

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, FEBRUARY 13, 2024 MINUTES
REGULAR MEETING CITY HALL COUNCIL CHAMBERS 7:00 PM**

- I. Call to Order:** Mayor Hass called the meeting to order at 7:00 p.m. The following elected officials, department heads and residents were in attendance:

Elected Officials present: City Clerk Anderson-Malm

Department Heads present: City Administrator Akey, Building Inspector/Zoning Administrator Pagel, Enrichment Center Director Mrachek (remote), Finance Director Ley, Finance Director Unertl (remote), Fire Chief Klug, IT Manager Brown (remote), Library Director Ollhoff, Police Chief Bennett.

Others in attendance: Pastor Paul Hohman, Rebecca Rutkowski, Nicole Trumblay and Merrill Media Communications.

II. Invocation - Pastor Paul Hohman - New Testament Church:

III. Pledge of Allegiance: The Pledge of Allegiance was recited.

IV. Roll Call: Alderperson Russell (remote), Alderperson Caylor, Alderperson Meyer, Alderperson Fermanich, Alderperson Lupton, Alderperson Rick (remote), Alderperson Weix and Alderperson Sabatke.

V. Public Comment: There was no public comment.

VI. Minutes from Previous Meeting:

- 1. Consider placing the minutes from the January 9th meeting on file**
- Alderperson Meyer made a motion to place the minutes from January 9th on file. Alderperson Lupton seconded and the motion carried.

VII. Revenue and Expense Reports:

- 1. Consider approving the December 2023 and January 2024 Revenue & Expense Reports** - Alderperson Caylor made a motion to approve the December 2023 and January 2024 Revenue and Expense Reports. Alderperson Weix Jr. seconded and the motion carried.

VIII. General Agenda Items for Consideration::

- 1. Consider a Temporary Class B picnic license for St. Francis Xavier, 1708 E 10th Street for the past date of February 9 and future dates of February 16, 23, March 1, 8, 15, and 22, 2024 in conjunction with St. Francis Fish Fries. The Health & Safety Committee recommends approval.**
- Alderperson Caylor made a motion to approve the Temporary Class B license for St. Francis Xavier for February 9, 16, 23, March 1, 8, 15, and 22, 2024. Alderperson Lupton seconded, and the motion carried.

IX. Place Committee Reports on File:

- 1. Consider placing the following reports on file: Library Board, Airport Commission, Transit Commission, Enrichment Center, Marketing & Communications, Health & Safety, Board of Public Works, Personnel & Finance, Festival Grounds, Zoning Board of Appeals, Redevelopment Authority, Park & Recreation Commission and Police & Fire Commission.** - Alderperson Russell made a motion to place the committee reports on file. Alderperson Meyer seconded, and the motion carried.

X. Ordinances:

- 1. An Ordinance Amending Chapter 36, Article II, Division 4, Section 36-122 & 123 Parking. The Health & Safety recommends approval.** - City Attorney Hayden read the Ordinance. Alderperson Caylor motioned to suspend the rules and give the second and third readings by title only. Alderperson Meyer seconded and the motion carried. City Attorney Hayden gave the Ordinance the second and third readings by title only.

Alderperson Rick motioned to adopt the Ordinance. Alderperson Lupton seconded and the motion carried on an 8/0 roll call vote.

XI. Resolutions:

- 1. A Resolution honoring Melissa J. Porath, for her long-time service to the City of Merrill.** - City Attorney Hayden read the following resolution:

A RESOLUTION HONORING MELISSA J. PORATH, FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Melissa J. Porath, has served the City of Merrill Street Department for over 8 years, from July 6, 2015 to December 28, 2023; and, WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and WHEREAS, Melissa has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and WHEREAS, Melissa's skills and experience will be missed at the City of Merrill Street Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of February 2024, that the Common Council and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Melissa has given the City of Merrill Street Department and commends her for those 8 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and

dedicated service of Melissa, congratulate her upon the occasion of her retirement from the City of Merrill Street Department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Aldersperson Lupton motioned to approve the Resolution. Aldersperson Weix seconded and the motion carried.

XII. Mayor's Appointments:

1. **Ian Cohrs to the Housing Authority, replacing Nicole Johnson - term to expire November 10, 2026 -**
2. **George Henrichs to replace Bryan Bloch as Rodeo Association Rep on the Festival Grounds Committee -** Aldersperson Russell motioned to accept the Mayor's appointments. Aldersperson Meyer seconded and the motion carried.

XIII. Mayor's Communications: Mayor Hass had the following communications:

T.B. Scott Library offers State Park passes, tax forms, and Preschool activity bags. Contact the library with questions.

On Saturday, February 17th, an adult puzzle competition will be at the Library.

On Monday, February, the library is closed for staff development.

February 22, the library is offering Back to Tech

On February 28, the library is offering a Critic's Choice movie.

February 17th is Sleds and Jams

February 20th - Primary Election for District 2 County Supervisor and District 8 City Aldersperson

March 1 - Gun show at the Expo Center

March 2 - Merrill Police Association presents "Anthems of Illusion, a STYX tribute band"

March 9 - Craft and vendor show at Les and Jims

The City has U-Tube channels for meetings and information. Please like, share, and ring the notification bell.

May 18 - Food-Truck-Palooza will be at the Festival Grounds. Follow the Food Truck facebook page.

XIV. Adjournment: Aldersperson Lupton motioned to adjourn. Aldersperson Meyer seconded and the motion carried. The meeting was adjourned at 7:12 PM.

Minutes respectfully submitted by City Clerk Anderson-Malm

The complete Ordinance is available on the City of Merrill website: <https://www.ci.merrill.wi.us/>