

Transit Commission Meeting
September 18, 2023
Minutes

Present: Mr. Rick Blake – Chairperson, Ms. Sue Kunkel, Ms. Jill Weber, Ms. Denise Ziech, Ms. Sara Doerr and Brad Brummond – Transit Administrator

1) Call to order: 4:00pm

2) Public Comment – None

3) Approval of July, 2023 minutes

A motion to approve minutes of the August 2023 regular and special meeting was made by Ms. Sue Kunkel and seconded by, Ms. Sara Doerr. All ayes, motion approved unanimously.

4) Administrator's Report:

A. Ridership – holding steady

B. Employee Status – P/T not work out- Discussions on options

A motion to approve Administrators report was made by Ms. Sue Kunkel and seconded by Ms. Sara Doerr. All ayes, motion approved unanimously.

Introductions with new member Jill Weber

5) Restructure Employee to maintain coverage- Discussions on options. Put together plans for future

6) Budget – Discussion on adding 4th full time driver

7) Future Agenda Items: Admin Report, Restructure Employees plans, budget

8) Next meeting date will be October 16, 2023 at 4:00pm. Meeting will be held at the Council Chambers in City Hall, 1004 E 1st St, Merrill, WI 54452.

9) Adjournment - A motion to adjourn was made by Ms. Sue Kunkel and seconded by Ms. Denise Ziech. All ayes, motion approved unanimously.

Respectfully submitted by:

Brad Brummond
Transit Administrator