

**CITY OF MERRILL
BOARD OF PUBLIC WORKS
WEDNESDAY, August 30, 2023 - MINUTES**

Regular Meeting City Hall Council Chambers 5:00 p.m.

Members Present: Mayor Hass (remote), Alderperson Sabatke, Alderperson Lupton and Alderperson Rick.

Others Present: Public Works Director/City Engineer Akey, City Attorney Hayden, Street Superintendent Bonack, City Clerk Anderson-Malm, Utility Superintendent Steinagel, Alderperson Meyer, Daniella from C&D Guardianship (remote) and Merrill Community Media. Street & Weed Commissioner Liberty and Building and Inspector/Zoning Administrator Pagel were excused.

I. Call to Order – Alderperson Rick chaired the meeting and called the meeting to order at 5:00 PM.

II. Consider approval of meeting minutes from July 26, 2023

Alderperson Sabatke motioned to approve the July 26th minutes. Alderperson Lupton seconded and the motion carried.

III. Water and Sewer Agenda Items:

1. Water and Sewer Vouchers

Alderperson Lupton motioned to approve the vouchers. Alderperson Sabatke seconded and the motion carried.

2. Discuss Capital Project for 2025 – Sewer Vac Truck - Utility Superintendent Steinagel reported on the capital request for 2025. The money will come out of the replacement fund and the current truck will be traded or sold. If the truck is ordered in 2024, the price will be locked in.

Following discussion, Alderperson Lupton motioned to approve and forward this to the budget meeting. Alderperson Rick seconded and the motion carried.

3. Water & Sewer Operation Monthly Report – Utility Superintendent Steinagel -

Utility Superintendent Steinagel highlighted some items on his report. There were no additional questions.

IV. Street Department Agenda Items:

1. Street Department Vouchers

Alderperson Lupton made a motion to approve the Street Department vouchers. Alderperson Rick seconded and the motion carried.

2. Discussion, review and consideration regarding the Natural Lawn Permit for Golden Harvest – Street Superintendent Bonack discussed the permit and the information that was included in the packet.

Following discussion, the committee members requested more information regarding Golden Harvest's intentions regarding a Natural Lawn. No action was taken until further clarification is received. This will be brought back on a future agenda.

3. Discussion and consideration regarding 710 Pier Street snow removal – Street Superintendent Bonack answered questions from the committee. Daniella from C&D Guardianship was remote and was granted privileges to address the committee. She stated the current resident does not have the financial means to pay the \$300.00 fee charged for shoveling. She also stated the current resident now has a service for snow removal.

Public Works Director/City Engineer Akey stated there is an option to work out a payment plan or include on their property taxes.

Following further discussion, Alderperson Sabatke made a motion to reduce the fee to \$150.00 and add to the property taxes. Alderperson Lupton seconded and the motion carried.

V. Monthly Reports:

All monthly reports were included in the packet. Alderperson Lupton motioned to place the reports on file. Alderperson Sabatke seconded and the motion carried.

VI. Determine date and time of next meeting:

The next meeting will be Wednesday, September 27 at 5:15 PM

VII. Public Comment

There was no public comment

VIII. Adjournment

Alderperson Lupton made a motion to adjourn. Alderperson Sabatke seconded and the motion carried. The meeting was adjourned at 5:21 PM.

Prepared by: Lori L Anderson-Malm - City Clerk