



CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

AGENDA • WEDNESDAY AUGUST 30, 2023

Regular Meeting

City Hall Council Chambers

6:00 PM

To attend remotely call 662-450-4232 PIN 835 505 941 #

I. Call to Order

II. Vouchers:

Discuss and consider approving July vouchers

III. Minutes from previous meeting:

Consider approving the minutes from the July 25th meeting

IV. Agenda Items for Consideration:

1. Review the revised Finance Director job description; referred from the July meeting.
2. Update and continued discussion of 2024 budget status
3. Continued discussion regarding accumulated sick leave payable at retirement. This was referred from the July meeting.
4. Consider writing off 2022 personal property tax bill for Tara Inn Inc. This business was sold to new ownership during 2022. The amount to write off is \$312.66 (this amount includes a penalty/interest payment of \$29.71)
5. Discussion and consideration regarding an employee volunteer day for City employees

V. Monthly Reports:

Monthly Report - Mayor Hass

Monthly Report - Finance Director Unertl

Monthly Report - City Attorney Hayden

Monthly Report - City Clerk Anderson-Malm

Monthly Report - Municipal Court

Consider placing the monthly reports on file.

VI. Public Comment

VII. Date and time of next meeting: Tuesday, September 26 at 6:00 PM

VIII. Adjournment