairperson Russell called the meeting to order at 6:00 PM.
- II. **Vouchers** – Alderperson Caylor made a motion to approve the August vouchers. Alderperson Fermanich seconded and the motion carried.
- III. **Minutes from previous meeting** – Alderperson Fermanich made a motion to approve the August 30th meeting minutes. Alderperson Caylor seconded and the motion carried.
- IV. **Agenda Items for Consideration -**
 1. Consider winter on-call rotation in the Street Department – Street Superintendent Bonack discussed the proposal and answered questions from the committee. Alderperson Caylor made a motion to forward this proposal to the next budget meeting for consideration. Alderperson Fermanich seconded and the motion carried.
 2. Discuss and consider email marketing for recruitment of the Finance Director position – Alderperson Fermanich brought this suggestion from the Marketing Committee and explained the marketing plan. Additional information was provided. Following discussion, Alderperson Fermanich made a motion to refer this to the October Personnel & Finance meeting. Alderperson Caylor seconded and the motion carried.
 3. Update – WPS electric and natural gas for city facilities – 60-day update – Finance Director Unertl gave the update.
- V. **Monthly Reports** – Alderperson Caylor/Alderperson Fermanich to place reports on file.
- VI. **Public Comment** – There was no public comment
- VII. **Date and time of next meeting** – Tuesday, October 24 at 6:00 PM
- VIII. **Adjournment** – Alderperson Caylor made a motion to adjourn. Alderperson Fermanich seconded and the meeting was adjourned at 6:23 PM.